#### VILLAGE OF DOWNERS GROVE ARCHITECTURAL DESIGN REVIEW BOARD VILLAGE HALL – COUNCIL CHAMBERS 801 BURLINGTON AVENUE

MAY 18, 2016, 7:00 P.M.

Chairman Matthies called the May 18, 2016 meeting of the Architectural Design Review Board to order at 7:03 p.m. and asked for a roll call:

- **PRESENT:** Chairman Matthies, Mr. Davenport; Mrs. Acks, Mrs. Englander, Mr. Larson Mr. Riemer
- **ABSENT:** Mr. Casey
- **STAFF:** Community Development Director Stan Popovich; Planner Swati Pandey
- VISITORS: David and Amy Gassen, 5320 Benton Ave., Downers Grove; Rich Kulovany, 6825 Camden, Downers Grove; Charlotte and Byron Holtzen, 5226 Carpenter St., Downers Grove; Irene Hogstrom, 1232 Gilbert, Downers Grove; Cathy Nybo, 5253 Blodgett, Downers Grove

#### **APPROVAL OF APRIL 20, 2016 MINUTES**

# MOTION BY MR. DAVENPORT, SECONDED BY MR. RIEMER TO APPROVE THE APRIL 20, 2016 MINUTES. MOTION CARRIED BY VOICE VOTE OF 6-0.

#### **PUBLIC HEARING**

Chairman Matthies opened up the public hearing and swore in those individuals that would be speaking on the following public hearings:

#### A. <u>16-ADR-0005: A petition seeking a Historic Landmark Designation for the</u> property commonly known as 5226 Carpenter Street, Downers Grove, IL (PIN 09-07-412-016 and 09-07-412-005). The property is located west of Carpenter Street, at the three-way intersection of Carpenter and Grove Street. Charlotte and Byron Holtzen, Petitioners and <u>Owners</u>.

Planner Pandey summarized the petition before the board members, referencing an aerial view of the home at the intersection of Carpenter Street and Grove Street. The plat of survey was reviewed noting two parcels for the property with the home and garage on the eastern portion of the site. Per Ms. Pandey, the home was constructed in 1869 with the middle and front section of the house added in 1883 by John Oldfield. The garage was constructed circa 1980s.

A historical photo from the 1940's referenced the form and footprint of the home. Ms. Pandey indicated the architectural design of the home was Tri-Gable Ell, noting the gabled roof lines on three sides create a cross which forms an "L" shape -- a popular form in the 19<sup>th</sup> Century. The home's original siding remained as well as the original stone foundation. A south view elevation was presented. Ms. Pandey pointed out the minimalistic decorative elements on the bay windows located on the north and south facades as well as ornamental moldings.

Per staff, the petition met the village's Historic Preservation Ordinance Criteria No. 12.302.A and was more than 100 years old, meeting Criteria No. 12.302.B and also had a distinguishing architectural style of Tri-gable Ell which met the criteria. Staff recommended approval of the petition.

Chairman Matthies concurred with staff's recommendation and opened up the matter for discussion. No immediate discussion followed. The petitioner was invited to speak.

Petitioners Charlotte Holtzen and Byron Holtzen were present. Ms. Holtzen shared a photograph of the home back when she and her husband purchased it in the fall of 1987. She discussed the journey they took in learning about the home and restoring it to its original state over the years. The home was researched about a year after purchase and it was found that the original rear portion of the home was constructed by Alex and Nancy Foster. Through old tax records Ms. Holtzen was able to determine that the site was Lot No. 13 in the Carpenter Subdivision and the Fosters were the seventh family to purchase a lot in that subdivision, which subdivision was the first subdivision to be platted in Downers Grove.

A history of when Mr. Foster arrived in the village (1835) followed as well as his contribution to construct the Methodist Church in 1852, along with other early settlers including the Oldfields who immigrated from England. A summary of Mr. Oldfield's contributions to the village also followed: he donated \$1,000 to start the town's library and constructed the Oldfield three-story building near Main and Curtiss Streets.

Ms. Holtzen proceeded to summarize some of the original details of her home, which included an original stained glass window in the front door, original front and back stairs, a fireplace, and pocket doors. She presented photographs from the last renovation of her home as well as current photos. Ms. Holtzen shared a more personal story about the youngest Foster son who was transferred to her home town in 1886 and lived only six blocks away from her great grandparents' home in St. Joseph, Missouri.

Dialog followed regarding the color of the home. Ms. Holtzen indicated it was tan when she and her husband purchased it but she believed it may have been white originally, with the windows possibly green, but she could not confirm. She also stated she reviewed various plat books to determine what the design of the original home was and, in reviewing the front facade with its front gable, she assumed it probably looked similar in the rear. Ms. Holtzen spoke about the original location of the fireplace, the unique details of her home, such as the large overhangs, and recalled various notable owners of the home after the Oldfields.

Members appreciated hearing about the home and its history.

Mr. Dave Gassen, 5320 Benton Avenue, appreciated the owners sharing their story and seeking the landmark status for their beautiful home. He also appreciated hearing the research done by the owners and supported approval of the petition.

Ms. Amy Gassen, 5320 Benton Avenue, shared the same comments as above and enjoyed the history. She also supported the petition.

Mr. Rich Kulovany, 6825 Camden supported the petitioners and appreciated their research on the home as well as their restoration of the home. He pointed out the home was not located in the village's survey area which did not stop the owners from seeking landmark status.

Ms. Cathy Nybo, 5253 Blodgett, stated when she was younger and walking through town with her young sons, they gave a name to the Holtzen's home – the House of Seven Gables (even though the home did not have them). Since the home was over 100 years old, she believed the home deserved to be here another 150 years. She thanked the owners for restoring their home.

Hearing no more comments, public comment was closed. Discussion was made available. None followed. The chairman entertained a motion.

### MR. DAVENPORT MADE A MOTION THAT THE ADRB FORWARD A POSITIVE RECOMMENDATION TO THE VILLAGE COUNCIL TO RECOMMEND HISTORICAL LANDMARK DESIGNATION FOR 5226 CARPENTER STREET.

# MS. ENGLANDER SECONDED THE MOTION. ROLL CALL:

#### AYE: MR. DAVENPORT, MS. ENGLANDER, MS. ACKS, MR. LARSON, MR. RIEMER, CHAIRMAN MATTHIES NAY: NONE

**MOTION CARRIED. VOTE: 6-0** 

# **OLD BUSINESS**

Director Popovich reported the home at 1232 Gilbert was landmarked last night. The home at 701 Maple as well as the train station application will go before the Village council on June 14<sup>th</sup>. Also, last night the Village Council proclaimed May as Historic Preservation Month. Additional staff updates included: staff applying for the IHPA CLG grant to print some brochures and applying for the IHPA's tax freeze program. For now, no June ADRB meeting was scheduled.

# **PUBLIC COMMENT**

Mr. Rich Kulovany, 6825 Camden reported that the Friends of the Edwards House ("FOEH") recently printed up letters using the Frequently Asked Questions from the village's web site and hand-delivered them to 190 homes, many of them already surveyed. Per Mr. Kulovany, the FOEH intends to do an ad hoc of other homes that should be followed. He stated the FOEH has to figure out how it wants to expand the survey on a more formal basis, i.e., do it as a joint effort with the ADRB or the ADRB may have to initiate a survey. Mr. Kulovany shared some of the responses he received walking door-to-door delivering the letters and clearing up some of the misconceptions residents had about the landmarking process.

Mr. Davenport, on behalf of this board, asked that Mr. Kulovany thank the members of the FOEH for their work.

Ms. Amy Gassen, 5320 Benton Ave., updated her progress on creating a Foursquare district, noting that the surveying for the Northeast Section and the Northwest Prince Section were completed. Details followed on how the homes were being kept in a database. Approximately 120 Foursquare homes exist and many are in danger of being demolished; a few have the Sears plaque. Next steps include creating a brochure to hand out to the owners to educate them about Foursquares and to create an awareness, possibly creating a club and creating a thematic district. Ms. Gassen asked that board members speak to their friends, neighbors, etc. and to contact her if there is interest.

Dialog followed that a number of kit homes were constructed around the same time that included Sears homes and Montgomery Wards Homes and that they were a unique part of the village. A short dialog also followed on historic districts overlapping, which Director Popovich indicated could happen. Positive comments followed.

Mr. Rich Kulovany, 6825 Camden, announced that a meeting of the Chicago Suburban Preservation Alliance, hosted by Landmarks Illinois, will take place in Plainfield, 9:00 AM. (Dir. Popovich had more information.) He further stated another thematic district could be started on Shady Lane, which had many Mid-Century Modern homes.

Ms. Christine Martin, 701 Maple Avenue, shared information about a Four-Square home, in wonderful shape, that was scheduled to be demolished. She was looking to have the home relocated and asked board members to contact friends/family if an open lot was available for the home.

No further comments were made and public comment was closed.

#### ADJOURNMENT

#### MR. DAVENPORT MOVED TO ADJOURN THE MEETING. MR. RIEMER SECONDED THE MOTION. THE MEETING WAS ADJOURNED AT 7:51 P.M.

### MOTION CARRIED UNANIMOUSLY BY VOICE VOTE OF 6-0.

/s/ Celeste K. Weilandt Celeste K. Weilandt (As transcribed by MP-3 audio)

## VILLAGE OF DOWNERS GROVE

### COMPREHENSIVE PLANNING AD HOC COMMITTEE MEETING

### VILLAGE HALL COMMITTEE ROOM 801 BURLINGTON AVENUE JUNE 1, 2016 - 7:00 P.M.

Chairman Gorman called the June 1, 2016 meeting of the Downers Grove Comprehensive Plan Ad Hoc Committee meeting to order at 7:01 p.m. and led the meeting with the recital of the Pledge of Allegiance.

### ROLL CALL:

- **PRESENT:** Chairman Dave Gorman, Carine Acks, Marge Earl, Irene Hogstrom, Ed Kalina, John Luka (arrives 7:03 pm), Daiva Majauskas, Mark Thoman, Jim Wilkinson
- **STAFF:** Community Development Director Stan Popovich
- VISITORS: Devin Lavigne with Houseal Lavigne Associates; Amy Gassen, 5320 Benton, Downers Grove; Don Rickard, 4735 Main St., Downer Grove; Rich Kulovany, 6825 Camden Rd., Downers Grove

# APPROVAL OF MINUTES - MAY 4, 2016

#### MINUTES OF MAY 4, 2016, WERE APPROVED ON MOTION BY MR. THOMAN, SECONDED BY MS. HOGSTROM. MOTION CARRIED BY VOICE VOTE OF 7-0-1. (Majauskas abstains)

### **COMPREHENSIVE PLAN REVIEW**

A. <u>Downtown Focus Area Plan</u>: Mr. Popovich explained that Houseal Lavigne reworked the Downtown Focus Area Plan with new drawings. Next steps were explained. (Mr. Luka arrives.)

Mr. Devin Lavigne provided a brief overview of how he and Director Popovich approached the issues discussed at the last meeting and how they were incorporated into the current plan being presented tonight.

Key concepts of the Downtown Sub-Area Plan were reviewed in detail which included 1) improving the way-finding system in the downtown area; 2) incorporating green infrastructure (permeable pavers, etc.) wherever opportunities exist; and 3) developing boundaries for the downtown transition area (by using the functional sub-area map identifying the Downtown Core, the Downtown Edge, and the Downtown Transition areas.).

In addition, Mr. Lavigne stated the following additions were added to the plan in response to previous committee comments: 1) the parking deck should include real-time counters identifying available parking spaces; 2) reinforce that the Downtown is the focal point of the community; 3) identify areas to incorporate a centralized, well-screened garbage area for the businesses in the Downtown Core area; 4) encourage outdoor seating for restaurants/streamline the permitting process; 5) identify opportunities to expand sidewalks/create plazas, where appropriate, utilizing existing setbacks on buildings; 6) promote bike parking on the perimeter of the downtown so cyclists become pedestrians in the downtown area; and 7) investigate the feasibility of constructing a grade-separated crossing near the Metra station, possibly using grants from the railroad, ICC, etc.

Director Popovich invited committee comments regarding the above key concepts.

Ms. Earl questioned the location of a recently approved downtown redevelopment site located at the intersection of Rogers Street and Prospect Avenue, and what sub-area it fell into, i.e., Downtown Transition? Downtown Core? After some discussion, Mr. Lavigne recommended that the committee modify the boundary of the Downtown Sub-Area to include the site.

Adding to the discussion, Mr. Lavigne reminded the committee there were two pieces to the scope of work for the project: an update to the comprehensive plan and also developing a regulatory strategy to the downtown. He explained how the sub-areas could be considered: in built form and in land uses. Examples followed for the Downtown Core, noting that at some point, the village could add language in the plan that addresses drive-throughs.

As a general comment, Ms. Majauskas voiced that the downtown was a "mish-mosh" of buildings with no vision for the downtown or to invite the community to walk the downtown. She cited examples of other communities that offered inviting elements to their downtowns. Other members shared how "flat" the signage was in the village's downtown area and it was suggested that the Downtown Core sign ordinance or design guidelines be revisited to include such things as fenestration of buildings, use indoor rooms as an extension of outdoor rooms, etc. Design guidelines from other communities were further mentioned as well as getting input from the Downtown Management group.

Per a question, Mr. Lavigne explained the purpose for creating the three sub-areas was to set a table for a third zoning district in the downtown area and to change some of the zoning, which would improve the transition in some areas and develop the downtown area more intensely with minimal impact on adjacent neighborhoods. Asked if landscaping could accomplish some of that, Mr. Lavigne described how that could be addressed in Downtown Edge Sub-Area.

Overall, members voiced positive comments about the delineation of the three sub-areas but mentioned that a branding element could be beneficial for the entryways to the downtown. Dialog followed on how "fluid" the boundary lines were for each of the three downtown sub-areas and whether they could be revised in a few years should the economy pick up, wherein Mr. Lavigne indicated that the Downtown Edge sub-area would be available to pick up such developments.

The importance of on-street parking, through the eyes of the businesses, was then discussed. Businesses did want on-street parking in downtown Downers Grove. However, more dialog followed regarding the challenges of traveling to the downtown area, in general, the fact that vehicles were cutting through residential side streets to avoid the downtown, and the fact that no

"ring road" existed to get around the downtown. However, a comment was made that the village could not have it both ways – it either has to have a street that moves or it has to have a slower area where people can park and mingle. Comments followed that another parking deck might be in order since it could help with retail development north of the railroad tracks.

Ms. Earl recalled how the village previously discussed the idea of relocating the downtown train platform to where the village hall was currently located in order to alleviate some of the congested traffic in the downtown area, but she believed it was only moving the problem further down the track and would hurt the downtown area because no one would want to stop and shop in the downtown area. Some members believed the issue needed to be revisited again. A last comment was made by Chairman Gorman that a "T" intersection at the Washington Street crossing and tracks could be created instead of the current intersection, and thereby forcing commuters to travel around the downtown area via Washington Street rather than remain on Main Street.

Returning to the parking issue again and its turnover on the street, it was suggested to shorten some time restrictions in order to get those who park longer to use the parking deck or peripheral edge. Another suggestion was to insert language into the plan to encourage parking for Vespas/motorcycles.

Turning to the topic of catalyst sites, Mr. Lavigne walked through the changes made from the last meeting. Concern was raised that parking was being removed for the Main/Maple parking lot. However, Director Popovich pointed out that the lot was created as a temporary lot while the parking deck was being constructed and it was never intended to be permanent parking. Surplus parking existed on the south side.

It was then pointed out by Ms. Majauskas that she was seeing many smaller multi-family developments being constructed in the downtown area with only one parking space being allotted. She shared concern about the shortage of parking spaces. However, another member shared how some of the parking spaces in the Acadia were being purchased by outside individuals since some residents in the building did not want to pay for them and commuters wanted them. Further dialog followed regarding the lack of parking spaces and low parking ratios for the area in general.

Staff was also asked to work on the order of the sub-areas and key focus areas in the plan, for consistency purposes.

B. <u>Chapter 4</u>: Moving to Chapter 4, Mr. Lavigne summarized that the chapter focuses on the residential areas plan which encompasses all of the recommendations and policies related to residential land use. Questions were raised regarding the clarification of "unique character" and "identity" of housing stock and what those terms meant exactly. One member pointed out that while it was easy to talk about historic preservation, she questioned how it gets accomplished. Members shared one example of how that would occur. Another point raised was the fact that preservation becomes difficult when the value of the lot exceeds the value of the structure on the lot and it becomes a tear-down because of it.

Mr. Lavigne pointed out that other tools existed in the pattern book to promote housing diversity. However, one member explained that teardowns over 10 to 20 years would offer diversity anyway because people used different architects, liked different varieties of homes, etc. and so diversity would occur naturally over time.

After distinguishing the difference between diversity of housing stock as compared to diversity village-wide, Mr. Lavigne suggested inserting the word "community-wide" in front of the word "diversity." Members then began discussing various topics including those towns that limit the issuance of demolition permits, lot coverage, tree preservation, and towns that have restrictions for impervious surfaces.

Conversation followed whether the Residential Area section was the proper place to insert a stronger policy recommendation for private tree planting and tree planting on public rights-of-ways. Mr. Lavigne said he would review the name of the section. Someone suggested adding language that states parkway trees are for the public and a resident should not be allowed to veto its planting in the village's right-of-way.

On the topic of housing affordability, Ms. Earl pointed out that the idea of housing affordability had to be looked at from the regional perspective, noting that Downers Grove backed up to other communities that offered affordable housing. She also clarified that it was also a matter of what type of housing a person wanted. For example, a starter home in the village or a two-story home on a large lot located in Plainfield. It was also pointed out that affordable housing included rental property.

On the topic of cut-through traffic, test driving through neighborhoods was a concern and it was suggested to include some language about that in the plan.

Last minute comments included encouraging green building initiatives in residential areas.

C. <u>Chapter 5</u>: Deferred to next meeting.

# PUBLIC COMMENT

The chairman opened up the meeting to public comment:

Mr. Rich Kulovany, 6825 Camden, walked through his slide presentation as it related to the new historic preservation ordinance. He discussed many developers tear down historic homes because they want modern amenities and they justify the reason that it makes economic sense to tear down the home. However, Mr. Kulovany explained that people can purchase a home, renovate its interior, and landmark it as long as the front facade remains intact. He stated that the Friends of the Edward House would like to see language in the plan that promotes historic preservation, since there was not a large percentage of historic homes: the lumber is usually old growth hardwood, a foundation exists, and less construction mess and noise pollution occurs as compared to new construction.

Ms. Amy Gassen, 5320 Benton Avenue, commented that she has heard from old residents that they want to downsize, live in a one-story home, yet want a small garden and to be able to walk to the downtown. She asked that to be considered when providing residential options. As to limiting driveways to be impervious, her concern was that garages would be pushed to the front of the lot and she did not believe the village should encourage that.

No further public comment was received.

Regarding an earlier comment about lot coverage and impervious surfaces, a suggestion was made by a member that it may be beneficial to use a calculation of whichever is less. It was also pointed out that another benefit with rehabbing a historic home as opposed to razing it and constructing new, was that an owner would not have to pay an impact feet to the school district or the park district.

Due to the July 4<sup>th</sup> holiday, Director Popovich said he would send an email to everyone to see what next meeting date worked best.

#### **ADJOURNMENT**

# THE MEETING WAS ADJOURNED AT 9:10 P.M. ON MOTION BY MRS. EARL, SECONDED BY MR. LUKA. MOTION CARRIED BY VOICE VOTE OF 9-0.

Respectfully submitted, /s/ Celeste K. Weilandt Celeste K. Weilandt (As transcribed by MP-3 audio)

#### DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES REGULAR MONTHLY MEETING JUNE 22, 2016, 7:30 P.M. LIBRARY MEETING ROOM

# MINUTES

- 1. Call to order. President Wendee Greene called the meeting to order at 7:30 p.m.
- 2. **Roll call.** Members present: Trustee Ed Earl, Trustee Susan Eblen, Trustee David Humphreys, Trustee Art Jaros, Trustee Thomas Read, President Wendee Greene.

Also present: Interim Co-Director Sue O'Brien, Interim Co-Director Bonnie Reid, Public Relations Manager Melissa Doornbos, Friends of the Library President Joann Hansen, and Ed Pawlak.

3. Welcome to visitors. President Greene welcomed visitors and thanked them for their interest in the work of the Library.

# 4. Approval of Minutes.

a. <u>Approval of Minutes, Regular Monthly Meeting, May 25, 2016.</u> It was moved by Read and seconded by Humphreys THAT the Minutes of the May 25, 2016 Monthly Meeting be approved as drafted. Roll call: Ayes: Eblen, Jaros, Read, Greene. Nays: none. Abstentions: Humphreys, Earl.

# 5. Financial Matters.

- a. <u>May Financial Report.</u> Reid/O'Brien presented the report and responded to questions.
- b. <u>June Invoices.</u> It was moved by Read and seconded by Eblen THAT operating invoices totaling \$159,759.39 and credit memos totaling \$81.14 be approved, and that May 2016 payrolls totaling \$210,490.52 be recognized. Roll call: Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
- 6. **Public Comment on Agenda Items.** President Greene invited comments. There were none.
- 7. **Public Comment on Other Library Business.** President Greene invited comments. Ed Pawlak suggested that the library staff use statistics to create a two-year plan as a basis for planning expenditures for future budgets.

# 8. New Business

a. <u>Proposed Action on Illinois Non-Resident Library Card Program</u>. It was moved by Jaros and seconded by Eblen THAT the Downers Grove Public Library participate in the Illinois Non-Resident Library Card Program using the General Mathematical Formula to determine the cost which will be \$271.00 per household per year,

beginning August 1, 2016. Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.

- b. <u>Proposed increase in daily fine for high value, high demand items</u>. It was moved by Jaros and seconded by Earl THAT the daily fine for high value, high demand items be changed to \$5.00 per day. Ayes: Earl, Eblen, Humphreys, Jaros, Read, Greene. Nays: none. Abstentions: none.
- 9. Report of the Interim Co-Directors (attached). O'Brien/Reid presented the report.

#### 10. Trustee comments and requests for information.

Doornbos will email a schedule of offsite library events to board members.

Earl asked for calendar invitations to be sent to interested board members. O'Brien will do so.

Humphreys spoke of the 7<sup>th</sup> annual Rotary Grove Fest. If a board member volunteers at the festival, a donation could be made to the Library Foundation.

Jaros asked how certain statistics were calculated, and Reid explained the calculation method.

Humphreys will not be at the July meeting.

11. Adjournment. President Greene adjourned the meeting at 8:03 p.m.

#### DOWNERS GROVE PUBLIC LIBRARY BOARD OF TRUSTEES JUNE 22, 2016

#### AGENDA ITEM 9 REPORT OF THE INTERIM CO-DIRECTORS

- a. <u>Outreach Events Scheduled for the Summer.</u> Library staff from all departments will be attending numerous outreach events this summer. Once each month, library staff will be at the Farmers Market, in the lobby of the Tivoli Theater at the Wednesday Morning Movie Series, in front of the Curtiss Street entrance during the Friday evening Car Show, and at the Tuesday night DG Park District Concert series. A staff member will also be present at State Rep Ron Sandack's Annual Senior Fair on June 21. Depending on the event, staff may sign patrons up for library cards and/or check out items using the new SWAN Mobile Circ app loaded on an iPad, hand out free books and small giveaways, and (at the Farmers Market) perform story time. These outreach events are great publicity for the library and allows patrons to see library staff outside the library and in the community.
- b. <u>Update on Summer Reading Clubs.</u> The summer reading clubs started on May 22 and are in full swing. Children's staff visited 221 classrooms this year to promote the summer reading club; Teen staff handed out materials at the middle schools and high schools. Patrons in all clubs have already started winning prizes, such as Tivoli/Ogden 6 ticket (all clubs), Peets (teens), and Every Day's a Sundae (childrens). There will be other prizes for each group as the summer progresses. We hope to break last year's figures in the Children's Department of 50,230 books read and 4,116 books read by adults.
- c. <u>Girls Who Code Graduation.</u> Girls Who Code ended on June 8 with a graduation ceremony, including a certificate for each girl and a presentation on the website created by each group of girls. It was a wonderful night for the students and their families. DGPL staffer Debra Wischmeyer oversaw the program and provided inspiring leadership. It was clear from the evening how much the students adored Debra. They even provided a cake with her picture on it for the graduation! She and others are currently working on next year's Girls Who Code, which will be a joint project with District 58 and allow us to run one session for 6<sup>th</sup>-8<sup>th</sup> graders at O'Neill Middle School and one session for 9<sup>th</sup>-12<sup>th</sup> graders in the Library's Training Room.
- d. <u>Customers Service Meetings with Staff.</u> Bonnie and Sue are meeting with department staff in June to once again discuss the Customer Service Policy. It is now one year since we began the process of defining our vision of customer service and the expectations we have for interactions with patrons. We will be having eight different staff meetings to answer any questions and talk about how we can do an even better job at customer service in the future.
- e. <u>Recent Media Coverage.</u> Attached.

DGR

# Downers Grove library names Julie Milavec new director

NEWS & SOUND OFF SD • Wednesday, May 25, 2016 • mysuburbanlife.com • Suburban Life

#### SUBURBAN LIFE MEDIA

DOWNERS GROVE – The Downers Grove Public Library has chosen its new director to succeed Rick Ashton, who stepped down this spring.

Longtime Plainfield Public Library Director Julie Milavec will assume the director role at the Downers Grove Public Library on Aug. 1. Her last day at the Plainfield library is July 15. 6.3

Id library is July 15. Julie "I served the Plain- Milavec

field community, alongside many of you, for more than 15 years," Milavec said in an email forwarded to Shaw Media. "It's been both challenging and rewarding, but the time

has come for a change. I look forward to

beginning a new chapter in my career."

Sue O'Brien and Bonnie Reid will continue to serve as interim co-directors of the Downers Grove Public Library until July 31.

The Downers Grove Library Board of Trustees "identified more than 30 qualified applicants for the position, with the help of Bradbury Associates, an executive search firm headquartered in Kansas City," according to a Downers Grove Library news release.

"We are confident that her experience, energy and passion for community engagement will usher in yet another era of excellence and excitement for the library patrons and staff, and for all the residents of Downers Grove," Downers Grove Library Board President Wendee Greene said in the news release.

Aug. 1. Plainly 15. Julie