

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**12/8/2015**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Contract Extension - Elevator Inspection Services	Stan Popovich, AICP Director of Community Development

**SYNOPSIS**

A resolution has been prepared to authorize execution of a twelve-month contract extension with Thompson Elevator Inspection Service, Inc. of Mount Prospect, Illinois for elevator inspection, testing, and plan review services in the estimated amount of \$22,800.

**STRATEGIC PLAN ALIGNMENT**

The Strategic Goals for 2015-2017 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

The FY16 budget includes \$30,000 for this annual cost within the General Fund. This amount is completely reimbursed through elevator inspection fees passed along to the property/business.

**RECOMMENDATION**

Approval on the December 8, 2015 consent agenda.

**BACKGROUND**

The Village's current contract for elevator inspection services expires on December 31, 2015. In accordance with the Village's Purchasing Policy this contract is eligible for a one-year extension.

Thompson Elevator Inspection Service, Inc. of Mount Prospect, Illinois has provided excellent customer service, has exceptional qualifications, and is not raising their rates from their 2015 contract while continuing to perform plan reviews free of charge. Thompson also keeps the Village informed of important legislative issues and has provided critical, extensive assistance in complying with mandated elevator upgrade requirements. Thompson has been in business for over 35 years and specializes only in inspections. They perform inspections for 133 communities in DuPage, Cook, Kane, Lake, McHenry and Will Counties. Staff recommends the extension of the contract with Thompson Elevator Inspection Service.

**ATTACHMENTS**

Resolution  
Contract Extension

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING AN EXTENSION TO AN  
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE  
AND THOMPSON ELEVATOR INSPECTION SERVICE, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and Thompson Elevator Inspection Service, Inc. (the "Provider"), for elevator inspection, testing and plan review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_

Village Clerk

**SECOND EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
THOMPSON ELEVATOR INSPECTION SERVICE, INC.**

The Village of Downers Grove, Illinois and Thompson Elevator Inspection Service, Inc. ("Provider") entered into an Agreement for elevator inspection services on or about January 21, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract for a twelve-month period under the following terms:

1. The Provider agrees to provide the services at the same not-to-exceed rate of \$22,800 as listed in the 2014 Agreement.
2. All other terms from the 2014 Agreement remain in full force and effect.
3. This second of two optional extensions shall continue for a one-year period ending December 31, 2016.

**VILLAGE OF DOWNERS GROVE**

**THOMPSON ELEVATOR  
INSPECTION SERVICE, INC.**

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\_\_\_\_\_

Attest:

Attest:

\_\_\_\_\_  
April Holden, Village Clerk

  
\_\_\_\_\_  
Corporate Secretary

Date: \_\_\_\_\_

Date: 12-2-15