

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
11/15/2016

SUBJECT:	SUBMITTED BY:
Contract Amendment for Elevator Inspection Services	Stan Popovich, AICP Director of Community Development

SYNOPSIS

A resolution has been prepared to amend the contract with Thompson Elevator Inspection Services, Inc. for elevator inspections, testing and plan review services by increasing the not-to-exceed amount from \$22,800 to \$35,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2015 – 2017 include *Exceptional Municipal Services*.

FISCAL IMPACT

There is no net impact as this expense is reimbursed through elevator fees paid by the property owner.

RECOMMENDATION

Approval on the November 15, 2016 consent agenda.

BACKGROUND

The Village entered into a contract with Thompson Elevator Inspection Services, Inc. for elevator inspections, testing and plan review services on January 21, 2014. The 12-month contract has been extended twice. The contract was for a not-to-exceed amount of \$22,800 per year. The majority of Thompson's work is completing required annual elevator inspections. The Village has seen an increase in re-inspections of elevators as the State of Illinois has recently enacted new elevator upgrade requirements. As such, the Village is requesting the contract be amended to provide a not-to-exceed amount of \$35,000 for this year. All of these expenses are recaptured through elevator fees paid by the property owners.

ATTACHMENTS

Resolution
Amendment to contract

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO THE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND
THOMPSON ELEVATOR INSPECTION SERVICES, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of an Amendment (the "Agreement"), between the Village of Downers Grove ("Village") and Thompson Elevator Inspection Services, Inc. ("Provider"), for elevator inspection services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**AMENDMENT TO THE CONTRACT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
THOMPSON ELEVATOR INSPECTION SERVICES, INC.**

The Village of Downers Grove, Illinois and Thompson Elevator Inspection Services, Inc. entered into a one-year Contract for elevator inspection services on or about January 21, 2014. The parties extended the contract for annual periods on December 16, 2014 and December 8, 2015 at the same contract amount. The parties desire to amend the contract in accordance with the following terms:

1. The Not-to-Exceed contract amount shall be increased from \$22,800 to \$35,000 for the remainder of the current contract term.

3. All other terms from the January 21, 2014 Contract remain in full force and effect.

VILLAGE OF DOWNERS GROVE

**THOMPSON ELEVATOR
INSPECTION SERVICES, INC.**

Village Manager



Date: _____

Date: 11/17/16