

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting

SUBJECT:	10/11/2016	SUBMITTED BY:
Motion to Approve Police Uniform and Equipment Contract		Kurt Bluder Chief

SYNOPSIS

A motion is requested to approve a two-year police equipment and uniform contract with Ray O'Herron of Downers Grove, Illinois for an amount not to exceed \$227,227, an average of \$113,613.50 per year.

STRATEGIC PLAN ALIGNMENT

The goals for 2015-2017 include *Exceptional Municipal Services*.

FISCAL IMPACT

The cost for 2016 for this contract will be \$112,318. The proposed FY17 budget provides \$112,318 in the General Fund for this contract.

RECOMMENDATION

Approval on the October 11, 2016 consent agenda.

BACKGROUND

The proposed contract would specify a vendor for police uniform and equipment purchases for a two-year period effective January 1, 2017 through December 31, 2018. Terms of the Collective Bargaining Agreement allow officers to purchase clothing or equipment at the fixed price established by the vendor with billing direct to the officer.

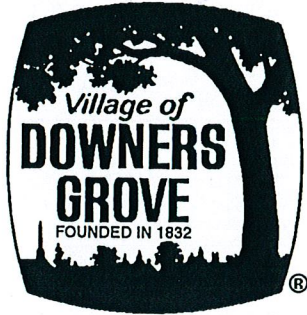
Police Department uniforms may be purchased by officers through the contract, individually for civilian clothing or equipment as necessary, or using the terms of the state contract.

A Call for Bids (CFB) was issued and published in accordance with the Village's Purchasing Policy. One bid was received by the due date of October 5, 2016. The sole bidder was Ray O'Herron, Inc., of Downers Grove, IL.

Staff recommends that this contract be awarded to Ray O'Herron, Inc.

ATTACHMENTS

Contract



COPY

CALL FOR BIDS

- I Name of Company Bidding: Ray O'Herron Co., Inc.
- II. Instructions and Specifications:
- A. Bid No.: CFB-0-54-2016/TT
- B. For: POLICE UNIFORMS & EQUIPMENT
- C. Bid Opening Date/Time: October 5, 2016, 11:00 a.m.
- D. Pre-Bid Conference Date/Time: N/A
- III. Required of All Bidders:
- A. Bid Deposit: N/A
- B. Letter of Capability of Acquiring Performance Bond: NO
- IV. Required of Awarded Contractor(s)
- A. Performance Bond or Letter of Credit: NO
- B. Certificate of Insurance: **Required**

Legal Advertisement Published: September 21, 2016

Date Issued: September 21, 2016

This document comprises 37 pages

Return **original** and **two duplicate copies** of Bid in a **sealed envelope** marked with the Bid Number as noted above to :

THERESA H. TARKA
PURCHASING ASSISTANT
VILLAGE OF DOWNERS GROVE
801 BURLINGTON AVENUE
DOWNERS GROVE, IL 60515
PHONE: 630/434-5530
FAX: 630/434-5571
www.downers.us

CALL FOR BIDS**Bid No.: CFB-0-54-2016/TT**

The VILLAGE OF DOWNERS GROVE will receive bids Monday thru Friday, 8:00 A.M. to 5:00 P.M. at the Village Hall, 801 Burlington Avenue, Downers Grove, IL 60515.

SPECIFICATIONS MUST BE MET AT THE TIME THE BID IS DUE.

The Village Council reserves the right to accept or reject any and all Bids, to waive technicalities and to accept or reject any item of any Bid.

The documents constituting component parts of this Contract are the following:

- I. CALL FOR BIDS
- II. TERMS & CONDITIONS
- III. DETAILED SPECIFICATIONS
- IV. BID/CONTRACT FORM

DO NOT DETACH ANY PORTION OF THIS DOCUMENT. INVALIDATION COULD RESULT. Bidders MUST submit an original, and two (2) paper copies of the total Bid. Upon formal award of the Bid, the successful Bidder will receive a copy of the executed contract.

I. CALL FOR BIDS

1. GENERAL

- 1.1 Notice is hereby given that the Village of Downers Grove will receive sealed Bids up to **October 5, 2016, 11:00 a.m.**
- 1.2 Bids must be received at the Village of Downers Grove by the time and date specified. Bids received after the specified time and date will not be accepted and will be returned unopened to the Bidder.
- 1.3 Bid forms shall be sent to the Village of Downers Grove, ATTN: Theresa Tarka, in a sealed envelope marked "SEALED BID". The envelope shall be marked with the name of the project, date, and time set for receipt of Bids.
- 1.4 All Bids must be submitted on the forms supplied by the Village and signed by a proper official of the company submitting the Bid. Telephone, email and fax Bids will not be accepted.
- 1.5 By submitting this Bid, the Bidder certifies under penalty of perjury that he has not acted in collusion with any other Bidder or potential Bidder.

2. PREPARATION OF BID

- 2.1 It is the responsibility of the Bidder to carefully examine the specifications and bid documents and to be familiar with all of the requirements, stipulations, provisions, and conditions surrounding the proposed services.
- 2.2 No oral or telephone interpretations of specifications shall be binding upon the Village. All requests for interpretations or clarifications shall be made in writing and received by the Village at least five (5) business days prior to the date set for receipt of Bids. The Village shall make all changes or interpretations of the specifications in a written addendum and shall provide an addendum to any Bidder of record. Any and all changes to the specifications/plans are valid only if they are included by written addendum to all Bidders. Each Bidder must acknowledge receipt of any addenda by indicating on the Bid Proposal page. Each Bidder, by acknowledging receipt of any addenda, is responsible for the contents of the addenda and any changes to the Bid therein. Failure to acknowledge any addenda may cause the Bid to be rejected. The Village will not assume responsibility for receipt of any addenda. In all cases, it will be the Bidder's responsibility to obtain all addenda issued. Bidders will provide written acknowledgement of receipt of each addendum issued with the bid submission.
- 2.3 In case of error in the extension of prices in the Bid, the hourly rate or unit price will govern. In case of discrepancy in the price between the written and numerical amounts, the written amount will govern.
- 2.4 All costs incurred in the preparation, submission, and/or presentation of any Bid including

any Bidder's travel or personal expenses shall be the sole responsibility of the Bidder and will not be reimbursed by the Village.

- 2.5 The Bidder hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, bonds, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits and all other work, services and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Contract Documents considered severally and collectively.

3. PRE-BID CONFERENCE

- 3.1 A pre-bid conference may be offered to provide additional information, inspection or review of current facilities or equipment, and to provide an open forum for questions from Bidders. This pre-bid conference is not mandatory (unless stated "Required" on the cover of this document), but attendance by Bidders is strongly advised as this will be the last opportunity to ask questions concerning the Bid.
- 3.2 Questions may be posed in writing to the Village (faxed and emailed questions are acceptable), but must be received by the Village prior to the scheduled time for the pre-bid conference. Questions received will be considered at the conference. An addendum may be issued as a result of the pre-bid conference. Such an addendum is subject to the provisions for issuance of an addendum as set forth in Section 2.2 above.

4. SUBMISSION OF BID

- 4.1 In all cases, an original and duplicate copy of the sealed bids marked as indicated in Section 1 shall be directed to the Purchasing Department.
- 4.2 A bid deposit may be required, the amount of which shall be fixed by the Purchasing Manager but which shall not exceed ten percent (10%) of the estimated cost of the work or material to be furnished, nor be less than the sum of twenty-five dollars (\$25.00). Such bid deposit shall be in the form of a certified check, cash or money order. Checks shall be drawn upon a bank of good standing payable to the order of the Village and said deposit shall be forfeited to the Village in the event the Bidder shall neglect or refuse to enter into a contract and bond when required, with approved sureties, to execute the work or furnish the material for the price mentioned in his/her Bid and according to the plans and specifications in case the contract shall be awarded to him/her. Bids shall be opened at the hour and place mentioned in the notice.

5. MODIFICATION OR WITHDRAWAL OF BID

- 5.1 A Bid that is in the possession of the Village may be altered by a letter bearing the signature or name of the person authorized for submitting a Bid, provided that it is received prior to the time and date set for the Bid opening. Telephone, email or verbal alterations of a Bid will not be accepted.
- 5.2 A Bid that is in the possession of the Village may be withdrawn by the Bidder, up to the time

set for the Bid opening, by a letter bearing the signature or name of the person authorized for submitting Bids. Bids may not be withdrawn after the Bid opening and shall remain valid for a period of ninety (90) calendar days from the date set for the Bid opening, unless otherwise specified.

- 5.3 Any Bidder who does not submit a Bid is requested to return the enclosed Statement of "No Bid" postcard. Bidders not submitting Bids or "No Bid Statement" may otherwise be removed from the Village's bid mailing list.

6. REJECTION OF BIDS

- 6.1 Bids that contain omissions, erasures, alterations, additions not called for, conditional bids or alternate bids not called for or irregularities of any kind shall be rejected as informal or insufficient bids otherwise acceptable which are not accompanied by the proper bid deposit and/or security shall also be rejected as informal or insufficient. The Village reserves the right to reject any or all Bids and to waive technical errors as may be deemed best for the interest of the Village.

7. COMPETENCY OF BIDDER

- 7.1 No Bid will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default upon any debt or contract. The Bidder, if requested, must present evidence to the Purchasing Assistant of ability and possession of necessary facilities, and financial resources to comply with the terms of the attached specifications and proposals. Evidence must be presented within three (3) business days.

8. DISQUALIFICATION OF BIDDERS

- 8.1 Any one or more of the following causes may be considered as sufficient for the disqualification of a Bidder and the rejection of their Bid.
- 8.1.1 More than one Bid for the same Work from an individual, firm partnership, or corporation under the same or different names.
 - 8.1.2 Evidence of collusion among Bidders.
 - 8.1.3 Unbalanced Proposals in which the prices for some items are substantially out of proportion to the prices for other items.
 - 8.1.4 Failure to submit a unit price for each item of Work listed in the Bid Form.
 - 8.1.5 Lack of competency as revealed by financial statement or experience questionnaire.
 - 8.1.6 Unsatisfactory performance record as shown by past work, judged from the standpoint of workmanship and progress.
 - 8.1.7 Uncompleted work which, in the judgment of the Village, might hinder or prevent the prompt completion of this Work.

- 8.1.8 Failure to submit a signed Bidder's Certificate stating the following:
- 8.1.8.1 That the Bidder is not barred from bidding on this Contract as a result of a violation of Sections 720 ILCS 5/33-E3 and 720 ILCS 5/33-E4 of the Illinois Compiled Statutes; and
 - 8.1.8.2 The Bidder is not delinquent in the payment of any tax administered by the Illinois Department of Revenue and;
 - 8.1.8.3 The Bidder will maintain the types and levels of insurance required by the terms of this Contract.
 - 8.1.8.4 The Bidder will comply with the Illinois Prevailing Wage Act, 820 ILCS 130/1 *et seq.*
- 9. BASIS OF AWARD**
- 9.1 The Village reserves the right to accept or reject any and all Bids or to waive technicalities, or to accept or reject any item of any Bid unless the Bidder includes a restrictive limitation.
- 9.2 The Village may award the contract on individual items within a particular group or upon the total group of items.
- 10. AWARD OF CONTRACT**
- 10.1 The Contract will be awarded to that responsible Bidder whose Bid, conforming to the invitation for Bids, will be most advantageous to the Village, price and other factors considered. (lowest responsible bidder)
- 11. RETURN OF BID DEPOSIT**
- 11.1 The bid deposit of all except the three (3) lowest responsive Bidders on each contract will be returned within fifteen (15) calendar days after the opening of Bids. The remaining bid deposits of each Bidder will be returned within fifteen (15) days after the Village Council has awarded the contract and the required appurtenances to the contract have been received.
- 12. FAILURE TO ENTER INTO CONTRACT**
- 12.1 By submitting a Bid, the Bidder understands and agrees that, if his Bid is accepted, and he fails to enter into a contract forthwith, he shall be liable to the Village for any damages the Village may thereby suffer.
- 13. SECURITY FOR PERFORMANCE**
- 13.1 The awarded contractor, within thirteen (13) calendar days after acceptance of his Bid by the Village, shall furnish security for performance acceptable to the Village when required under the documents. Such security shall be either a satisfactory performance bond (bonding company must be licensed to do business in Illinois) or a letter of credit on the form provided by the Village and available from the Village's Purchasing Manager. Said bonds shall

guarantee the Bidder's performance under the Contract Documents and shall guarantee payment of all subcontractors and material suppliers. Any bond shall include a provision as will guarantee faithful performance of the Illinois Prevailing Wage Act, 820 ILCS 130/1 et seq. **NOTE: As evidence of capability to provide such security for performance, each Bidder shall submit with the Bid either a letter executed by its surety company indicating the Bidder's performance bonding capability, or a letter from a bank or savings and loan within twenty-five miles of the corporate boundaries of the Village indicating its willingness and intent to provide a letter of credit for the Bidder.**

14. TAX EXEMPTION

14.1 The Village is exempt from Illinois sales or use tax for direct purchases of materials and supplies. A copy of the Illinois Sales Tax Exemption Form will be issued upon request. The Village's federal identification number will also be provided to the selected vendor.

15. RESERVED RIGHTS

15.1 The Village reserves the right to waive irregularities and informalities, sections to this Contract and to accept any Bid and to reject any and all Bids and to disapprove of any and all subcontractors as may be in the best interest of the Village. Time and date requirements for receipt of Bids, however, will not be waived.

16. CATALOGS

16.1 Each Bidder shall submit catalogs, descriptive literature, and detailed drawings, where applicable, to fully illustrate and describe the material and/or work he proposes to furnish.

17. TRADE NAMES/SUBSTITUTIONS

17.1 Certain materials and equipment are specified by a manufacturer or trade name to establish standards or quality and performance and not for the purpose of limiting competition. Bidders are invited to submit Bids not only on named items but also on items that they propose for substitution of named items. Products of other manufacturers may be substituted, if, in the opinion of the Village, they are equal to those specified in quality, performance, design, and suitability for intended use. If the Bidder proposes to furnish an "equal", the proposed "equal" item must be so indicated in the written Bid. Where two or more items are specified, the selection among those specified is the Contractor's option, or he may submit his Bid on all such items. Detail specification sheets shall be provided by Bidder for all substituted items.

II. TERMS AND CONDITIONS

18. VILLAGE ORDINANCES

18.1 The successful Bidder, now the Contractor, will strictly comply with all ordinances of the Village of Downers Grove and laws of the State of Illinois.

19. USE OF VILLAGE'S NAME

19.1 The Bidder is specifically denied the right of using in any form or medium the name of the

Village for public advertising unless the Village grants express permission.

20. INSPECTION

- 20.1 The Village shall have a right to inspect, by its authorized representative, any material, components or workmanship as herein specified. Materials, components or workmanship that have been rejected by the Purchasing Manager as not in accordance with the terms of the contract specifications shall be replaced by the Contractor at no cost to the Village.

21. DELIVERIES

- 21.1 All materials shipped to the Village of Downers Grove must be shipped F.O.B. designated location, Downers Grove, Illinois.

22. SPECIAL HANDLING

- 22.1 Prior to delivery of any product that is caustic, corrosive, flammable or dangerous to handle, the Contractor will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for its first aid before delivery. Contractor shall also notify the Village and provide material safety data sheets for all substances used in connection with this Contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

23. COMPLIANCE WITH OSHA STANDARDS

- 23.1 Equipment supplied to the Village must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused.

24. CERCLA INDEMNIFICATION

- 24.1 The Contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the Contractor, both before and after its disposal.

25. BUY AMERICA

- 25.1 The Contractor agrees to comply with 49 U.S.C.5323(j), the Federal Transportation Administration's (FTA) Buy America regulations at 49 C.F.R. Part 661, and any amendments thereto, and any implementing guidance issued by the FTA, with respect to this Contract, when financed by Federal funds (through a grant agreement or cooperative agreement).
- 25.2 As a condition of responsiveness, the Contractor agrees to submit with its Bid

submission, an executed Buy America Certificate, attached hereto.

26. CAMPAIGN DISCLOSURE

- 26.1 Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate, attached hereto.
- 26.2 The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.
- 26.3 Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.
- 26.4 By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

27. BACKING PRECAUTIONS

- 27.1 Pursuant to Sections 14-139(b) and 14-171.1 of the Downers Grove Municipal Code, any motor vehicle which has an obstructed view to the rear and is to be operated at any time in reverse gear on the public streets of the Village of Downers Grove by the Contractor or any subcontractor shall either be equipped with a reverse signal alarm (backup alarm) audible above and distinguishable from the surrounding noise level, or shall provide an observer to signal that it is safe to back up.

28. OVERWEIGHT, OVERWIDTH AND OVERHEIGHT PERMITS

- 28.1 The Village has and supports an overweight truck enforcement program. Contractors are required to comply with weight requirements and safety requirements as established by Illinois Law or Village Ordinance, for vehicles, vehicle operators and specialty equipment. In some instances, specialty equipment for road repairs or construction projects requires the movement of overweight, overwidth, or overheight loads utilizing a Village of Downers Grove roadway. Such movement will require obtaining a permit and permission from the Downers Grove Police Department.

29. COPYRIGHT/PATENT INFRINGEMENT

- 29.1 The Bidder agrees to indemnify, defend, and hold harmless the Village against any suit, claim, or proceeding brought against the Village for alleged use of any equipment, systems, or services provided by the Bidder that constitutes a misuse of any proprietary or trade secret information or an infringement of any patent or copyright.

30. INDEMNITY AND HOLD HARMLESS AGREEMENT

30.1 To the fullest extent permitted by law, the Bidder shall indemnify, keep and save harmless the Village and its agents, officers, and employees, against all injuries, deaths, strikes, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may arise directly or indirectly from any negligence or from the reckless or willful misconduct of the Bidder, its employees, or its subcontractors, and the Bidder shall at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village in any such action, the Bidder shall, at its own expense, satisfy and discharge the same. This agreement shall not be construed as requiring the Bidder to indemnify the Village for its own negligence. The Bidder shall indemnify, keep and save harmless the Village only where a loss was caused by the negligent, willful or reckless acts or omissions of the Bidder, its employees, or its subcontractors.

31. NONDISCRIMINATION

31.1 Bidder shall, as a party to a public contract:

- (a) Refrain from unlawful discrimination in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
- (b) By submission of this Bid, the Bidder certifies that it is an "equal opportunity employer" as defined by Section 2000(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375, which are incorporated herein by reference. The Equal Opportunity clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois, is a material part of any contract awarded on the basis of this Bid.
- (c) It is unlawful to discriminate on the basis of race, color, sex, national origin, ancestry, age, marital status, physical or mental handicap or unfavorable discharge for military service. Bidder shall comply with standards set forth in Title VII of the Civil Rights Act of 1964, 42 U.S.C. Secs. 2000 et seq., The Human Rights Act of the State of Illinois, 775 ILCS 5/1-101et. seq, and The Americans With Disabilities Act, 42 U.S.C. Secs. 12101 et. seq.

32. SEXUAL HARASSMENT POLICY

32.1 The Bidder or Supplier, as a party to a public contract, shall have a written sexual harassment policy that:

- 32.1.1 Notes the illegality of sexual harassment;
- 32.1.2 Sets forth the State law definition of sexual harassment;
- 32.1.3 Describes sexual harassment utilizing examples;
- 32.1.4 Describes the Bidder's internal complaint process including penalties;
- 32.1.5 Describes the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and how to contact these entities; and
- 32.1.6 Describes the protection against retaliation afforded under the Illinois Human Rights

Act.

33. EQUAL EMPLOYMENT OPPORTUNITY

- 33.1 In the event of the Bidder's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Bidder may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the Contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this Contract, the Bidder agrees as follows:
- 33.2 That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, military status, order of protection status, sexual orientation, sexual identity, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- 33.3 That, if it hires additional employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 33.4 That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, military status, order of protection status, sexual orientation, or an unfavorable discharge from military services.
- 33.5 That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the bidder's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the bidder in its efforts to comply with such Act and Rules and Regulations, the bidder will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 33.6 That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

33.7 That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purpose of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

33.8 That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Bidder will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Bidder will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivision or municipal corporations.

34. DRUG FREE WORK PLACE

Bidder, as a party to a public contract, certifies and agrees that it will provide a drug free workplace by:

34.1 Publishing a statement: (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, including cannabis, is prohibited in the Village's or bidder's workplace. (2) Specifying the actions that will be taken against employees for violations of such prohibition. (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will: (A) abide by the terms of the statement; and (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

34.2 Establishing a drug free awareness program to inform employees about: (1) the dangers of drug abuse in the workplace; (2) the Village's or Bidder's policy of maintaining a drug free workplace; (3) any available drug counseling, rehabilitation and employee assistance programs; (4) the penalties that may be imposed upon employees for drug violations.

34.3 Providing a copy of the statement required by subparagraph .1 above to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

34.4 Notifying the contracting or granting agency within ten (10) days after receiving notice under part (3)(B) of subparagraph .1 above from an employee or otherwise receiving actual notice of such conviction.

34.5 Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted as required by section 5 of the Drug Free Workplace Act.

34.6 Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

34.7 Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

35. Intentionally left blank

36. PREVAILING WAGE ACT

The Prevailing Wage Act is not applicable to this contract.

37. PATRIOT ACT COMPLIANCE

37.1 The Bidder represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Bidder further represents and warrants to the Village that the Bidder and its principals, shareholders, members, partners, or affiliates, as applicable are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Contract on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Bidder hereby agrees to defend, indemnify and hold harmless the Village, and its elected or appointed officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorney's fees and costs) arising from or related to any breach of the foregoing representations and warranties.

38. INSURANCE REQUIREMENTS

38.1 Prior to starting the work, Contractor and any Subcontractors shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, or for damage to property, including loss of use, which may arise out of operations by the Contractor or Subcontractor or any Sub-Sub Contractor or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall not be less than the greater of coverages and limits of liability specified below or any coverages and limits of liability specified in the Contract Documents or coverages and limits required by law unless otherwise agreed to by the Village.

Workers Compensation	\$500,000	Statutory
Employers Liability	\$1,000,000	Each Accident
	\$1,000,000	Disease Policy Limit
	\$1,000,000	Disease Each Employee
Comprehensive General Liability	\$2,000,000	Each Occurrence
	\$2,000,000	Aggregate

*(Applicable on a
Per Project Basis)*

Commercial Automobile Liability	\$1,000,000	Each Accident
Professional Errors & Omissions (pursuant to section .9 below)	\$2,000,000 \$2,000,000	Each Claim Annual Aggregate
Umbrella Liability	\$ 5,000,000	

- 38.2 Commercial General Liability Insurance required under this paragraph shall be written on an occurrence form and shall include coverage for Products/Completed Operations, Personal Injury with Employment Exclusion (if any) deleted, Blanket XCU and Blanket Contractual Liability insurance applicable to defense and indemnity obligations and other contractual indemnity assumed under the Contract Documents. The limit must be on a “Per Project Basis”.
- 38.3 Comprehensive Automobile Liability Insurance required under this paragraph shall include coverage for all owned, hired and non-owned automobiles.
- 38.4 Workers Compensation coverage shall include a waiver of subrogation against the Village of Downers Grove.
- 38.5 Comprehensive General Liability, Employers Liability and Commercial Automobile Liability Insurance may be arranged under single policies for full minimum limits required, **or** by a combination of underlying policies with the balance provided by Umbrella and/or Excess Liability policies.
- 38.6 Contractor and all Subcontractors shall have their respective Comprehensive General Liability (including products/completed operations coverage), Employers Liability, Commercial Automobile Liability, and Umbrella/Excess Liability policies endorsed to add the “Village of Downers, its officers, officials, employees and volunteers” as “additional insureds” with respect to liability arising out of operations performed; claims for bodily injury or death brought against the Village of Downers Grove by any Contractor or Subcontractor employees, or the employees of Subcontractor’s subcontractors of any tier, however caused, related to the performance of operations under the Contract Documents. Such insurance afforded to the Village of Downers Grove shall be endorsed to provide that the insurance provided under each policy shall be **Primary and Non-Contributory**.
- 38.7 Contractor and all Subcontractors shall maintain in effect all insurance coverages required by the Contract Documents at their sole expense and with insurance carriers licensed to do business in the State of Illinois and having a current A. M. Best rating of no less than A- VIII. In the event that the Contractor or any Subcontractor fails to procure or maintain any

insurance required by the Contract Documents, the Village of Downers Grove may, at its option, purchase such coverage and deduct the cost thereof from any monies due to the Contractor or Subcontractor, or withhold funds in an amount sufficient to protect the Village of Downers Grove, or terminate this Contract pursuant to its terms.

- 38.8 All insurance policies shall contain a provision that coverages and limits afforded hereunder shall not be canceled, materially changed, non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the Village. Renewal certificates shall be provided to the Village not less than five (5) days prior to the expiration date of any of the required policies. All Certificates of Insurance shall be in a form acceptable to the Village and shall provide satisfactory evidence of compliance with all insurance requirements. The Village shall not be obligated to review such certificates or other evidence of insurance, or to advise Contractor or Subcontractor of any deficiencies in such documents, and receipt thereof shall not relieve the Contractor or Subcontractor from, nor be deemed a waiver of the right to enforce the terms of the obligations hereunder. The Village shall have the right to examine any policy required and evidenced on the Certificate of Insurance.
- 38.9 If the Work under the Contract Documents includes design, consultation, or any other professional services, Contractor or the Subcontractor shall procure, maintain, and pay for Professional Errors and Omissions insurance with limits of not less than \$2,000,000 per claim and \$2,000,000 annual aggregate. If such insurance is written on a claim made basis, the retrospective date shall be prior to the start of the Work under the Contract Documents. Contractor and all Subcontractors agree to maintain such coverage for three (3) years after final acceptance of the Project by the Village or such longer period as the Contract Documents may require. Renewal policies during this period shall maintain the same retroactive date.
- 38.10 Any deductibles or self-insured retentions shall be the sole responsibility of the Insured. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village, its officers, officials, employees and volunteers; or the Bidder shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

39. SUBLETTING OF CONTRACT

- 39.1 No contract awarded by the Village shall be assigned or any part subcontracted without the written consent of the Village Manager. In no case shall such consent relieve the Contractor from his obligation or change the terms of the Contract.

All approved subcontracts shall contain language which incorporates the terms and conditions of this Contract.

40. TERM OF CONTRACT

- 40.1 The term of this Contract is for two years. This Contract may be extended no more than twice for subsequent annual periods (two annual extensions) by mutual agreement of both parties, providing such agreement complies with Village purchasing policies and the

availability of funds. However, if this Contract is not one that is subject to extension, such information will be available in the detailed specifications or special conditions sections.

41. TERMINATION OF CONTRACT

41.1 The Village reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, for any reason and/or in the event that sufficient funds to complete the contract are not appropriated by the Village.

41.2 The Village further reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as failure of the Contractor to perform any of the provisions of this Contract or failure to make sufficient progress so as to endanger performance of this Contract in accordance with its terms. In the event that the Contractor fails to cure the default upon notice, and the Village declares default and termination, the Village may procure, upon such terms and in such manner as the Purchasing Manager may deem appropriate, supplies or services similar to those so terminated. The Contractor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Purchasing Manager that failure to perform the Contract was due to causes beyond the control and without the fault or negligence of the Contractor. Any such excess costs incurred by the Village may be set-off against any monies due and owing by the Village to the Contractor.

42. BILLING & PAYMENT PROCEDURES

42.1 Payment will be made upon receipt of an invoice referencing Village of Downers Grove purchase order number. Once an invoice and receipt of materials or service have been verified, the invoice will be processed for payment in accordance with the Village's payment schedule. The Village will comply with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., in that any bill approved for payment must be paid or the payment issued to the Contractor within 60 days of receipt of a proper bill or invoice. If payment is not issued to the Contractor within this 60 day period, an interest penalty of 1.0% of any amount approved and unpaid shall be added for each month or fraction thereof after the end of this 60 day period, until final payment is made.

42.2 The Village shall review in a timely manner each bill or invoice after its receipt. If the Village determines that the bill or invoice contains a defect making it unable to process the payment request, the Village shall notify the Contractor requesting payment as soon as possible after discovering the defect pursuant to rules promulgated under 50 ILCS 505/1 et seq. The notice shall identify the defect and any additional information necessary to correct the defect.

42.3 If this Contract is for work defined as a "fixed public work" project under the Illinois Prevailing Wage Act, 820 ILCS 130/2, any contractor or subcontractor is required to submit certified payroll records along with the invoice. No invoice shall be paid without said records.

42.4 Please send all invoices to the attention of Village of Downers Grove, Accounts Payable, 801 Burlington, Downers Grove, IL 60515.

43. RELATIONSHIP BETWEEN THE BIDDER AND THE VILLAGE

43.1 The relationship between the Village and the Bidder is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other.

44. STANDARD OF CARE

44.1. Any services performed by Bidder under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representations express or implied, and no warranty or guarantee is included or intended in this Contract or in any report, opinions, and documents or otherwise.

44.2 If the Bidder fails to meet the foregoing standard, Bidder will perform at its own cost, and without reimbursement from the Village, the professional services necessary to correct errors and omissions caused by Bidder's failure to comply with the above standard and reported to Bidder within one (1) year from the completion of Bidder's services for the Project.

44.3 For Professional Service Agreements (i.e. Engineer, Consultant): Project site visits by Bidder during construction or equipment installation or the furnishing of Project representatives shall not make Bidder responsible for: (i) constructions means, methods, techniques, sequences or procedures; (ii) for construction safety precautions or programs; (iii) or for any construction contactor(s') failure to perform its work in accordance with contract documents.

45. SUCCESSORS AND ASSIGNS

45.1 The terms of this Contract will be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided, however, that neither party will assign this Contract in whole or in part without the prior written approval of the other. The Bidder will provide a list of key staff, titles, responsibilities, and contact information to include all expected subcontractors.

46. WAIVER OF CONTRACT BREACH

46.1 The waiver by one party of any breach of this Contract or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof will be limited to the particular instance and will not operate or be deemed to waive any future breaches of this Contract and will not be construed to be a waiver of any provision except for the particular instance.

47. CHANGE ORDERS

47.1 The contract price is a "not-to-exceed" cost. At any time additional work is necessary or requested, and the not-to-exceed price is increased thereby, all parties must agree to any change, addition or price increase in writing.

47.2 Change orders for public works projects which authorize an increase in the contract price that is 50% or more of the original contract price or that authorize or necessitate any increase in the price of a subcontract under the contract that is 50% or more of the original subcontract price must be resubmitted for bidding in the same manner by which the original contract was bid. (50 ILCS 525/1)

48. SEVERABILITY OF INVALID PROVISIONS

48.1 If any provisions of this Contract are held to contravene or be invalid under the laws of any state, country or jurisdiction, contravention will not invalidate the entire Contract, but it will be construed as if not containing the invalid provision and the rights or obligations of the parties will be construed and enforced accordingly.

49. GOVERNING LAW

49.1 This Contract will be governed by and construed in accordance with the laws of the State of Illinois. Venue is proper only in the County of DuPage for state cases or the Northern District of Illinois for federal cases.

50. NOTICE

50.1 Any notice will be in writing and will be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party at the party's place of business. Notices shall be addressed to the Village as follows:

**Village Manager
Village of Downers Grove
801 Burlington Ave.
Downers Grove, IL 60515**

And to the Bidder as specified on the Contract Form.

51. AMENDMENT

50.1 This Contract will not be subject to amendment unless made in writing and signed by all parties.

52. COOPERATION WITH FOIA COMPLIANCE

52.1 Contractor acknowledges that the Freedom of Information Act may apply to public records in possession of the Contractor or a subcontractor. Contractor and all of its subcontractors shall cooperate with the Village in its efforts to comply with the Freedom of Information Act. 5 ILCS 140/1 et.seq.

III. DETAIL SPECIFICATIONS

The undersigned ("Supplier") agrees to furnish to the Village of Downers Grove, an Illinois municipal corporation, hereinafter referred to as the "Village", POLICE UNIFORMS AND EQUIPMENT conforming to the specifications attached hereto, and in accordance with the terms and conditions set forth herein.

The Village would prefer to award the contract to a single vendor to provide all uniforms and equipment specified. However, the Village may consider and shall have the right to award two or more contracts to multiple vendors if the contracts can be divided reasonably according to items.

Supplier Qualifications: The Supplier shall be required before the award of any contract to show to the complete satisfaction of the Police Chief or designee that it has the necessary facilities, ability and resources to provide the services specified herein in a satisfactory manner. The Police Chief or designee reserves the right to reject any proposal if the evidence submitted by, or investigation of, the Supplier fails to show that the Supplier is properly qualified to carry out the obligations of the contract and to complete the work described herein.

Evaluation of the Supplier's qualifications shall include:

1. The ability, capacity, skill and resources to perform the work or provide the service required.
2. The ability of the Supplier to perform the work or provide the service promptly or within the time specified, without delay or interference.
3. The character, integrity, reputation, judgment, experience, and efficiency of the Supplier.
4. The quality of performance of previous uniform contracts or services with the Village and other municipalities within the last five (5) years.

The Supplier shall have a physical store location within 15 miles of the Village's Police Department, 825 Burlington Ave., Downers Grove, Illinois.

Samples: Evidence in the form of samples may be requested. Such samples are to be furnished only upon request of the Village. If samples should be requested, such samples must be received by the Village no later than ten (10) days after formal request is made. When required, the Village may request full demonstrations of any item(s) prior to the award of any contract. Samples, when requested, must be furnished free of any expense to the Village, and if not used in testing or destroyed, will upon request, within thirty (30) days of receipt by the Village be returned at the Supplier's expense.

Quality of Uniform Items: All items covered by this request for proposal shall be new and not be considered "defects" or "seconds". The items provided must be new, of the best quality and highest grade of workmanship. Material equal to or exceeding the minimum standards of performance, strength, efficiency, effectiveness, and life shall be evaluated on merit and acceptability for the purposes of this contract.

Costs: Costs proposed shall include all costs to manufacture, prepare and deliver the uniforms and equipment as specified in the item description. Where specified, the item cost shall include all costs for sewing patches. The undersigned hereby affirms and states that the prices provided herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits and all other work, services and conditions necessarily involved in the work to be done and materials to be furnished.

Delivery Requirements: The undersigned hereby affirms and states that the prices listed as "Delivered" are the unit and total costs for the delivery of item(s) of specified materials. All uniform and equipment orders shall be processed and delivered to the Village of Downers Grove Police Department within 14 days of the receipt of the order at no expense to the Village. Items on backorder shall be delivered within 30 days of the receipt of the order. If an order is outstanding after 30 days the Supplier will compensate the Village by refunding or crediting the Village or Officer 10% of the total cost of the original order. Item prices shall include delivery costs.

Alterations: Supplier will include in the bid costs, the hemming of trousers and the sewing of department patches onto shirts and jackets. This service will be done at the Supplier's place of business by the full time tailor and completed on the same day as request is made.

Return of Incorrect Items: Any item received by the Village from the Supplier that does not conform to the order will be returned to the Supplier at the Supplier's expense. Supplier shall then provide the Village with the correct item.

Warranties: Supplier shall furnish manufacturer's warranties against faulty workmanship or materials for a minimum period of twelve (12) months, or if such warranties are unavailable shall provide a personal guarantee to provide such assurance to the Village for the full 12-month period. Under such warranties, faulty workmanship shall be corrected or faulty materials replaced at no cost to the Village for labor, equipment, materials, or rental for all materials provided. If manufacturer's or vendor's standard warranties exceed these requirements for specific components, that warranty shall be provided to the Village and noted in the specifications where applicable. Should the Village discover, during its period of ownership that any part or parts are other than those used on current new garments, the Village may recover by requiring the Supplier to replace any and all such items at no cost to the Village.

Guidelines Compliance: The Supplier shall certify the proposed equipment meets or exceeds all current Federal and State safety guidelines and requirements for equipment of this nature and shall meet or exceed State safety inspection and licensing standards without modification by the Village.

Quantities: Whenever a bid is sought seeking a source of supply for items or services, the quantities shall be construed as estimates, unless otherwise stated.

Prices quoted herein shall remain in effect from January 1, 2017 through December 31, 2018

Column A ITEM DESCRIPTION	Column B PRICE	Column C VENDOR #
<i>HATS – Estimated Quantity 10 Each Style</i>		
1. Trooper-Style Fur Cap: Insulated Quilted Lining-Navy Blue	1. \$20.95	Your # 195-size
2. 5-Star Cap: Silver or Gold Cap Strap-Navy Blue	2. \$42.00	Your # 5SWNV
3. Watch Cap: Black	3. \$13.95	Your # 125BLK
<i>SHIRTS – Estimated Quantity 25 Each Style</i>		
4. Elbeco or Blauer: 75% Polyester/25% Wool Permanent Press, Backed-in Military Creases, Pleated Pockets w/Velcro Fasteners, Epaulets, Long and Short Sleeves, Men’s and Women’s Sizes, Service Bars Optional on Long Sleeve Shirts, Navy Blue, Light Blue, White	4. \$63.75 \$59.50	Your # 8450-size 8460-size
5. Elbeco or Blauer Poly Rayon Lycra Shirts: Permanent Press, Backed-in Military Creases, Pleated Pockets w/Velcro Fasteners, Epaulets, Long and Short Sleeves, Men’s and Women’s Sizes, Service Bars Optional on Long Sleeve Shirts, Navy Blue, White	5. \$51.00 \$46.95	Your #8900-size 8910 size

6. Elbeco Tex-Trop Duty Shirts: 100% Polyester, Permanent Press, Backed-in Military Creases, Pleated Pockets w/Velcro Fasteners, Epaulets, Long and Short Sleeves, Men's and Women's Sizes, Service Bars Optional on Long Sleeve Shirts, Navy Blue, Light Blue, White	6. \$36.00	Your#
	<u>\$37.95</u>	<u>3310 S/S White</u>
	\$36.00	<u>310N-L/S White</u>
	<u>\$37.95</u>	<u>3314-S/S NB</u>
	\$36.00	<u>314-L/S NB</u>

7. Elbeco Paragon Plus Shirts: 65% Polyester/35% Cotton Permanent Press, Backed-in Military Creases, Pleated Pockets w/Velcro Fasteners, Epaulets, Long and Short Sleeves, Men's and Women's Sizes, Service Bars Optional on Long Sleeve Shirts, Light Blue	7. \$31.00	Your # P868-S/S
	<u>\$35.00</u>	<u>P878-L/S</u>

TURTLENECKS – Estimated Quantity 12 Each Style

8. Blauer Stretch Turtleneck: ½" DGPD Embroidered on Collar, Off Center to the Left, White, Gold	8. \$27.00	Your # 8100X-NB
	<u>Emroidery \$6.00</u>	

9. Mock Turtleneck Dickies ½" DGPD Embroidered on Collar, Off Center to the Left, White, Gold	9. \$12.00	Your # 8119X-NB
	<u>Emroidery \$6.00</u>	

10. Mock Turtleneck: ½" DGPD Embroidered on Collar, Off Center to the Left, White, Gold	10. 25.00	Your # 8110X
	<u>Emroidery \$6.00</u>	

PANTS – Estimated Quantity 25 Each Style

11. 75% Polyester/25% Wool (To be matched to the Flying Cross Shirt), Male and Female Size and Style, Navy Blue	11. \$68.00	Your # 8560

12. 100% Textured Dacron Polyester Knit: Wash and Wear, No Stripe, Flare Bottom, No Cuff, Male and Female Size and Style, Navy Blue	<u>12. \$38.95</u>	<u>Your # E314RN</u>
13. Flying Cross #38200 (To Match Flying Cross Dress Blouse) Navy	<u>13. \$39.95</u>	<u>Your # 38200</u>
14. Blauer #8565 Cargo Pocket 75% Polyester, 25% Wool Dark Navy	<u>14. \$76.50</u>	<u>Your # 8565-NB</u>
15. Polyester/Rayon Cargo Pocket: 65% Polyester, 35%, Rayon Quarter Top Pockets, Dark Navy	<u>15. \$68.00</u>	<u>Your # 8980-NB</u>
16. Blauer Streetgear Shorts Male and Female Sizes and Style Navy Blue, Black	<u>16. \$55.00</u>	<u>Your # 8841-1X-N</u>
<i>TIE – Estimated Quantity 3 Each Style</i>		
17. Clip-on Style Metal Catch w/Buttonhole, Navy Blue	<u>17. \$6.95</u>	<u>Your # 90010</u>
<i>OUTERWEAR – Estimated Quantity 15 Each Style</i>		
18. Leather Jacket Chicago-Style, Navy, Black	<u>18. \$265.00</u>	<u>Your # 4450BK</u>
19. Blauer 9010Z Gore-Tex Cruiser Jacket Navy	<u>19. \$260.00</u>	<u>Your # 9910ZNB</u>
20. Blauer TNT Series Light Weight Jacket Navy-model 6110	<u>20. \$129.00</u>	<u>Your # 6110NB</u>

21. Spiewak Soft Shell Jacket/Liner Navy - Model S318Z-011	<u>21. 99.00</u>	<u>Your # S318Z-011</u>
22. Spiewak Outer Shell Duty Jacket Navy - SH3466	<u>22. \$150.00</u>	<u>Your # SH3466-01</u>
23. Blauer Sweater: Embroidered Patch on Left Breast, Patches on Sleeves, Navy a. #205 Without Liner b. #205XER With Liner	<u>23a. \$59.50</u> <u>23b. \$139.00</u>	<u>Your # 205</u> <u>Your # 205XCR-1</u>
24. Blauer V-Neck Fleece Sweater: Embroidered Patch on Left Breast, Patches on Sleeves, Navy-model 210	<u>24. \$72.00</u> <u>\$81.00</u>	<u>Your # 210-NB</u> <u>Your # 225-NB</u>
25. Flying Cross Dress Blouse: #38800 Lined Coat Navy	<u>25. \$146.00</u>	<u>Your # 38800</u>
26. Reversible Raincoat: Black/Fluorescent Yellow, Reversible twill	<u>26. \$99.00</u>	<u>Your # 26990-BK</u>
27. Cap Cover: Black Nylon Estimated Quantity of 10	<u>27. \$9.00</u>	<u>Your # 107-BKYI</u>
28. Gloves: Insulated Ski Glove-fine grain leather, full cut W/Plain Back	<u>28. \$25.00</u>	<u>Your # NS430L</u>
29. Under Armor Cold Gear Cap with Liner	<u>29. \$24.50</u>	<u>Your # 1219736</u>
30. CALEA Logo Name Tags: a. Brushed Silver or Gold b. Polished Silver or Gold Estimated Quantity of 15	<u>30a. \$18.95</u> <u>30b. \$18.95</u>	<u>Your # J3 w/o seal</u> <u>Your # J2-S w/sea</u>

31. Serving Since Pins:

a. Brushed Silver or Gold	<u>31a. \$12.50</u>	<u>Your # YTS</u>
b. Polished Silver or Gold	<u>31b. \$12.50</u>	<u>Your # YTS</u>
Estimated Quantity of 5		

32. Shoes:

Men's and Women's Sizes

a. Bates Corfam	<u>32a. \$110.50</u>	<u>Your # 942</u>
b. Thorogood Leather Black Shoe	<u>32b. \$123.50</u>	<u>Your # 932</u>
c. Insulated Waterproof Boot	<u>32c. \$123.50</u>	<u>Your # 2268</u>
d. Dress Oxford	<u>32d. \$59.00</u>	<u>Your # 22141</u>

Estimated Quantity of 20 Various Styles**33. Police Patches:**

Vendor Supplied

Price Per Patch	<u>33. \$2.55</u>	<u>Your # KDED209</u>
# of Patches per Loom		

BELTS – Estimated Quantity of 15 Each Style**34. Sam Browne Belt**

Basket Weave, Leather w/Buckle

a. Bianchi	<u>34a. \$51.00</u>	<u>Your # 2221-size</u>
b. Safariland	<u>34b. \$64.95</u>	<u>Your # 875-size</u>
c. Boston	<u>34c. \$55.95</u>	<u>Your # 6501-3-siz</u>

35. Sam Browne Belt

Basket Weave, Leather w/o Buckle

a. Bianchi	<u>35a.</u>	<u>Your # no bid</u>
b. Safariland	<u>35b. \$65.00</u>	<u>Your # 94</u>
c. Boston	<u>35c.</u>	<u>Your # no bid</u>

36. Garrison Belt

Basket Weave, Leather

a. Bianchi

36a. \$27.00Your # 26408

b. Safariland

36b. \$29.95Your # 51-size-4B

c. Boston

36c. \$24.00Your # 6505-3-size**MISCELLANEOUS – Estimated Quantity of 15 Each Item****37. Belt Keepers**

Black Basket Weave, Velcro or Snap

37. \$12.50Your # 65-4-4**38. Leather Microphone Strap**Velcro or Snap (Silver or Gold) feature,
Black38. \$8.95Your # 5467-3**39. Handcuffs**

Welded Chain, Stainless Steel

39. \$26.00Your # 350103**40. Hand Cuff Case**

Basket Weave, Open Top or Snap Closure

40. \$27.00Your # 90-4**41. Collapsible Baton (ASP)**

Black Chrome

a. 21" Baton

41a. \$82.00Your # 52411

b. 26" Baton

41b. \$86.00Your # 52611**42. ASP Holder**

Basket Weave

42. \$24.00Your # F21-2**43. Key Ring Holder**

Basket Weave, Double Snap

43. \$13.50Your # 168-4**44. Mace**Less than 18% Oleoresin Capsicum Solution
(or Sabre Red)

a. 3.0 Ounce (MK-4)

44a. \$12.50Your # 50H2030

b. 1.47 Ounce (MK-3)

44b. \$11.50Your # 52H2010

45. Mace Canister Holder:		
a. 1.47 Oz., Black Basket Weave, Closed Snap (Silver or Gold) Top	<u>45a. \$27.00</u>	<u>Your # 38.4</u>
b. 3.0 Oz., Black Basket Weave, Closed Snap (Silver or Gold) Top	<u>45a. \$27.00</u>	<u>Your # 38.4</u>
46. Latex Glove Pouch Basket Weave	<u>46. \$12.95</u>	<u>Your # 5640V-3</u>
47. Security Holster		
a. Safariland Level II	<u>47a. \$119.00</u>	<u>Your # 6280</u>
b. Safariland Level III	<u>47b. \$132.00</u>	<u>Your # 6360</u>
48. Magazine Holder Basket Weave		
a. Open Top	<u>48a. \$31.50</u>	<u>Your # 73</u>
b. Snap Top	<u>48b. \$30.95</u>	<u>Your # 77</u>
49. Riot Helmet W/Chin Cup and Nap Pad	<u>49. \$114.00</u>	<u>Your # 9005LT</u>
50. Motorola APX 7000 Radio Holder Basket weave, swivel	<u>50. \$23.50</u>	<u>Your # 5487-3</u>

IV. BID/CONTRACT FORM

*****THIS BID WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Bid Is To Be Considered For Award

BIDDER:

Ray O'Herron Co., Inc. _____
Company Name

Date: 10/03/2016 _____

1600 75th Street _____
Street Address of Company

bids@oherron.com _____
Email Address

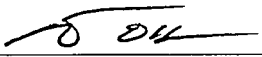
Downer Grove, IL 60516 _____
City, State, Zip

Dan Yara _____
Contact Name (Print)

800-223-2097 _____
Business Phone

708-710-3396 _____
24-Hour Telephone

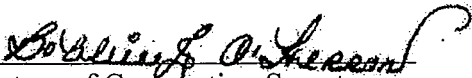
888-223-3235 _____
Fax



Signature of Officer, Partner or
Sole Proprietor

Michael O'Herron-President of Operations
Print Name & Title

ATTEST: If a Corporation



Signature of Corporation Secretary

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Bid is accepted within **90** calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

MUNICIPAL REFERENCE LIST

Municipality: Naperville Police Department
 Address: 1350 Auroa Ave. Naperville, IL 60566-7020
 Telephone # 630-420-6111
 Contact Name Hilda Godinez

Municipality Addison Police Department
 Address: Three Friendship Plaza Addison, IL 60101
 Telephone # 630-543-3080
 Contact Name Barbara Marrazzo

Municipality: Elmhurst Police Department
 Address: 129 E. 1st Street Elmhurst, IL 60126
 Telephone # 630-530-3113
 Contact Name Jennifer McKeown

Municipality: City of Park Ridge, Police Department
 Address: 505 Butler Place Park Ridge, IL 60068
 Telephone # 847-318-5200
 Contact Name Shirley Patras

Municipality: Darien Police Department
 Address: 1701 Plainfield Road Darien, IL 60561
 Telephone # 630-971-3999
 Contact Name Carol Kopta

Municipality: Boilingbrook Police Department
 Address: 375 W. Briarcliff Boilingbrook, IL 60440
 Telephone # 630-226-8600
 Contact Name Kathy Tomlinson

Municipality _____
 Address: _____
 Telephone # _____
 Contact Name _____

Municipality _____
 Address: _____
 Telephone # _____
 Contact Name _____



VENDOR W-9 REQUEST FORM

The law requires that we maintain accurate taxpayer identification numbers for all individuals and partnerships to whom we make payments, because we are required to report to the I.R.S all payments of \$600 or more annually. We also follow the I.R.S. recommendation that this information be maintained for all payees including corporations.

Please complete the following substitute W-9 letter to assist us in meeting our I.R.S. reporting requirements. The information below will be used to determine whether we are required to send you a Form 1099. Please respond as soon as possible, as failure to do so will delay our payments.

BUSINESS (PLEASE PRINT OR TYPE):

NAME: RAY O'HERRON

ADDRESS: 1600 75TH STREET

CITY: DOWNERS GROVE

STATE: ILLINOIS

ZIP: 60516

PHONE: 800-223-2097 FAX: 888-223-3235

TAX ID #(TIN): 37-0916018

(If you are supplying a social security number, please give your full name)

REMIT TO ADDRESS (IF DIFFERENT FROM ABOVE):

NAME: RAY O'HERRON

ADDRESS: 3549 N. Vermilion Street PO Box 1070

CITY: DANVILLE

STATE: ILLINOIS ZIP: 61834-1070

TYPE OF ENTITY (CIRCLE ONE):

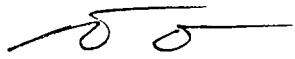
- | | |
|----------------------|---|
| Individual | Limited Liability Company –Individual/Sole Proprietor |
| Sole Proprietor | Limited Liability Company-Partnership |
| Partnership | Limited Liability Company-Corporation |
| Medical | Corporation |
| Charitable/Nonprofit | Government Agency |

SIGNATURE: _____ DATE: 10/03/2016

BIDDER'S CERTIFICATION (page 1 of 3)

With regard to Police Uniforms & Equipment Bid, Bidder Ray O'Herron Co., Inc. hereby certifies
(Name of Project) (Name of Bidder)
the following:

1. Bidder is not barred from bidding this contract as a result of violations of Section 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid-Rotating);
2. Bidder certifies that it has a written sexual harassment policy in place and full compliance with 775 ILCS 5/2-105(A)(4);
3. Bidder certifies that it is in full compliance with the Federal Highway Administrative Rules on Controlled Substances and Alcohol Use and Testing, 49 C.F.R. Parts 40 and 382 and that all employee drivers are currently participating in a drug and alcohol testing program pursuant to the Rules;
4. Bidder further certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue, or that Bidder is contesting its liability for the tax delinquency or the amount of a tax delinquency in accordance with the procedures established by the appropriate Revenue Act. Bidder further certifies that if it owes any tax payment(s) to the Department of Revenue, Bidder has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due, and Bidder is in compliance with the agreement.

BY: 
Bidder's Authorized Agent

3	7	-	0	9	1	6	0	1	8
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FEDERAL TAXPAYER IDENTIFICATION NUMBER

or _____
Social Security Number



Subscribed and sworn to before me
this 3rd day of October, 2016.
Tammy Talbott
Notary Public

BIDDER'S CERTIFICATION (page 2 of 3)

(Fill Out Applicable Paragraph Below)

(a) Corporation

The Bidder is a corporation organized and existing under the laws of the State of Illinois, which operates under the Legal name of Ray O'Herron Co., Inc., and the full names of its Officers are as follows:

President: Rocky O'Herron

Secretary: Bobbie Jo O'Herron

Treasurer: Bobbie Jo O'Herron

and it does have a corporate seal. (In the event that this Bid is executed by other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) Partnership

Signatures and Addresses of All Members of Partnership:

The partnership does business under the legal name of: _____ which name is registered with the office of _____ in the state of _____.

(c) Sole Proprietor

The Bidder or Supplier is a Sole Proprietor whose full name is: _____ and if operating under a trade name, said trade name is: _____ which name is registered with the office of _____ in the state of _____.

BIDDER'S CERTIFICATION (page 3 of 3)

5. Are you willing to comply with the Village's preceding insurance requirements within 13 days of the award of the contract? yes

INSURER'S NAME Old National Insurance

AGENT Charlene Mornout

Street Address 2 W. Main Street


City, State, Zip Code Danville, Il 61832

Telephone Number (217) 477-5380

I/We hereby affirm that the above certifications are true and accurate and that I/we have read and understand them.

Print Name of Company: Ray O'Herron Co., Inc.

Print Name and Title of Authorizing Signature: Michael O'Herron

Signature: 

Date: 10/03/2016

Apprenticeship and Training Certification

(Does not apply to federal aid projects. Applicable only to maintenance and construction projects that use Motor Fuel Tax funds or state grant monies.)

Name of Bidder: _____

In accordance with the provisions of Section 30-22 (6) of the Illinois Procurement Code, the Bidder certifies that it is a participant, either as an individual or as part of a group program, in the approved apprenticeship and training programs applicable to each type of work or craft that the Bidder will perform with its own forces. The Bidder further certifies for work that will be performed by subcontract that each of its subcontractors submitted for approval either (a) is, at the time of such bid, participating in an approved, applicable apprenticeship and training program; or (b) will, prior to commencement of performance of work pursuant to this Contract, begin participation in an approved apprenticeship and training program applicable to the work of the subcontract. The Illinois Department of Labor, at any time before or after award, may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. Applicable apprenticeship and training programs are those that have been approved and registered with the United States Department of Labor. The Bidder shall list in the space below, the official name of the program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the Bidder is a participant and that will be performed with the Bidder's forces. Types of work or craft work that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category that does not have an applicable apprenticeship or training program. **The Bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. Return this with the Bid.**

The requirements of this certification and disclosure are a material part of the Contract, and the contractor shall require this certification provision to be included in all approved subcontracts. In order to fulfill this requirement, it shall not be necessary that an applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this Contract.

Print Name and Title of Authorizing Signature: _____

Signature: _____

Date: _____

Suspension or Debarment Certificate

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement for goods or services equal to or in excess of \$100,000.00. Contractors receiving individual awards for \$100,000.00 or more and all sub-recipients must certify that the organization and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, the Bidder certifies to the best of its knowledge and belief, that the company and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal, state or local governmental entity, department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, or convicted of or had a civil judgment against them for a violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification: and
4. Have not within a three-year period preceding this application/proposal/contract had one or more public transactions (Federal, State or local) terminated for cause or default.

If the Bidder is unable to certify to any of the statements in this certification, Bidder shall attach an explanation to this certification.

Company Name: Ray O'Herron co., Inc.

Address: 1600 75th Street

City: Downers Grove Zip Code: 60516

Telephone: (800) 223-2097 Fax Number: (888) 223-3235

E-mail Address: bids@oherron.com

Authorized Company Signature: 

Print Signature Name: Michael O'Herron Title of Official: President of Operations

Date: 10/03/2016

CAMPAIGN DISCLOSURE CERTIFICATE
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Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its bid submission, an executed Campaign Disclosure Certificate.

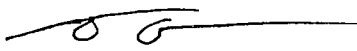
The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.



 Signature

Michael O'Herron

 Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
 (company or individual)

To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

 Signature

 Print Name