

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**5/10/2016**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Contract Amendment – 2016 Design and Oversight for Parking Deck Rehabilitation and Maintenance (P-013)	Nan Newlon Director of Public Works

**SYNOPSIS**

A motion is requested to authorize a contract amendment to an existing contract for Design and Oversight for Parking Deck Rehabilitation and Maintenance with Walker Parking Consultants/Engineering, Inc. dba Walker Restoration Consultants, of Elgin, in the amount of \$4,200.

**STRATEGIC PLAN ALIGNMENT**

The Goals for 2011 to 2018 identified *Top Quality Infrastructure*.

**FISCAL IMPACT**

This proposed contract amendment would increase the existing contract amount from \$42,460 to \$46,660. The FY16 budget includes \$50,000 in the Parking Fund for consultant services for design and construction oversight for this project.

**RECOMMENDATION**

Approval on the May 10, 2016 consent agenda.

**BACKGROUND**

The Village approved a contract with Walker Parking Consultants/Engineering, Inc. dba Walker Restoration Consultants for design and oversight for parking deck rehabilitation and maintenance on March 22, 2016. Project meetings have been conducted and preliminary design is underway. The contract includes assessment and re-design of the aging security callboxes throughout the parking deck, however, does not include assessment and design of the security camera system. Based on preliminary design discussions with Walker Parking Consultants and their sub-consultant who specializes in security systems, and in consultation with the Police Department, it was determined to be in the Village's best interest to increase the scope of the work to include an assessment and design for an upgrade to the existing camera system concurrently with the security callbox system.

This proposed contract amendment will increase the scope of the contract with Walker Parking Consultants to include assessment of the current camera security system, design of an upgraded system, and construction administration.

**ATTACHMENTS**

Proposed Change Order #1



**WALKER**  
RESTORATION CONSULTANTS

505 Davis Road  
Elgin, IL 60123

Voice: 847.697.2640  
Fax: 847.697.7439  
www.walkerrestoration.com

April 25, 2016

Mr. Jim Tock, P.E.  
Engineering Manager  
**Village of Downers Grove**  
5101 Walnut Avenue  
Downers Grove, IL 60515-4074

Re: Camera Assessment and Upgrade  
Downers Grove Parking Garage  
Downers Grove, Illinois  
WRC Project No. 31-7984.00

Dear Mr. Tock:

At your request, we are pleased to submit this proposal for consulting engineering services related to providing security consulting, assessment and design for the Downers Grove Parking Garage security camera system. Jensen Hughes, formerly Aon Consultants, will be Walker's subconsultant for this work. Jensen Hughes is currently working on a call-box security system within the parking garage with Walker.

## SCOPE OF WORK

### CONDITION ASSESSMENT

1. A single (1) day has been budgeted for the onsite conditional review of the installed state of the camera system at the parking garage. They will interface with Village representatives to obtain further information, as required.
2. Jensen Hughes shall evaluate all available and obtained information and prepare a single (1) draft report outlining available options, recommendations and a probable opinion of costs for the most viable options identified.
  - This information shall be combined with the in-progress report being provided for the call-box system.
3. Jensen Hughes will attend a single (1) meeting, via telephone/WebEx, to review the report with Village representatives. Identify comments, concerns or questions the Village has and incorporate them into a final analysis.
4. Incorporate information into a single (1) finalized version of the report.



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### DESIGN SERVICES

1. Jensen Hughes will provide design services which include bid drawings and specifications for the surveillance system.

### BIDDING PHASE

1. Jensen Hughes will provide assistance throughout the bidding phase which shall be inclusive of the surveillance system.

### CONSTRUCTION ADMINISTRATION

1. Jensen Hughes will provide Construction Administration services which shall be inclusive of the surveillance system.

### PROFESSIONAL ENGINEERING FEES AND EXPENSES

We propose to provide the Assessment, Design Services, Bidding and Construction Administration for a lump sum fee of Four Thousand Two Hundred Dollars (\$4,200.00) including reimbursable expenses. The contract terms shall be in accordance with the Agreement already in force for the Parking Garage Repairs.

Walker is dedicated to providing our clients with engineering services that meet project requirements. To meet this goal, we are available to review this proposal with you at your convenience and adapt the work scope as deemed necessary.

Respectfully submitted,  
Walker Restoration Consultants

  
Laurence C. Susmarski  
Project Manager

LCS:cgm

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## AUTHORIZATION

Trusting that this proposal meets with your approval, we ask that you sign in the space below to acknowledge your acceptance of the terms contained herein and to confirm your authorization for us to proceed. Please return one signed original of this agreement for our records.

### VILLAGE OF DOWNERS GROVE

Accepted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_