

ITEM MOT 2015-6198

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
4/21/2015

SUBJECT:	SUBMITTED BY:
Change Order - Specialty Winter Operations Services	Nan Newlon Director of Public Works

SYNOPSIS

A motion is requested to authorize a change order to an existing three-year contract for Specialty Winter Operations Services with Snow Systems Inc. of Wheeling, Illinois in the amount of \$9,891.62. This is a final change order that would close out the contract.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Exceptional Municipal Services*.

FISCAL IMPACT

This proposed change order would increase the existing contract amount from \$450,503.38 to \$460,395.00. The winter of 2014/2015 exhausted the FY15 budget for contractual snow removal services. Staff will include additional funding for contractual snow removal services in the FY16 Proposed Budget.

RECOMMENDATION

Approval on the April 21, 2015 consent agenda.

BACKGROUND

In November 2012, the Village awarded a three-year contract to Snow Systems, Inc. of Wheeling, Illinois, in the amount of \$320,680.88. To determine the contract amount staff estimated the number of times the contractor would be called for service based upon average winters. The contract provides a unit price to clear snow and salt and to salt only. Staff anticipated 20 events for snow clearing with salting, and 10 salt only events, totaling an average amount of \$106,894/year.

The proposed change order will authorize the payment for additional services necessary from the existing Snow Systems contract for the 2014/2015 winter season, where the seasonal snowfall amount was 139% of the seasonal average. This resulted in a cost of \$124,960 for the third year, and a total contract cost of \$460,395. A change order of \$9,891.62 is necessary to close out this contract.

The following table compares the actual costs of the contract to the original budgeted amount.

Winter Season	Season Conditions	Contract Budget	Actual Costs	Resulting Change Order
2012/2013	Average conditions	\$106,894	\$92,900	None
2013/2014	225% of average snow	\$106,894	\$242,535	C.O. issued to complete season, \$14,754.12
2014/2015	139% of average snow	\$106,894	\$124,960	C.O. issued to fund 3 rd year of 3-year contract, \$115,068.38.

ATTACHMENTS

Proposed Change Order #3

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Public Works DATE: April 21, 2015
(Name)

RECOMMENDATION FROM: _____ FILE REF: _____
(Board or Department)

NATURE OF ACTION:

STEPS NEEDED TO IMPLEMENT ACTION:

- Ordinance
- Resolution
- Motion
- Other

Motion to authorize a change order payment in the amount of \$9,891.62 to Snow Systems, Inc. for specialty winter operation services.



SUMMARY OF ITEM:

Adoption of this motion shall authorize payment to Snow Systems, Inc. in the amount of \$9,891.62 for snow clearing and salting services.

RECORD OF ACTION TAKEN:



Village of Downers Grove Change Order

Project Name: Specialty Winter Operations Services **Date:** 4/13/2015
Project No: N/A **No:** 3
Contractor: Snow Systems

You are directed to make the following changes to this contract:

Increase contract amount to account for snow removal services required during the 2014-15 snow season.

Snowfall accumulation of 50.7" tracking about 30% above normal year-to-date for 2014-15.

The original contract sum was:.....	(1)	\$	320,680.88
Net amount of previous change orders:.....	(2)	\$	129,822.50
Current contract amount (1) + (2):.....	(3)	\$	450,503.38
This Proposed Change Order:.....	(4)	\$	9,891.62
Proposed Revised Contract Amount (3) + (4):.....	(5)	\$	460,395.00

Net of Change Orders Pending Approval (2) + (4): \$ 139,714.12

Budget Estimate:..... \$ 320,680.88

Original Completion Date:..... N/A

Time Extension or Reduction:..... N/A

Total Contract Time (Pending Approval):..... N/A

RECOMMENDED FOR ACCEPTANCE:

APPROVED:

_____ 4/13/15
 Asst. Dir. of PW Date

Village Manager Date
 Director of Public Works

_____ 4/13/15
 Contractor Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance, and guarantees are hereby extended to incorporate this Change Order.