

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**6/14/2016**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Development Review Services - Stormwater Consultant Contracts	Stan Popovich, AICP Director of Community Development

**SYNOPSIS**

A resolution has been prepared to amend two individual contracts for three years each for stormwater related development review services with Engineering Resources Associates (ERA) and Robinson Engineering, Ltd., from a not-to-exceed amount of \$20,000 per year for each contact to \$70,000 per year for each contact.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2015-2017 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

There is no net impact as this expense is recaptured through development related fees paid by permit applicants.

**RECOMMENDATION**

Approval on June 7, 2016 consent agenda.

**BACKGROUND**

The Village entered into contracts with Engineering Resources Associates (ERA) and Robinson Engineering, Ltd., for stormwater related development review services on December 15, 2015. Each contract was for a not-to-exceed amount of \$20,000 per year. The Village has seen an increase in permit applications this year and has utilized these contracts more extensively to accommodate the increase in permit activities while meeting review timeframes. As such, the Village is requesting the contracts be amended to provide a not-to-exceed amount of \$70,000 per year for each contract. The majority of this expense is recaptured through development related fees paid by permit applicants.

**ATTACHMENTS**

Resolutions  
Amended contracts

## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO  
THE CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE AND  
ROBINSON ENGINEERING, LTD.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Amendment (the "Agreement"), between the Village of Downers Grove (the "Village") and Robinson Engineering (the "Consultant"), for stormwater and wetland engineering review services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_  
Village Clerk

**AMENDMENT TO THE CONTRACT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
ROBINSON ENGINEERING, LTD.**

The Village of Downers Grove, Illinois (the "Village") and Robinson Engineering, Ltd. ("Consultant") entered into a three-year Contract for development review services relating to stormwater and wetland matters on or about December 15, 2015. The parties desire to amend that agreement in accordance with the following terms:

1. The Not-to-Exceed contract amount shall be increased from \$20,000 to \$70,000 per year for each year of the Contract (2016, 2017, 2018).
  
3. All other terms from the December 15, 2015 Agreement remain in full force and effect.

**VILLAGE OF DOWNERS GROVE**

**ROBINSON ENGINEERING, LTD.**

\_\_\_\_\_  
Village Manager

  
\_\_\_\_\_  
EXECUTIVE VICE PRESIDENT

Date: \_\_\_\_\_

Date: 6/1/16