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DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING DECEMBER 16, 2015, 7:30 P.M. LIBRARY MEETING ROOM

# **MINUTES**

- 1. **Call to order**. President Wendee Greene called the meeting to order at 7:30 p.m.
- 2. **Roll call**. Members Present: Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene. Member Absent: Trustee Ed Earl.

Also present: Director Rick Ashton, Assistant Director for Public Services Bonnie Reid, Assistant Director for Support Services Sue O'Brien, Residents Genene Murphy, Ed Pawlak, Violet Lalicon-Radwill, Sara Pemberton.

3. **Welcome to visitors**. President Greene welcomed visitors and thanked them for their interest in the work of the Library.

# 4. Approval of Minutes.

- a. Regular Monthly Meeting, November 18, 2015. It was moved by Jaros and seconded by Humphreys THAT the Minutes of the November 18, 2015 Regular Monthly Meeting be approved. Roll call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
- b. Special Meeting, December 2, 2015. President Greene noted that the Board was acting on the revised Minutes distributed on December 10, 2015. It was moved by Eblen and seconded by Humphreys THAT the Minutes of the December 2, 2015 Special Meeting be approved. Roll call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.

# 5. Financial Matters.

- a. <u>November Financial Report</u>. Ashton presented the report and responded to several detailed questions.
- b. <u>December Invoices</u>. It was moved by Read and seconded by Jaros THAT December invoices totaling \$193,833.82 and credit memos totaling \$395.36 be approved and November 2015 payrolls totaling \$207,922.72 be recognized. Roll Call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.

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c. <u>Plans for 2015 closeout</u>. Ashton reported on deadlines and procedures for year-end invoices and purchases.

6. Public comment on Agenda items. President Greene invited comment.

Resident Ed Pawlak addressed the Board. He stated that he is a 30-year homeowner in Downers Grove, has served on industrial boards, and is familiar with the work of boards. He stated that discussion in recent Board meetings seems to be based on the premise that something is broken and needs to be fixed. That is not the case. From his own personal experience, Downers Grove is the best library in the area. He suggested that if someone has a problem with something at the library, they should put the matter on the agenda for discussion. He said that the Board is getting too deep into details of management. It needs to focus more on Board-level issues such as goals and strategies for making the library better.

Resident Genene Murphy addressed the Board. She stated that she comes to the library daily with her family and that it is a second home to her. They come to the library for goods and services they cannot get elsewhere. She reported an occasion when a librarian had assisted her, quickly determining her needs and giving her the information she needed to have a good outcome at her child's school. She said that she had been skeptical about the building renovation changes initially, but they had turned out well. She expressed concern about problems with the SWAN system. She encouraged the Board to seek a new Director with the expertise to understand the issues and to manage effectively. She thanked the Board members for their service and the excellent library service.

7. **Public comment on other Library business**. President Greene invited comment. There was none.

# 8. Unfinished Business.

a. <u>Library Building Renovation</u>. Proposed projects for replacement of acoustical panels and lighting improvements. Requested action: Approval of Instruction to Shales McNutt Construction to take the proposed projects out to public bid. Ashton reviewed the proposals, previously discussed with the Board at the November 18 meeting. These included revision of lighting in the southeast corner of the Children's area, revision of lighting and window shades in Conference Room A, and replacement of acoustical panels in the main stairwell and second floor areas. Estimated total cost was \$154,517. It was moved by Jaros and seconded by Eblen THAT the Library direct Shales McNutt Construction to take the proposed projects out to public bid. Roll call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.

b. <u>Revised Personnel Policies</u>, <u>Sections 3.3 and following</u>. Requested actions: Continue discussion. The Board reviewed sections 3.3 and 3.4 and made several editorial changes. Trustee Jaros submitted alternate language he had drafted for portions of 3.1. The Board agreed to review all changes and attempt to act on approval of the Personnel policy at the January 27 meeting.

# 9. **New Business**.

a. <u>Library Director Search</u>. Discussion. President Greene reported that she had carried out the action authorized by the Board at its December 2 meeting, engaging Bradbury Associates to provide professional services for the search for the Library's next Director, at an all-inclusive fee of \$18,000. She also announced plans for the following meetings in January:

Wednesday January 13, 7:00 p.m., Brainstorming meeting on future direction of the Library and its relation to the Director search.

Tuesday January 19, 5:30 p.m. (pizza and salad supplied), Foundation Board with Bradbury Associates.

Tuesday January 19, 6:45 p.m., Library Board with Bradbury Associates.

Wednesday January 20, staff and other stakeholder meetings with Bradbury Associates.

Wednesday January 20, 7:00 p.m., Public Forum

Wednesday January 27, 6:30 p.m., Foundation Board

Wednesday January 27, 7:30 p.m. Library Board

- b. Resolutions of Appreciation for Eleven Library Staff Members who have reached Milestone Service Anniversaries in 2015. It was moved by Jaros and seconded by Eblen THAT the Resolutions of Appreciation be approved and signed. Roll call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: None. Abstentions: None.
- c. <u>Resolutions of Appreciation for Two Library Staff Members who have retired in 2015</u>. It was moved by Jaros and seconded by Eblen THAT the Resolutions of Appreciation be approved and signed. Roll call: Ayes: Eblen, Humphreys, Jaros, Read, Greene. Nays: None. Abstentions: None.
- 10. **Report of the Director**. Ashton summarized his written report (attached)

In addition, he shared with the Board a particularly enthusiastic customer comment form and informed the Board of upcoming opportunities to meet with state legislators,

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organized by the Illinois Library Association. He invited interested Board members to inform the Administrative staff, who will make reservations.

# 11. Trustee comments and requests for information.

Trustee Eblen requested that Board members consider making a personal financial contribution to the Downers Grove Public Library Foundation before the end of 2015.

Trustee Eblen requested background material to assist with the Board's brainstorming about the future direction of the Library. Ashton agreed to assemble some reading material and forward it to Board members in early January.

Trustee Eblen stated that she had heard from Library patrons that they are having difficulty using the SWAN catalog successfully to find books and other materials. Board members and staff discussed the staff's continuing efforts, beginning with the installation in April 2015, to improve the performance of the SWAN catalog supplied by the library software vendor Sirsi-Dynix. Staff encouraged all Board members and all residents to contact staff members to report specific problems or failures so that corrective work may be done.

Trustee Eblen indicated that Library patrons are having other web site difficulties, such as finding information about donations to the Library. Ashton encouraged all Board members and all residents to report specific problems or failures so that corrective work may be done.

12. **Adjournment**. President Greene adjourned the meeting at 9:00 p.m.

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DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES DECEMBER 16, 2015

# AGENDA ITEM 10 REPORT OF THE DIRECTOR

a. <u>Maintenance and cleaning of public restrooms</u>. The public restrooms were an important part of the 2014 building renovation. With the exception of the toilet fixtures and wall mirrors, everything in the restrooms was replaced with new high-quality equipment and finishes.

The restrooms are thoroughly cleaned by Service Master contract cleaning personnel after hours, seven days per week. During operating hours (7 days, 72 hours per week), restrooms are spot-checked several times daily. Any problems with operation, cleanliness, or supplies are addressed. Restroom maintenance is one of many tasks performed by the Library's limited maintenance staff (50 man-hours per week) and building security staff (32 man-hours per week).

Members of the public and other Library staff members are encouraged to report problems. Responses are rapid. If major emergency cleaning or a plumber is needed, the restroom is locked until the problem has been addressed.

Odors, especially in the restrooms on the first floor, have been recognized occasionally. Library staff are currently evaluating the mechanical ventilation provisions to determine if improvements are possible.

Two small restrooms in the Kids Room and two small restrooms in the Staff Room were not renovated in 2014. Renovation of these restrooms should be undertaken soon.

- b. <u>125<sup>th</sup> Birthday</u>. 2016 marks the 125<sup>th</sup> anniversary of the founding of the Downers Grove Public Library. A series of events and celebrations will be held throughout the year in commemoration of this milestone. Detailed plans are forthcoming.
- c. <u>Bookology Fair</u>. One of the benefits of the initial Bookology Fair was the opportunity for members of the public to learn about staff members' reading enthusiasms and expertise. The participation in the Bookology group by several staff members who are not librarians helps to enrich the connections between the staff and the community, without regard to particular work specialties. A favorite comment from a patron: "Seeing what's going on, I need to get my sleeping husband out of the car."
- d. <u>Gingerbread Festival</u>. This Village-wide event kicked off with special story times (175 in attendance) at the Library. A new feature in 2015 is the use of overflow ornaments from the Village Tree at the Main Street Metra Station. The ornaments that would not fit on the Village tree are now on a new tree at the Library.

e. <u>DGPL Foundation By-Laws Committee update</u>. Thomas Read and Arthur Jaros, with support from Rick Ashton, have met twice for review of the Foundation By-Laws. Their discussion has raised some general policy issues that will be put forward for discussion at a Foundation Board meeting in conjunction with the Library Board meeting on January 27, 2016.

- f. November statistics. Attached.
- g. Recent media coverage. Attached.

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Circulation Statistics -- November

	culation Statistics November A	В	С	D	Е	F	G
1		NOV 15	%	NOV 14	%	NOV. 13	%
2	Circulation Statistics						
3	Checkouts						
4	Selfchecks	47,056	78%	46,395		41,434	
5	Staff desk	13,566	22%	14,291			37%
6	Total checkouts	60,622		60,686		65,359	
7							
8	Renewals						
9	Selfchecks	1,835		401		227	
10	Staff desk (incl. phone)	2,962		3,302		2,927	
11	Patron online renewals	9,896		7,167		4,666	
12	Total renewals	14,693		10,870		7,820	
13							
	Total item checkout and renewals	75,315		71,556		73,179	
	Ebooks - Overdrive	3,615		3,465		2,924	
16	Ebooks - 3M	1,968		777		633	
17	Emagazines - Zinio	493		800		926	
	Hoopla	330					
	Total circulation	81,721		76,598		77,662	
20	Defense Overthere (Info Deal)	440		470			
21	Reference Questions (Info Desk)	149		173			
	Reserves Processed						
	Received from ILL	6,335		5,935		5,892	
	ILL sent	4,134		4,459		4,069	
	OCLC requests processed	700		729		802	
27	реготория						
28	Gate count						
29	North	27,769		27,546		22,700	
30	South	14,247		15,551		14,018	
	Total	42,016		43,097		36,718	
32							
33	Registrations						
34	New resident cards	166		201		144	
35	New fee cards	5		25		15	
36		22.222				00.00=	
37 38	Current borrowers Active fee cards	30,299 127		29,608 145		29,097 158	
39	Active fee cards	121		140		130	
40	REVENUE	Fines	Fees	Book	Fee	Meeting	Total
41				Sales	Cards	Room	
42	Cash	\$2,593.95	\$324.00	\$979.95	\$560.00	\$40.00	\$4,497.90
43	Credit cards at service desks	\$1,715.94		\$54.00	-	\$40.00	\$2,742.94
44	Credit cards at selfchecks	\$2,598.39		<del>+</del> - 1.30	<b>+</b>	Ţ.0.00	\$2,883.39
	Totals	\$6,908.28		\$1,033.95	\$1,120.00	\$80.00	

12/10/2015

THE 312



How do libraries stay relevant in the digital age? By doubling down on lending analog objects. Here are some of the wackiest finds.

BY BEN FELDHEIM



Highland Park Public Library, hplibrary.org Sure, a ukulele looks like fun, but how often would you really pluck it? Save yourself the impulse-buy regret and borrow one for two weeks instead.

# **GOPRO CAMERA**

Skokie Public Library, skokielibrary.info The gadget collection here includes microphones, MP3 recorders, and scanners-everything you need for your web series about artisanal cheese.

# SEEDS

Lisle Library District, lislelibrary.org How do you return something you bury underground? Bring in the new seeds from the plants you grow.

# SEWING MACHINE

Ela Area Public Library, eapl.org Set up a DIY sweatshop with the five Singer Curvy machines that must be used onsite in the library's Forge space.

# CAKE PAN

Oak Lawn Public Library, olpl.org Not a baker? The library also loans violins, a skeleton, and an LCD projector



Chicago Public Library

(Rogers Park and seven other locations near water), chipublib.org CPL beat many libraries to the alternativecollection punch, adding poles and tackle boxes donated by the Illinois Department of Natural Resources in the '90s.

# TRIPOD 1

Downers Grove Public Library, downersgrovelibrary.org Create your own pop-up photo studio. Professional-grade lights and lenses are also available.

# KILOWATT METER

8.8.8.8

Orland Park Public Library, orlandparklibrary.org You get a week to find out which of your appliances are the biggest power vampires.

# AMERICAN GIRL DOLL

Joliet Public Library, jolietlibrary.org You can temporarily gift Addy, Kit, or Josefina. If you have a hard enough heart to rip a doll away from a kid.



**HUMOR** 

# **ARCHITECTING OBAMA**

The Barack Obama Foundation has started accepting design bids for the presidential library on the South Side. Sure, architectural masters are vying for the job. But Chicago has some ideas, too.

BY KERRY TROTTER

# "Thanks, Obama" 10-Story Complaint Box

Job got you down? Kids too mouthy? Grocery store stocking too many varieties of nut butters? It's all Obama's fault. Here's where you can let him have it.

# Obama Library and General Hospital

Spin through the archives and schedule a wellness visit all in one stop-hey, you're covered! Prepare for long lines and physicians grumbling about compliance mandates.

# Barack Hussein Obama House of Horrors (sponsored by Fox News)

Spooooky thrills await in the Sebelius Mad Scientist Laboratory, the Religious Freedom Prison of Martyrs and Opportunists, the Graveyard of Killed Jobs, and the Rove Spin Room, where all enter feeling giddy on good economic indicators but exit feeling very, very bad.

Obama Library of Achievement, Equality, Peace, and Precedent

Oh, who are we kidding. That one will be boycotted.

22 CHICAGOMAG.COM NOVEMBER 2015

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Suburbs / Downers Grove / Downers Grove

# Downers Grove library director to retire

By Annemarie Mannion · Contact Reporter Chicago Tribune

**SHARE THIS** 





Downers Grove library director will step down in 2016

NOVEMBER 19, 2015, 5:53 PM

he director of the Downers Grove Public Library is retiring.

Rick Ashton, who has served as director of the library since 2011, will retire on March 30.

Ashton, 70, said in a letter this week to the board that he had finished all the work on what he called "a long To Do List," including a major building renovation completed in October 2014. The project cost about \$2.6 million and took more than six months to complete.

Other achievements Ashton cited during his tenure include creation of a strategic plan, excellent customer service, high levels of public use and satisfaction, and technological improvements..

Article continues below ↓

Ashton said he desire to retire was motivated in part by the notion that it's time for the library to create a new to-do list.

"You deserve to build this new list with a new director who will be present to see it through to completion. I will depart with the satisfying knowledge that the work we have done has enriched and empowered the community," Ashton wrote in his letter.

Prior to coming to Downers Grove, Ashton worked for 20 years as City Librarian of the Denver Public Library and in other professional library positions.

The Denver Public Library Commission recently named the formal meeting room in the Central Library the "Rick Ashton Legacy Room," honoring his work in that city from 1985 to 2006.

Ashton thanked the Downers Grove Library Board for affording him the opportunity for what he called an "encore performance."

Library Board President Wendee Greene and other board members thanked Ashton for his service.

"We are so fortunate to have had Rick lead the library through the development and implementation of our strategic plan," Greene said Thursday. "The community has greatly benefited from his guidance while we upgraded our library services, staff capabilities and facility."						
She added that she respects Ashton's work and is grateful that he shared his talents with the library over the past four years.						
The board will meet at 7:30 p.m. Dec. 2 to discuss how to proceed with a search for a successor to Ashton.						
amannion@tribpub.com						
Copyright © 2015, Chicago Tribune						
BE THE FIRST TO COMMENT						
Content Continues Below  ↓						

# Downers Grove library director announces he will retire in March

# SUBURBAN LIFE MEDIA

DOWNERS GROVE – Downers Grove Public Library Director Rick Ashton announced his plans to retire during the Library Board of Trustees meeting Nov. 18, according to a library news release.

Ashton, 70, will officially retire March 31, having served as director since September 2011.

According to the release, Ashton said he is retiring now because the library has completed the to-do list he had when he started as director, which included building renovations, the creation of a strategic plan, excellent customer service, high levels of public use and satisfaction and technological progress.

He said in a letter to the board that it is time for the library to come up with a new to-do list.

"You deserve to build this new list with a new director who will be present to see it through to completion," he said in the letter. "I will depart with



"You deserve to build this new list with a new director who will be present to see it through to

completion. I will depart with the satisfying knowledge that the work we have done has enriched and empowered the community."

# **Rick Ashton**

Downers Grove Public Library director

the satisfying knowledge that the work we have done has enriched and empowered the community."

The library board has scheduled a special meeting at 7:30 p.m. Dec. 2 to begin the search for the next director.

# DOWNERS GROVE

WEDNESDAY, NOVEMBER 25, 2015

# Suouroan

YOUR NEW DOWNERS GROVE REPORTER

Tis the season to be jolly in Downers Grove

# · HOLIDAY

Continued from page 1

# **Holiday Family Fun**

When: 7 p.m. Dec. 10

Where: Downers Grove Public

Library, 1050 Curtiss St.

Details: The library's family holiday celebration will include stories, songs and craft activities.

Families gather around the newly lit tree during the annual tree lighting ceremony at the Main Street train station in 2014. This

# SUBURBAN LIFE MEDIA

DOWNERS GROVE he holidays have come to Downers Grove. Here are 10 chances to celebrate in town. starting this weekend:

# **Gingerbread Festival**

When: Nov. 27 to 29 Where: Downtown Downers Grove

Details: Downers Grove's big holiday festival starts with Gingerbread Storytime at 3:30 p.m. Nov. 27 at the Downers Grove Public Library. Afterward, the Downers Grove North High School Marching Band will lead the children to the Main Street train station for the tree lighting and first appearance of Santa at 4:30 p.m.

Santa will be taking visitors from 1 to 4 p.m. every Saturday and Sunday through Dec. 20 in his Gingerbread House.

Nov. 28 is Small Business Saturday, when businesses in the downtown area will offer specials for the holiday shopping season. Shoppers are asked to vote for their favorite gingerbread house and gingerbread man at the businesses. Patrons also can enjoy free carriage rides from 1 to 4 p.m. Nov. 28 and 29.

See HOLIDAY, page 3

SOUND OFF

SD • Wednesday, December 9, 20 15 • mysuburbanlife.com • Suburban Life

**DGR** 

# **How to Sound Off**

Want to contribute to Sound Off? Call 331-481-6089 or email mslsoundoff@shawmedia.com.

# Website needs work

The Downers Grove Public Library website is the worst I have ever encountered. It doesn't work properly. It's time for the library to redo the entire thing.

Wednesday, December 9, 2015 • mysuburbanlife.com • Suburban Life

# **Downers Grove library** addresses shadowy stacks with lighting upgrades

By DAN FARNHAM

dfarnham@shawmedia.com

DOWNERS GROVE - When the Downers Grove Public Library added taller book stacks as part of its 2014 renovations, it created an unintended lighting problem for patrons in the stacks.

"The former configuration of the light fixtures resulted in a lot of shadows cast by the bookshelves themselves," library director Rick Ashton said. "In some areas, you couldn't read the spines for the books on the

To solve this problem, the library spent \$58,800 to install new florescent lights above the book stacks on the

The layout on the second floor includes a long span of tall bookshelves along the south wall with 36-inch

ed from the ceiling and designed to direct light both toward the ceiling and below.

The new lights are single tubes installed in the ceiling and perpendicular to the book stacks. They are spaced in order to direct the light downward and limit the shadows cast by the bookshelves.

The library also plans to improve the lighting in two other areas: a high-ceiling area in the children's library in the southeast corner and a conference room on the north side that was once a quiet study space.

Ashton said the Library Board of Trustees has received preliminary designs and cost estimates for the proj-

He said the library was aware of its lighting needs during its 2014 renovations but did not have enough money at the time to do all the lighting work

"Lighting is something you can do The previous lights were suspend- incrementally," he said.

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DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING JANUARY 13, 2016, 7:00 P.M. LIBRARY MEETING ROOM

# **MINUTES**

- 1. Call to order. President Wendee Greene called the meeting to order at 7:00 p.m.
- 2. **Roll call**. Members Present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.
  - Also present: Director Rick Ashton, Public Relations Manager Melissa Doornbos, Residents Sara Pemberton, Marge Earl, Ed Pawlak.
- 3. **Public Comment Period**. President Greene invited public comment. There was none.
- 4. **Brainstorming Concerning the Future of the Library**. President Greene announced that the subject of the brainstorming session would be the future of the Library. As the Board begins its search for the Library's next Director, President Greene emphasized that the Board should develop some sense of organizational direction and priorities to guide the search. She reminded the Board that brainstorming rules would apply: All ideas are welcome, questions and comments are for clarification, not criticism or debate.

President Greene also announced that the meeting would adjourn no later than 8:00 p.m.

Director Ashton served as scribe for the brainstorming session.

Flip chart notes are attached to these Minutes.

- 5. **Board Member Comments and Requests for Information**. Board members reviewed the schedule of meetings in January.
- 6. **Adjournment**. President Greene adjourned the meeting at 7:57 p.m.

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DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING TUESDAY, JANUARY 19, 2016, 7:00 P.M. LIBRARY CHILDREN'S PROGRAM ROOM

# **MINUTES**

- 1. **Call to order**. President Wendee Greene called the meeting to order at 7:00 p.m.
- 2. **Roll call**. Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.
  - Also present: Director Rick Ashton, Assistant Director for Support Services Sue O'Brien, Assistant Director for Public Services Bonnie Reid, Downers Grove Residents Sara Pemberton, Daniel Loftus, Consultant Dan Bradbury, Consultant Jobeth Bradbury.
- 3. **Public comment period**. President Greene invited public comment. There was none.
- 4. **Presentation by Bradbury Associates**. Jobeth Bradbury and Dan Bradbury led a detailed discussion with the Board on the process, timetable, and activities of the search for the next Director of the Library. This included information about specific tasks, meetings, deadlines, and issues, including questions of confidentiality under the Illinois Open Meetings Act and Illinois Freedom of Information Act. The consultants and the Board agreed to several modifications of the proposed schedule. The consultants agreed to submit a revised schedule and revised advertising copy for Board approval at the January 27 meeting.

It was moved by Eblen and seconded by Jaros THAT the strategy and plan, with minor modifications to the schedule, be approved. Approved unanimously by voice vote.

- 5. Board Member comments and requests for information. None.
- 6. **Adjournment**. President Greene adjourned the meeting at 8:30 p.m.

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DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES SPECIAL MEETING JANUARY 20, 2016, 7:00 P.M. LIBRARY MEETING ROOM

# **MINUTES**

- 1. **Call to order**. President Wendee Greene called the meeting to order at 7:00 p.m.
- 2. **Roll call**. Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.

Also present: Library staff members Rick Ashton, Bonnie Reid, Sue O'Brien, Melissa Doornbos, Katelyn Vabalaitis; Village Council Liaison David Olsen; Friends of the Library President Joanne Hansen; Suburban Life reporter Dan Farnham; 8 other Downers Grove residents; Consultant Jobeth Bradbury, Consultant Dan Bradbury.

3. **Public comment**. President Greene announced that the purpose of the meeting was to receive public comment on the desired traits and skills of the next library director and on the strategic issues the new director should address.

President Greene then turned the meeting over to Bradbury Associates, who led the discussion. Comments included:

- Challenges of providing high level of service without increasing costs
- Challenges of working with community, other local governments, other organizations
- Strong points include size of Downers Grove, high level of community support, present positive position of library in the community
- Important that new director be out in the community and well known
- Difference from search 5 years ago is that the agenda of concrete, specific projects and issues has been completed and new challenges are not well-defined
- Relationship with schools is a strong point
- Ebb and flow of requirements of leadership and organizational growth is a consideration
- Library is perceived by some as a bargain and by others as very expensive
- Variety of housing stock could be attractive to new director
- Low turnout at this meeting indicates that people are generally well-satisfied with the library
- VODG major issues relate to municipal facilities, stormwater utility fees, and state budget and tax problems
- Illinois financial and political problems may make DGPL unattractive to candidates

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 Renovation and improvement in the community makes the downtown location a plus

- 4. Board Member comments and requests for information. None.
- 5. **Adjournment**. President Greene adjourned the meeting at 8:00 p.m.