

APPROVED 5/18/16

VILLAGE OF DOWNERS GROVE
ARCHITECTURAL DESIGN REVIEW BOARD
VILLAGE HALL - COMMITTEE ROOM
801 BURLINGTON AVENUE

APRIL 20, 2016, 7:00 P.M.

Chairman Pro tem Davenport called the April 20, 2016 meeting of the Architectural Design Review Board to order at 7:03 p.m. and asked for a roll call:

PRESENT: Chairman Pro tem Davenport; Mrs. Acks, Mr. Casey, Mrs. Englander, Mr. Larson
Mr. Riemer

ABSENT: Chairman Matthies

STAFF: Community Development Director Stan Popovich; Planners Swati Pandey and
Scott Williams

VISITORS: David and Amy Gassen, 5320 Benton Ave., Downers Grove; Andrea Avalos, 320
Lake St., Oak Park; Rich Kulovany, 6825 Camden, Downers Grove; Chuck and
Byron Holtza, 5226 Carpenter St., Downers Grove; Irene Hogstrom and Mark
Bragen, 1232 Gilbert, Downers Grove; Shannon Tully, 5413 Main Street; Tom
Nybo and Cathy Nybo, 5253 Blodgett, Downers Grove

APPROVAL OF FEBRUARY 17, 2016 MINUTES

**MOTION BY MR. CASEY, SECONDED BY MR. LARSON TO APPROVE THE
FEBRUARY 17, 2016 MINUTES. MOTION CARRIED BY VOICE VOTE OF 6-0.**

PUBLIC HEARING

Chairman Pro tem Davenport opened up the public hearing and swore in those individuals that would be speaking on the following three public hearings:

A. 16-ADR-0002: A petition seeking a Historic Landmark Designation for the property commonly known as 1232 Gilbert Avenue, Downers Grove, IL (PIN 09-07-220-022). The property is located on the north side of Gilbert Avenue, approximately 230 feet west of Carpenter Street. Irene Hogstrom and Mark Bragen, Petitioners and Owners.

Village planner, Ms. Swati Pandey, summarized the case before the board members, stating the applicant was seeking historic landmark designation based on two criteria: 1) the house being 50 years old, and 2) having distinguished characteristics of an architectural style. Ms. Pandey located the two-story Folk Victorian, single-family home on a map, estimating that it was constructed around 1891. A more current plat of survey was depicted on the overhead, along with photographs of the home's architectural features which included the home's simple symmetrical style, front gables and side wings. Staff found the standards for approval were met, i.e., the home was over 50 years old and it met the requirements of Section 12.302.B3, having distinguishing characteristics of an architectural style.

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No questions from the members followed. The petitioner was invited to speak.

Ms. Irene Hogstrom and Mark Bragen, 1232 Gilbert, Downers Grove introduced themselves. Ms. Hogstrom stated she went through the Centennial Home process and proceeded to share some of the challenges when researching her home and determining its exact year. As an aside, she mentioned she used the same window restoration person as the Gassens to restore her historic windows and they were “good as new.” Mr. Bragen spoke in great detail about the challenges of determining when the home was constructed and the research he conducted. Mr. Bragen distributed a spreadsheet to in order for members to follow the prior ownership of the home over the years.

Ms. Hogstrom thanked many individuals for their help in researching the background of her home: Pierce Downer Heritage Alliance, the Friends of the Edwards House, the Downers Grove Library, the township office, the Recorder’s Office, village staff, etc.

Members shared positive comments about the application. Asked if there were any prior accessory structures on the lot, Ms. Hogstrom indicated the township office had records of a prior garage which was more like a shed.

Chairman Pro tem Davenport invited the public to comment.

Mr. Dave Gassen, 5320 Benton Ave., Downers Grove, thanked the above applicants and supported the petition.

Ms. Amy Gassen, 5320 Benton Ave., Downers Grove, also thanked the above applicants and strongly supported their petition.

Hearing no further public comment and no deliberation by the board members, the Chairman pro tem entertained a motion.

MR. REIMER MADE A MOTION THAT THE ADRB FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL TO RECOMMEND HISTORICAL LANDMARK DESIGNATION FOR 1232 GILBERT.

MRS. ACKS SECONDED THE MOTION. ROLL CALL:

**AYE: MR. REIMER, MRS. ACKS, MR. CASEY, MS. ENGLANDER, MR. LARSON,
MR. DAVENPORT**

NAY: NONE

MOTION CARRIED. VOTE: 6-0

B. 16-ADR-0003: A petition seeking a Historic Landmark Designation for the property commonly known as 701 Maple Avenue, Downers Grove, IL (PIN 09-08-403-005). The property is located at the southwest corner of Benton and Maple. Brian and Christine Martin, Petitioners and Owners. Village Planner, Scott Williams, summarized that the single-family home is zoned R-4 and meets the two criteria for landmark designation, i.e., the structure

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represents a distinguishing characteristic of a particular architectural style and it represents the notable work of an architect or master builder or master contractor. Staff believed the home represented the Queen Anne style. It was constructed by the owner, William J. Herring, in 1895. The home went through significant restoration over the years. Mr. Williams pointed out the home's location on Maple Avenue, also known as the "Queen Anne Corridor."

Other than the addition being added to the rear of the home, Mr. Williams stated the front facade of the home was nearly all original. Photos of the home were depicted on the overhead, including the rear addition. Architectural details included the hipped roof with projecting gable, the recessed porches, arches and banisters, chimney, original wood windows, and the rounded dining room bay. Restoration of the original stained glass was also pointed out.

Mr. Williams stated that Mr. Herring built a number of buildings in the village, including the Methodist Episcopal Church, Oldfield Block, Central Block and many single-family homes, some of which were razed. He also was involved with the construction of the Farmers Merchant Bank building at the corner of Curtiss and Main Streets as well as several other commercial buildings on Main Street. Staff believed the two criteria for this application were met.

Applicants, Brian and Christine Martin, 701 Maple Avenue, came forward. Ms. Martin thanked the board for hearing their presentation and considering their home for landmark status as well as for staff in preparing the presentation. She found the landmarking process very easy.

Mr. Brian Martin summarized why the board should consider their two-story, balloon-framed Queen Anne home for landmark status, pointing out its architecture and the fact that it was constructed and designed by an architect who contributed several significant structures in the Village. Original design features of the home were reviewed, with Mr. Martin describing how the front angled windows allowed for more sunlight throughout the home. Ms. Martin shared historical background about Mr. Herring and depicted a number of photographs of the various structures he constructed on the overhead. She also shared a feature article she wrote regarding the restoration of their 1895 home which began in 2013 when she and her husband purchased the home. Ms. Martin read a short news article about her home from the Downers Grove Reporter, dated November 28, 1894. She explained that researching her home was very enjoyable. A number of historical facts and memories by extended family members of Mr. Herring were shared by Ms. Martin.

The public was invited to speak.

Mr. Dave Gassen, 5320 Benton Avenue, thanked the Martins for their application and he strongly supported the application.

Mr. Rich Kulovany, 6825 Camden, supported the application and agreed with the criteria that was presented. He stated he had been in the home prior and it was a great example of solid construction that would not be found in today's new construction. He ask for the board's consideration.

Ms. Cathy Nybo, 5253 Blodgett, Downers Grove, watched the home deteriorate over many years but was delighted to see the home come back to life again by the applicants. She asked the board to approve the application.

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Ms. Amy Gassen, 5320 Benton Avenue strongly supported the application.

Chairman Pro tem Davenport believed the applicants were “leading the way” in restoring the home and were setting a tone by showing that the work can be done, it makes sense, and was part of the village’s history. A motion was entertained.

MR. LARSON MADE A MOTION THAT THE ADRB MAKE A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL TO LANDMARK 701 MAPLE AVENUE.

MR. REIMER SECONDED THE MOTION. ROLL CALL:

AYE: MR. LARSON, MR. REIMER, MRS. ACKS, MR. CASEY, MS. ENGLANDER, MR. DAVENPORT

NAY: NONE

MOTION CARRIED. VOTE: 6-0

C. 16-ADR-0004: A petition seeking a Historic Landmark Designation for the property commonly known as 1000 Burlington Avenue, Downers Grove, IL (PIN 09-08-502-006). The property is the train station located at the intersection of Burlington Avenue and Main Street. Village of Downers Grove, Petitioner and Owner. Village planner, Mr. Williams, explained the village was looking to landmark the downtown train station based on the following three criteria: 1) significant value as part of the history of Downers Grove; 2) distinguishing architectural characteristics and style; and 3) source of civic pride. Friends of the Edwards House were thanked for providing the Village with a significant amount of historic research on the train station.

Mr. Williams directed members’ attention to the photos of the train station and reviewed a historical background of the station noting it was not the original passenger train station. The original passenger station was constructed circa 1864 during the Civil War period and was located across the street and was referred to as a freight station. After Samuel Curtiss established the downtown (subdivision), a new passenger train station was constructed in 1911. The freight station remained and it was razed in 1948 for parking.

Continuing, Mr. Williams described the 1947 train collision that took place which impacted much of the train station, stating the station was rebuilt with consideration of the 1911 architecture. Photos of the train accident and news clippings were depicted.

Architectural features of the current station were pointed out: brick pilasters framing doors and windows, terra cotta banding around goose neck lighting, a medallion, cornice, hipped roofs and fountain. Staff believed the station’s style was a combination of styles – Greek Revival and Beaux Arts. Currently, the station is a meeting place for events in the downtown community and it visually represents the community of Downers Grove. Based on the above criteria and the fact that the train station was over 50 years old, staff recommended a positive recommendation for landmarking.

Chairman Pro tem Davenport opened up the meeting to public comment.

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Ms. Cathy Nybo, Friends of the Edwards House, 5253 Blodgett enjoyed researching the history of the train station and shared some extra anecdotes as to why there was a push for a passenger train station, after reading historical news articles. She also shared a news article about a first-hand witness to the train collision. Ms. Nybo believed the station was a “worthy building” for the board to consider for landmark designation.

Mr. Dave Gassen, 5320 Benton Ave., thanked the village for having this property considered for landmark designation. He thanked the Friends of the Edwards House for their assistance and he strongly supported the application.

Mr. Amy Gassen, 5320 Benton Ave., also thanked the village for the application. She supported the landmark application and on behalf of the Friends of the Edwards House, very much enjoyed researching the station for the application. She appreciated that the village was setting a landmarking example to the rest of the community and to other public entities.

Mr. Rich Kulovany, 6825 Camden, member of the Friends of the Edwards House, supported the application, enjoyed researching the project, and pointed out the historical significance of the station’s original construction during this country’s civil war. He described how the railroad was important not only to the village’s growth but to the many suburbs that grew around it. He noted that after the train station was reconstructed after the war, the architecture was somewhat retained but he said the station could not be reconstructed quite as elaborate as the original due to the war.

Member questions followed regarding ownership of the train station. Chairman Pro tem Davenport shared his appreciation for the research done by the Friends of the Edwards House. He entertained a motion.

MR. LARSON MADE A MOTION THAT THE ADRB MAKE A POSITIVE RECOMMEND TO THE VILLAGE COUNCIL TO LANDMARK THE DOWNTOWN TRAIN STATION, LOCATED AT 1000 BURLINGTON AVENUE.

MRS. ACKS SECONDED THE MOTION. ROLL CALL:

**AYE: MR. LARSON, MRS. ACKS, MR. CASEY, MS. ENGLANDER, MR. REIMER,
MR. DAVENPORT**

NAY: NONE

MOTION CARRIED. VOTE: 6-0

Chairman Pro tem Davenport thanked staff and welcomed new planners Swati Pandey and Scott Williams.

OLD BUSINESS

Director Popovich reported the village applied for the CLG grant through IHPA for some education funding for web-based brochures, a Sears home walking tour, and brochures of different architectural styles. He has not heard back from the agency regarding the grant. Dir. Popovich stated he will be speaking about the historic program at the Founders Day meeting scheduled for May 7, 2016, 2:00 PM at the Downers Grove Library. Also, as part of Founders

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Day, the park district is holding a “County in the Park” event and is looking for volunteers to do children’s games. Details followed.

Staff then presented a sample of the historic plaque that will be given to those applicants who receive landmark status for their properties. The chairman pro tem added that the village’s mapping tool on the village’s web site is a good resource for the public to use regarding landmarking. On that point, Dir. Popovich mentioned that the landmarked properties and Centennial homes will be added to the village’s mapping tool.

PUBLIC COMMENT

Ms. Amy Gassen, 5320 Benton Avenue, thanked Mr. Casey for the idea of adding the Centennial homes to the mapping tool. She shared her excitement about the landmarking program and hoped the momentum continued but she also believed there was still misunderstandings about the landmarking process until it was off the ground. Lastly, she said she and her husband are interested in creating a “thematic district” for American Four Square homes. Because she resides in the Randall Park neighborhood which was not surveyed in 2013, she and her husband have taken photographs and documented the homes in the area as well as the area on the west side of Main Street along Maple Avenue. She stated she would also like to inventory the entire northeast area of town. Ms. Gassen asked the board to share this information with others and to contact her if they were interested in helping with the inventory. She also supported landmarking the Fairview train station.

Mr. Rich Kulovany, 6825 Camden, thanked staff for a great example of a public/private partnership, sharing that staff were professional and had a great attitude. He reported the Friends of the Edwards House has begun an outreach landmarking initiative in the Prince Pond area which has been a positive. Lastly, Mr. Kulovany announced that Landmarks Illinois was hosting a meeting on May 21, 2016 (9:00 AM) in Plainfield in conjunction with the Chicago Preservation Alliance and recommended a representative from the ADRB attend the meeting. He has found these meetings educational, enjoyable, and full of good networking ideas.

Chairman Pro tem Davenport encouraged members to attend some of the above-mentioned events. Dir. Popovich announced the next ADRB meeting is scheduled for May 18, 2016.

ADJOURNMENT

MR. LARSON MOVED TO ADJOURN THE MEETING. MR. RIEMER SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 8:23 P.M.

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE OF 6-0.

/s/ Celeste K. Weilandt
 Celeste K. Weilandt
 (As transcribed by MP-3 audio)

Approved 06/01/16

VILLAGE OF DOWNERS GROVE
COMPREHENSIVE PLANNING AD HOC COMMITTEE MEETING

VILLAGE HALL COMMITTEE ROOM
801 BURLINGTON AVENUE
May 4, 2016 - 7:00 P.M.

Chairman Gorman called the May 4, 2016 meeting of the Downers Grove Comprehensive Plan Ad Hoc Committee meeting to order at 7:00 p.m. and led the meeting with the recital of the Pledge of Allegiance.

ROLL CALL:

PRESENT: Chairman Dave Gorman, Carine Acks, Marge Earl, Irene Hogstrom, John Luka, Mark Thoman, Jim Wilkinson

ABSENT: Ed Kalina, Daiva Majauskas

STAFF: Community Development Director Stan Popovich

VISITORS: Devin Lavigne and Ian Tobin with Houseal Lavigne Associates; Amy Gassen, 5320 Benton, Downers Grove; Don Rickard, 4735 Main St., Downer Grove; Gordon Goodman, 5834 Middaugh, Downers Grove; Linda Kunze, Downtown Management, Downers Grove; and Rick Kulovany, 6825 Camden Rd., Downers Grove

APPROVAL OF MINUTES

MINUTES OF APRIL 6, 2016, WERE APPROVED ON MOTION BY MR. THOMAN, SECONDED BY MS. HOGSTROM. MOTION CARRIED BY VOICE VOTE OF 7-0.

COMPREHENSIVE PLAN REVIEW

A. Chapter 1: Mr. Devin Lavigne explained how the plan was basically formatted from the original plan and mentioned the statistical numbers used in the plan were updated from the latest census. Asked if there were any questions about the demographic numbers, it was mentioned that it appeared the village was getting older and more wealthier and not many starter homes existed in the village. Dialog followed on the changes that were being noticed in the tables, i.e., the number of increased households, the aging population, and the lack of racial diversity in the village while the county grew in diversity. Asked whether the trends that have taken place over the past five years should be highlighted, Mr. Lavigne believed they should and stated the tables could be contrasted with the 2009 data, along with new text discussing the 2011 Comprehensive Plan and its five-year update process.

Approved 06/01/16

Page 10 - Past Plans and Studies – Mr. Lavigne will add the 2011 Comprehensive Plan, the 2011 Downtown Parking study, the 2015 Economic Development Plan to Enhance the Sales Tax Base, the 2015 Downers Economic Development Corporation Strategic Plan, the Zoning and Subdivision Ordinance adoptions and the updated 2015 Historic Preservation Ordinance. The studies will be added under the Background paragraph.

Vision Statement – The committee was asked whether there were new priorities that needed to be added. Changes for this section followed:

1. Add the five-year update to this section;
2. Page 20, the paragraph starting with the words, “continued reinvestment in residential neighborhoods....” add text about the new Preservation Ordinance and how it has lead to landmarking of historic properties. Add that the village is working to preserve historically significant structures;
3. Update the text under the Urban Forest to reflect the tree reinvestment that is taking place since the loss of the ash trees.
4. As a form of recognition, add verbiage about the various TCD-3 neighborhood study meetings that took place and include village staff, council members and citizens providing their input on issues of neighborhood safety, traffic issues, etc.;
5. In the paragraph that begins “Highly diverse and sustainable economic opportunities,” add something about the influx of new residents in the downtown area and the residential opportunities in the downtown;
6. Revisit the Vision Statement one last time after the 63rd Street and 75th Street plans have been reviewed; and
7. Under Fairview Station -- which discusses the local transportation improvements – expand the text to include the new Pace bus routes. Mention that the station is in the process of being landmarked.

B. Chapter 2: See above.

C. Downtown Focus Area Plan: Mr. Lavigne explained how catalyst sites are sometimes incorporated into comprehensive plans and how they are defined. The village had nine catalyst sites identified (pg. 105). Members were asked to provide their input regarding the plan’s catalyst sites.

1. Add text about a “well defined edge” of downtown as a key concept and clearly delineate it.
2. The development of Maple Avenue was discussed, noting it was a “reasonable transition” from higher density to lower density and could be used as a demarcation from the downtown area into the residential area.

Approved 06/01/16

Mr. Lavigne then read through Key Concepts and a general dialog followed regarding the various redevelopment sites that have come into the downtown and those that have left. The committee discussed redevelopment constraints, the need for more parking, specifically at the Tivoli parking lot, whether there was a demand for public plazas or more open space, such as a dog park. Dir. Popovich indicated there was no demand that he saw.

Leveraging a right-of-way in the downtown area was suggested as a way to gain parking due to the shortage of parking in general. Also mentioned by Mr. Thoman was the fact that a unified plan needed to be created to address five different garbage vendors.

Mr. Lavigne stated that an opportunity existed to pick up extra parking on Burlington Avenue with the existing parking lot being reconfigured to a one-way and to insert angled parking on Burlington with approximately 25 spaces.

Members, staff and the consultants discussed a number of ideas for the comprehensive plan, including the 48-unit apartment proposal for the 904-910 Curtiss site (Curtiss and Washington); using the space behind Village Hall for parking, expansion of the police station to come south toward Curtiss Street with the fleet maintenance portion to remain; and a grade separation for pedestrians to walk to the opposite of the railroad tracks. (pg. 103)

Lastly, someone suggested adding a striped bike route for the downtown.

Mr. Lavigne pointed out that the Downtown Plan mentioned to “prohibit new and redevelop existing non-pedestrian-oriented businesses” which, as he explained, basically resulted in removing drive-throughs and keeping those types of buildings in the corridors and not in the downtown area. One of the bays of a downtown bank was now being used for trash collection.

Mr. Popovich then discussed the U.S. Post Office stating that staff did not see any real issues with the mail trucks, but recommended reviewing the matter, possibly relocating the larger mail trucks somewhere else but keeping the retail aspect.

As far as considering “dedication of surface parking for shoppers and parking deck for commuters,” Director Popovich said he would review the 2011 parking study to see if there was more discussion on the topic. Comments followed about a once-discussed Metra parking space exchange.

Other ideas that members expressed they wanted to see in the broad policy included increased bike racks on the peripheral edge of downtown; a unified garbage dumpster plan, a pedestrian grade separation and outdoor seating,

Catalyst sites were then reviewed. Sites to be added included the possibility of the Masonic Temple parking lot, the multi-family building south of that location, and locations for bike racks. A suggestion was made to review an empty strip of street next to the Tea Shop to become a dedicated dumpster area. Another suggestion was to encourage property owners north of the Moose Lodge to allow off-street access to the different parking areas versus having small fenced-off areas. One person recommended consideration in the zoning ordinance to change the special use for a drive-through facility to include each stall of the drive-through so that businesses do not use the un-used stalls for storing a dumpster or park cars etc.

Approved 06/01/16

Another catalyst site suggestion was the AT&T switching station parking lot since no one ever parked in its lot.

PUBLIC COMMENT

The chairman opened up the meeting to public comment:

Mr. Rich Kulovany, 6825 Camden, suggested consideration for zoning that allows bed and breakfasts in transition areas. He recommended having more emphasis on historic properties and the village becoming a destination. He also asked to protect the transition areas and to address the causing factors that are leading to stormwater issues. As to parking, he agreed more parking was a real need in the downtown area.

Mr. Gordon Goodman, 5834 Middaugh, was pleased to see that the post office retail space was going to remain, citing the various activities that take place at those locations. He asked to consider the post office as a potential historical landmark. He recommended that the village have a policy in place so that the village's catalyst sites be developed intact and not cannibalized, citing Catalyst Site No. 13 (Curtiss & Washington) which had been ruined by the development. He agreed that the village should acquire properties that are developed in floodways/flood plains in order to address the village's surface water management issue and that the new comprehensive plan recognize this as an important initiative of the community and cooperate with the park district to manage the land as public land.

In closing, Director Popovich announced that the next meeting was scheduled for June 1st with the focus on the Downtown Focus Plan and Chapters 4 and 5.

ADJOURNMENT

THE MEETING WAS ADJOURNED AT 9:11 P.M. ON MOTION BY MR. LUKA, SECONDED BY MS. EARL. MOTION CARRIED BY VOICE VOTE OF 7-0.

Respectfully submitted,

/s/ Celeste K. Weilandt

Celeste K. Weilandt

(As transcribed by MP-3 audio)

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
APRIL 27, 2016, 7:30 P.M.
LIBRARY MEETING ROOM**

MINUTES

1. **Call to Order.** President Wendee Greene called the meeting to order at 7:30 p.m.
2. **Roll call.** Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.

Also present: Interim Co-Director Sue O'Brien, Interim Co-Director Bonnie Reid, Public Relations Manager Melissa Doornbos, Friends of the Library President Joann Hansen, and resident Ed Pawlak. Humphreys arrived at 7:42.

3. **Welcome to visitors.** President Greene welcomed visitors and thanked them for their interest in the work of the Library.
4. **Approval of Minutes.**
 - a. Approval of Minutes, Regular Monthly Meeting, March 23, 2016. It was moved by Jaros and seconded by Earl THAT the Minutes of the March 23, 2016 Monthly Meeting be approved as drafted. Roll call: Ayes: Earl, Jaros, Read, Greene. Nays: none. Abstentions: Eblen.
 - b. Approval of Minutes, Special Meeting, Including Executive Session, April 5, 2016. It was moved by Read and seconded by Jaros THAT the Minutes of the April 5, 2016 Special Meeting, Including Executive Session be approved as drafted. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
 - c. Approval of Minutes, Special Meeting, Including Executive Session, April 20, 2016. It was moved by Eblen and seconded by Earl THAT the Minutes of the April 20, 2016 Special Meeting, Including Executive Session be approved as drafted. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
 - d. Approval of Minutes, Special Meeting, Including Executive Session, April 21, 2016. It was moved by Earl and seconded by Eblen THAT the Minutes of the April 21, 2016 Special Meeting, Including Executive Session be approved as drafted. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
5. **Financial Matters.**
 - a. March Financial Report. Reid/O'Brien presented the report and responded to questions.

- b. Approval of April 2016 Invoices. It was moved by Read and seconded by Eblen THAT April operating invoices totaling \$127,311.95 and credit memos totaling \$2,741.59 be approved, and that March 2016 payrolls totaling \$215,523.92 be recognized. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
6. **Public Comment on Agenda Items.** President Greene invited comments. There were none.
7. **Public Comment on Other Library Business.** President Greene invited comments. There were none.
8. **Unfinished Business.**
 - a. Change order from Shales McNutt. Requested action: approval.
O'Brien presented the change order for the addition of new acoustic panels for the Quiet Study Room to the upcoming construction project. Since the original project came in costing less than expected, there is money in the budget to pay for the addition. It was moved by Jaros and seconded by Earl THAT the change order for the addition of new acoustic panels for the Quiet Study Room be added to the project. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
9. **New Business.**
 - a. Change authorized names on U.S. Bank safe deposit box. Requested action: approval.
Since Rick Ashton and Kathy Di Cola are no longer affiliated with the library, O'Brien asked that the Board approve removing their names as authorized signers for the safe deposit box at U.S. Bank and add Wendee Greene, Sue O'Brien, and Bonnie Reid as authorized signers until the new Director begins work. It was moved by Jaros and seconded by Eblen THAT Rick Ashton and Kathy DiCola be removed as authorized signers from the U.S. Bank safe deposit box and Wendee Greene, Sue O'Brien, and Bonnie Reid be added as authorized signers. Roll call: Ayes: Earl, Eblen, Jaros, Read, Greene. Nays: none. Abstentions: none.
10. **Report of the Director.** O'Brien/Reid presented their report (attached).
11. **Trustee comments and requests for information.**
 - Earl asked about the process for applying for grants.
 - Humphreys saw an article in *The Patch* that the Library's View from the Director's Chair led one student to an internship in Berlin, and he is proud we are enabling students.
 - Jaros asked how often toys are cleaned in the Kids Room. Bonnie will check and report back.
 - Jaros asked why Kathleen DiCola's name was cc'd in the per capita grant letter from the Secretary of State.
12. **Adjournment.** President Greene adjourned the meeting at 7:50 p.m.

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
APRIL 27, 2016**

**REPORT OF THE INTERIM CO-DIRECTORS
AGENDA ITEM 10**

- a. Harry Potter week. The Library hosted Harry Potter week during Spring Break. All eight Harry Potter movies were shown on the big screen, and well-attended programs included Hidden Harry Potter, Harry Potter Trivia for Teens, and Defense Against the Dark Arts. The Platform 9 ¾ Photobooth was extremely popular, too.
- b. Per Capita Grant. The Library received a letter from the Secretary of State (attached) saying the Library's FY2016 Illinois Public Library Per Capita Grant will be \$37,935.84, a rate of \$0.77085 per resident which is a reduction due to state budget cuts. The letter also stated that payment of the funds may be significantly delayed due to the state budget impasse.
- c. PLA. Seven staff members attend the Public Library Association Conference in Denver, CO, in early April. Each attendee will write a report to share ideas he or she would like to try at the Downers Grove Library. Teen Librarian Lynette Pitrak and Information Technology Manager Dale Galiniak presented a well-received program at the conference, "View from the Director's Chair: Filmmaking for Teens."
- d. Book Genie article in ILA Reporter. Children's Services Librarian-Reference & Technology Coordinator Sharon Hrycewicz and Adult & Teen Services Manager Nicole Wilhelms published an article in the April 2016 issue of the *ILA* (Illinois Library Association) *Reporter*, entitled "Book Genie Grants Your Reading Wishes." (attached).
- e. Recent Library Statistics. March 2016 statistics attached.
- f. Recent Media Coverage. Attached.



OFFICE OF THE SECRETARY OF STATE

JESSE WHITE • Secretary of State

March 28, 2016

Dr. Rick Ashton, Director
Downers Grove Public Library
1050 Curtiss Street
Downers Grove, Illinois 60515-4606

Dear Dr. Ashton:

I am pleased to award the Downers Grove Public Library a FY2016 Illinois Public Library Per Capita Grant in the amount of \$37,935.84. Over \$9.4 million is being awarded this year to Illinois public libraries serving nearly 11.5 million patrons at a rate of \$0.77085 per resident, a reduction due to state budget cuts.

Illinois Public Library Per Capita and Equalization Aid Grants help ensure that public libraries have the resources to address patron and community needs. I know that libraries count on these grants for important expenses such as paying for materials, programming and technology.

Please be aware that due to the state budget impasse, payment of these funds may be significantly delayed. As in previous years, the library may use these funds until the end of the following fiscal year; in this case, until June 30, 2017. All expenditures must have concluded by that date.

Our public libraries are truly the cornerstones of our communities. In these hard economic times, they are a lifesaver for those who need help to better their lives and are the best and most reliable resource Illinois citizens have to obtain information.

I am extremely proud of the outstanding service you and all Illinois public libraries provide.

Sincerely,

A handwritten signature in cursive script that reads "Jesse White".

JESSE WHITE, Secretary of State
and State Librarian

cc: Kathleen DiCola, Board President
FY2016 Downers Grove Public Library Per Capita File

JW:isl

| Sharon Hrycewicz and Nicole Wilhelms, Downers Grove Public Library |

Book Genie Grants Your Reading Wishes

HOW BOOK GENIE CAME TO BE

In the fall of 2013, the Downers Grove Public Library embarked on the challenge of updating our library website. We were also working toward fulfilling a major strategy of our 2012–2014 Strategic Plan, “to maintain a focus on books and reading.” As a result, we transitioned from a lengthy online readers’ advisory form that saw minimal use to an interactive process that provides customers with instant suggestions. We developed Book Genie, a readers’ advisory quiz for kids, teens, and adults. You will find it at www.dglibrary.org/genie.

Launched in February 2014, Book Genie provides advice to readers in a flexible web format. Resembling an online quiz, it helps construct individualized reading recommendations. As the reader clicks through a series of book covers, Book Genie generates instant suggestions responding to the reader’s expressed interests and preferences. These suggestions link directly to the library’s catalog, providing what every good genie aspires to—immediate wish-fulfillment! Staff librarians choose all Book Genie books, and organize them in comprehensive categories, beginning with children, teens, and adults. Visitors who do not find something interesting among the Book Genie suggestions can fill out a form that librarians respond to via e-mail with further reading ideas.

RELEASING THE GENIE

To introduce this exciting new service, Book Genie was heavily publicized as part of the new website launch. In addition to social media, library staff actively promoted Book Genie at school visits, teacher in-service trainings, farmers’ markets, and in-house. On Book Genie’s first birthday, we did a library-wide, month-long promotional push. We purchased three custom Book Genie cardboard standees for display throughout the library, gave away mints branded with the Book Genie logo, and featured Book Genie on the library’s homepage, newsletter, and social media outlets.

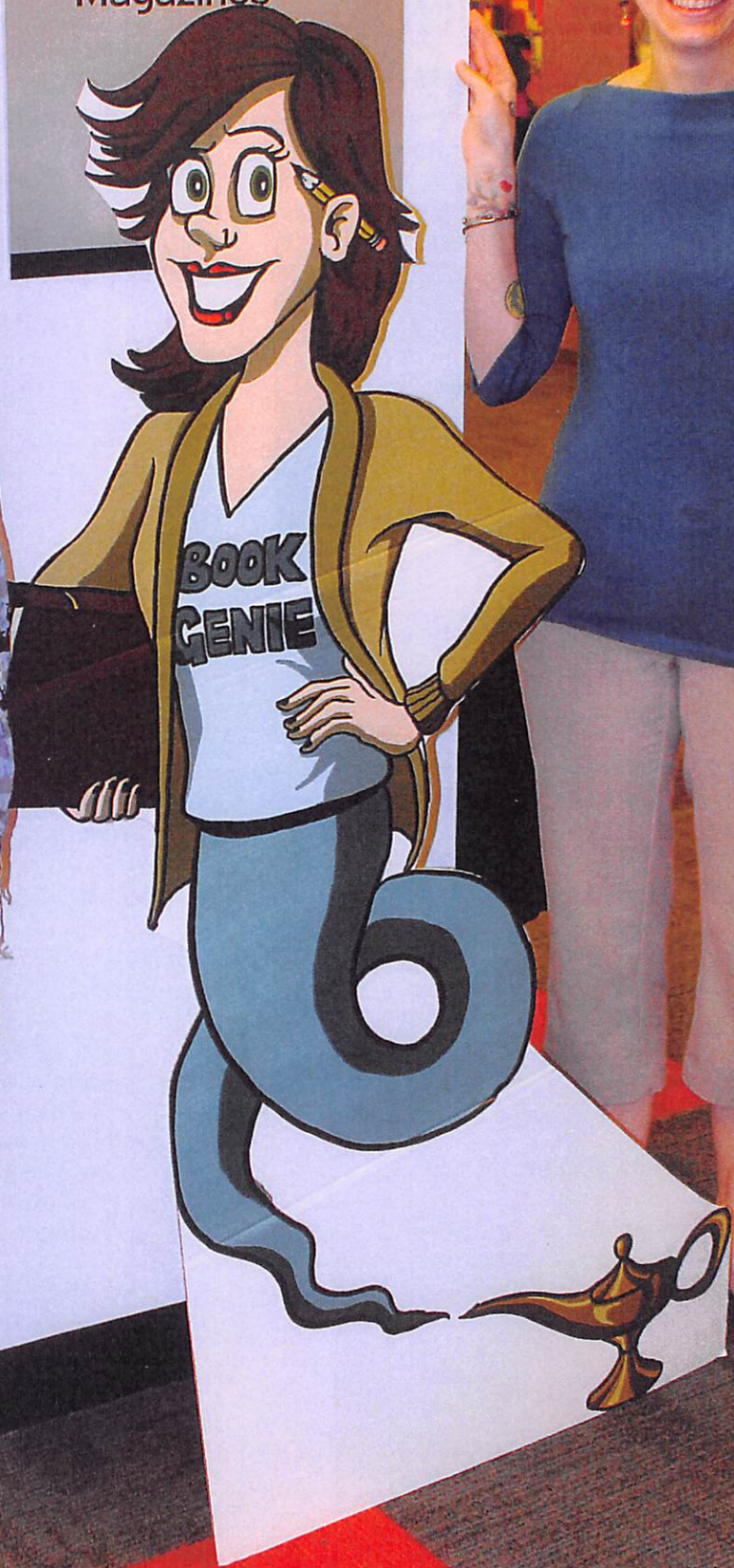
Service desks also handed out evaluation forms asking a few simple questions about Book Genie. Survey responses ran the gamut from patrons responding that they had not heard of Book Genie to patrons who loved it and wanted to see more categories. These responses helped readers discover the new tool, informed future updates to Book Genie, and allowed staff to assess the impact of an interactive digital readers’ advisory service. We found that the majority of our customers enjoyed this fun approach. As one library user wrote, “It’s a great start to finding new books. Brings up suggestions I would never have seen!”

[continued on page 21]

“It’s a great start to finding new books.
Brings up suggestions I would never have seen!”



Fiction
Comics
Magazines

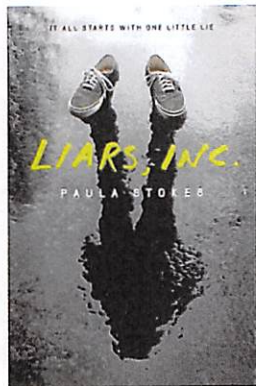
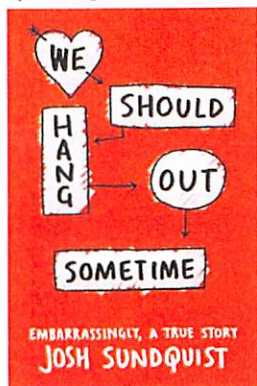


[Home](#)

Book Genie Grants Your Reading Wishes

Not sure what to read next? Book Genie can help! Start by telling Genie which type of book you want to read

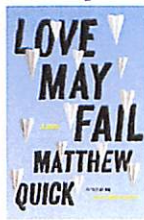
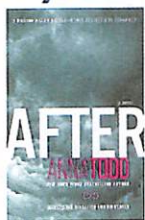
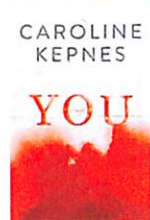
by selecting a cover below. [Take me right to the recommendation form!](#)



© 2015 Downers Grove Public Library

[Home](#) > [Book Genie](#)

Based on your selections, try one of these!



© 2015 Downers Grove Public Library

Want more suggestions?

Your Name *

Your Email *

Preferred Age Range *

- Kids
- Teens
- Adult

[continued from page 18]

IT'S NOT ALL MAGIC


Book Genie is a custom Drupal module developed by web developer Sean Fitzpatrick of Proof Studio, in conjunction with our digital librarian. Built using Drupal's taxonomy structure, genres and titles are organized in a hierarchical tree. The templates render each taxonomy term to display the associated cover image and title. To keep its content fresh, Book Genie categories and titles are updated at least three times a year. Children's titles are listed by genre and arranged by grade level, including picture books, easy chapter books, and chapter books. Children's staff select titles throughout the year. As new book carts come to the department, staff identify books that fit into nine Book Genie categories, keeping track in a Google doc. When the deadline for new titles looms, we look at the doc and decide what areas need attention and assign staff to fill in any holes. By making Book Genie an on-going assignment using a working document, staff have integrated Book Genie into their weekly workflow.

Teen and adult titles are delineated by fiction and nonfiction, breaking out into genres and subjects. Adult and Teen Services (ATS) staff spend three weeks compiling titles into a Google doc. We started by assigning a team of three to four staff to complete each Book Genie update, but recently we have included all ATS staff to assist in each update. Once titles are selected, PR and IT staff spend an additional two weeks updating the website with new selections.

EVALUATING BOOK GENIE

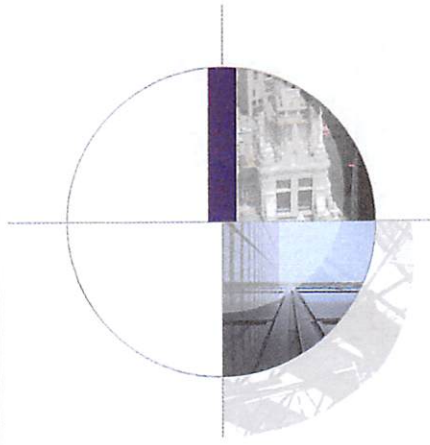
Now in its third year, Book Genie continues to be popular, with over 7,800 page views in 2015! Library staff utilize Google Analytics to understand how patrons are using Book Genie and to adapt to meet patron interests by reviewing category popularity. Before each Book Genie update, staff review which categories to remove and select ones to feature. Popular topics include historical fiction, book club favorites, memoirs and biographies, teen dystopian, kids fantasy, and librarian picks. Over the last two years, staff have adjusted the quiz structure and added more read-alike categories such as "If you liked NPR's *Serial*..." During Academy Awards season, we developed a spin-off called Movie Genie, and to support our "League of Super Heroes" summer reading club theme, a Super Genie option was offered. Both proved popular with customers.

Since its inception, Book Genie has granted over 3,500 book wishes. Not only does Book Genie provide instant book suggestions to patrons, but it also enhances a reading-focused strategic plan. Staff enjoy selecting titles and patrons are able to interact with an engaging book service.

May all your reading wishes be granted! 

"Since its inception, Book Genie has granted over 3,500 book wishes."

**EXPERT EVALUATIONS
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BETTER BUILDINGS**




Building Technology Consultants, Inc.

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Fax: (847)454-8801

Web: www.btc.expert
E-Mail: info@btc.expert



	A	B	C	D	E	F	G
1	Circulation	MAR 16	%	MAR 15	%	MAR 14	%
2	Checkouts						
3	Selfchecks	51,908	77%	53,609	76%	43,903	64%
4	Staff desk	15,615	23%	16,676	24%	24,562	36%
5	Total checkouts	67,523		70,285		68,465	
6							
7	Renewals						
8	Selfchecks	1,802		661		429	
9	Staff desk (incl. phone)	2,877		2,525		4,213	
10	Patron self-renewals on website	11,123		4,410		4,990	
11	Patron self-renewals on BookMyne	63					
12	Total renewals	15,865		7,596		9,632	
13							
14	Total item checkout and renewals	83,388		77,881		78,097	
15	Ebooks - Overdrive	4,199		4,026		3,638	
16	Ebooks - 3M Cloud Library	2,169		1,386		1,039	
17	Emagazines - Zinio	629		797		969	
18	Hoopla	438					
19	Total Circulation	90,823		84,090		83,743	
20							
21	Reference Questions (Info Desk)	178		154			
22							
23	Reserves Processed						
24	Received from ILL	8,474		6,499		6,175	
25	ILL sent	4,708		5,841		5,856	
26	OCLC requests processed	971		986		899	
27							
28	Gate Count						
29	North	30,103		28,755		30,307	
30	South	16,128		15,023		14,527	
31	Total	46,231		43,778		44,834	
32							
33	Registrations						
34	New resident library cards	169		157		191	
35	New fee cards	13		6		10	
36							
37	Current borrowers	31,248		29,561		29,188	
38	Active fee cards	123		127		142	
39	Revenue:	Cash	Online	Credit Cards	Credit	Total	
40			Payment	at Desk	Cards at		
41					Selfchecks		
42	4410 Sale of Materials	\$905.25		\$73.00		\$978.25	
43	4502 Charges for Services	\$1,311.06		\$257.60		\$1,568.66	
44	4509 Fees for Non-Residents	\$560.00		\$1,400.00		\$1,960.00	
45	4571 Meeting Room	\$260.00		\$140.00		\$400.00	
46	4581 Fines	\$2,342.87	\$688.39	\$1,462.29	\$2,617.13	\$7,110.68	
47	4590 Cost Recovered for Svcs.	\$381.98	\$67.00	\$356.00	\$137.00	\$941.98	
48	4820 Contributions, Operating						
49		\$5,761.16	\$755.39	\$3,688.89	\$2,754.13	\$12,959.57	

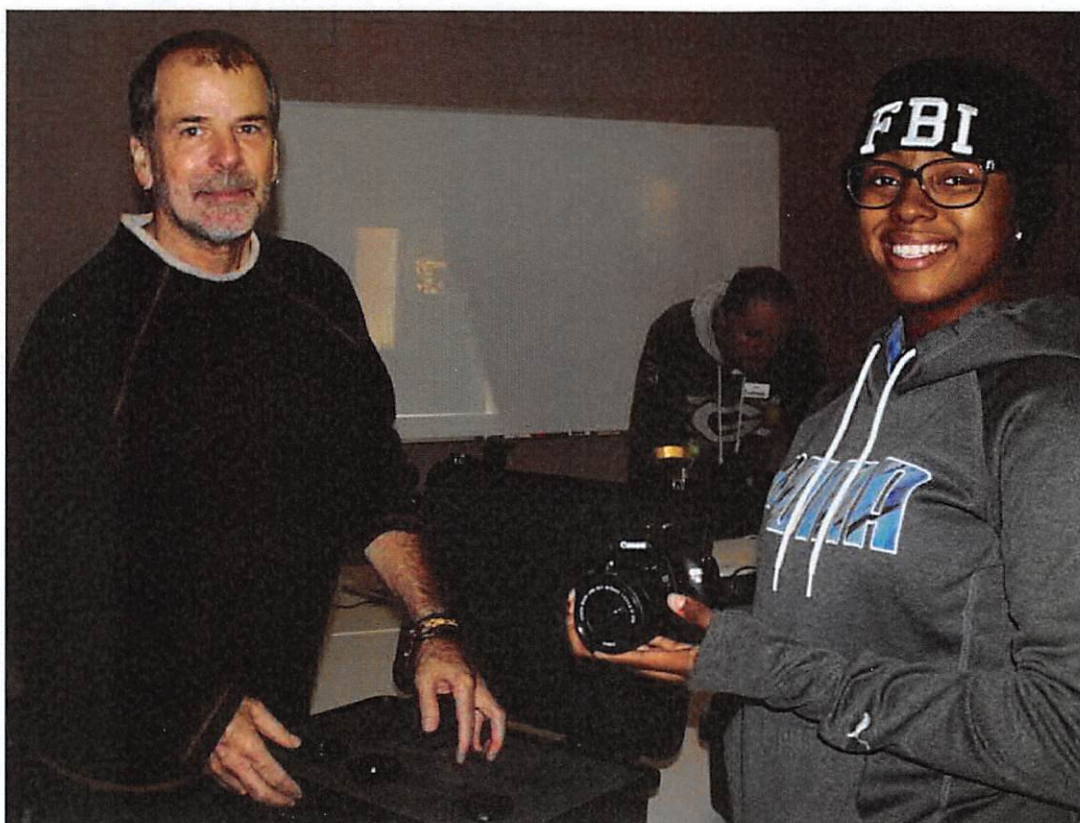
Teens Apply Skills Learned at Downers Grove Library

Library staff are hard at work planning the next round of technology curriculum.

Downers Grove, IL

Like Share 33

By MORGAN SEARLES (Patch Staff) - March 22, 2016 6:52 pm ET



Submitted by the [Downers Grove Public Library](#).

After two successful rounds of hands-on camera training, Downers Grove Public Library Teen Services Coordinator Lynette Pitrak is thrilled to see teens putting

what they learned to use outside of the library.

DGPL received a \$5,000 Best Buy Foundation Community Grant in 2014, and invited high schoolers to create their own documentary during an

eight-week training program, *View From the Director's Chair*. The curriculum was led by independent film producer Laura Zinger and took participants from the beginning pre-production stages all the way to a public film screening of their work at the Tivoli Theatre.

Structured after the *View From the Director's Chair* filmmaking course, a photography follow up was offered in 2015. Taught by College of DuPage photography professor Michael Taylor, *View From Behind the Lens* curriculum covered camera basics, lighting techniques, and the editing software Lightroom.

Now, after both programs have wrapped, teens are actively using what they learned.

More from Across Patch

- [About Portland: Students Want to Talk About the N-Word](#)
- [Philadelphia Derailment: 2 Victims Were Amtrak Workers Maintaining Tracks](#)
- [Abby Wambach Apologizes After DUI Arrest in Portland](#)

Lynette was approached by Amelia Cosmas, the parent of a student who needed professional headshots to apply for a college theater program. Amelia got quotes from businesses. "The photos needed for my daughter to apply would have cost \$175 or more." Lynette put them in touch with Niara Briggs, 18, who completed both the filmmaking and photography programs offered by the library. Niara used equipment loaned from DGPL, and her sharpened

skills, to take the headshots.

In addition to the cost benefit, both Amelia and her daughter were pleased with the finished products. "Niara did great work. She was flexible with scheduling, responsive, and sent the edited photos quickly." It was a win-win.

Jasmine Smith, 19, always knew she wanted to go into film, so applying for an entertainment-based internship in Berlin, Germany was a no brainer. Because of her previous participation in View From the Director's Chair, Jasmine knew just who to ask when she needed a letter of recommendation - film producer and curriculum instructor Laura Zinger. "I learned so much from Ms. Z. Most importantly that your content must captivate your audience."

Jasmine was accepted into the weeklong internship where she worked behind the scenes for the Berlinale Film Festival in Berlin. Odin's Eye Entertainment company was so impressed with her performance that she has been invited back to prepare for the Cannes Film Festival in May. Jasmine is also using her knowledge locally. "I've filmed weddings and birthday parties. I understand the equipment and the editing process better because of the library program. We covered a lot in a small amount of time."

These programs were planned to show teens how to use some of the equipment and software that is available through the library. Also, "We hoped to support participants' passion for the creative arts," Teen Services Coordinator Lynette explained. "But knowing they can use, and are using, these skills outside of the library setting is more than we


expected. I'm incredibly proud of them. And I'm proud of programs like this."

Library staff are hard at work planning the next round of technology curriculum. See dglibrary.org for information on services provided by the Downers Grove Public Library.

Image1 - Niara Briggs, 18, with View from Behind the Lens photography instructor Mike Taylor.

Image2 - Jasmine Smith, 19, in front of the Berlin wall during her internship at the Berlinale Film Festival.

Image3 - The headshot Sonja Kudulis, 18, submitted with her application.



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For teen librarians short on time, BUT NOT short on money, short on passion!

Teen Librarian Toolbox

An SLJ blog

Inside 'Teen Librarian Toolbox' ▶ About TLT Reviews Teen Issues Middle Grade Programs Professional MakerSpace Projects

View from Behind the Lens: It's a Wrap! a guest post by Lynette Pitrak

MARCH 24, 2016 BY HEATHER BOOTH [LEAVE A COMMENT](#)



My previous post detailed the first half of [View from Behind the Lens](#), an eight-week advanced photography workshop for middle school and high school students. In the first few weeks of class, Downers Grove-based instructor Mike Taylor and I worked on teaching

the students camera basics, various types of photography shoots, and working with both natural and artificial lighting. We did some great walking tours through Downers Grove at all times of day, to capture full sunlight, dusk, and night scenes.



Midway through the program, we took an amazing field trip to the [Museum of Contemporary Photography](#) to take a docent-led tour. A graduate student in Columbia College's photography program showed the View from Behind the Lens students a special collection of work, and facilitated a discussion about choices in shot framing,

Photoshopping, and lighting. Then, the students had half an hour to explore the rest of the museum on their own. We finished the day with a fun stop to Chicago's beautiful Millennium Park, so the students could see some amazing outdoor sculptures by artists like Jaume Plensa, Magdalena Abakanowicz, and of course, Anish Kapoor, who is the artist behind [Cloud Gate](#) (aka The Bean).

For the last class sessions, we focused on photography editing using Adobe Lightroom software. The students had a great time playing with the filters, cropping, changing color photographs to black and white, and adjusting file sizes so that they were set to print most cleanly.

Students then had the opportunity to take the cameras home for one month, in order to shoot on their own. At any time, they were able to come to the library to access the Lightroom software to edit their photographs. After this month-long period, each student submitted two photographs to be hung in Downers Grove Public Library's art gallery. The beautiful show hung for the entire month of February, and attracted a lot of attention from library visitors!! The community was incredibly impressed by the professional and creative work done by these teens.



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Recent Posts

- Middle School Monday: Keep Your Eyes Peeled
- #MHYALit: On Medication, a guest post by author Emery Lord
- Sunday Reflections: Yes, I Talk to My Teenager About Sex (Sexual Assault Awareness Month)
- The Twitter Chat with E. K. Johnston, author of EXIT, PURSUED BY A BEAR
- Friday Finds: April Fool's Edition
- Book Review: Breakfast with Neruda by Laura Moe, reviewed by teen reviewer Lexi
- Penguin Teen on Tour, DFW Stop
- Video Games Weekly: Plants Vs. Zombies Garden Warfare 2
- Book Review: Character Driven by David Lubar
- Enter to win Summerlost by Ally Condie

Recent Comments

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- When It Comes To Talking Sex, Young Adult Books Can Be A Parent's Best Friend – NPR | Book Supreme Depot on SVYALit Project Index
- When It Comes To Talking Sex, Young Adult Books Can Be A Parent's Best Friend | NewsB2 on SVYALit Project Index



Finally, on the last day the show was displayed, we hosted a Meet the Artists event in the library's gallery. Around one hundred members of the community came to meet the teen photographers and talk to them about their work. Over half of the photographs sold too, many being the students' first sale ever! It was a truly wonderful experience, and so exciting

for Mike and I to see the students' talent and passion come to life during the final show.

Thank you for giving Downers Grove Public Library the opportunity to share this program with other librarians and educators, and please feel free to get in touch with questions at any time.

Lynette Pitrak is the Teen Services Coordinator at the Downers Grove Public Library in Downers Grove, Illinois.

FILED UNDER: GUEST POST, MAKERSPACE, PHOTOGRAPHY, PROGRAMMING

Speak Your Mind

Name *

Email *

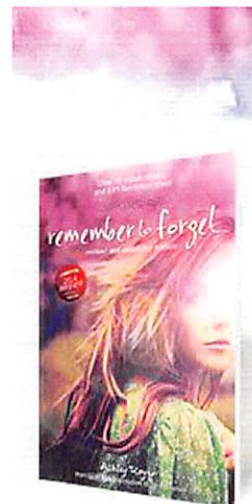
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- When It Comes To Talking Sex, Young Adult Books Can Be A Parent's Best Friend | Pog Goblin on SYVALit Project Index
- Review // Firsts by Laurie Elizabeth Flynn – Childishly Passionate on Book Review: Firsts by Laurie Elizabeth Flynn

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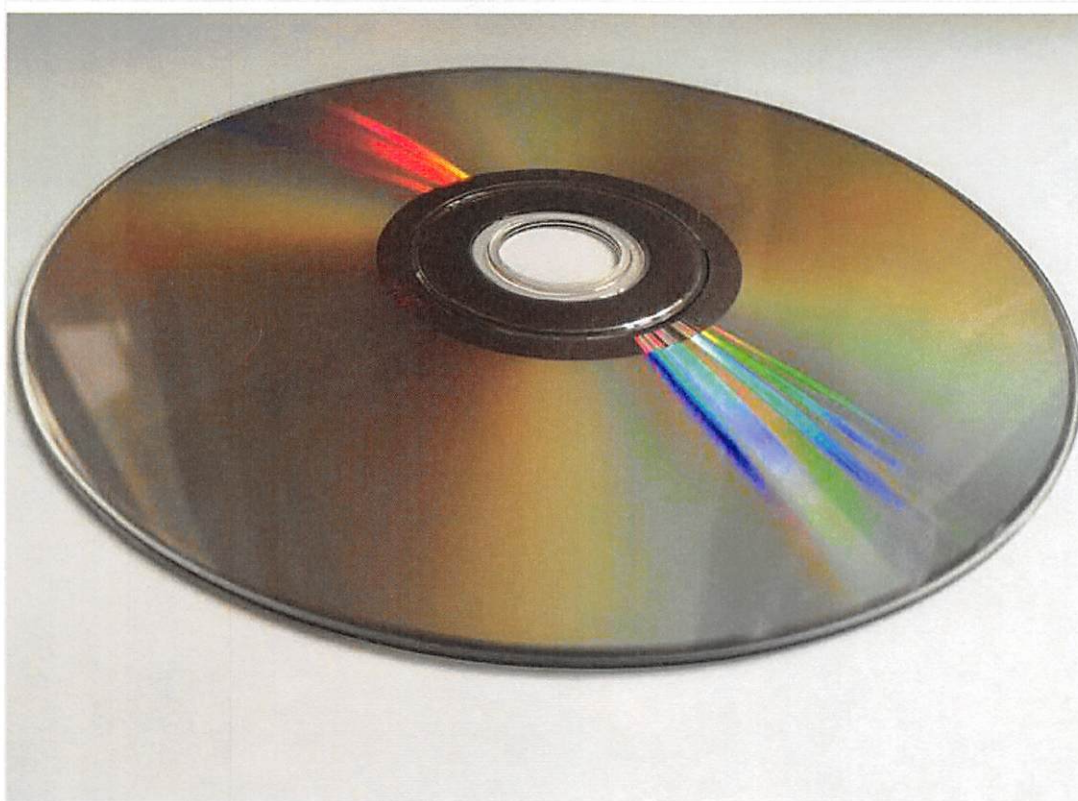
VHS to DVD Converter Available at the Downers Grove Library

Transfer your home movies from VHS tapes to DVD discs.

Downers Grove, IL

Like Share 130

By MORGAN SEARLES (Patch Staff) - March 28, 2016 2:36 pm ET



Downers Grove IL - The Downers Grove Public Library now has a VHS converter available for checkout, which can be used to convert home movies and other VHS tapes to DVDs.

To use the converter, library patrons need a burnable DVD disc and a TV to plug the device into, according to the library.

DGPL cardholders can check out the converter for up three weeks by searching "DVD recorder" in the catalog at dglibrary.org.

Call [\(630\) 960-1200](tel:6309601200) or visit the computer help desk on the library's second floor for more information.

Friends of the Library Give Generous Donation

These funds have been used for large-screen monitors for two group study rooms and childhood enrichment materials.

Downers Grove, IL

Like Share 23

By MORGAN SEARLES (Patch Staff) - March 31, 2016 9:01 am ET



Submitted by the [Downers Grove Public Library](#).

Downers Grove, IL - The Downers Grove Friends of the Library recently gave a generous donation of \$6,000 to the Downers Grove Public Library.

These funds have been used for large-screen monitors for two group study rooms and childhood enrichment materials for the Kids Room.

Using the mounted monitor, personal laptops can now be connected for group viewing of presentations, websites, or photos. The baby tub is a new favorite of the library's youngest visitors, providing a compact space for babies to play. Replacement velcro blocks give the hands-on preschool play area a refreshed look and are already being put to use.

The remaining funds will be used for the library's 2016 Summer Reading Clubs. This includes prizes for participants, printed materials, school visit supplies, and support for the Sunday, May 22 kickoff party.

The Downers Grove Friends of the Library are members of the community whose active support has provided the library with funds for various events and services. Friends of the Library members encourage use of the library and instill a love of reading in others.

More from Across Patch

- [About Portland: Students Want to Talk About the N-Word](#)
- [Philadelphia Derailment: 2 Victims Were Amtrak Workers Maintaining Tracks](#)
- [Abby Wambach Apologizes After DUI Arrest in Portland](#)

The Friends of the Library membership contribution (tax deductible to the extent permitted by law) is a minimum of \$15. [To join, visit \[dglibrary.org/donate\]\(http://dglibrary.org/donate\)](#). Contact Joni Hansen [\(630\) 969-5477](tel:(630)969-5477) or Kevin Deany [\(630\) 515-0230](tel:(630)515-0230) for more information about the Downers Grove Friends of the Library.

14

NEWS

Suburban Life • mysuburbanlife.com • Wednesday, April 13, 2016 • SD

Public Library Board lays out schedule for director search

SUBURBAN LIFE MEDIA

DOWNERS GROVE – The Downers Grove Public Library Board of Trustees will have several meetings in April and May in order to select the next director of the library.

The search firm Bradbury Associates presented the board a list of candidates to review during an April 5 special meeting.

The board will conduct interviews with semifinalists from 5 to 9 p.m. April 20 and 21 in the library's Kid's Program Room. Final interviews will take place from 5 to 10 p.m. May 4 and 5 at an off-site location to be determined.

The interviews are closed to the public, but there will be an opportunity for public comment after each interview session, as well as during the board's regular meeting at 7:30 p.m. April 27.

The board has not set the date it will hire the director or when the director

Write to us

We want to hear from you. Letters must be no more than 300 words. They must include your first and last name, town and a phone number for verification. We may edit them for clarity, accuracy and style. Email letters to letters@mysuburbanlife.com. The deadline is 4 p.m. Thursday for the following week's paper.

will start. During a January meeting, representatives with Bradbury Associates suggested the director could be hired by May 10.

The library's previous director, Rick Ashton, retired at the end of March. Assistant directors Sue O'Brien and Bonnie Reid are serving as co-interim library directors until the new director starts.



LATEST» 2016 New York Presidential Primary Results: Voters Get A Say
 (<http://patch.com/illinois/downersgrove/s/fpe9v/2016-new-york-presidential-primary-results-voters-get-a-say>)

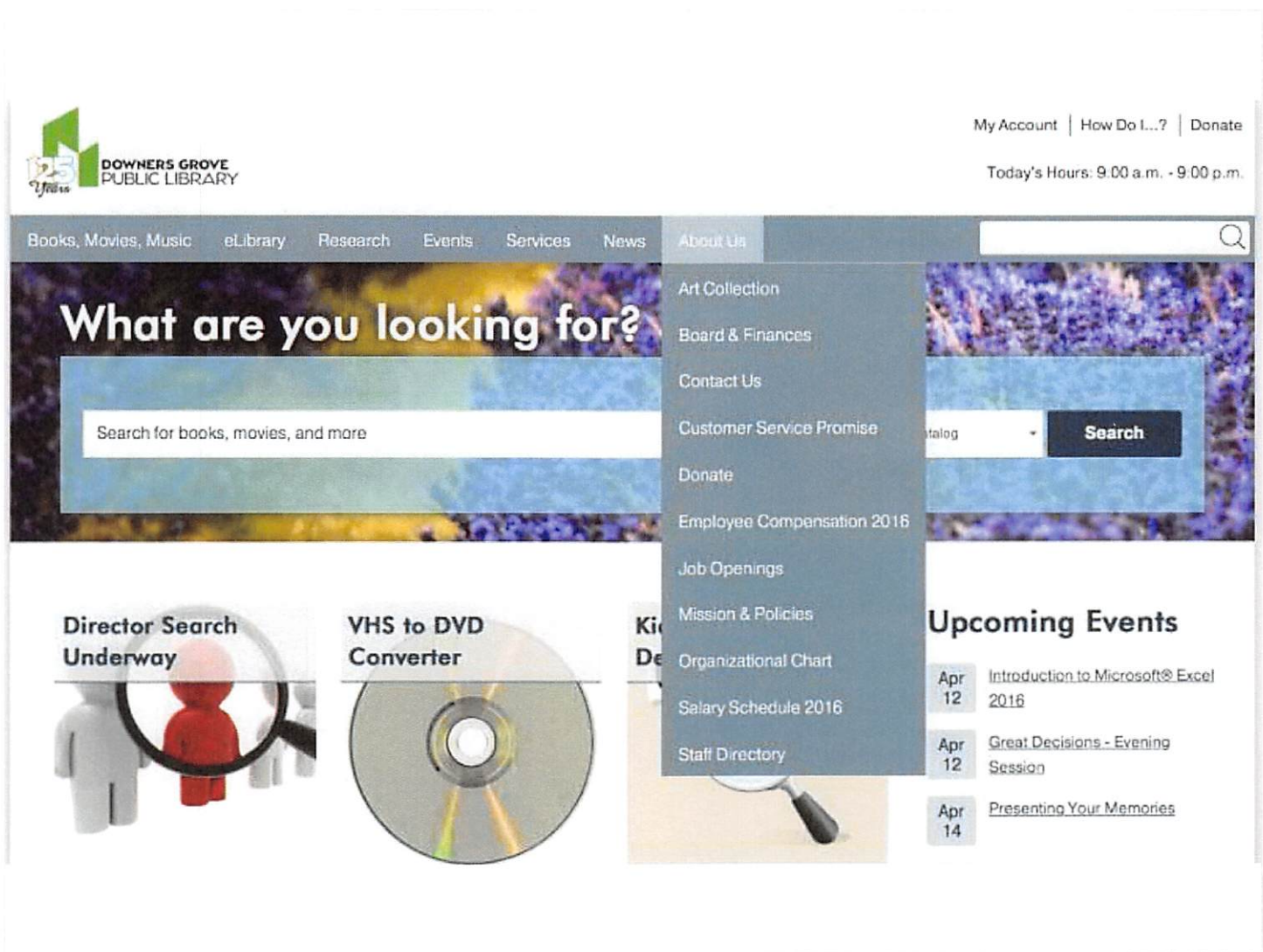
Downers Grove Library Seeks Feedback on Website Updates

Content has been slightly reorganized throughout the main menu.

Downers Grove, IL

Like Share 7

By MORGAN SEARLES (Patch Staff) - (<http://patch.com/users/morgan-searles044f517cd38a6a1f24d3b0f7b3945ace85c81692fa18b9330e94570c77131e38>) © April 14, 2016 7:09 pm ET



Submitted by the Downers Grove Public Library.

Downers Grove, IL - You might have noticed that some things on [dglibrary.org](http://www.dglibrary.org/) (<http://www.dglibrary.org/>) have moved since your last visit to the Downers Grove Public Library's website.

Most recently, content has been slightly reorganized throughout the main menu.

An "About Us" section contains organizational information including current and past budgets, policies, job openings, and a staff directory. A Services tab quickly directs you to some of our most-requested amenities: wireless printing, tax resources, and how to book a room or get a library card.

Find content for children in the following places:

More from Across Patch

- 2016 New York Presidential Primary Results: Voters Get A Say (<http://patch.com/illinois/downers-grove/new-york-presidential-primary-results-voters-get-a-say>)
- Doris Roberts, of 'Everybody Loves Raymond,' Dies at 90 (<http://patch.com/illinois/downers-grove/doris-roberts-of-everybody-loves-raymond-dies-at-90>)
- One Michigan Eaglet Hatched, Another On the Way [Watch: Eagle Cam] (<http://patch.com/illinois/downers-grove/one-michigan-eaglet-hatched-another-on-the-way-watch-eagle-cam>)
- Kindle Fire, Propane Grill, Portable Chargers: Monday's Top Deals (<http://patch.com/illinois/downers-grove/kindle-fire-propane-grill-portable-chargers-mondays-top-deals>)

- [books for kids under Books](http://dglibrary.org/kidsbooks) (<http://dglibrary.org/kidsbooks>)
- [Movies](http://dglibrary.org/kidsbooks) (<http://dglibrary.org/kidsbooks>)
- [Music](http://dglibrary.org/kidsbooks) (<http://dglibrary.org/kidsbooks>)
- [homework resources for kids under Research](http://dglibrary.org/research/all?term_node_tid_depth=180) (http://dglibrary.org/research/all?term_node_tid_depth=180)
- [storytimes and programs for kids under Events](http://dglibrary.org/events?field_event_type_tid%5B%5D=154) (http://dglibrary.org/events?field_event_type_tid%5B%5D=154).

The library is in the process of testing the reorganization that was done to determine its usability.

Visit the website at www.dglibrary.org (<http://www.dglibrary.org/>) and send feedback on your experiences to webmaster@dglibrary.org (<mailto:webmaster@dglibrary.org>). Your input is helpful in directing future improvements.

0

More from Downers Grove Patch (/illinois/downersgrove)



BREAKING: 25 Best Illinois High Schools: U.S. News Rankings 2016
<http://patch.com/illinois/downersgrove/s/fpf4m/25-best-illinois-high-schools-u-s-news-rankings-2016>



All-You-Can-Eat McDonald's French Fries Will Test the Triumph of the Human Spirit
<http://patch.com/illinois/downersgrove/all-you-can-eat-mcdonalds-french-fries-will-test-triumph-human-spirit>

Downers Grove Runners Finish the Boston Marathon
<http://patch.com/illinois/downersgrove/downers-grove-runners-finish-boston-marathon>

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING
MAY 5, 2016, 5:00 P.M.
FIRST CONGREGATIONAL CHURCH
1047 CURTISS ST.
DOWNERS GROVE, IL 60515
ROOM 503**

MINUTES

1. **Call to order.** President Wendee Greene called the meeting to order at 5:02 p.m.
2. **Roll call.** Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, and President Wendee Greene. Also present: Dan Bradbury and Jobeth Bradbury from Bradbury Associates.
3. **Welcome to visitors.** There were no visitors present.
4. **Public comment on agenda items.** There was none.
5. **Public comment of other library business.** There was none.
6. **Unfinished Business.**
 - a. Interview finalists for the position of Director and choose the new Director.
Requested action: Approval of a motion to go into executive session, as authorized by the Illinois Open Meetings Act, 5 ILCS 120/2(c)(1), for discussion of the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee.

It was moved by Eblen and seconded by Earl THAT the Board recess the public session and convene in executive session for the stated purpose. Roll call: Ayes: Eblen, Humphreys, Read, Earl, Jaros, Greene. Nays: None. Abstentions: None.
7. **Executive Session.** The Board met in executive session beginning at 5:20 p.m. for the stated purpose.
 - a. Roll call in executive session. Members present: Earl, Eblen, Humphreys, Jaros, Read, Greene. Also present: Dan Bradbury and Jobeth Bradbury from Bradbury Associates.
 - b. Discussion in executive session. The Board interviewed the three finalists and chose the new Director.

8. **Reconvening of a public session.**
 - a. Reconvening. President Greene adjourned the executive session and reconvened the Board in public session at 10:00 p.m.
 - b. Approval of any motions resulting from discussion in executive session. There was unanimous agreement that Julie Milavec is an outstanding candidate for the position of Library Director. Dan Bradbury of Bradbury Associates was authorized to offer the position to Milavec at a salary within the advertised range and a benefits package comparable to full-time Downers Grove Public Library staff, contingent upon a satisfactory background investigation and an anticipated start date no later than July 22, 2016. The Board will consider the official appointment of the new Director at the next Board meeting.
9. **Board Member comments and requests for information.** There were none.
10. **Adjournment.** President Greene adjourned the meeting at 10:05 p.m.



VILLAGE OF DOWNERS GROVE
Stormwater and Flood Plain Oversight Committee Meeting
February 11, 7:00 p.m.

Downers Grove Public Works Facility
5101 Walnut Avenue, Downers Grove, Illinois

I. CALL to ORDER

Chair Gorman called the meeting to order at 7:02 p.m. A roll call followed and a quorum was established.

II. ROLL CALL

Members Present: Chair Gorman, Mr. Civito, Mr. Crilly, Mr. Ruyle, Mr. Schoenberg, Mr. Wicklander

Members Absent: Mr. Scacco

Staff Present: Karen Daulton Lange, Village Engineer / Stormwater Administrator

Public Present: Mr. Sherwood Kramer, Ms. Ruth Edling

III. APPROVAL of February 11, 2016 Minutes

Mr. Schoenberg made a motion, seconded by Mr. Civito to approve the February 11, 2016 minutes. Motion carried by voice vote of 6-0.

IV. PUBLIC COMMENTS

Mr. Kramer stated he and Ms. Edling were there to express concerns about the drainage related to the two new homes constructed at 4732 & 4736 Oakwood. Ms. Edling lives to the north at 4728 Oakwood. The rain garden installed at 4732 Oakwood has not worked properly since it was installed last fall. There is water migrating to Ms. Edling's property and is putting three of her old growth trees in danger since water is standing in her back yard.

Mr. Kramer had three points he wanted to make to the Committee: (1) Instead of Post Construction BMPs there should be "Pre" Construction BMPs; (2) Zoning changes should be made requiring less lot coverage. There used to be one home to the south of Ms. Edling and now there are two; (3) both residents and commercial properties have little opportunity to keep stormwater on their site since there is so much impervious allowed.

Ms. Edling said she now has a crack in her basement floor due to the increase in groundwater.

Staff gave input that the new homes were built by Joel Anderson builders and there has not been a Certificate of Occupancy issued to 4732 Oakwood as the builder. The rain garden was not constructed per plan and in addition the builder directed the sump directly to it overtaxing its capacity. A recent meeting with the builder and the buyers occurred, and the builder said he would be re-submitting plans for an underground system for storage and a vegetated swale for water quality and removal of the rain garden.

Chair Gorman explained that the Committee has been looking at the lot coverage and zoning issue and encouraged them to attend future Council meetings on the issue. He also related that some people move their sump discharge seasonally to the front and back. It was noted that this area drains from east to west naturally. Developers are required to meet ordinance requirements, and cannot be made to go above and beyond those requirements.

Mr. Scacco commented on the disturbance to groundwater when new basements are built. Mr. Gorman stated that all drainage systems can be overwhelmed but the key is to ensure a safe overland flow route.

Mr. Kramer said according to his calculations that these two properties would be paying over a million dollars in taxes in upcoming years, and that the community should be able to do things to help the long term residents of Downers Grove with drainage issues. Mr. Gorman spoke on the projects that are planned, and they need to be funded. He encouraged him to attend the Council meeting scheduled next week to discuss stormwater funding.

Ms. Edling expressed concern about the crack in her basement floor and the Committee said that is difficult to prove that the construction next door caused it and it's not something the Village would compel the builder to repair. Mr. Kramer noted that the builder has occasionally pumped out her back yard during construction. They both thanked the Committee for their understanding and time.

V. NEW BUSINESS

A. Annual Report

Staff presented a brief summary of the 2015 Annual Report, which was distributed to the Committee. The Report will be forwarded to the Village Council and posted on the website with the minutes. Mr. Schoenberg made a motion, seconded by Mr. Wicklander to approve the 2015 Annual Report. Motion carried by voice vote of 6-0. (See Attachment 1)

B. 2016 Meeting Dates

The draft 2016 Meeting Dates were distributed, generally the second Thursday of each month. Mr. Crilly made a motion, seconded by Mr. Civito to approve the 2016 meeting dates. Motion carried by voice vote of 6-0. (See Attachment 2)

C. Stormwater Utility Report January 29, 2016

Staff reported that the Council will be discussing the Stormwater Utility at the next Council meeting. A report is available on the website. The Committee agreed that the report on line

makes a good case for the Stormwater Utility. They noted the several million dollar shortfall in the recommended level of service for maintenance, and that the map that shows the capital improvement projects that have occurred in recent years, and that they were distributed throughout the Village. The committee members were impressed with the report. Staff said they would be attending the meeting and several of the committee members said they planned to attend as well.

VI. STAFF REPORT

See Attachment 3.

VII. PUBLIC COMMENTS

No further public comment.

VIII. OLD BUSINESS

The lot coverage discussion and the zoning code will continue in future.

Mr. Schoenberg made a motion, seconded by Mr. Wicklander to adjourn the meeting at 7:55 p.m. Motion carried by voice vote of 6-0.

ATTACHMENT 1

Per 26.404 of the Village Code, within sixty days after the close of the calendar year the SW&FPOC shall make an annual report to the Village Council. The following is for your consideration at the February 11 meeting.

**Stormwater & Flood Plain Oversight Committee
2015 Annual Report**

Below is a brief summary of the activities of the Oversight Committee in 2015

- Held five public meetings, attended by three residents.
- There were no request for variances from the Stormwater Ordinance
- Reviewed and recommended improvements to the Post Construction Best Management Practices Guidelines which are now posted on the Village's [Stormwater Management web page](#).
- Refreshed familiarity with [Village Council Stormwater Policies](#) that have been adopted over the years in order to understand the levels of service the Village provides.
- Examined the FEMA issued preliminary flood plain maps that were issued to all communities in DuPage County.
- Began exploring lot coverage and its impact to runoff
- Attached are the 2015 Staff Reports presented to the Committee.

Staff Report February 12, 2015

A. Stormwater & Flood Plain Code Changes

The Council voted in December to make recommended changes to the Ordinance to reduce the threshold of when PCBMPs are required. The Committee recommended the threshold be reduced from the net new impervious threshold of 2,500 SF to 500 SF. The Council approved the reduction to 700 SF.

B. Jetting & TV Contract

In 2014 PW completed a contract with Visu-Sewer of Illinois, LLC, for CCTV inspection and cleaning of approximately 20,000 linear feet of storm sewer pipe. A staff shortage (injured workers on leave and light duty, and Family Medical Leave Act absences) in 2014 prompted the Streets Manager to request bids in conjunction with the DuPage Municipal Partnering Initiative (MPI). The Request for Bids was issued by the Village of Lombard. The price for cleaning & inspection is \$3.35 per LF. The price is comparable to ours, it cost us \$3.15 per LF. The jetter was out for a total of 3 months in 2014 for repairs, including a new pump.

C. APWA Presentation

On November 20th, Staff made a presentation to the Fox Valley APWA on our process of prioritization to local flood solutions. The methodology of the 2014 Stormwater Project Analysis report by WBK was explained. The concept is to provide a minimum level of protection for 95% of all the separate rainfall events in a given year. The report is on our website for further reading.

D. APA Presentation

Staff made a presentation to the American Planning Association & Chaddick Institute Municipal Design Review Network on November 13th on the Village's Grove Street reconstruction project utilizing permeable pavers, rain gardens and vortex separator to improve water quality, along with residential options for BMPs and our stormwater utility incentive program.

E. DuPage County Resilience Completion

DuPage County has undertaken an effort to apply for HUD Community Development Block Grant National Disaster Resilience Competition funding to make the area more resilient from severe weather, such as flooding. There is potential for future funding that will directly benefit Downers Grove, in the areas of natural resource enhancements, sustainable development, and resiliency projects. Staff has been named to the Steering Committee, and our Village has further participated by hosting a community meeting at the Village, promoting other outreach activities using our website, E-News, Facebook and Twitter.

Staff Report June 11, 2015

A. HMGP

Appraisals for the four homes in FP were received and reviewed with owners. They are in process of signing statement of voluntary interest and we are getting RFPs for title reports. Hope to close by August.

B. New CFMs

Susan Quasney, Staff Engineer in Public Works, and Julie Lomax, Development Engineer in Community Development, both passed the Certified Floodplain Managers (CFM) exam. The CFM is a national program for certifying floodplain managers. The exam measures a person's knowledge of a community's responsibilities under the National Flood Insurance Program (NFIP) and related floodplain management topics. The Village now has five CFMs: Karen Daulton Lange, Kerry Behr, Bill McClain, Susan and Julie. The designation gives confidence and enhances the knowledge we give to our residents when responding to inquiries on floodplain management and regulations,

C. Stormwater Presentations

The Stormwater Administrator made two presentations in May. The first to the 5th Annual Sustainability Conference in Schaumburg on Village practices that further sustainability, and the second at the IAFSM Stormwater Utility Seminar in Chicago. Next week she will be addressing the 2015 Illinois Collection Systems Conference on the Downers Grove SWU.

D. St. Joseph Creek Stream Corridor Assessment

CBBEL has completed their inspection of the creek from Carpenter to the DGSD plant and will be preparing a report on the condition of the creek. The purpose of this project is to study and identify areas of St. Joseph's Creek that have seen streambank erosion infestation by invasive species, blockages and any other deficiencies that may need repair or restoration.

E. Urban Flooding Awareness Act

Last week U.S. Representative Mike Quigley (IL-05) and U.S. Senator Dick Durbin (D-IL) introduced the bicameral Urban Flooding Awareness Act to address increased flooding in urban communities and to find solutions for the urban communities impacted. Over the past six months, staff participated in preliminary meetings hosted by IDNR to give input into the UFAA. These meetings were think-tank type of environment to explore the issues of **urban flooding** including review and evaluation of methods of identification of areas at risk for urban flooding, current policy, and procedures, recent research, best practices and identification of actions to prevent, fund, and control urban flooding.

Staff Report September 10, 2015

A. HMGP

Three out of the four homes in the program have closed and demolition and restoration is expected to begin later this month. Our police department used the three homes for SWAT exercises. The fourth home is under bankruptcy and it is doubtful if the bank will cooperate with the Village to purchase.

B. Preliminary Floodplain Maps

The comment period for the Preliminary Flood Insurance Rate Maps is now closed. Staff submitted over 30 comments for consideration of changes. A 90-day appeal period is expected to begin later this year, and after reviews and resolution of comments and appeals, it is expected that the FIRMs will become effective in the spring of 2017.

Staff partnered with the Village of Lisle to host a second Open House on the FEMA Preliminary Floodplain Maps giving our residents another opportunity to meet with staff to discuss the potential impacts of the new mapping. Prior to the Open House held at the County in July, robo-calls were made to everyone in the Village with a public telephone number or who has signed onto our alert system if they were near or in existing or proposed floodplain regarding the new maps.

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E. SW&FPOC Members Reappointed

On August 18th, Mayor Tully reappointed Anthony Civito & William Wicklander to three-year terms expiring August 31, 2018.

F. Urban Flooding Awareness Act

In August 2014, the UFAA was signed into law, compelling the Illinois Department of Natural Resources (IDNR) to partner with other agencies to prepare a report on urban flooding. The final report has been issued and a copy distributed to you all.

The report includes recommendations for local governments, many of which the Village of Downers Grove already employs, including site visits with property owners to identify flood damage reduction actions, stormwater ordinances that incentivize reduction of impervious areas and infiltration of stormwater, updated stormwater atlas information, and participation in CRS.

At the September 1 Council meeting Mayor Tully suggested that the SW&FPOC review the UFAA and compile a report on how the Village of Downers Grove stacks up to the recommendations of the report.

G. CDBG-DR Grant

DuPage County is now receiving funds under Public Law 113-2 as a result of the federal disaster declaration from April, 2013. The County is administering said funds through the CDBG-DR grant program. A CDBG-DR grant would give us the potential to acquire a single family home and an adjacent vacant lot. St. Joseph's Creek flows through the vacant lot, and both lots are in the floodway/floodplain. These properties were included in our original HMGP grant submittal, in 2014, but were ultimately not pursued due to exceeding maximum purchase costs by FEMA. If purchased, these two parcels, which are adjacent to other Village owned parcels, will be incorporated into the next phase of Streambank stabilization on St. Joseph Creek – South Branch (DR-022). This will greatly improve the Village's ability to make meaningful improvements to the creek through this area, improving flood overflow routing and compensatory storage along this stretch of the creek, thereby alleviating downstream flooding of homes and property. It is expected this will go before the Council next week for a resolution allowing staff to submit the application.

Staff Report
October 8, 2015

A. CDBG-DR

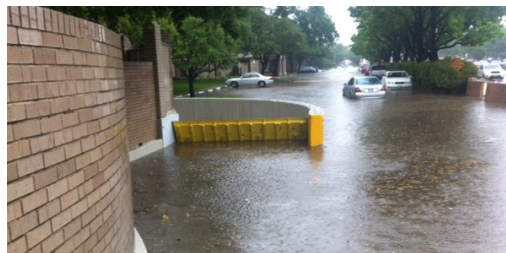
Staff has submitted an application to the Community Development Block Grant – Disaster Recovery grant program administered by DuPage County to purchase a home and a vacant lot 5631 Webster. These properties were included in the original HMGP grant submittal, in 2014, but were ultimately not pursued due to exceeding maximum purchase costs by FEMA. If purchased, these two parcels, which are adjacent to other Village owned parcels, will be incorporated into the next phase of Streambank stabilization on St. Joseph Creek – South Branch (DR-022). This will improve the Village’s ability to make meaningful improvements to the creek through this area, improving flood overflow routing and compensatory storage along this stretch of the creek, thereby alleviating downstream flooding of homes and property. See attached location map.

B. Realtor Presentation

Staff has been invited to speak at the local Baird & Warner office regarding flood plain and LPDAs next week.

C. BMP Demonstration Sites

Staff is working with a SpanCrete representative to find a location to install pre-fab pervious sidewalk in Downers Grove as a trial to see how it performs with drainage. In addition, staff is working with a representative from FloodBreak to find a demonstration location.



D. Stormwater – What We Do

See attached compilation of what types of things public works engineering and maintenance staff does that is stormwater related. Also attached is the annual list of Stormwater Master Plan Improvements Status.

Staff Report November 12, 2015

A. CDBG-DR

Last month Staff submitted an application to the Community Development Block Grant – Disaster Recovery grant program administrated by DuPage County to purchase a home and a vacant lot 5631 Webster. We are waiting to hear if our application was accepted.

B. NPDES inspection

On October 23rd the IEPA made an inspection of our PW facility for compliance with our NPDES MS4 permit. We have not had an official report back, but the visit went well.

C. NHMP Survey & Annual Meeting

Staff submitted the survey response to DuPage County for the Natural Hazard Mitigation Plan and will be attending their upcoming annual meeting.

D. Preliminary Flood Plain Maps

DuPage County staff issued a memo to the Stormwater Management Committee that due to the large number of comments received on the preliminary floodplain maps that a Revised Preliminary floodplain map release is being recommended by ISWS and FEMA. As a result, the ISWS has stopped the initiation of the 90 day technical appeal period.



ATTACHMENT 2

Memorandum

TO: Village Clerk, SWFPOC Members

DATE: November 23, 2015

FROM: Karen Daulton Lange, PE, CFM

SUBJECT: Stormwater & Flood Plain Oversight Committee 2016 Meeting Dates

The following is a list of the regularly scheduled 2015 meeting dates, the second Thursday of the month. All meetings are begin at 7 PM, and are held at the Public Works Training Room, unless otherwise posted 48 hours prior to the meeting.

January 14

February 11

March 10

April 14

May 12

June 9

July 14

August 11

September 8

October 13

November 10

December 8

ATTACHMENT 3**Staff Report
February 11, 2016****A. CDBG-DR**

In October staff submitted an application to the Community Development Block Grant – Disaster Recovery grant program administered by DuPage County to purchase a home and a vacant lot 5631 Webster. The application has been accepted and staff is waiting for the County to draft an agreement with the Village for participation in the program.

B. Natural Hazard Mitigation Plan Workgroup

Staff attended the DuPage County NHMP Workgroup meeting in late November. The annual report generated from this meeting is a component to credits received for the Community Rating Service (CRS) that allows properties in flood plain in our community to receive a 20% discount.

C. Illinois Association of Floodplain & Stormwater Management

The Board of Directors appointed Karen Daulton Lange, Village Engineer / Stormwater Administrator for the Village as the CRS Committee Chair.

D. 500 Storm Drain Medallions on the Way

The Village was a recipient of 500 storm drain medallions through a grant from the DuPage Foundation to SCARCE, who provided us with the medallions. Staff is working with both North & South HS to help coordinate a program where the students determine the best locations for visibility and distribution throughout the community.