

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**12/13/2016**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Contract Extension - Traffic Signal Maintenance Contract	Nan Newlon Director of Public Works

**SYNOPSIS**

A resolution has been prepared to authorize a contract extension with Meade Electric Company for traffic signal maintenance services through December 31, 2017 for an amount not-to-exceed \$110,000.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2015-2017 include *Top Quality Infrastructure*.

**FISCAL IMPACT**

The FY17 Budget includes a total of \$112,000 for this contract: \$62,000 in the General Fund (Page 5-21, line 4) for the routine maintenance and upkeep portion of this contract, and \$50,000 in the Risk Fund (Page 4-9, line 19) related to the repair of damages from traffic crashes.

**RECOMMENDATION**

Approval on the December 13, 2016 Consent Agenda.

**BACKGROUND**

This contract consists of two major work components. The first component is the routine monthly maintenance and upkeep of the Village's 18 traffic signals. The second component of the work is related to non-routine repair work in response to more significant equipment failure or damage, which the Village estimates to be between \$20,000 and \$25,000 based upon past experience. The non-routine repair work is only performed by the contractor after prior authorization by designated staff. The yearly unit prices for time and materials for the non-routine repairs are set by the contract. Typical items include new traffic signal heads, pedestrian signal heads, detector loops, controller hardware upgrades, etc.

On February 4, 2014, the Village awarded a three year contract to Meade, Inc., who was the lowest qualified proposer. Meade Electric has provided periodic traffic signal maintenance and installation services in the Village for the past three years and has demonstrated professional responsiveness, workmanship, and overall good customer service.

**ATTACHMENTS**

Resolution  
Contract Extension

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION  
TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
MEADE, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and Meade, Inc. (the "Provider"), for traffic signal maintenance services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_

Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND MEADE, INC.**

The Village of Downers Grove, Illinois and Meade, Inc. entered into a Traffic Signal Maintenance Agreement ("Agreement") on or about February 4, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract under the following terms:

1. The contract shall be extended through December 31, 2017.
2. The fees for services shall remain the same as the 2016 rates with a total not-to-exceed price of \$110,000.00.
3. All other terms from the February 4, 2014 contract remain in full force and effect.

**VILLAGE OF DOWNERS GROVE**

**MEADE, INC.**



\_\_\_\_\_  
Michael K. Knutson

Title: Vice-President

Attest:

\_\_\_\_\_  
April Holden, Village Clerk

Date: November 22, 2016

Date: \_\_\_\_\_