

ITEM MOT 2015-6246

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
5/19/2015

SUBJECT:	SUBMITTED BY:
New Business - Proposal to Amend Policy re: Preparation of Agendas	Dave Fieldman Village Manager

SYNOPSIS

At the request of Commissioner Olsen, a proposal to amend the Village Council Policy regarding the preparation of Village Council agendas is being placed on the Village Council agenda. Pursuant to the current Village Council policy, this item shall be a discussion item only to allow for the Council to direct whether staff should further research the issue and prepare the appropriate form of action for consideration at a later date.

STRATEGIC PLAN ALIGNMENT

The goals for 2011-2018 include *Exceptional Municipal Services*

FISCAL IMPACT

N/A

RECOMMENDATION

Action at the discretion of the Village Council

BACKGROUND

Commissioner Olsen requested that the Village Council discuss a proposal to amend the Village Council policy regarding the preparation of Village Council agendas in accordance with Village Council discussion held on May 12, 2015. The proposal would amend the procedures and notifications requirements for Village Council members to place new business items on an upcoming agenda. The proposal would also set parameters regarding the amount of staff time to be devoted to new business items.

Proposed amendments include:

- Village Council members proposing a new business item must submit a written summary of the proposal to the Village Manager.
- The amount of time that staff spends preparing the report for the new business item will be formally limited to four hours.