ORD 2016-6721 Page 1 of 21

# VILLAGE OF DOWNERS GROVE Report for the Village Council Meeting 4/5/2016

SUBJECT:	SUBMITTED BY:
4617 Roslyn Road - Special Use Extended Family Accessory	Stan Popovich, AICP
Housing	Director of Community Development

#### **SYNOPSIS**

An ordinance has been prepared to grant Special Use approval for an Extended Family Accessory Housing Unit at 4617 Roslyn Road.

#### STRATEGIC PLAN ALIGNMENT

The goals for 2015-2017 include Continual Innovation.

#### **FISCAL IMPACT**

N/A

#### **UPDATE & RECOMMENDATION**

This item was discussed at the March 22, 2016 Village Council meeting. Staff recommends approval on the April 5, 2016 Active Agenda.

#### **BACKGROUND**

#### Property Information and Zoning Request

The petitioner is proposing to construct a new single family house with an attached in-law suite to create an Extended Family Accessory Housing unit at 4617 Roslyn Road. The subject property is zoned R-4, Residential Detached House 4, and is located on the east side of Roslyn Road, approximately 500 feet north of Chicago Avenue. Extended Family Accessory Housing is an allowable Special Use in the R-4 zoning district per Section 6.010.F of the Zoning Ordinance.

The proposed accessory unit will have its own separate entrance on the north side of the house. The unit consists of a living room, dining room, kitchen, bedroom, and one-car garage. The unit will also be connected to the primary unit. The proposed structure will have the overall appearance of a detached house. Conversion plans have also been submitted should the approval conditions of special use permit lapse.

# Compliance with the Zoning Ordinance

Extended Family Accessory Housing is an allowable Special Use in the R-4 zoning district per Section 6.010.F of the Zoning Ordinance. All other zoning ordinance requirements for Extended Family Accessory Housing will be met with this proposal and is consistent with the Zoning Ordinance.

ORD 2016-6721 Page 2 of 21

# Compliance with the Comprehensive Plan

The Comprehensive Plan calls for a variety of housing and dwelling unit types and recommends providing housing that meets the needs of senior citizens to allow residents to age in place. As this property will retain the look of a single family detached house, there will be no impact on the existing single family neighborhood character. The proposal is consistent with the Comprehensive Plan and will not diminish the use of the surrounding properties.

# **Public Comment**

Two members of the public spoke. One sought clarification on the requirement to convert the Extended Family Accessory Housing if the Special Use were to lapse. The other, an adjacent neighbor, supported the proposal. He also stated that due to an aging population and the desire of senior citizens to stay in the community, Extended Family Accessory Housing units are a necessity.

# **ATTACHMENTS**

Ordinance Aerial Map Staff Report with attachments dated March 7, 2016 Draft Minutes of the Plan Commission Hearing dated March 7, 2016

# VILLAGE OF DOWNERS GROVE COUNCIL ACTION SUMMARY

INITIATED:	Applicant	<b>DATE:</b> April 5, 201	6
2	(Name)		
RECOMMENDA		FILE REF;_	16-PLC-0012
	(H	Board or Department)	
NATURE OF AC	TION:	STEPS NEEDED TO IMPLEME	ENT ACTION:
X Ordinance		Motion to Adopt "AN ORDINANO AUTHORIZING A SPECIAL USE	
Resolution		ROSLYN ROAD TO PERMIT AN	
Motion		FAMILY ACCESSORY HOUSINg presented.	G UNIT", as
Other		06	
SUMMARY OF I	TEM:		
	ached ordinance will accessory housing u	l authorize a special use for 4617 Rosly. unit.	n Road to permit
RECORD OF AC	TION TAKEN:		
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5			

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		4617	Roslyn
Special	Use -	16-PL	C-0012

ORDINANCE NO	
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# AN ORDINANCE AUTHORIZING A SPECIAL USE FOR 4617 ROSLYN ROAD TO PERMIT AN EXTENDED FAMILY ACCESSORY HOUSING UNIT

WHEREAS, the following described property, to wit:

□LOT 5 IN BLOCK 1 IN ARTHUR T. MCINTOSH AND COMPANY'S EAST GROVE ACRES, BEING A SUBDIVISION OF THE EAST 1317.36 FEET OF THE SOUTH 1017.72 FEET OF THE SOUTHWEST 1/4 OF SECTION 4; ALSO THE EAST 1317.36 FEET OF THAT PART OF SECTION 9, LYING NORTH OF THE CENTER LINE OF THE PUBLIC HIGHWAY KNOWN AS NAPERVILLE ROAD, ALL IN TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN DUPAGE COUNTY, ILLINOI

Commonly known as 4617 Roslyn Road, Downers Grove, IL 60515 PIN 09-04-313-012

(hereinafter referred to as the "Property") is presently zoned "R-4, Residential Detached House 4" under the Comprehensive Zoning Ordinance of the Village of Downers Grove; and

WHEREAS, the owner of the Property has filed with the Plan Commission, a written petition conforming to the requirements of the Zoning Ordinance, requesting that a Special Use per Section 28.6.010.F of the Zoning Ordinance be granted to allow an extended family accessory housing unit; and,

WHEREAS, such petition was referred to the Plan Commission of the Village of Downers Grove, and said Plan Commission has given the required public notice, has conducted a public hearing respecting said petition on March 7, 2016 and has made its findings and recommendations, all in accordance with the statutes of the State of Illinois and the ordinances of the Village of Downers Grove; and,

WHEREAS, the Plan Commission has recommended approval of the Special Use, subject to certain conditions; and,

WHEREAS, the Village Council finds that the evidence presented in support of said petition, as stated in the aforesaid findings and recommendations of the Plan Commission, is such as to establish the following:

- 1. That the proposed use is expressly authorized as a Special Use in the district in which it is to be located;
- 2. That the proposed use at the proposed location is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community;
- 3. That the proposed use will not, in this particular case, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Downers Grove, in DuPage County, Illinois, as follows:

<u>SECTION 1</u>. That Special Use of the Property is hereby granted to allow an extended family accessory housing unit.

<u>SECTION 2.</u> This approval is subject to the following conditions:

- 1. The proposed extended family accessory housing unit shall substantially conform to the staff report dated March 7, 2016 and architectural plans prepared by Lucchese & Associates, Ltd, dated January 18, 2016, except as such plans may be modified to conform to the Village codes and ordinances.
- 2. The petitioner shall permit the Village to complete an annual inspection of the premises to assure continuing compliance with Extended Family Accessory Housing regulations.
- 3. The petitioner shall annually submit to the Village a sworn affidavit that certifies continued compliance with Extended Family Accessory Housing regulations.
- 4. The accessory unit shall be converted to be a part of the existing single family dwelling unit within 120 days of the lapse of the Special Use approval.

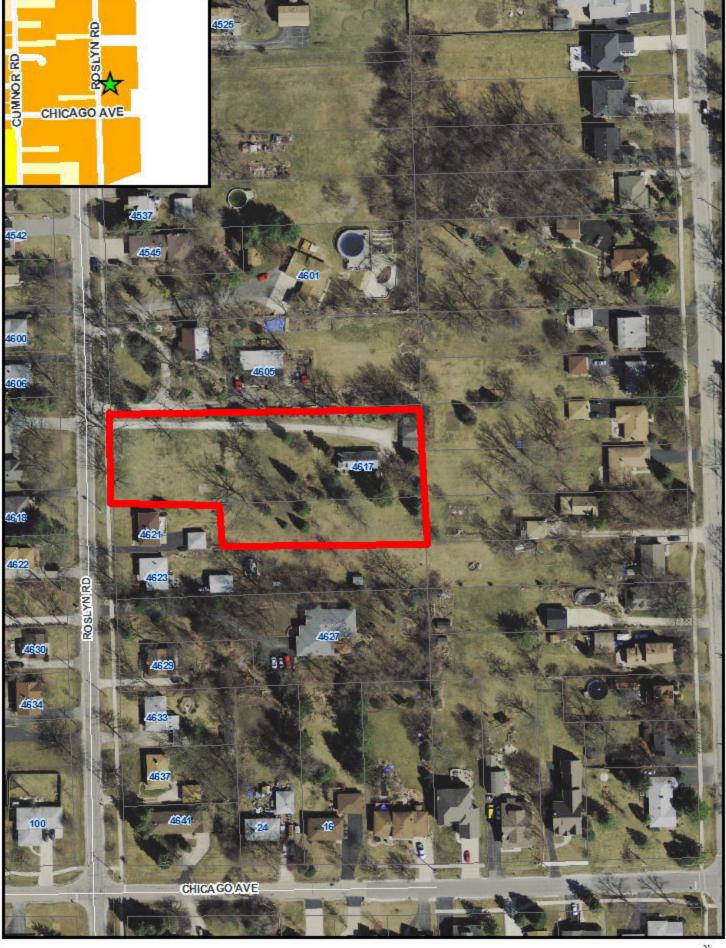
<u>SECTION 3</u>. The above conditions are hereby made part of the terms under which the Special Use is granted. Violation of any or all of such conditions shall be deemed a violation of the Village of Downers Grove Zoning Ordinance, the penalty for which may include, but is not limited to, a fine and/or revocation of the Special Use granted herein.

<u>SECTION 4</u>. That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

		Mayor
Passed:		
Published:		
Attest:		
	Village Clerk	

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ORD 2016-6721 Page 6 of 21





ORD 2016-6721 Page 7 of 21



# VILLAGE OF DOWNERS GROVE REPORT FOR THE PLAN COMMISSION MARCH 7, 2016 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
16-PLC-00012		
Extended Family Accessory		Scott Williams
Housing at 4617 Roslyn Road	Special Use	Planner

#### REQUEST

The petitioner is requesting Special Use approval for Extended Family Accessory Housing at 4617 Roslyn Road.

#### NOTICE

The application has been filed in conformance with applicable procedural and public notice requirements.

#### **GENERAL INFORMATION**

OWNER/ Angelica and Mark Speyer
APPLICANT: 3931 Longmeadow Drive
Downers Grove, IL 60515

#### **PROPERTY INFORMATION**

**EXISTING ZONING:** R-4, Residential Detached House 4

**EXISTING LAND USE:** Single Family Residential **PROPERTY SIZE:** 62,886 sq ft (1.44 acres)

Pin: 09-04-313-012

#### SURROUNDING ZONING AND LAND USES

**ZONING**R-4, Residential Detached House 4

South:

R-4, Residential Detached House 4

Single Family Residential

Single Family Residential

Village of Westmont, Single Family

Village of Westmont, Single Family

R-4, Residential Detached House 4

Single Family Residential

Village of Westmont, Single Family

Single Family Residential

#### ANALYSIS

#### **SUBMITTALS**

This report is based on the following documents, which are on file with the Department of Community Development and attached to the report as noted:

- 1. Application/Petition for Public Hearing
- 2. Location Map
- 3. Project Narrative
- 4. Plat of Survey
- 5. Site Plan

16-PLC-0012; 4617 Roslyn Road March 7, 2016 Page 2

# 6. Architectural Plans

#### **PROJECT DESCRIPTION**

The petitioner is proposing to construct a new single family house with an attached in-law suite to create an Extended Family Accessory Housing unit at 4617 Roslyn Road. The subject property is zoned R-4, Residential Detached House 4, and is located on the east side of Roslyn Road, approximately 500 feet north of Chicago Avenue. Extended Family Accessory Housing is an allowable Special Use in the R-4 zoning district per Section 6.010.F of the Zoning Ordinance.

The proposed accessory unit will have its own separate entrance on the north side of the house, which will not face the street. The unit consists of a living room, dining room, kitchen, bedroom, and one-car garage. The unit will also be connected to the primary unit via the garage. The proposed structure will have the overall appearance of a detached house. Conversion plans have also been submitted should the approval conditions of special use permit lapse.

#### **COMPLIANCE WITH THE COMPREHENSIVE PLAN**

According to the Future Land Use Plan, the subject property is designated as Single Family Residential and has a corresponding zoning designation. The Comprehensive Plan calls for a variety of housing and dwelling unit types and recommends providing housing that meets the needs of senior citizens to allow residents to age in place. The proposal will create an Extended Family Accessory Housing unit that provides a mutualistic living arrangement for the petitioner's mother and allows the petitioner to care for his mother as she ages. Because this property will retain the look of a detached house, there will be no impact on the existing single family neighborhood character. The proposal is consistent with the intent of the Future Land Use Plan and will not diminish the use of the surrounding properties.

#### **COMPLIANCE WITH ZONING ORDINANCE**

The property is zoned R-4, Residential Detached House 4. An Extended Family Accessory Housing unit is an allowable Special Use in the R-4 district. The proposed plans meet the zoning requirements and the requirements for an Extended Family Accessory Housing unit. The table below summarizes compliance with Section 6.010.F of the Zoning Ordinance:

	Zoning Requirements	Proposed
1.	Extended Family Accessory Housing is allowed in R-1, R-2, R-3 and R-4 zoning districts, per the Special Use provisions.	The subject property is zoned R-4.
2.	The accessory unit is entirely within the dwelling.	The accessory unit is within the primary dwelling's structure.
3a.	Only one accessory unit in any detached house.	Only one accessory unit is proposed.
3b.	A separate exterior entrance, if provided, cannot face the street.	The separate entrance is on the north (side) façade and does not face the street.
3c.	One dwelling unit has to be occupied by an owner of the property.	The primary dwelling unit is occupied by owner of the property.
3d.	The occupant(s) of either dwelling unit is 62 years of age or older and related.	The accessory unit is to be occupied by the mother of one of the property owners, who meets the age requirement.
3e.	No additional roomers or boarders are allowed.	The petitioners will occupy the primary residence and no additional roomers or boarders will be housed at this location.

16-PLC-0012; 4617 Roslyn Road March 7, 2016 Page 3

	Zoning Requirements	Proposed
3f.	The appearance of a detached house must be retained. Occupancy of the accessory unit is subject to an approved floor plan.	The petitioner is proposing a new home that will retain the look of a detached single family structure. The floor plan accompanying this petition shall be the accepted floor plan except as such plans may be modified to conform to Village Codes and Ordinances.
3g.	The property owners shall permit an annual inspection and provide certification of continued compliance with the regulations.	The petitioner has agreed to these provisions.
3h.	The Special Use approval lapses if the owner occupying one of the units transfers ownership or ceases to occupy one of the units.	The petitioner has provided a conversion plan at such time the Special Use approval lapses.
3i.	The accessory unit shall be converted within 120 days of the expiration of the Special Use.	The petitioner has provided conversion drawings.

#### **NEIGHBORHOOD COMMENT**

Notice was provided to all property owners within 250 feet of the subject property in addition to posting the public hearing notice sign and publishing legal notice in the *Downers Grove Suburban Life*. Staff spoke to three neighbors inquiring about the petition. Upon hearing the content of the request, no concerns were expressed.

#### **FINDINGS OF FACT**

The petitioner is requesting a Special Use to construct an Extended Family Accessory Housing unit. Staff finds the proposal meets the criteria for granting a Special Use as outlined below:

#### Section 28.12.050.H Approval Criteria

No special use may be recommended for approval or approved unless the respective review or decision-making body determines that the proposed special use is constituent with and in substantial compliance with all Village Council policies and plans and that the applicant has presented evidence to support each of the following conclusions:

- 1. That the proposed use is expressly authorized as a Special Use in the district in which it is to be located; The property is located in the R-4, Residential Detached House 4, zoning district. Per Section 6.010.F of the Zoning Ordinance, Extended Family Accessory Housing is listed as an allowable Special Use in the R-4 zoning district.
- 2. That the proposed use at the proposed location is necessary or desirable to provide a service or a facility that is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.
  - The proposed Extended Family Accessory Housing is desirable within single family residential neighborhoods and will contribute to the general welfare of the community. It provides flexibility in housing options to care for seniors as they age and allows long-time residents to stay in Downers Grove. Additionally, the structure will retain the appearance of a detached single family home, ensuring the continued character of the existing single family neighborhood.

16-PLC-0012; 4617 Roslyn Road March 7, 2016 Page 4

3. That the proposed use will not, in the particular case, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity or be injurious to property values or improvements in the vicinity.

The proposed Extended Family Accessory Housing unit will not be detrimental to the health, safety or general welfare of persons residing in or working in the vicinity and will not be injurious to property values or improvements in the vicinity. Property values will not be negatively impacted as the Special Use approval requires the conversion of the accessory housing unit back to a single family dwelling unit within 120 days of the lapse of approval.

#### RECOMMENDATION

The proposed special use for an Extended Family Accessory Housing unit at 4617 Roslyn Road is consistent with the Comprehensive Plan, the Zoning Ordinance and surrounding zoning and land use classifications. Based on the findings listed above, staff recommends the Plan Commission forward a positive recommendation to the Village Council regarding the requested special use subject to the following conditions:

- 1. The proposed extended family accessory housing unit shall substantially conform to the staff report dated March 7, 2016 and architectural plans prepared by Lucchese & Associates, Ltd, dated January 18, 2016, except as such plans may be modified to conform to the Village codes and ordinances.
- 2. The petitioner shall permit the Village to complete an annual inspection of the premises to assure continuing compliance with Extended Family Accessory Housing regulations.
- 3. The petitioner shall annually submit to the Village a sworn affidavit that certifies continued compliance with Extended Family Accessory Housing regulations.
- 4. The accessory unit shall be converted to be a part of the existing single family dwelling unit within 120 days of the lapse of the Special Use approval.

Staff Report Approved By:

Audil

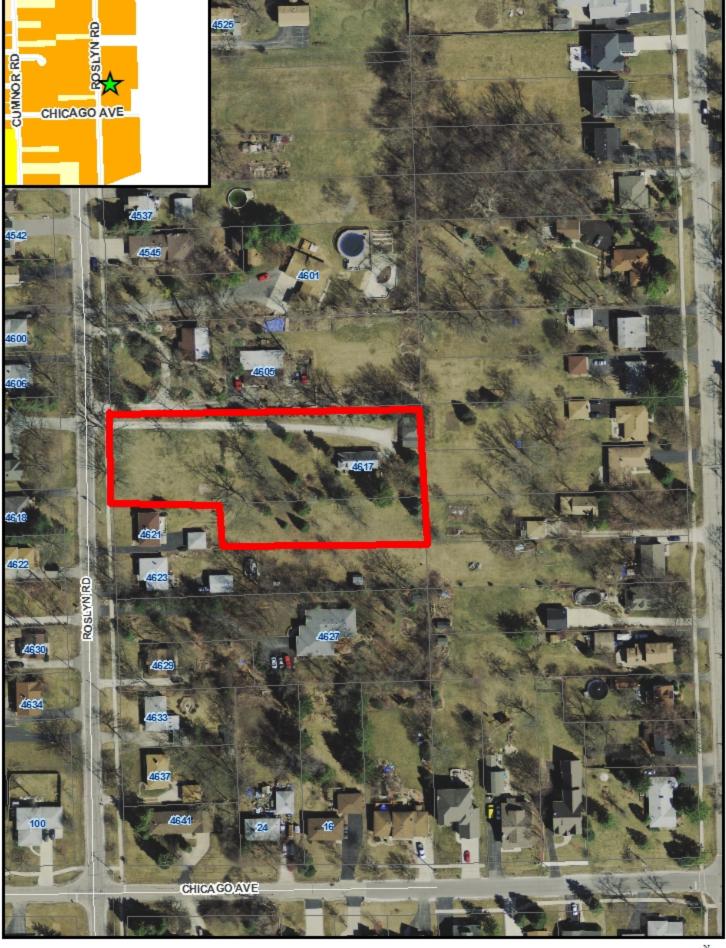
Stanley J. Popovich, AICP

**Director of Community Development** 

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ORD 2016-6721 Page 11 of 21





Benjamin W. Tull 214 North Lincoln St. Westmont, Illinois 60559

January 29, 2016

#### Via Hand Delivery

Village of Downers Grove Department of Community Development 801 Burlington Avenue Downers Grove, Illinois 60515

Re: Petition for Lot Consolidation/Reconfiguration and for Special Use Permit In Relation to Properties Located at 4617 and 4621 Roslyn Road

Dear Sirs,

The Petitioners, Angelica and Mark Speyer (the "Speyers"), respectfully request that the Village of Downers Grove (the "Village") grant their application for a special use permit in relation to, and for the reconfiguration and consolidation of, two adjoining lots located at 4617 and 4621 Roslyn Road, Downers Grove (the "Roslyn Properties"). The Speyers are the owners of record for both of the Roslyn Properties.

The purpose of this application is to allow the Speyers to construct a family home for their family and for Mark Speyer's mother, Ana Speyer ("Ana"). Ana is 71 years of age and is a longtime resident of the Village. Ana Speyer, her son Mark Speyer, and her daughter-in-law Angelica Speyer, and their two children currently reside in a home located at 3931 Longmeadow Road, Downers Grove. This home is insufficient for the Speyer family's needs, and the Speyers wish to construct a new, larger home on the Roslyn Properties. This home will provide an extended family accessory housing unit (i.e. an in-law suite) for Ana which will allow her to continue living with, and receiving support from, her son's family as she ages, while also providing both Ana and the Speyers with additional privacy that --is lacking in their current home.

The proposed extended family accessory housing unit meets all requirements for a special use under Section 12.050 of the Downers Grove Zoning Ordinance. Specifically, the proposed unit will meet all the criteria listed in Section 6.010(F). As to the first criterion, the Roslyn Properties are located in an area zoned R-4, and thus an extended family accessory unit is permissible. Furthermore, as can be seen in the submitted plans, the proposed unit will be attached to the main house, and, while it will have a separate entrance from the main house, this entrance will not be visible from the street. As to the third requirement under Section 6.010(F), the main house will be inhabited by the Speyers – the legal owners of the Roslyn Properties – and thus this requirement will be satisfied. In addition, the Speyers are related by blood and/or marriage to Ana Speyer, and Ana's age is greater than the minimum age of 62 years required under the regulations. Fourth, the proposed structure retains the appearance of a detached home, as can be seen from the architectural renderings submitted herewith. Finally, the petitioners have submitted plans showing the manner in which the in-law suite could be de-converted in the event that the special use permit lapses, and they will agree to permit such inspections of the Properties as may be required by the Village (upon reasonable notice) in order to ensure compliance with all special use regulations.

It is important to note that, in addition to the special use permit, the proposed structure requires the reconfiguration of the two lots that comprise the Roslyn Properties. Both of the Roslyn lots are comparatively deep lots, and the existing home located at 4621 Roslyn Road is closer to the road than the home built on 4617 Roslyn. Thus, it appears that the existing 4617 Roslyn home is behind the 4621 Roslyn house. The Speyers plan to demolish the structure located on the 4617 Roslyn parcel, while leaving the home located at 4621 Roslyn intact, and ask that the Village permit them to reconfigure the lots so that part of the back yard for the 4621 Roslyn property is sliced off and added to the 4617 Roslyn parcel — in effect creating an "L" shaped property. This additional land will allow the Speyers to build a wider structure than could otherwise be constructed on the property, and is necessary to accommodate the additional square footage required to include the extended family accessory housing unit.

Thank you for your time and consideration. Should you have any questions, please give me a call at (847) 220-2605.

Best Regards,

Benjamin W. Tull Attorney for Petitioners PRELIMINARY PLAT OF SUBDIVISION

# SPEYER'S GROVE RESUBDIVISION

COMMONLY KNOWN AS: 4617 & 4621 ROSLYN ROAD DOWNERS GROVE, ILLINOIS

PRAFFICUE PRINTING

LOT 4 SANITARY DISTRICT CERTIFICATE 407.92 (M) STATE OF ILLINOIS 1 COUNTY OF DU PAGE 1 L. COLLECTOR OF THE DOWNERS GROVE. SANTARY DISTRICT, DO HERBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNFAIL CURRENT OF FORESTED SPASSESSMENTS OF ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE NOT BEEN APPORTMACHINET TRACT OF LAKE INCLUDED IN THIS PLAT. DATED THIS \_\_\_\_\_\_ DAY OF \_\_\_\_\_\_, A.D., 20\_\_\_ Found Iron Rod in 1/2" Iron Pipe in 1 1/2" Iron Pipe COLLECTOR VILLAGE COLLECTOR'S CERTIFICATE Lot 5 STATE OF ILLINOIS ) LOT 2 COUNTY OF DU PAGE 1 I, \_\_\_\_\_, COLLECTOR OF THE VILLAGE OF DOWNERS GROVE, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE NOT BEEN APPORTIONED AGAINST THE TRACT OF LAND, INCLUDED IN 1859 PLAT. S 87'59'30" W DAY OF\_\_\_\_\_ , A D., 20 407.84" (M) COLLECTOR - AL LINE OF LOT 5 Pipe Q3' W. Found from Rod in
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RECORDER OF DEEDS

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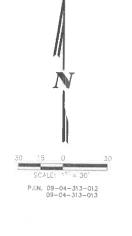
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PREPARED FOR SPEYER JOB ADDRESS: 4617 ROSLYN ROAD DOWNERS GROVE, IL Professional Land Surveying, Inc. 3050 Ogder Avenue Suite 107

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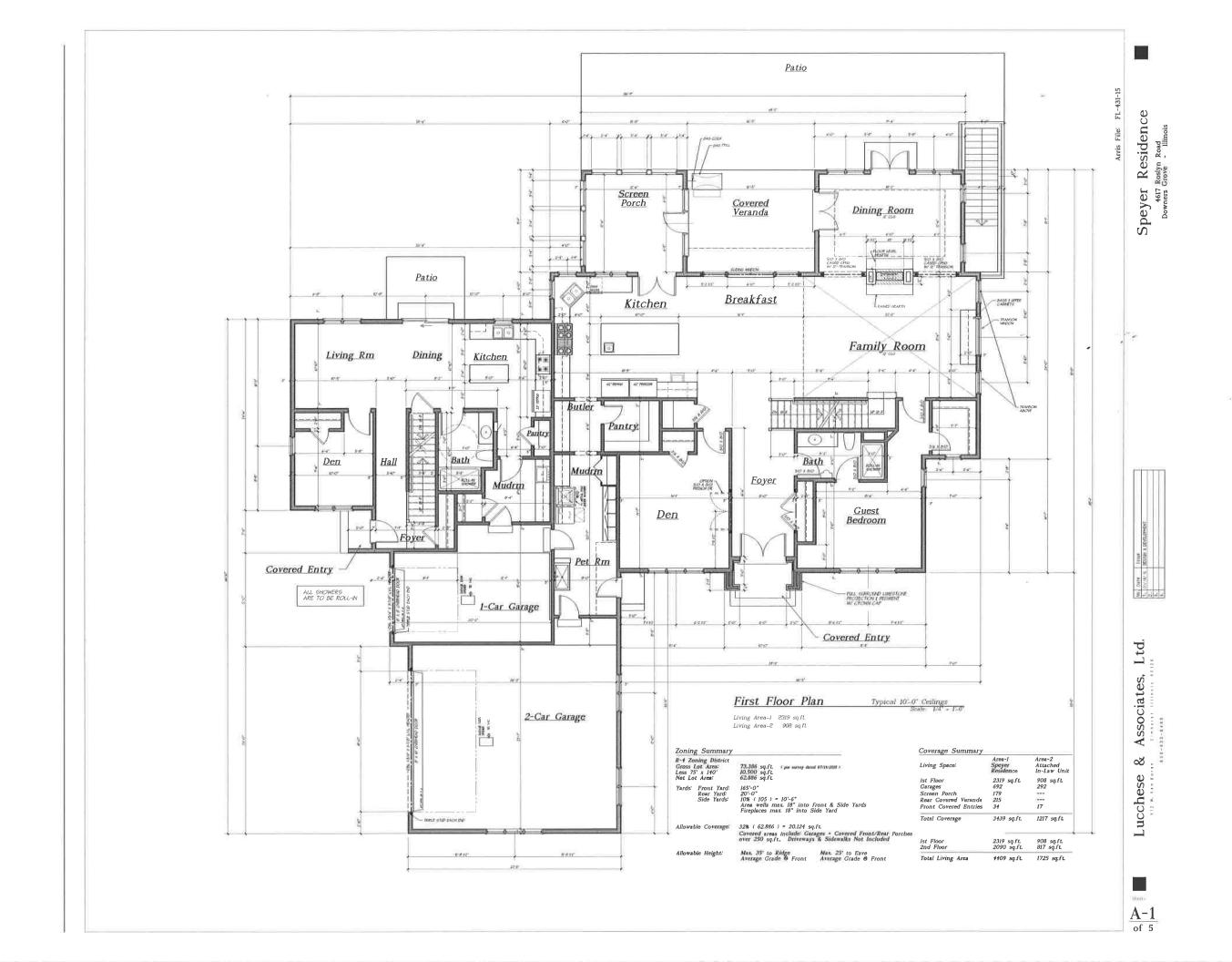
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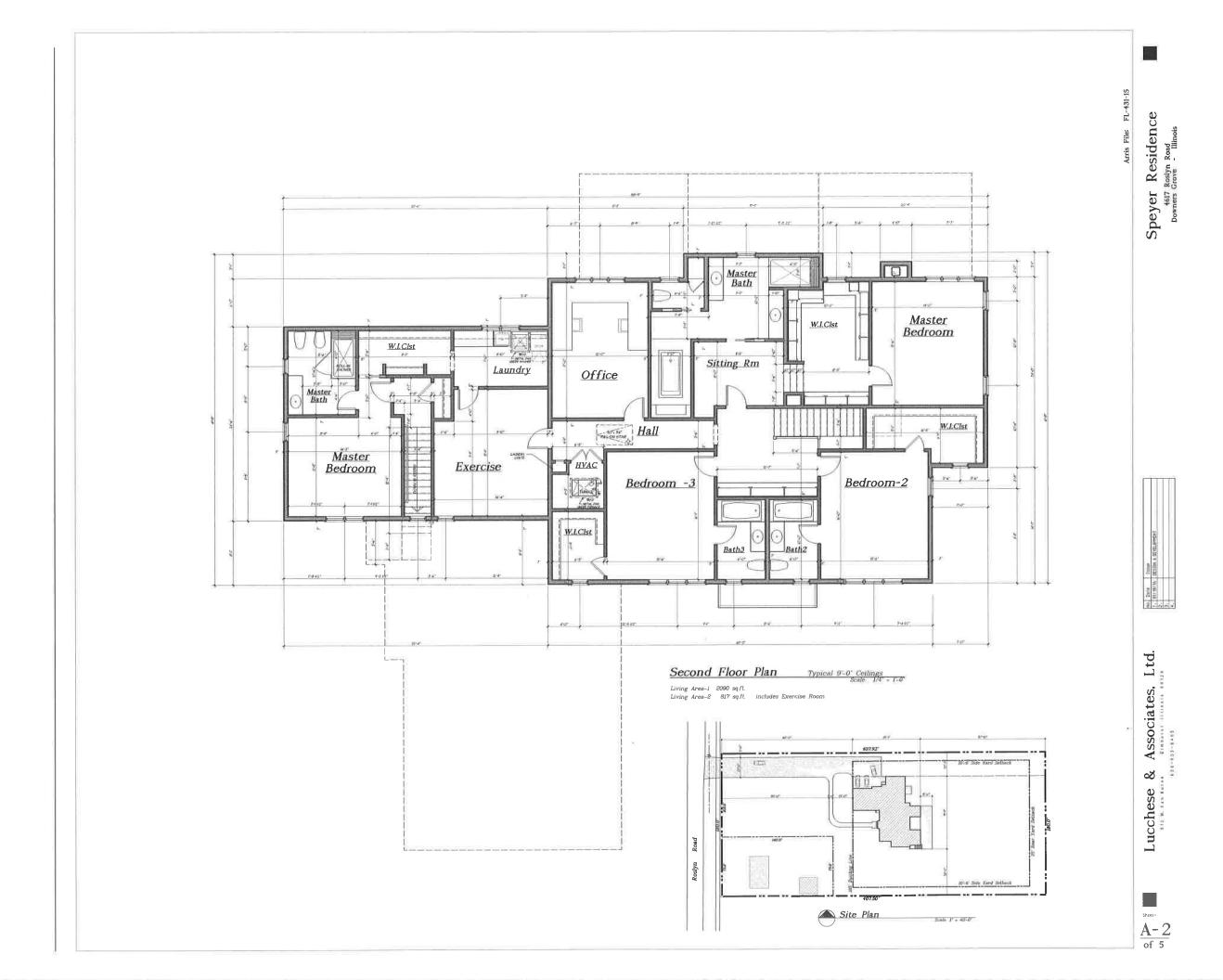
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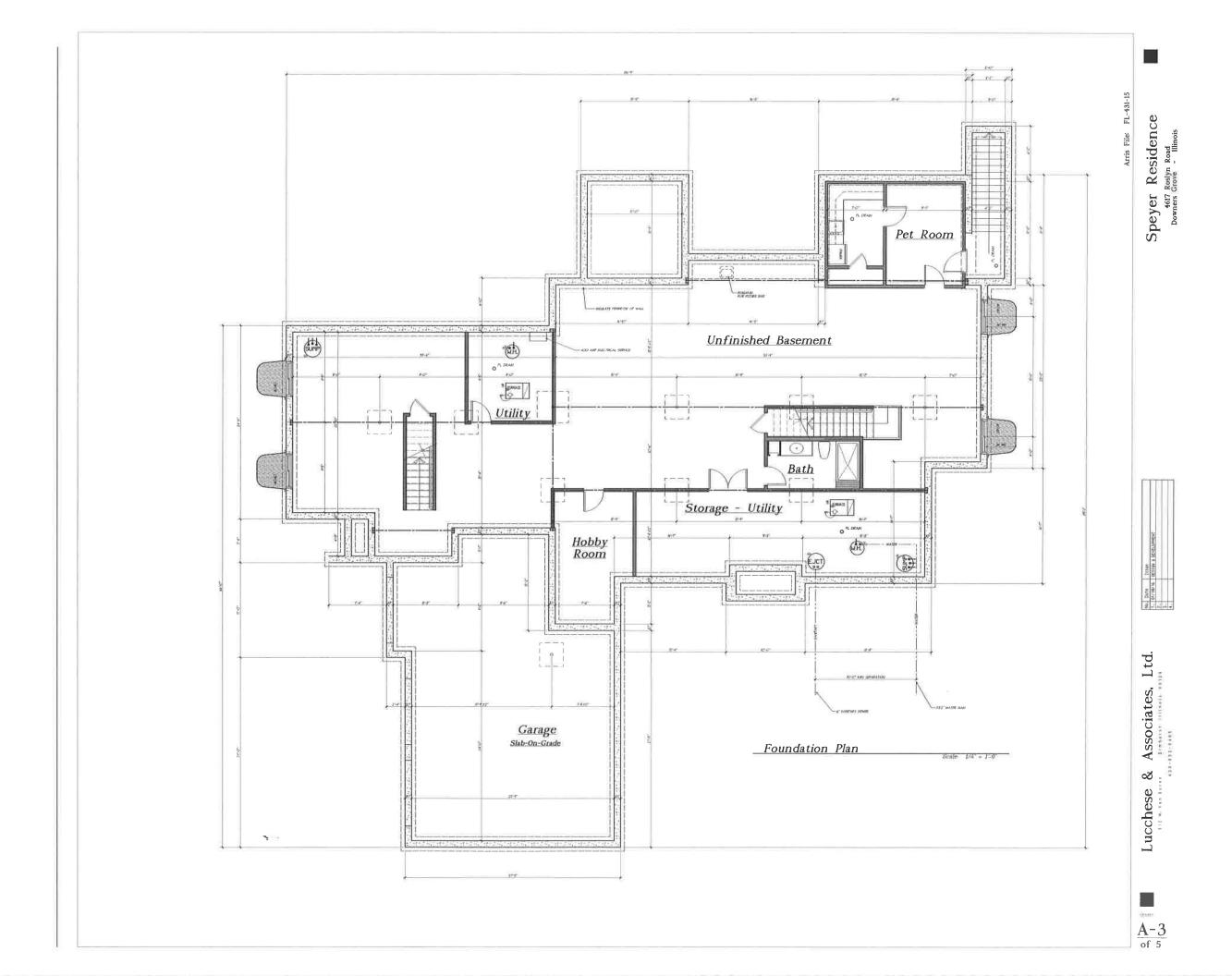


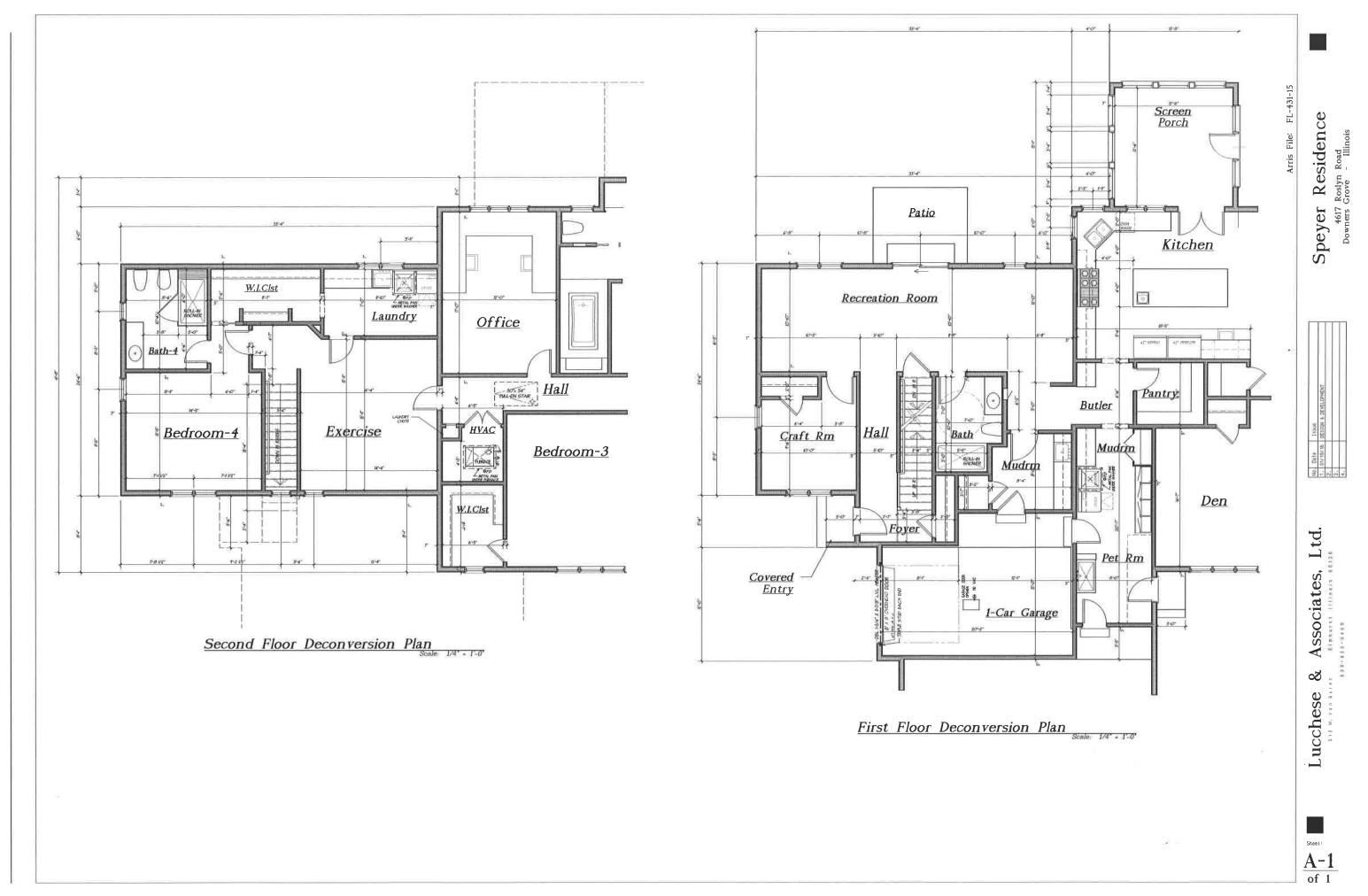


ORD 2016-6721



Page 18 of 21





ORD 2016-6721 Page 21 of 21

# DRAFT

<u>FILE 16-PLC-0012</u> - A petition seeking approval of a Special Use to permit extended family accessory housing. The property is zoned R-4, Residential Detached House 4. The property is located on the east side of Roslyn Road, approximately 500 feet north of Chicago Avenue, commonly known as 4617 Roslyn Road, Downers Grove, IL (09-04-313-012, -013). Ben Tull, Attorney, and Angelica and Mark Speyer, Owners.

Planner Williams drew commissioners' attention to the overhead and Staff Report and reviewed the request to construct an Extended Family Accessory Housing Unit. Details followed. Site, floor and elevations plans were presented showing the configuration of the accessory unit. Planner Williams elaborated on the special use criteria and how they were met by applicant. He also stated the comprehensive plan advocates for a variety of housing to meet the needs of seniors.

Comments/questions from the commissioners followed, Mr. Quirk asked how does the village define a dwelling unit and enforce compliance. Planners Leitschuh and Williams replied that an affidavit has to be filed on an annual basis. The criteria states that in addition to the occupant being a relative, they have to be 62 years of age or older or have a physical/developmental disability. Ms. Gassen sought clarification on the conversion process. Discussion ensued over enforcement and if certain situations qualified as extended family accessory housing.

Attorney for the Petitioner, Mr. Ben Tull, stated that the family are long-term residents and wish to stay in Downers Grove together. When asked by Mr. Quirk about a change in home ownership, he responded that the requirements of the special use should be conveyed to potential buyers.

No further questions followed. The chairman opened up the meeting to public comment. Two comments were made.

Shawn Flemming, 4634 Roslyn Road, asked about whether a conversion plan was in place, and the details of that process. Planners Leitschuh and Williams replied that if the special use lapsed, then the presented conversion plan would have to be enacted within 120 days.

Phil Gardner, 4621 Roslyn Road, expressed support for the proposal.

Hearing no further comment, public comment was closed. Mr. Tull had no closing statement.

For the record, Mr. Thoman stated he believed the standards for approval of the rezoning were met; other commissioners concurred.

WITH RESPECT TO FILE 16-PLC-0012 MR. THOMAN MADE A MOTION THAT THE PLAN COMMISSION FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL, AS PRESENTED.

SECONDED BY MS. HOGSTROM. ROLL CALL:

AYE: MR. THOMAN, MS. HOGSTROM, CHAIRMAN RICKARD, MR. QUIRK, MS.

GASSEN, MR. CRONIN, MS. JOHNSON

NAY: NONE

**MOTION CARRIED. VOTE: 7-0**