VILLAGE OF DOWNERS GROVE ARCHITECTURAL DESIGN REVIEW BOARD VILLAGE HALL - COMMITTEE ROOM 801 BURLINGTON AVENUE

APRIL 23, 2015, 7:00 P.M.

Chairman Pro tem Davenport called the April 23, 2015 meeting of the Architectural Design Review Board to order at 7:00 p.m. and asked for a roll call:

- **PRESENT:** Chairman Pro tem Davenport, Mrs. Acks, Ms. Englander, Mr. Larson, Mr. Riemer
- ABSENT: Chairman Matthies, Mr. Casey
- STAFF: Village Planners Chrisse and Ainsworth
- VISITORS: None

REMARKS FROM THE CHAIR

Village Planner Chrisse explained she spoke with Chairman Matthies who has difficulty attending the Thursday evening ADRB meetings and suggested meeting on the third Wednesday of the month. (Larson arrives @ 7:04 p.m.) Additionally, a date change would more evenly distribute meeting days for staff. Members were fine with the proposed Wednesday meeting date, but Chrisse would follow up with the absent members.

APPROVAL OF MINUTES – FEBRUARY 26, 2015

The following corrections were noted: Page 2, third paragraph, first sentence, add the word "not" after the words "Mr. Lerner could." Page 3, second paragraph, second sentence, strike the words "if in fact it means historic districts exist in the village."

THE MINUTES OF THE FEBRUARY 26, 2015 MEETING WERE APPROVED, AS AMENDED, ON MOTION BY MS. ENGLANDER, SECONDED BY MR. RIEMER. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE OF 5-0.

OLD BUSINESS

A. <u>Work Plan – ADRB Goals and Objectives</u> – Village Planner Chrisse summarized the importance of the board having a work plan; including the possibility of the village losing its CLG (certified local government) status. Members discussed the consequences of doing nothing as a board and being recently reactive versus proactive to issues such as the Edwards home. Those same issues would continually resurface. There would be the loss of historic protection for properties, negative tension within the community due to a lack of framework, and the village losing certain economic benefits. A side dialog followed regarding the board's current framework, as drafted by Planner Chrisse, and a thorough explanation of what would happen if the village did lose its CLG status.

Member conversation was raised that the community most likely did not know what state funding or tax credits were available for preservation and that different programs existed for commercial structures versus residential structures. Ms. Chrisse reviewed a timeline for when the village adopted the ADRB all the way to the board's present preservation steps, noting that the current processes and guiding documents were not changed and, based on the timeline presented, asked the board if these efforts were sufficient for preservation efforts in the village.

The chairman pro tem and members discussed the negative aspects of preservation efforts currently, noting it restricted a person's future efforts as to what he or she wanted to do to their home. On the upside, Chairman pro tem Davenport shared what positive steps/incentives could be taken towards preservation efforts besides money, such as waiving fees, offer relief on other areas of the village's zoning ordinance, and learning from the Edwards house. If the board chose to do nothing then it lost its ability to comment on the proposed changes to the ordinance.

Members talked about the board having difficulty with the timing of the process, given the economy and the fact that having two landmark designations in the past two years was not a bad thing. Contrarily, staff was asked if there was the possibility that this board could encourage certain types of new construction/housing to fit in better with the character of an identified district or landmarked structure, similar to the village's Downtown Design Guidelines, and provide funding incentives. Members thought that was a positive. Adding to the discussion, Mr. Ainsworth pointed out how the Aurora conservation zone was a similar example in that it was not a district that met the requirements of historic designation but it was also not a new subdivision and yet it still had certain guidelines to follow.

Ms. Chrisse then proceeded to explain what a "form base code" application was and how the requirements of it could be used to preserve the character of a neighborhood via contextually versus zoning regulations that apply across-the-board. The application of form-based code would not be an additional set of regulations but could be in place of the regulations and could be voluntary.

Further conversation followed by the chairman pro tem regarding the idea that people will live in their neighborhoods because of the way it looks and want to preserve it; however, other members felt it was an assumption that could or could not be true, i.e., they may live in the neighborhood because it is what they can afford or, because they want to be in a certain school district. The chairman pro tem agreed and added that it was a tool to use if a group of residents wanted to follow through. Also, he stated it was self-selective process by the group.

Pointing out that design guidelines were just that, Mr. Ainsworth explained that guidelines were not regulated and the board would have to create something more, such as standards. Another point made by a member was that the board could have some influence in what is developed and what the future would look like. For one member, the focus was to preserve the downtown part of the village because the buy-in was that it had the small town atmosphere. This member cited the fact that so many buildings could be lost downtown, pointing out that the Tivoli block was an example of a block that could be redeveloped into condominiums at any time. Additionally, the fear was encroachment to a community.

On that comment, Mr. Ainsworth reported that the village council will be directing staff to reassess the downtown zoning to review the encroachment issues in the downtown business

district. Board members pointed out how the Edwards house was an example of the discussion taking place. Mr. Ainsworth reminded the board that the Historic Preservation Ordinance did address preserving older commercial properties and could become part of the board's work plan. He explained that, as a board, staff was willing to help encourage more historic downtown properties to be landmarked.

Returning to the main discussion, Ms. Chrisse inquired if a benefit of the work plan was to communicate with the village council what the board feels important to pursue. Members agreed and added that the board should be a resource for the community and it should educate the community about the preservation process. Additionally, the board believed it was important for the board to maintain its CLG status, align its historic preservation goals to a comprehensive goal, determine when or if updates to the individual documents are needed, and establish performance measures. A discussion followed on when staff refers to the Historic Preservation Plan as a guidance tool, noting it was not a commonly-referred to document in staff's day to day activities and only would be referenced when preservation is being considered. The board also supported establishing a timeframe to keep itself on task and establishing a matrix to evaluate the board's progress. As to assessing the effectiveness of the historic preservation program in general, the board recommended holding off this discussion to a later time.

Ms. Chrisse emphasized to the members that it was important for them to consider what they were going to focus their efforts on and how to make it happen. She reminded the members that they can individually advocate for historic preservation and speak to their neighbors, friends, church congregation, etc. because most of the time it was word of mouth that gets people involved. On that note, Chairman Pro tem Davenport also believed that even though people will not attend the ADRB meetings, it was still important to get their feedback on issues and bring it back to this board's attention. As an example to bring about awareness, one member suggested holding a guest lecture at the library regarding the village's two landmarks and the landmarking process that followed or, showcasing a home in the Village Corner, as suggested by staff.

Speaking about incentives the chairman pro tem described how the board could award those projects that best blended in with a neighborhood which did not necessarily have to have a monetary award. Other venues for holding the ADRB meetings were suggested. Members then discussed how home owner associations could be contacted for their input regarding historic preservation efforts.

In summary Chairman Pro tem Davenport believed that if there was something the board could do to remove people's fear and increase value, it would be ideal and more successful in the village, especially in a district situation. He supported having a positive impact. Ms. Chrisse agreed, citing a famous economist whom advocates for historic preservation and discusses how districts increase property values because the guidelines are consistent for everyone in the district.

On a different matter, Ms. Chrisse shared that the council will eventually review the Historic Preservation Ordinance and she believed it was beneficial for this board to understand what it takes to go through the landmarking process in order to discuss potential changes if asked by the council. She was not sure of the approach that council would take at this time since there were a couple of new members coming in.

In reviewing her whiteboard notes she pointed out that it may be necessary for the board to add more goals into the work plan regarding awareness. Ms. Chrisse recommended creating a master list but being realistic in accomplishing the goals.

Due to the lateness of the hour, members suggested closing the discussion, contemplating what was discussed and continuing the discussion at the next meting. Per a question about a staff task from the board's last meeting, Ms. Chrisse stated she would provide information at the next meeting regarding the triggers that could cause the village to lose its CLG status.

NEW BUSINESS – None.

PUBLIC COMMENT – None.

ADJOURNMENT

MRS. ACKS MOVED TO ADJOURN THE MEETING. MR. LARSON SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 8:44 P.M. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE OF 5-0.

/s/ Celeste K. Weilandt Celeste K. Weilandt (As transcribed by MP-3 audio)

DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING WEDNESDAY APRIL 22, 7:30 P.M. LIBRARY MEETING ROOM

MINUTES

- 1. Call to order. President Kathleen DiCola called the meeting to order at 7:30 p.m.
- 2. **Roll call**. Members Present: Trustee Susan Eblen, Trustee Wendee Greene, Trustee David Humphreys, Trustee Daniel Loftus, Trustee Thomas Read, President Kathleen DiCola.

Also present: Director Rick Ashton, Assistant Director for Public Services Bonnie Reid, Friends of the Library President Joanne Hansen, Downers Grove Public Library Foundation Board Member John Mochel, Downers Grove Resident Laurel Bowen.

3. Welcome to visitors. President DiCola welcomed staff and visitors and thanked them for their presence.

4. Approval of Minutes.

- <u>Regular Monthly Meeting, March 25, 2015</u>. It was moved by Read and seconded by Eblen THAT the Minutes of the March 25 meeting be approved as submitted. Roll call: Ayes: Eblen, Greene, Humphreys, Loftus, Read, DiCola. Nays: None. Abstentions: None.
- 5. **Approval of invoices and financial reports**. It was moved by Greene and seconded by Read THAT operating invoices totaling \$142,399.12 and credit memos totaling \$10.20 be approved, and March 2015 payrolls totaling \$212,410.26 be recognized. Roll call: Ayes: Eblen, Greene, Humphreys, Loftus, Read, DiCola. Nays: none. Abstentions: none.
- 6. Public comment on agenda items. President DiCola invited comment. There was none.

7. Public comment on other Library business.

President DiCola invited comment. Laurel Bowen commented as follows:

- She stated that she was reading comments from an e-mail message sent to her by another Downers Grove resident who could not be present.
- She disapproves of the Library building renovation project.
- She disapproves of the Library's furniture purchases and disposal of surplus furniture.

- She disapproves of the condition of chairs in the public computer area and requests that vinyl-covered chairs be purchased.
- She disapproves of the Library's purchase and lending of cloth book bags for public use.
- She disapproves of the lack of sound-proofing in Conference Room A when she is outside the room using a computer and when she is in the room meeting with a group.
- She disapproves of sound levels throughout the Library.
- She disapproves of the new library cards that do not have an expiration date because of possible abuse.
- She disapproves of the reduction in the size of the book collection, and believes the Library should have more books by the honored author Louis L'Amour.
- She wants to see the open space in the renovated building used for storage of more books.
- She believes there are negative cultural and intellectual consequences of reading on screens, as noted in an article she cited from the Wall Street Journal.

Following Ms. Bowen's comments, President DiCola asked Ashton to prepare a response.

8. Unfinished Business.

a. <u>Library Building Renovation Project, Proposed Strategy for Additional Work</u>. Requested Action: Approval.

Ashton presented the proposed strategy, directing Shales McNutt Construction and Product Architecture to proceed with public bidding of additional lighting and acoustical work. The Board declined to act. The Board directed Ashton to gather further information through consultation with a local lighting provider and asked for additional information concerning the long-term operating costs of Light Emitting Diode fixtures, as opposed to conventional fluorescent fixtures.

b. <u>Integrated Library System (SWAN) software changeover</u>. Requested Action: Receive Report.

Ashton and Reid reported on the progress of the project. Library staff, SWAN staff, and staff of several vendors and service providers have collaborated to move the process forward as smoothly as possible. Public patience with the process has been notable. The Board expressed its appreciation for the staff's work, noting particularly the cheerful problem-solving assistance and the thorough and frequent public communications.

c. Operating Fund Balance Report, March 31, 2015. Requested Action: Receive Report.

Ashton presented the report, indicating an adequate fund balance for the Library's present needs.

- 9. New Business.
 - a. None.
- 10. Report of the Director. Ashton summarized his written report (attached) as follows:
 - a. <u>Property Tax rates and levies</u>. DuPage County continues to levy appropriately on behalf of the Library (attached).
 - b. <u>Hoopla introduction</u>. This new system for downloading of audio, movies, and television is being adopted quickly by Library users. Staff members are monitoring progress closely, to understand use levels and use-related costs.
 - c. <u>Illinois Per Capita Grant</u>. The check has been received.
 - d. <u>Thanks from Life Source for blood drive</u>. The Library anticipates that this will become an annual event.
 - e. <u>March Circulation Figures</u>. Reid commented on the growth and distribution of activity.
 - f. <u>Recent media coverage</u>. Attached.
 - g. <u>Other</u>. Ashton reported that the Library had received a communication from the Illinois Attorney General's Disability Rights office concerning its response to a complaint involving a service animal. He reported that discussions are continuing. He also drew the Board's attention to the current art exhibition by School District 99 students, the installation of the permanent signage in the building, and the display of three blueprints for the 1915 Downers Grove Public Library building. He invited Board members to visit the STEM Room, where a continuous live video feed from an eagle's nest in Pennsylvania provides great interest.

11. Board Member comments and requests for information.

a. President DiCola invited Board discussion on the proposed response to the concerns raised by Downers Grove resident Tammy Wichert at the March 25 meeting. After discussion, the Board informally directed Ashton to proceed with sending the letter previously drafted.

- b. Trustee Read drew the Board's attention to a recent newspaper article concerning the impact of proposed state-level changes to the public school funding formula.
- c. Trustee Humphreys reported that he had sent Ashton's recent newspaper piece about Downers Grove resident Colin Crilly to a friend who is a library board member in Burbank, California, thus spreading the Downers Grove message.
- 12. Adjournment. President DiCola adjourned the meeting at 8:31p.m.

DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES APRIL 22, 2015

AGENDA ITEM 10 REPORT OF THE DIRECTOR

- a. <u>Property Tax rates and levies</u>. The DuPage County Clerk has finalized the rates and levies for 2015. Report is attached.
- b. <u>Hoopla introduction</u>. The media streaming service Hoopla has been activated. Unlike other electronic content provision systems, it allows for multiple simultaneous borrowers of the same item. The cost to the Library is billed on a per-loan basis, rather than a flat rate. Initial customer response has been positive.
- c. <u>Illinois Per Capita Grant</u>. The Fiscal Year 2015 grant check has been received in the amount of \$61,516.25.
- d. <u>Thanks from Life Source for blood drive</u>. The drive, co-sponsored by the Library on March 14, secured 29 donors.
- e. <u>March Circulation Figures</u>. Report is attached. Total circulation, including physical and electronic items, increased slightly from March 2014.
- f. <u>Recent Media Coverage</u>. Attached.



DOWNERS GROVE PUBLIC LIBRARY

1050 Curtiss Street Downers Grove, IL 60515 (630) 960–1200 www.dglibrary.org March 24, 2015

Mr. Paul Hinds DuPage County Clerk 421 N. County Farm Road Wheaton IL 60187

Dear Mr. Hinds:

The Downers Grove Public Library has received and examined its 2014 Tentative Tax Rates and Tax Extensions, made available by your office.

We have found no discrepancies in these documents. No adjustments are needed.

Thank you for your attentive and efficient administration.

Sincerely,

Rile J. Amt

Rick J. Ashton Director

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DOWNERS GROVE PUBLIC LIBRARY		
1050 CURTISS STREET Downers grove IL 60515-4606	Agency * Warrant Number Warrant Amount	SECRETARY OF STATE AB3694106 \$61,516.25
Vendor Number ******** B	Warrant Date Voucher Number	04-03-2015 PV350500012200

Payment Description:	FY2015 PUBLIC FORMULA GRANT 100% PAYMENT							
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Payment of interest may be available if the State fails to comply with the Illinois Prompt Payment Act. (30 ILCS 540/1) * For questions, contact: SECRETARY OF STATE 217-782-3127

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Rick Ashton Downers Grove Public Library 1050 Curtiss St Downers Grove, IL 60515

THANK YOU!

Thank you for being the giving type and hosting a blood drive on Saturday, March 14, 2015. It takes the support and dedication of people like you to make blood drives successful and your time and commitment was appreciated and did not go unnoticed.

As coordinator of the Downers Grove Public Library Blood Drive, you know that there is no substitute for human blood. Donating blood gives strength, hope, and courage to our community and to those who need it most. Due to your efforts we were able to collect 29 blood products.

On behalf of LifeSource and the patients who are the ultimate beneficiaries, please extend our gratitude to everyone who donated to help others. Their generosity will help our neighbors in need, including cancer patients, critically ill newborns, burn patients, accident victims, transplant patients and many more who require blood products.

I will contact you to discuss your next blood drive as we continue to work together in serving the needs of our community.

Sincerely,

Thank you!

Suzanne Hammer Account Manager (847) 224-9203 SHammer@itxm.org bethegivingtype.org



MIN 2015-6273

Circulation Statistics -- March

	А	В	С	D	E	F	G
1		MAR 15	%	MAR 14	%	MAR 13	
2	Circulation						
3	Checkouts						
4	Selfchecks	53,609	76%	43,903	64%		
5	Staff desk	16,676	24%	24,562	36%		
6	Total checkouts	70,285		68,465			
7							
8	Renewals						
9	Selfchecks	661		429			
10	Staff desk (incl. phone)	2,525		4,213			
11	Patron online renewals	4,410		4,990			
12	Total renewals	7,596		9,632			
13							
14	Total item checkout and renewals	77,881		78,097		78,242	
15	Ebooks - Overdrive	4,026		3,638		3,184	
16	Ebooks - 3M Cloud Library	1,386		1,039			
	Emagazines - Zinio	797		969		1,490	
		84,090		83,743		82,916	
19							
	Reference Questions (Info Desk)	154					
21							
	Reserves Processed						
	Received from ILL	6,499		6,175			
	ILL sent	5,841		5,856			
	OCLC requests processed	986		899			
26							
	Gate Count						
	North	28,755		30,307			
	South	15,023		14,527			
	Total	43,778		44,834			
31				,			
	Registrations						
	New resident library cards	157		191			
34	New fee cards	6		10			
35							
	Current borrowers	29,561		29,188			
37	Active fee cards	127		142			
38							
39	REVENUE:	Fines	Fees	Book	Fee	Meeting	Total
40				Sales	Cards	Room	
41	Cash	\$2,862.92	\$2,055.67	\$723.30	\$810.00		\$6,451.89
42	Ecommerce (through internet)	\$155.85	+=,=====	+	+=		\$155.85
43	Credit cards at service desks	\$1,702.94	\$888.06	\$148.00	\$540.00	\$160.00	\$3,439.00
44	Credit cards at selfchecks	\$2,249.95	\$170.00	,	,		\$2,419.95
45		\$6,971.66	\$3,113.73	\$871.30	\$1,350.00	\$160.00	\$12,466.69

Area libraries prepare for catalog, online account changes

By Jonathan Samples | Bugle Staff jsamples@buglenewspapers.com @BugleNewspapers | Posted: Tuesday, March 31, 2015 1:43 pm

77 libraries in Chicago area will be affected by SWAN catalog upgrades

Area public libraries that are a part of the System Wide Automated Network will experience catalog and online account upgrades during the month of April.

The Downers Grove, Westmont and Woodridge public libraries, along with more than 70 other libraries in the Chicago area, use the SWAN catalog, which will be upgraded to a new system on April 14.

In addition to a new look, the upgrades will provide advanced search results and direct access to eBooks and online resources, according to a release from the Downers Grove library. The new system also will offer automatic suggestions on hard to spell words and author names and allow patrons to set up text notifications for pick ups and due date notices.

The library also said a mobile app and social media integration would be available soon.

Melissa Doornbos, spokeswoman for the Downers Grove library, said patrons who use the online system will still be able to place holds, view checked-out items and place holds. However, she noted some steps patrons could take to ensure a seamless transition.

"You will still be able to search for items found at our library and across Illinois," Doornbos said in a release. "But, you may experience a few hiccups between now and the end of April."

Patrons should begin by confirming their account information is up to date and exporting their "My Wish Lists" via email using the brief display format before April 14, according to the library. Additionally, the system will be limited and contain inaccurate information on some items between April 11 and April 13.

"We will be unable to check in returned items, so keep any items you have at home, if you can," Doornbos said. "Don't worry about due dates or fines."

The library also will be unable to look up patron information during the transition and said visitors must know their library card number to check out items at the library. Additionally, patrons will not be able to place holds on items or check out downloadable material such as eBooks.

After the April 14 transition, users' PIN numbers will reset to the last four digits of their phone number. To change their PINs, patrons of the Downers Grove Library can login to their account or call 630-960-1200 after the system is upgraded.

SWAN, created in 1974, is made up of 77 public, academic and special libraries throughout the Chicago metropolitan area. These member libraries use a single online catalog to share 8 million books, magazines, CDs, DVDs, TV shows, video games, eBooks and other electronic resources.

For more information on the SWAN catalog upgrades, visit www.dglibrary.org/SWAN or new.swanlibraries.net.

Downers Grove Public Library Offers Hoopla for Streaming

Users can borrow and instantly stream movies, TV shows, music albums and audiobooks to devices.

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By MORGAN SEARLES (Patch Staff) (/users/morgansearles044f517cd38a6a1f24d3b0f7b3945ace85c81692fa18b9330e94570c77131e38) ⊙ April 2, 2015

Share



http://patch.com/illinois/woodridge/downers-grove-public-library-offers-hoopla-streaming-0

Downers Grove Public Library Offers Hoopla for Streaming | Woodridge, IL Patch



Source: Downers Grove Public Library (http://www.downersgrovelibrary.org/)

The Downers Grove Public Library's newest digital content provider, Hoopla, has arrived.

Users can borrow and instantly stream movies, TV shows, music albums and audiobooks to devices.

There are no waiting lists or hold times, and items are returned automatically at the end of each checkout. Use a DGPL card number to get up to eight downloads each month.

Download Hoopla Digital from the Apple, Google Play, and Amazon Kindle Fire app stores or visit HooplaDigital.com (http://www.hoopladigital.com/).

ALSO ON PATCH

Oak Forest. Michael O'Connell, 19, of Oak Forest, was pronounced dead at 10:18 p.m.



Motorist Got Way Too Close to EF-4 Tornado with His iPhone

VIDEO: From just a few hundred feet away, this traveler on I-39 recorded Thursday's twister as it bore down on him. A North Carolina man passing through Illinois on a business trip

was directly in the path of the EF-4 tornado that struck northern Illinois on Thursday April 9.

Library technology inspires inventions

Colin Crilly makes me smile. He's a budding Thomas Edison. He embodies the creativity, imagination, confidence, and persistence of a master inventor and innovator. His exercise of these remarkable traits is a Downers Grove Public Library success story.

Colin is 13 years old, a seventh-grader at Glen Oaks Therapeutic Day School in Glendale Heights. He lives in Downers Grove. He's had a library card since second grade. He visits us several times a week, usually arriving



III LAST V

by bicycle. Before our major remodeling project and expansion of technological resources, he did a lot of book borrowing.

Nowadays, Colin comes to the library with two things in mind: practicing his video game skills and using the 3-D printer to produce his latest inventions. He shows the intense concentration and task focus that accompany his Asperger's condition. He enjoys others' enthusiasm for his work.

An article in Scholastic magazine, reporting on the making of a prosthetic hand, was Colin's first exposure to 3-D printing. This amazing technology is revolutionizing the way things are made. When he learned that the library had acquired a 3-D printer for public learning and use, he went to work. Independently exploiting the online resources known as Thingiverse and TinkerCAD, he learned the programming skills he needed and identified some objects he wanted to try. He developed his product designs on a computer at home and loaded them onto small USB computer drives, ready for action at the library. He let his imagination take him in whatever direction it wanted to go until he found ideas he liked.

Several of Colin's inventions relate specifically to the Downers Grove Public Library. He has designed a bookend, developed a prototype of a customized desk name plaque, produced a token disk bearing the library's geometric logo and made a cookie cutter with our logo in the center. Last week, Colin was discussing all this with me. He showed me the design for the cookie cutter, but he had not yet been able to produce it. Like many enterprising technological pioneers, he lacked start-up capital. He needed money to pay for the plastic filament used by the 3-D printer. I offered a personal investment of \$10. He sprang from the room. The following day, the cookie cutter was on my desk.

As recently as three years ago, no one would have imagined these events at a public library. We are growing and changing, supporting exploration and learning in many new ways. Inspired by Colin and many others, we will continue.

Rick Ashton is the director of the Downers Grove Public Library.

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