

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**11/15/2016**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
An Ordinance Amending Certain Provisions of the Community Events Commission	Enza Petrarca Village Attorney

**SYNOPSIS**

An ordinance has been prepared amending certain provisions of the Community Events Commission.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2015-2017 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

N/A

**RECOMMENDATION**

Approval on the November 22, 2016 Active Agenda.

**BACKGROUND**

Pursuant to Village Council direction, an amendment has been prepared removing the requirement that a member of the Village Council serve as the chairperson of the Community Events Commission. The amendment also address several other housekeeping changes, such as: removal of references to approval of operating budgets and removal of all references to Heritage Fest. The proposed amendment aligns the Community Events Commission's powers and duties with its current role.

**ATTACHMENTS**

Ordinance

## CEC Appoint

## ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF THE  
COMMUNITY EVENTS COMMISSION**

BE IT ORDAINED by the Village Council of the Village of Downers Grove in DuPage County, Illinois, as follows: (Additions are indicated by shading/underline; deletions by ~~strikeout~~):

**Section 1. That Section 2.76. is hereby amended to read as follows:****2.76. Created.**

(a) The Downers Grove Community Events Commission is created to set policy and make recommendations to the Village Council regarding the use of the hotel use tax and other funding sources to support events and additional programs that effect the hospitality community in Downers Grove, encourage overnight visitors and enhance the quality of life for Downers Grove residents. The purpose of the Community Events Commission is to provide enjoyable family oriented events that enhance the quality of life for the residents public property for community events by reviewing special event temporary use applications.

(b) The Community Events Commission shall consist of six seven (7) members ~~in addition to a chairperson who shall be a member of the Village Council.~~ The members, including the designation of the chairperson, shall be appointed by the Mayor, subject to confirmation by the Village Council. Members shall be appointed for staggered terms of three (3) years each, ending on August 31st of ~~the~~ each year. Members shall hold office for their designated terms and until their successors have been appointed. Each member shall either reside within the corporate limits of the Village; or be an employee, officer, manager or owner of a business which has one or more business locations within the corporate limits of the Village. In addition to the above mentioned members, the Manager of the Downtown Management Corporation or his/her designee and the President of the Economic Development Corporation or his/her designee shall serve on the Commission as non-voting, ex-officio members.

(c) The Community Events Commission shall establish a schedule of regular meetings. In addition, special meetings may be called by the chairperson and as otherwise provided by the rules of the Commission. Notice of all meetings shall be provided as mandated in the Illinois Open Meetings Act. (Ord. No. 2686, § 2; Ord. No. 2805, § 1; Ord. No. 3111, § 2; Ord. No. 3118, § 1; Ord. No. 3266, § 34.)

**Section 2. That Section 2.77. is hereby amended to read as follows:****2.77. Powers and duties.**

The Community Events Commission shall have the following powers and duties:

(a) ~~To review the proposed Community Events annual operating budgets and other revenue sources and make recommendations for adoption by the Village Council.~~

~~(b) To form such additional subcommittees of its members as the Commission deems necessary or desirable for the efficient and timely conduct of its business, and assign to such subcommittees any function or power provided herein.~~

~~(c) To make recommendations to the Village Council regarding issues that will affect public community events that involve the use of public property and/or services in Downers Grove.~~

~~(d) To review and evaluate new and existing events, or and requests for other events that utilize public property and/or public services as directed, in addition to approving yearly calendar dates for such events and making recommendations to the Village Council concerning their funding and promotion, and their value as a community event. Additionally, the Commission shall periodically review these events with~~

## CEC Appoint

~~the intent of enhancing the involvement of the community and to provide support and assistance if deemed necessary.~~

~~(ec) To review various documents that pertain to the planning of or which govern the operation of a specific event, including, but not limited to the sponsorship brochure and the Heritage Festival Street Fair Rules and Regulations and any event related contracts and requests for proposals that exceed fifteen thousand dollars (\$15,000.00) and recommend approval to be submitted to the Village Council.~~

~~(fd) To coordinate, supervise, publicize and encourage the widest possible participation in any community wide celebration with that the Village Council may decide to support.~~

~~(ge) To evaluate any community event over which the Commission is given supervisory responsibility, and to provide the Council with a written report of such an evaluation and/or recommendations within ninety days after such event.~~

~~(h) To review contributions received to supplement the budget of a planned community event. Provided, all contributions shall be voluntary. In addition, any donation may be rejected when in the opinion of the members such contributions would be inconsistent or inappropriate with the nature, scope or purpose of the proposed event.~~

~~(if) To establish reasonable rules and regulations governing the functions of the Community Events Commission, consistent with the powers and duties set forth herein.~~

~~(jg) To perform such functions and activities in addition to the foregoing as the Village Council may from time to time direct. (Ord. No. 2686, § 2; Ord. No. 3266, § 34.)~~

**Section 3.** That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 4** That this ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

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Mayor

Passed:

Published:

Attest: \_\_\_\_\_

Village Clerk