

**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
REGULAR MONTHLY MEETING  
OCTOBER 28, 2015, 7:30 P.M.  
LIBRARY MEETING ROOM**

**MINUTES**

1. **Call to order.** President Wendee Greene called the meeting to order at 7:30 p.m.
2. **Roll call.** Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.

Also present: Director Rick Ashton, Assistant Director for Support Services Sue O'Brien, Assistant Director for Public Services Bonnie Reid, Friends of the Library President Joanne Hansen, Resident Ed Pawlak, Resident Gordon Goodman.

3. **Welcome to visitors.** President Greene welcomed visitors and thanked them for their interest in the work of the Library.
4. **Approval of Minutes, Regular Monthly Meeting, September 23, 2015.**

Trustee Jaros requested a change to the Minutes, at Item 7, paragraph 4, line 2: replace "serves" with "served." Trustee Earl requested a change to the Minutes, at Item 7, paragraph 2, line 1: replace "20" with "23." It was moved by Jaros and seconded by Eblen THAT the Minutes of the September 23, 2015 Monthly Meeting, including the two requested changes, be approved. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.

5. **Financial Matters.**
  - a. September Financial Report. Ashton presented the report and responded to several detailed questions.
  - b. October Invoices. It was moved by Read and seconded by Jaros THAT operating invoices totaling \$124,854.61 and credit memos totaling \$516.84 be approved, and that September 2015 payrolls totaling \$200,641.42 be recognized. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
  - c. Proposed cumulative monthly reporting format. Ashton presented the draft format for discussion, proposing to put it into use beginning in January 2016. Board members reviewed the draft and suggested that it include a column reporting the percentage of the budget spent and an explanation of any significant

variances from expectations. Also suggested were additional details on the planned timing of expenditures and historical data from the previous year.

**6. Public comment on Agenda items.** President Greene invited comment.

Gordon Goodman addressed the Board. He expressed approval of the Library's policy of offering medical and dental insurance to staff members, with major Library participation in the payment of premiums. He also praised the work of the staff, particularly Fred LeBaron, who had assisted him with access to the on-line periodical Value Line.

**7. Public comment on other Library business.** President Greene invited comment.

Joanne Hansen, Friends of the Library President, addressed the Board. She reported that the recent Friends Book Sale had earned \$1,978.05, the largest amount ever. She conveyed the Friends' thanks to the Library staff for their active assistance with the sale.

**8. Unfinished Business.**

- a. Policy Review process. Ashton presented the proposed schedule of policy review and drew the Board's attention to the full Policy Manuals provided to them. Ashton also requested that the Board add to the program of policy review a review of Chapter 5, Technology, of Serving Our Public 3.0, Standards for Illinois Public Libraries, at its December 16 meeting. This review is a requirement of the Illinois Per Capita Grant application process, whose next submission deadline is January 15, 2016. After discussion, the Board agreed informally to the process as proposed, with the provision that scheduling may change as Board meeting time and business require.
- b. Revised Personnel Policies, Sections 3.1-3.2. O'Brien and Ashton presented the revised policy material. They noted that the draft before the Board for consideration had been developed with the assistance of an employment law expert from the Management Association of Illinois. The Board reviewed the material in detail, from Section 3.1 through Section 3.1.16B. President Greene asked the Board to suspend further discussion so that the Board could move to other business. The Board agreed. Staff agreed to make the numerous editorial changes that had been suggested and to summarize for further Board consideration the points on which the Board had not reached consensus.

**9. New Business.**

- a. Proposed Purchasing Policy. President Greene postponed discussion to a later meeting.

- b. Proposed 2016 Wages and Salaries Plan. Discussion. Ashton presented the proposals (attached). He proposed that the Wage and Salary Schedule adopted for 2015 remain in effect without change for 2016. He proposed that actual individual rates of pay be increased by 3.5% across the board. Board discussion centered on historical and comparative questions. Ashton agreed to provide further information for Board consideration at the November meeting.
  - c. Proposed 2016 Medical, Dental, and Vision Premium Program. (attached) Ashton presented the proposed program, noting that overall premium costs are scheduled to rise by about 4%. It was moved by Humphreys and seconded by Read THAT the proposed program be approved. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
  - d. 2016 Library Board meeting schedule (attached). It was moved by Earl and seconded by Jaros THAT the proposed schedule be approved and published. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
  - e. 2016 Schedule of Holidays and Closings (attached). It was moved by Jaros and seconded by Eblen THAT the proposed schedule be approved. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
10. Report of the Director (attached). Ashton presented the report.
- a. Library activities and initiatives
  - b. Investigation of Village of Downers Grove Village Attorney relationship
  - c. Response to Resident request for installation of additional surveillance cameras
  - d. Media and other publications of interest
  - e. September 2015 Circulation Statistics

**11. Trustee comments and requests for information.**

Read noted that he had received from the Denver Public Library an invitation to an event inaugurating the Rick Ashton Legacy Room. He congratulated Ashton on the honor, and other Board members added their congratulations.

Jaros inquired about an item in the Invoices of Note report, \$898.07 to De Lange Landen Financial for copier rental. O'Brien reported that this covers the monthly rental of five photocopiers for public and staff use.

**12. Adjournment.** President Greene adjourned the meeting at 9:41 p.m.

**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 28, 2015**

**AGENDA ITEM 9B  
PROPOSED WAGE AND SALARY PLAN**

**Requested Action: Discussion**

1. For 2016, the Library proposes no change in its Wage and Salary Schedule. See enclosed table.
2. The Library proposes a general 3.5% wage and salary increase to actual individual rates of pay for 2016.
3. Budgetary impact is set forth in the following table.

	<u>2015 Budget</u>	<u>2015 Projected Actual</u>	<u>2016 Budget</u>	<u>2016 Proposed Actual</u>
Wages & Salaries	\$2,760,992	\$2,712,692	\$2,857,635	\$2,807,636
Benefits	\$723,206	\$698,426	\$761,318	\$722,870
<b>Total Personnel</b>	<b>\$3,484,198</b>	<b>\$3,411,118</b>	<b>\$3,618,953</b>	<b>\$3,530,506</b>

DOWNERS GROVE PUBLIC LIBRARY  
WAGE AND SALARY SCHEDULE

		2015 and 2016 Schedule				2015 Actual				2016 Proposed Actual			
		Hourly Minimum	Hourly Maximum	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum	Annual Minimum	Annual Maximum	Hourly Minimum	Hourly Maximum	Annual Minimum	Annual Maximum
1	Shelver Tech Services Clerk	10.20	15.30	19,890	29,835	10.20	12.80	19,890	24,960	10.20	13.25	19,890	25,838
2	Library Clerk Custodian Library Monitor	12.00	18.00	23,400	35,100	12.00	15.50	23,400	30,225	12.00	16.05	23,400	31,283
3	Computer Help Desk Associate	13.50	20.25	26,325	39,487	13.75	14.75	26,812	28,762	13.50	15.30	26,325	29,770
4	Library Assistant Technology Assistant Administrative Assistant Circulation Supervisor ILL Coordinator Lead Custodian	16.00	24.00	31,200	46,800	16.00	21.00	31,200	40,950	16.00	21.75	31,200	42,413
5	Executive Assistant Staff Artist Assistant Manager	20.00	30.00	39,000	58,500	22.00	28.50	42,900	55,575	20.00	29.50	39,000	57,525
6	Librarian Trainer	23.59	35.38	46,000	69,000	23.59	34.00	46,000	66,300	23.59	35.19	46,000	68,621
7	Manager	31.79	47.69	62,000	93,000	31.80	35.89	62,010	69,985	31.79	37.15	62,000	72,445
8	Assistant Director	35.90	53.85	70,000	105,000	49.23	49.23	95,998	95,998	35.90	50.95	70,000	99,040
9	Director	Set by Board of Library Trustees				Set by Board of Library Trustees				Set by Board of Library Trustees			

**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 28, 2015**

**AGENDA ITEM 9C  
PROPOSED 2016 MEDICAL, DENTAL, AND VISION PREMIUM PLAN**

**Requested Action: Approval**

In order to offer the most effective and most economical medical, dental, and vision insurance to its employees, the Downers Grove Public Library participates in the insurance benefit program offered by the Village of Downers Grove.

All full-time employees, defined by the Affordable Care Act as employees working 30 hours per week or more, are eligible to participate with partial support from the Library. Currently, 28 employees are eligible. For 2015, four employees have waived participation in all or parts of the program, leaving 24 full participants.

All part-time employees working more than 1000 hours per year are also eligible to participate, but these employees are responsible for the full cost of participation. For 2015, no part-time employees are participating.

Medical insurance offerings for 2016 are unchanged from 2015. Overall medical premiums are increasing about 4%. Dental insurance offerings and premiums remain unchanged. Vision insurance involves a change of plan, with a minor premium reduction.

The attached table represents the proposed premium plan for Library employees for the various coverages. Total premiums and the employer share of premiums reflect a 4% increase from 2015 levels. Assuming an employee enrollment profile similar to the 2015 profile, these changes are accommodated within the approved 2016 budget. If the enrollment profile changes dramatically, some minor budget adjustment may be needed.

The open enrollment period begins November 1. In order for employees to make informed decisions, timely Board action is requested.

<b>DOWNERS GROVE PUBLIC LIBRARY MONTHLY HEALTH, DENTAL &amp; VISION PREMIUMS 2016</b>			
<b>PPO HIGH DEDUCTIBLE \$1,500</b>	<b>EMPLOYEE</b>	<b>DGPL</b>	<b>TOTAL</b>
Employee Only w/Screening	\$16.89	\$550.00	\$566.89
Employee Only w/o Screening	\$66.89	\$550.00	\$616.89
Employee & Spouse w/2 Screenings	\$158.83	\$1,145.00	\$1,303.83
Employee & Spouse w/1 Screening	\$208.83	\$1,145.00	\$1,353.83
Employee & Spouse w/0 Screening	\$258.83	\$1,145.00	\$1,403.83
Employee & Children w/Screening	\$45.46	\$1,145.00	\$1,190.46
Employee & Children w/o Screening	\$95.46	\$1,145.00	\$1,240.46
Family w/2 Screenings	\$254.03	\$1,560.00	\$1,814.03
Family w/1 Screening	\$304.03	\$1,560.00	\$1,864.03
Family w/0 Screening	\$354.03	\$1,560.00	\$1,914.03
<b>VEBA PLAN \$2,500</b>	<b>EMPLOYEE</b>	<b>DGPL</b>	<b>TOTAL</b>
Employee Only w/Screening	\$60.39	\$550.00	\$610.39
Employee Only w/o Screening	\$110.39	\$550.00	\$660.39
Employee & Spouse w/2 Screenings	\$260.35	\$1,145.00	\$1,405.35
Employee & Spouse w/1 Screening	\$310.35	\$1,145.00	\$1,455.35
Employee & Spouse w/0 Screening	\$360.35	\$1,145.00	\$1,505.35
Employee & Children w/Screening	\$137.28	\$1,145.00	\$1,282.28
Employee & Children w/o Screening	\$187.28	\$1,145.00	\$1,332.28
Family w/2 Screenings	\$399.12	\$1,560.00	\$1,959.12
Family w/1 Screening	\$449.12	\$1,560.00	\$2,009.12
Family w/0 Screening	\$499.12	\$1,560.00	\$2,059.12
<b>DELTA DENTAL</b>	<b>EMPLOYEE</b>	<b>DGPL</b>	<b>TOTAL</b>
Employee Only	\$0.00	\$44.95	\$44.95
Family	\$13.21	\$130.00	\$143.21
<b>VISION</b>	<b>EMPLOYEE</b>	<b>DGPL</b>	<b>TOTAL</b>
Employee Only	\$0.00	\$3.47	\$3.47
Family	\$0.00	\$8.86	\$8.86

**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 28, 2015**

**AGENDA ITEM 9D  
BOARD MEETING SCHEDULE, 2016**

**Requested Action: Approval**

Fourth Wednesday of each month, except third Wednesday in November and December.

Additional meeting in August for work session on 2017 Budget.

January 27

February 24

March 23

April 27

May 25

June 22

July 27

August 10

August 24

September 28

October 26

November 16

December 21



**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 28, 2015**

**AGENDA ITEM 9E  
SCHEDULE OF HOLIDAYS AND CLOSINGS, 2016**

**Requested Action: Approval**

**PAID HOLIDAYS, 2016**

Friday January 1	New Year's Day
Monday May 30	Memorial Day
Monday July 4	Independence Day
Monday September 5	Labor Day
Thursday November 24	Thanksgiving
*Saturday December 24	Christmas Eve
*Sunday December 25	Christmas

\*Full-time staff receive an alternate paid day off. Part-time staff may be rescheduled to make up time lost because of closings.

**OTHER CLOSINGS, 2016**

Friday January 15	Staff In Service Day (paid work day)
Sunday March 27	Easter (not paid)
Sunday May 29	Sunday before Memorial Day (not paid)
Friday June 24	7:00 p.m. Rotary Grove Fest (not paid)
Saturday June 25	1:00 p.m. Rotary Grove Fest (not paid)
Sunday June 26	Rotary Grove Fest (not paid)
Sunday September 4	Sunday before Labor Day (not paid)

**DOWNERS GROVE PUBLIC LIBRARY  
BOARD OF TRUSTEES  
OCTOBER 28, 2015**

**AGENDA ITEM 10  
REPORT OF THE DIRECTOR**

**a. Library Activities and Initiatives**

- New book suggestion service. A new feature on the self-checkout machines is a service called NoveLists Select. As a patron checks out a book, the machine displays the book jackets of similar books which the patron may want to also read. From this display, the patron can place a hold on the book, which is then made available through the normal system hold process.
- Wi-Fi upgrade. Replacement of all Wi-Fi service points in the Library building with more robust equipment is about 75% complete. This work is all done by DGPL IT staff.
- Chair sale. In conjunction with the purchase of nearly 50 new desk chairs for staff, the Library offered to the public 46 well-used, 15-year-old chairs for \$10 apiece. All but three badly torn and stained chairs were purchased. The final three were discounted to \$0 and sold promptly.
- Recent children's programs: Star Wars Reads Weekend, Jim Gill concert (260 attended), and the launch of Reading Games.
  - Reading Games is a reading competition put on by School District 58 each March. In October, students form teams, begin reading the books from a specified list, and then hold a competition where they answer questions about the books. DGPL staff have assisted by suggesting titles, purchasing extra copies of the selected books, writing questions, and helping with the competition. For the just-announced 2016 competition, DGPL staff have purchased and processed about 300 additional books and acquired 28 of the 30 listed titles in e-book form. For the competition next March, about 450 students will participate.
- Recent teen programs: The launch of View from Behind the Lens, a multi-session photography class using DGPL Media Lab equipment and software, and an SAT practice test.

- Recent adult programs: Session on development of a job search plan and a wine tasting at the 406 Wine Shop.
- New piano. The inaugural concert of the Downers Grove Music Club-Downers Grove Public Library Music Series on October 6 attracted an audience of 75 to hear the new grand piano played by outstanding musicians.
- Friends of the Library. The Friends of the Library Annual Meeting attracted about 40 persons for the meeting and a travel slide program. The Friends of the Library Book Sale was upcoming for October 22-24 at the time of this writing.
- Library anniversary. The Downers Grove Public Library's 125<sup>th</sup> anniversary year is 2016. A series of historically-oriented programs and celebrations, running throughout the year, is being planned.

**b. Investigation of Village of Downers Grove Village Attorney relationship.**

In preparation for this discussion, I reviewed the activity of the Library's attorney, Klein Thorpe Jenkins, for the four years of my employment with the Library. KTJ has provided legal assistance relating to Freedom of Information Act compliance, Open Meetings Act compliance, Americans with Disabilities Act compliance, a few specific personnel matters, contracts for architectural, construction, and other services, prevailing wage compliance, one Intergovernmental Agreement, and state and federal reporting for the Downers Grove Public Library Foundation. For Foundation work performed in 2015, the Foundation has reimbursed the Library from private funds.

Hours billed per year have ranged from 7 to 38. The current billing rate is \$200/hour. In 2015, total Library billings will be about 15 hours, \$3000.

I met with Village Manager David Fieldman and Village Attorney Enza Petrarca to discuss any opportunities that might exist. They agreed that it would be possible for the Village Attorney to provide a modest level of service to the Library at no charge. This would typically take the form of brief telephone consultations on incidental matters. They agreed to consider larger matters that might require research or drafting work on a case-by-case basis. They agreed that the Library should maintain its relationship with KTJ for larger matters, Foundation work, and any matter in which the Library and the Village might not be on the same side of an issue.

**c. Response to Resident request for installation of additional surveillance cameras.**

At the September 23 Library Board meeting, Ms Violet Lalicon-Radwill addressed the Board to request the installation of surveillance cameras in the public computer area. Ms.

Radwill offered to pay for a portion of the cost of this installation. The Board referred this matter to me for investigation and response. The attached letter summarizes the Library's response.

d. **Media and other publications of interest.**

- Short Takes for Trustees is a series of videos available through RAILS, the regional library consortium. DGPL staff will be happy to assist Trustees in securing access to these resources.
- DGPL Adult and Teen Services Librarian Fred LeBaron is a noted commentator and expert in the popular fiction marketplace, especially independent publishing. Attached is a copy of his recent column from the Romance Times on-line newsletter.

e. **September 2015 Circulation statistics.** Attached.

October 20, 2015



**DOWNERS GROVE  
PUBLIC LIBRARY**

1050 Curtiss Street  
Downers Grove, IL 60515  
(630) 960-1200  
www.dglibrary.org

Ms. Violet Lalicon-Radwill  
5410 Grand Avenue  
Downers Grove, IL 60515

Dear Ms. Radwill:

I am writing in response to your letter of September 20, our subsequent conversation in my office, and your comments addressed to the Library Board at its September 23 meeting. In all of these communications, you have reported the loss of your cell phone in the Library's public computer area on September 19 and the steps that should be taken to prevent other losses or thefts of this kind. I was very happy, by the way, to learn that your phone turned up in the Library's Lost and Found area and that it was returned to you.

You have very kindly suggested that the Library should install surveillance cameras to cover the seating area where the public computers are located. You have offered to pay a portion of the cost of this action.

After reviewing the matter further, I must inform you that the Library does not think it would be a good idea to install surveillance cameras as you recommend. There are three key considerations behind this decision:

1. Cost. A single camera, at the \$400 price quoted to you by a vendor, would not begin to establish effective surveillance. Coverage would require multiple cameras, controllers, wiring, and computer capability. The operation and maintenance of a larger system would also be a cost factor.
2. Effectiveness. The physical configuration of the computer area is such that effective camera placement would be extremely difficult. Anything going on below table-top height would be very difficult to see. The screens separating the rows of seating also provide effective visual blocking.
3. Customer privacy. Many people are very concerned about the privacy and confidentiality of their on-line activity. Intensive surveillance would be seen by many of our customers as an unjustified intrusion into their personal business. This is not beneficial to them or the Library.

We appreciate your positive suggestions, but we will not be acting on them.

Sincerely,

Rick J. Ashton  
Director



RAILS and United for Libraries Present:



# Short Takes for Trustees

These eight to ten minute videos are available at no cost to RAILS members and can be accessed through the RAILS website:

- ◆ What it Means to be a Trustee
- ◆ Board Meetings
- ◆ Board Ethics
- ◆ Library Advocacy
- ◆ Library Policies
- ◆ Strategic Planning
- ◆ Working with Friends
- ◆ Evaluating the Library Director
- ◆ Board Self-Evaluation
- ◆ Succession Planning and New Board Orientation

**Quick ★ Convenient ★ Informative**

RAILS library staff and trustees can log into the RAILS website and visit [www.railslibraries.info/members/resources/short-takes-trustees](http://www.railslibraries.info/members/resources/short-takes-trustees) to find out how to view these videos and download the accompanying handouts. To create a website account, visit [www.librarylearning.info](http://www.librarylearning.info).

Questions?

Contact Joe Filapek, RAILS Consulting and Continuing Education Manager at [joseph.filapek@railslibraries.info](mailto:joseph.filapek@railslibraries.info).

# Must Reads



## What's Hot from Fred LeBaron

**Mr. Bond, they have a saying in Chicago: "Once is happenstance. Twice is coincidence. The third time it's enemy action." — Goldfinger**

WHILE IN OUR little indie readers' world "enemy action," might

be a trifle harsh, we are just as alert as any old Bond villain to spot something that might be a developing trend, right? And the particular trend I'd like to focus on today is the return to self-publishing by indie authors who've gone the trade route and then come back to indie.

My choice of an opening quote was actually not "coincidental," btw, but was inspired by *Happenstance*, the 2014 **Jamie McGuire** novella which marked her return to indie, following the string of smashing successes she achieved by taking her Beautiful Disaster franchise into legacy-land. *Happenstance* was widely enjoyed (including by me, see my review here: <http://goo.gl/sgWcOK>), and achieved good success, too — Parts 2 & 3 are still holding down spots in the top 100 Contemporary Teen Romances (no small feat in a list dominated by John Green & co. and Sarah Dessen!). Jamie talked about her decision to return to indie earlier this year in a great interview with the awesomely ubiquitous Mark Coker, president of Smashwords, which can be found here: <http://goo.gl/8Gn1k0>

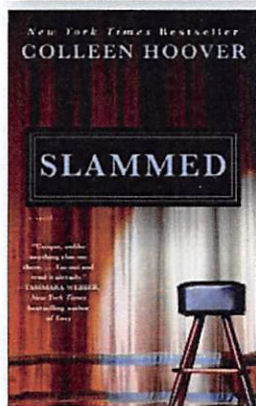
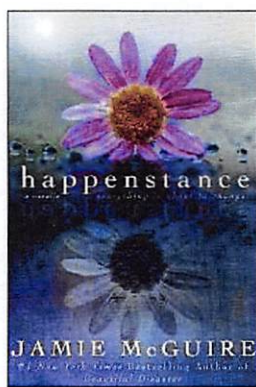
Jamie's Beautiful Disaster was one of the first indie reads that made a huge impression on me, back in the halcyon days of 2012, when the world was so new and all. Another was **Colleen Hoover's Slammed**,

followed closely by *The Opportunist* by **Tarryn Fisher**. So when the two of them conspired in January of this year to self-publish their still pending novella series, Never Never, my Goldfinger senses began to tingle. Actually these series suggest another trend as well, the return to serialization, which lends itself particularly well to e-publishing and author autonomy.

And as Exhibit 3 I submit for your consideration the wonderful **Jenn Sterling**, another self-pub pioneer, whose Celebrity Series marks her triumphant return to indie-land. And **Jessica Park**, whose *Flat-Out Love* helped launch the New Adult indie genre, has contributed an awesome blog post on Self Publishing (<http://goo.gl/pt10PX>) which further explicates the rationale for the return of the native.

From a reader's perspective, I welcome this nascent trend - Jamie's ambitious publishing schedule for this and the next couple years would never make it past most marketing departments, but we readers simply don't want to wait a year (or more!) between books anymore. As usual, indies have found the pulse of their readers, in spectacularly gold-plated fashion! ✧

*A Chicago area librarian, Fred loves indie books and is a champion of their authors. He loves the fertile fields of indie publishing where he sees enormous creative energy and is blown away by the new voices and stories he finds.*



## Maryse's Musings

I ALWAYS FEEL an incredible sense of anticipation when I start a new indie book. Knowing it can take me... anywhere. It's the "not knowing," the unpredictable, that so often has me hooked.



I realize, so many of us have that same intense zeal for "unconventional" romance, considering how popular dark-romance novels are right now. Or should I call them "dark love stories"? Psych thrillers with a promise of love (whether it be healthy or not). After all, a traditional romance book comes with specific expectations. An overall "good guy." Forgivable mistakes. And most certainly a HEA.

However many of these indie dark or risqué romance reads do NOT even come close to following that lead. These indie authors, not being limited to certain publishing standards, formulas or expectations, take some bold risks. Authors like **CJ Roberts** and her "Dark Duel" psych-thriller series, culminating in a love story, or is it just a case of Stockholm Syndrome? Or **Madeline Sheehan's** raw and gritty Undeniable series, that follows a local "ruling" motorcycle club. These are not your "good guy bikers." ;) Well, either way, we, the readers, sure love 'em, but there is plenty of unconventional and even some forbidden "romance" amongst their crew. And what about my latest favorite "dark read" entitled Jezebel, by author **K. Larsen**? Ohhhh the incredibly romantic love story, laden in beautiful life lessons and emotional growth... and then climaxes in a shocker that just blew our minds!!

Yep... endings that might not have a clear (or classic) HEA, or maybe even no HEA at all. Their heroes (or should we call them anti-heroes?) might do things that are unforgivable. Yet, depending on how well written it is, and how emotionally connected we are, we fall in love anyway, despite our adamant resistance of it. Like I always say, "I love it in books... ONLY in books." ;)

Which is why I fiercely gravitated to indie books. They took me on emotional journeys, loaded in anguish and healing, within stories of love gone wrong. They might not be wrapped up in a shiny bow at the end but that bow would likely be as delightfully tattered and weathered as I felt. ✧

Visit Maryse Black's Book Blog at **Maryse.net** or go to **Facebook.com/MarysesBookBlog**.

## Circulation Statistics -- September

	A	B	C	D	E	F	G
1		<b>SEPT 15</b>	<b>%</b>	<b>SEPT 14</b>	<b>%</b>	<b>SEPT 13</b>	<b>%</b>
2	<b>Circulation Statistics</b>						
3	<b>Checkouts</b>						
4	Selfchecks	46,540	77%	46,037	75%	40,903	64%
5	Staff desk	14,084	23%	14,989	25%	22,866	36%
6	<b>Total checkouts</b>	<b>60,624</b>		<b>61,026</b>		<b>63,769</b>	
7							
8	<b>Renewals</b>						
9	Selfchecks	1,159		459		336	
10	Staff desk (incl. phone)	2,769		3,576		3,403	
11	Patron online renewals	9,261		6,657		4,844	
12	<b>Total renewals</b>	<b>13,189</b>		<b>10,692</b>		<b>8,583</b>	
13							
14	<b>Total item checkout and renewals</b>	<b>73,813</b>		<b>71,718</b>		<b>72,352</b>	
15	Ebooks - Overdrive	3,989		3,639		3,181	
16	Ebooks - 3M	2,102		738		483	
17	Emagazines - Zinio	693		844		961	
18	Hoopla	284					
19	<b>Total circulation</b>	<b>80,881</b>		<b>76,939</b>		<b>76,977</b>	
20							
21	<b>Reference Questions (Info Desk)</b>	158					
22							
23	<b>Reserves Processed</b>						
24	Received from ILL	6,946		6,288		6,363	
25	ILL sent	4,505		5,798		5,231	
26	OCLC requests processed	690		798		1,005	
27							
28	<b>Gate count</b>						
29	North	26,200		24,979		24,874	
30	South	15,302		12,989		15,103	
31	<b>Total</b>	<b>41,502</b>		<b>37,968</b>		<b>39,977</b>	
32							
33	<b>Registrations</b>						
34	New resident cards	212		228		200	
35	New fee cards	12		8		5	
36							
37	Current borrowers	32,457		29,287		29,269	
38	Active fee cards	242		148		142	
39	<b>REVENUE</b>	<b>Fines</b>	<b>Fees</b>	<b>Book</b>	<b>Fee</b>	<b>Meeting</b>	<b>Total</b>
40				<b>Sales</b>	<b>Cards</b>	<b>Room</b>	
41	Cash	\$2,928.59	\$449.88	\$736.00	\$1,680.00		\$5,794.47
42	Credit cards at service desks	\$1,487.14	\$396.95	\$111.00	\$1,680.00	\$180.00	\$3,855.09
43	Credit cards at selfchecks	\$2,558.55	\$187.00				\$2,745.55
44	<b>Totals</b>	<b>\$6,974.28</b>	<b>\$1,033.83</b>	<b>\$847.00</b>	<b>\$3,360.00</b>	<b>\$180.00</b>	<b>\$12,395.11</b>



**VILLAGE OF DOWNERS GROVE**  
**Stormwater and Flood Plain Oversight Committee Meeting**  
**October 8, 2015 7:00 p.m.**

**Downers Grove Public Works Facility**  
**5101 Walnut Avenue, Downers Grove, Illinois**

**I. CALL to ORDER**

Chair Gorman called the meeting to order at 7:00 p.m. A roll call followed and a quorum was established.

**II. ROLL CALL**

Members Present: Chair Gorman, Mr. Crilly, Mr. Ruyle, Mr. Schoenberg, Mr. Wicklander

Members Absent: Mr. Civito, Mr. Scacco

Staff Present: Karen Daulton Lange, Village Engineer / Stormwater Administrator

Public Present: None

**III. APPROVAL of September 10, 2015 MINUTES**

Mr. Schoenberg made a motion, seconded by Mr. Crilly to approve the September 10, 2015 minutes as corrected. Motion carried by voice vote of 5-0.

**IV. PUBLIC COMMENTS**

None.

**V. NEW BUSINESS**

**A. Urban Flooding Awareness Act**

At the September 1 Council meeting Mayor Tully requested that the SW&FPOC review the Urban Flooding Awareness Act and to report how the Village stacks up to the recommendations made in the report. Staff prepared a draft memo and discussion followed including the following:

- Difficulty & complexity of establishing overland flow routes in older areas not designed with them
- Utilizing newer technology such as a drone to video flood events to evaluate flooding patterns such as overland flow routes
- Climate change has contributed to more extreme storms
- Trend to store and convey more stormwater
- How the zoning lot coverage codes impact local flooding
- Maintenance or certifications by owners of PCBMPs not budgeted

Chair Gorman suggested that the Committee members review the Village's Stormwater Master Plan to familiarize themselves with the document and to determine if there are

revised or updated expected levels of service that the Committee should look at. He also asked if there are any critical facilities in danger of flooding. Staff was aware of certain road locations, but not buildings.

Chair Gorman stated it would be good information to know how the Village stacks up against neighboring communities with regards to how they treat lot coverage, including setbacks.

Mr. Schoenberg made a motion, seconded by Mr. Crilly for staff to send the memorandum to Mayor Tully from the Stormwater & Flood Plain Oversight Committee. Motion carried by voice vote of 5-0. The memorandum is included in these minutes as Attachment 1.

#### **VI. STAFF REPORT**

See Attachment 2.

#### **VII. PUBLIC COMMENTS**

No further public comment.

#### **VIII. OLD BUSINESS**

##### **A. FY2016 Proposed Budget**

Staff reported that the first budget workshop is scheduled for 8:00 a.m. Saturday, October 10, at Fire Station 2.

#### **IV. ADJOURN**

Mr. Schoenberg made a motion, seconded by Mr. Crilly to adjourn the meeting at 7:57 p.m. Motion carried by voice vote of 5-0.



**Attachment 1.**

## **Memorandum**

**TO:** Mayor Tully & Village Council

**DATE:** October 8, 2015

**FROM:** Stormwater & Flood Plain Oversight Committee  
Karen Daulton Lange, Village Engineer / Stormwater Administrator

**SUBJECT: Urban Flooding Awareness Act**

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### Background

At the September 1, 2015 Council meeting, Mayor Tully requested the SW&FPOC to review the Urban Flooding Awareness Act and to report how the Village of Downers Grove stacks up to the recommendations made in the report.

The Illinois General Assembly under the Urban Flooding Awareness Act of 2014 tasked the Illinois Department of Natural Resources (IDNR) to prepare a report on the extent, cost, prevalence, and policies related to urban flooding in Illinois and to identify resources and technology that may lead to mitigation of the impact of urban flooding. Urban flooding is broadly defined as caused by rainfall overwhelming the capacity of drainage system, such as storm sewers. It does not include overland flooding from creeks and rivers.

IDNR, in partnership with several State, regional and local governments (including Downers Grove), finalized the report in June of this year. The report found that over 90% of urban flooding damage claims in the past eight years were outside of mapped floodplain.

The report discusses the effectiveness of stormwater projects, programs, and policies; strategies for reducing flood damages and increasing affordability and effectiveness of flood insurance; recommendations to the Illinois General Assembly on funding, to the Illinois Congressional Delegation on encouraging specific FEMA initiatives, and to State and Local Governments.

### What Downers Grove Does

Below are the recommendations to Local Governments found on page 80 of the report. Inserted below the recommendations is what Downers Grove is doing in these areas.

19. To better utilize funding that is available through Illinois Emergency Management Agency for mitigation projects, communities are encouraged to complete pre-disaster planning. (Chapter 6)

The Village of Downers Grove's pre disaster planning includes completing a hazard vulnerability analysis of our community. Natural, technological, industrial and civil/political hazards, capable of creating a major emergency or disaster are identified.

From there we look at how vulnerable is the community, the infrastructure, the buildings, the people, and begin to develop protocols to respond to these types of events. Additionally we educate our residents through several outreach programs on preparing themselves and their families.

20. Communities should establish overland stormwater conveyance areas in all new development areas, and these flow paths should be maintained and regulated. (Chapter 5)

Our Stormwater code requires overland flow routes within easements. We currently do not have a program for inspection, thus enforcement is on a complaint basis.

21. Communities should investigate existing property evaluation programs to help homeowners analyze their homes for urban flooding potential and to identify flood damage reduction actions. (Chapter 9)

We currently provide staff engineer assistance to property owners to analyze and identify ways to reduce flooding.

22. Communities should improve stormwater management in redeveloping areas by adopting stormwater ordinances that incentivize reduction of imperviousness and updating storm water systems, especially in known flood problem areas. (Chapter 5)

Our threshold for when PCBMPs are required are 700 sf of net new impervious area, which is below the County's threshold of 2,500 sf. Our SWU also incentivizes reduction in impervious as well because the fee is based on impervious coverage. Our 2014 Stormwater Project Analysis Report includes areas to update stormwater systems, but has not been fully funded.

23. Communities should consider real time monitoring of combined storm sewer systems. When technology allows, they should update the monitoring with a reverse 911 system to alert property owners of imminent flooding. (Chapter 3)

Not applicable. The Village has no combined sewer systems.

24. Within a reasonable timeframe, communities should update their storm sewer atlas with storm sewer location, infrastructure sizes and design data to allow for evaluation of the effect of

changing rainfall patterns on system capacity to more accurately identify areas at risk for urban flooding, and to better inform stormwater management planning. (Chapter 3)

Our website contains an aerial map with utility overlays that is available to the public. The storm sewer sizes are shown. Our internal GIS contains rim and invert data that we provide when asked. We also have mapped Localized Poor Drainage Areas to better inform residents of where flooding may occur outside of the regulatory flood plain.

25. Communities should consider adoption of ordinances to address drainage for below grade construction, such as requiring sewers to exit structures within 2 to 3 feet of the finished exterior grade of buildings. Adoption of International Building Code Sections R405 and R406 for foundation drainage and waterproofing should also be considered. (Chapters 3, 5, and 9)

Our Building Code enforces the 2006 International Building Code & 2006 International Residential Code w/amendments, including section R405 & R406. Specifically required is that drains shall be provided around all concrete or masonry foundations that retain earth and enclose habitable or usable spaces located below grade.

26. Communities and counties participating in CRS should participate in the Illinois Association of Floodplain Managers (IAFSM) CRS users group. (Chapter 8)

We are a CRS class 6 community which means residents and in the floodplain qualify for a 20% discount on flood insurance premiums. Properties not in the floodplain still benefit from significant premium reductions with the Preferred Risk Policies. Staff actively participates in the CRS users group.

27. Non CRS municipalities should consider using CRS principles in stormwater management to make their communities more resilient. (Chapter 8)

Not applicable.

## Attachment 2

### Staff Report October 8, 2015

#### **A. CDBG-DR**

Staff has submitted an application to the Community Development Block Grant – Disaster Recovery grant program administered by DuPage County to purchase a home and a vacant lot 5631 Webster. These properties were included in the original HMGP grant submittal, in 2014, but were ultimately not pursued due to exceeding maximum purchase costs by FEMA. If purchased, these two parcels, which are adjacent to other Village owned parcels, will be incorporated into the next phase of Streambank stabilization on St. Joseph Creek – South Branch (DR-022). This will improve the Village’s ability to make meaningful improvements to the creek through this area, improving flood overflow routing and compensatory storage along this stretch of the creek, thereby alleviating downstream flooding of homes and property. See attached location map.

#### **B. Realtor Presentation**

Staff has been invited to speak at the local Baird & Warner office regarding flood plain and LPDAs next week.

#### **C. BMP Demonstration Sites**

Staff is working with a SpanCrete representative to find a location to install pre-fab pervious sidewalk in Downers Grove as a trial to see how it performs with drainage. In addition, staff is working with a representative from FloodBreak to find a demonstration location.



#### **D. Stormwater – What We Do**

See attached compilation of what types of things public works engineering and maintenance staff does that is stormwater related. Also attached is the annual list of Stormwater Master Plan Improvements Status.

## STORMWATER WORK JAN-SEPT 2015

### Engineering Staff:

#### CRC

Since January of this year, we have responded to approximately 170 drainage-related CRC requests, primarily for drainage investigation and recommended improvements. Essentially most of these require at least one site visit and/or research and/or a follow-up conversation to the initial phone call back to the resident.

General calls (not entered into CRC) >400 since January received from/for:

- Consultants/Contractors; re active projects
- Real estate agents re FP and LPDAs
- SWU questions – credits, incentives, fee inquiries
- Proposed FP map inquiries
- Flood insurance questions
- HMGP questions

### Outreach Activities

- Repetitive loss properties – mail letters for CRS program
- NFIP – notices/flyers placed in e-news, Hometown Times, Facebook, at PW open house, at counter, etc.
- Chlorides – properties and plowing companies – 80 letters mailed
- Proposed regulatory FP changes; outreach resulting in more than 70 calls
- Two Open Houses for Preliminary Flood Maps
- PMBMPs- Managing Stormwater at Home workshop

### Staff Assistance- Small Projects

Cost share stormwater mitigation projects

Facilitated the completion of nearly \$70,000 of private stormwater mitigation projects so far this year, with Village reimbursement under \$20,000. Pending projects with estimated costs around \$25,000 anticipated to be completed this year with Village reimbursement expected at half or less of than the construction cost.

Elevation certificates, LOMAs, LOMRs, etc.

Site Visits to assess drainage issues and make recommendations

HMGP – implementation of purchases, demos, etc.

### Research and coordination with co-workers required for

Drainage investigations – Many residential, commercial, and ROW concerns

Collecting detention basin info for GIS – Current inventory includes almost 500 basins

Determining private vs. public sewer lines through private property

Collecting easement document information for GIS

### Yearly re-certification documentation for

CRS – Community Rating Service (20% flood insurance discount for residents in floodplain)

NPDES – IEPA MS4 annual permit

### Committee Participation & Attendance in:

DuPage County Municipal Engineers Group – monthly

DuPage County Stormwater Committee – monthly

Downers Grove Stormwater & Floodplain Oversight Committee - monthly

DuPage River Salt Creek Work Group –bi-monthly

DuPage Mayors & Managers Stormwater Management Committee – as needed

Downers Grove Weekly Development Meeting – weekly

### Miscellaneous work

Assist with Community Development Plan Reviews for PC & ZBA

Provide plan review comments on commercial & residential permit applications

Assist Code Enforcement with drainage-related issues

Detention basin inspections  
 Site visits for PCBMP SWU incentives  
 Research and write new “streams, creeks, and wetlands” webpage  
 Write PCBMP guide  
 Develop model PCBMPs in CAD  
 OnBase organization, scanning, and cataloguing  
 Continually enhancing GIS stormwater database by entering results of research/investigations

Note: There has been about a 75% increase in when PCBMPs are required from 2014 when the threshold was 2,500 SF of net new impervious to 2015 when the threshold was changed to 750 SF.

#### Capital Projects (in 2015)

- Performed \$500,000 in capital maintenance, including streambank stabilization, pond naturalization, etc. Projects included Lacey Creek Phase II, and the on-going projects at St. Joseph’s Creek North Branch and South Branch, as well as Valley View Pond and Kensington Lakes.
- Performed \$1.2 M in new capital infrastructure projects, including new storm sewers at Chicago & Washington and Lincoln & Stanley, as well as new storm sewers, ditching and bio-swales in Clyde Estates and Downers Grove Estates.
- Purchased and demolished three flood-prone homes through a grant from FEMA.

#### Operations Staff:

##### Maintenance

- Ditch reshaping (contracted): 7,000 LF
- Culverts replaced (contracted 600 LF): 810 LF
- Storm sewer replacement: 270 LF
- Storm line repairs: 6
- Inlet repairs: 56
- Cleaning & televising storm sewer lines (contracted): 20,000 LF
- Remove fallen trees from creeks
- Clear blocked inlets during rain events
- Remove debris from basin outfalls after rain events
- Respond to emergency street & property flooding

##### Enhancement

- Storm sewer installed: 260 LF
- Storm inlets installed: 4

##### Other

- Assist Engineering with storm sewer evaluations.
- Assist Engineering with CIP projects for in-house cleaning and televising for design.
- Perform ROW work required for cost share projects.
- Respond to over 160 CRC requests since January of this year.

P:\Stormwater Management (non-permit)\What we do



## Stormwater Master Plan Improvements Status

October 1, 2015

	Program	Goal	Actual 2015	Comments
1)	Sewer Cleaning Program (5-year cycle)	26 miles/yr	3.8 miles	Cleaned
2)	Purchase Sewer Jet Truck	2007	2007	Done
3)	TV Inspection Program (5-year cycle)	26 miles/yr	3.8 miles	Televised
4)	Upgrade Sewer TV Camera & Software	2007	N/A	Done
5)	Perform Structure Maintenance (5 year cycle)	1400/yr	56 repairs	Ongoing
6)	Upgrade Roadside Ditching Program (10-year cycle)	12miles/yr	1.3 miles (7,000 LF)	Includes 600 LF of culvert replacement
7)	Remove Debris Blockage from Channels (5-year cycle)	6 miles/yr	miles Unknown	Various cleanup locations per calls/observation
8)	Inspect and Maintain Village-owned Storage Facilities (annually)	4	9	Started inspections w/tablet
9)	Inspect Private Storage Facilities (5-year cycle)	62/yr	16	Contact made with responsible party as needed
10)	Evaluate Stormwater Conveyance Impact Fee	2007	-----	SWU implemented 2013

The goals listed in the table above are some of the recommendations made in the 2006 Stormwater Master Plan Update, put together by Chair Eckmann. The genesis of this plan started in 2003 when the Village's Stormwater Utility Exploratory Committee decided that in order to address long-term maintenance of infrastructure, information was needed in order to develop a strategy "...for future infrastructure management, identifying preliminary budgetary needs, and identifying alternatives for financing as adequate stormwater program."<sup>1</sup>

The *Master Plan* identified that 13 dedicated stormwater staff members would be needed to achieve the goals, while the PW Department has been operating with an average of 5.5 stormwater staff members since 2006. Despite these shortcomings, the PW team has been steadily working on these recommendations, including expanding the GIS asset management data base. The GIS includes a maintenance history and identifies which structures need more attention. Information is accessible to the design engineers and field personnel, which is helpful with emergency repairs.

\*The PW Department made a conscious decision in their 2011 budget to allocate money to patch over 20,000 SY of streets. Patching had been deferred in prior years because the same staff that works on the ditching program are the ones who work on the patching. It is anticipated that in 2012 about 14,000 LF of ditches will be reshaped and cleaned, with alternative years focused on patching.

\*\*The tornado of June, 2011 resulted in crews working almost 100% of their time for four weeks on clean-up effort, which took away some time on maintenance activities.

<sup>1</sup> Village of Downers Grove Stormwater Master Plan Update, October, 2006, page 1-1

**VILLAGE OF DOWNERS GROVE  
ZONING BOARD OF APPEALS  
OCTOBER 28, 2015 MINUTES**

**Call to Order**

Chairman Earl called the meeting to order at 7:05 PM.

**Roll Call**

**Present: Mr. Kulovany, Mr. McCann, Mr. Werner, Ch. Earl**

**Absent: Mr. Domijan, Ms. Majauskas**

**A quorum was established.**

**Staff: Stan Popovich, Community Development Director  
Rebecca Leitschuh, Village Senior Planner**

**Also Present: Gary Atwell, Kirby Atwell, Dustin Hatfield, Bob Elliott, all of  
iCandy Homes, Mokena, IL; Tom Soren, Downers Grove, IL; Don Rickard,  
4735 Main St.; John Finn; Ved Gulati, 730 Sherman St.**

Director Popovich introduced Rebecca Leitschuh, new Village Senior Planner to the Board, and Mr. Rich Kulovany, newest member of the Zoning Board of Appeals.

**Minutes of August 26, 2015 meeting**

**Mr. Werner moved, seconded by Mr. Kulovany, to approve the minutes of the August 26, 2015 meeting as presented.**

**All in favor. The Motion passed unanimously.**

**Meeting Procedures**

Chairperson Earl asked those in attendance to silence their phones. She explained the function of the Zoning Board of Appeals, and reviewed the procedures to be followed during the public hearing, verifying with Staff that all proper notices have been published with regard to the cases on the Agenda. She noted that members of the Zoning Board of Appeals have had an opportunity to review the materials provided by Staff and in some cases have visited the site in question. In order for a requested petition to be approved there must be a majority of four votes in favor of approval. Chairperson Earl added that the Zoning Board of Appeals has authority to grant petitions without further recommendations being made to the Village Council. She called upon anyone intending to speak before the Board on the Agenda item to rise and be sworn in, as the public information portion of the meeting is an evidentiary hearing and comments made during this portion of the meeting are considered testimony. She said that Staff would make its presentation first, followed by comments by the Petitioner. She added that if anyone in the audience wishes to speak either in favor of or in opposition to a petition, they would be able to do so following the Petitioner's presentation. When the public participation portion of the meeting is closed, the Board will deliberate on the information provided and vote to either approve or deny the petition.

••••••••

**15-ZBA-0011:** A petition seeking an exception to construct a second story addition on the existing house. The property is currently zoned R-4, Residential Detached House 4. The subject property is located on the northeast corner of Elm and Sherman Streets and is commonly known as 4343 Elm Street, Downers Grove, IL (PIN 09-05-400-012). Cory Atwell, Petitioner; ICH-CHG, LLC, Owner.

### **Staff's Presentation:**

Ms. Rebecca Leitschuh, Senior Planner for the Village of Downers Grove, stated that the subject site is located at 4343 Elm Street and is a zoning exception petition. The property is located on the northeast corner of Sherman and Elm Streets, and is zoned R-4 with R-4 zoning on three adjacent sides. On the western side it is zoned R-3. A zoning exception case is something the Village's Ordinance allows for because of existing non-conforming conditions within the Village; however, due to changing standards, this property is nonconforming. The request does not vary from the Code, and if certain criteria are met, the Board has the authority to approve it.

Ms. Leitschuh used overhead displays to describe the property, saying that the required setback is 24'. She noted that this particular property has a shallower width and because it is a corner lot, it is considered to have two street yards. The southernmost wall is set back 15'9" from the south property line. The Code allows for a vertical extension of an existing nonconformity. She showed the interior floor plan, and the location of the front setback line. The only area on the property proposed for a vertical extension of the nonconformity will result in a second story construction, as well as a garage. Ms. Leitschuh then showed the second story floor plan as well as elevation drawings. No windows are being proposed along the eastern line of the construction as that side opens onto private property. She described a window proposed for the west facade of the home that is allowed as it faces onto the public right-of-way.

There are two sets of criteria to be considered for this request: 1) for exceptions in general; and 2) nonconformities/expansions. She read the Ordinance requirements regarding those sets of five criteria that have to be considered. She noted that in her Staff report pages 3 and 4, dated October 28, 2015, Staff finds that the Petitioner meets all of the criteria established. In addition, she reviewed the exceptions from the Zoning Ordinance under Section 28.12.080.G, described on pages 2 and 3 of Staff's report. Again, Staff finds that all of those criteria have been met.

Mr. Kulovany asked about the southern exposure and whether the petitioner could install a window there. Ms. Leitschuh said they would be able to do so.

### **Petitioner's Presentation:**

Mr. Cory Atwell of 21347 79th Avenue in Frankfort is the CEO of iCandy Homes. They have done 70 home rehabs in the four years since the business began. Mr. Atwell said that they compared the subject property with the surrounding area to determine how they could improve the subject property to meet the standards of the surrounding properties. He displayed photographs of the subject property, saying they want to add additional square footage by constructing a second story. There will be a gut rehab of all the mechanicals as well as construction of a new garage. Mr. Atwell showed the materials they intend to use for the construction of the site. A rendering of the completed project was also displayed.

Mr. Werner asked if they have title to the house, and Mr. Atwell said they have purchased the property.

Mr. Kulovany commended the petitioner for their proposed project on this site. He said he visited their website and asked whether the same level of quality depicted on the website would be used in this construction. Mr. Atwell responded that it would be. If the Board does not approve this, Mr. Atwell said they would not be able to create as functional a second-story layout as they are planning, and the outside would not be as appealing as their present plans anticipate. As for the fireplace, Mr. Atwell responded further to Mr. Kulovany that they intend to cover the brick. With regard to the eastern boundary, there is a set of hedges that provide privacy between the neighbors, and they intend to keep those hedges. There are also several mature trees in the yard. One tree has roots protruding into the house and that tree will be removed. Mr. Kulovany said the fir trees look very old; however, with the flooding issues in Downers Grove, he asked if iCandy has a philosophy regarding replacement of trees. Mr. Atwell said they could look at that consideration as well.

There being no further questions from the Board, Ch. Earl asked for comments from the public. There being none, she closed the opportunity for further public comment.

#### **Board's Deliberation:**

Mr. Werner said his major criterion is to review these exceptions as a function of this Board. He believes that the Standards required by the Village have been satisfied.

Mr. McCann commented that the petition is similar to two approved last month, and what they are doing falls squarely within the parameters of the exceptions. He thinks this is a great way to take a lot of housing stock in the community and refurbish and expand it.

**Mr. McCann moved to approve the petition subject to the condition stated in Staff's report, dated October 28, 2015, page 4. Mr. Werner seconded the Motion.**

**All in favor, the Motion passed unanimously.**

\*\*\*\*\*

Mr. Popovich said he has emailed the dates for next year's meetings to the Board members. There is a case scheduled for November, and there might be one for December. Ms. Earl asked that the Board be notified as soon as possible.

#### **ADJOURNMENT:**

**Mr. Kulovany moved, seconded by Mr. McCann to adjourn the meeting.**

**All in favor. The Motion carried unanimously.**

Chairperson Earl adjourned the meeting at 7:35 PM.

Respectfully submitted,

Tonie Harrington

Recording Secretary