



**MANAGER'S REPORT FOR JANUARY 9, 2014  
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS**

***Places to be this Week...***

**Village Council Meeting** - The next Village Council meeting will be held on **January 13 at 7:00 p.m. in the Council Chambers** at Village Hall.

***Future Calendar Reminders...***

**Village Council Meeting** - The Village Council meeting will be held on **January 20 at 7:00 p.m. in the Council Chambers** at Village Hall.

**Village Selected for New Conservation Foundation Program** - The Conservation Foundation has started a new program called Conservation in Our Community and the Village of Downers Grove is one of five communities selected for this pilot program. Through a grant, funded by the DuPage Community Foundation, the Foundation will work with selected communities to increase local, community-based conservation initiatives by working with staff to develop programs that fit each community's needs and continue to provide already established programs. Goals of the program include engaging residents in both community-wide and neighborhood scale conservation projects and establishing strong partnerships. The Village of Downers Grove was selected as a pilot community because it is already in the forefront when it comes to stormwater management and has established itself as a community that is concerned with the environment. The other four communities are Warrenville, Naperville, Elmhurst and Carol Stream.

**Memo Regarding Administrative Adjustments** - Attached is the report of Zoning Ordinance Administrative Adjustments granted by the Village in 2014.

**Sign Ordinance Compliance Update** - Property owners continue to bring their signs into compliance. Of the 46 permits that have been approved, many sign have been installed but landscaping was not installed prior to the winter. The Village is continuing to follow up with these property owners to ensure landscaping is installed in the spring.

	Number	Percentage
<b>Properties Complying</b>	2181	97%
<b>Properties Not Complying</b>		
With Approved Sign Permits, Sign Not Yet Installed	46	
Sign Permit Application Pending	12	
No Attempt to Comply with Regulations	11	
Active Citations	8	
<b>Sub-Total</b>	69	3%
<b>Total Number of Properties with Signs</b>	2250	100%

**ATTACHMENT**

Zoning Ordinance Administrative Adjustments Report



## DEPARTMENT OF COMMUNITY DEVELOPMENT ADMINISTRATIVE ADJUSTMENT MEMO

**To:** Village Council and Zoning Board of Appeals  
**From:** Stan Popovich, AICP – Planning Manager  
**Re:** Annual Report of 2014 Administrative Adjustments  
**Date:** January 9, 2015

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As required per Section 28.12.070.F.4 of the Municipal Code, a listing of the 2014 administrative adjustments granted by the Community Development Director are shown in the table below.

ZBA Case #	Address	Description	Approval Date
ZBA-10-14	1149 Ogden Avenue	Approved a 9.5 foot sign setback where 10 feet is required	7/7/14
ZBA-12-14	1732 Virginia Street	Approved a 5.08 foot side yard setback for an accessory structure where 6 feet is required	7/24/14
ZBA-13-14	1304 Maple Avenue	Approved a 5.5 foot side yard setback for a single family home where 7.5 feet is required	8/4/14
ZBA-14-14	1326 Ogden Avenue	Approved two 24.25 foot sign setbacks where 25 feet is required	8/5/14
ZBA-19-14	3800 Highland Avenue	Approved a 8 foot sign setback where 10 feet is required	10/14/14
ZBA-24-14	1001 31st Street	Approved a 9 foot sign setback where 10 feet is required	11/17/14