VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
12/13/2016

SUBJECT:	SUBMITTED BY:
2017 OnBase Maintenance Agreement	Dave Kenny Director, Information Technology

SYNOPSIS

A resolution has been prepared authorizing an extension to an agreement for OnBase with Hyland Software, Inc. of Westlake, Ohio in an amount not to exceed $23,530.57.

STRATEGIC PLAN ALIGNMENT

The goals for 2015-2017 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY17 budget provides $24,000.00 in the General Fund (Page 4-3, line 18) for the software agreement.

RECOMMENDATION

Approval on the December 13, 2016 consent agenda.

BACKGROUND

OnBase is an enterprise content management (ECM) software with integrated imaging, document management, business process management, and workflow management in a single application. The Village has used this product since 2004. Hyland, the manufacturer of OnBase, provides direct maintenance and technical support of all its products.

Since the OnBase installation, it has been used extensively by Village staff to move toward a paperless office environment. In 2015, staff began using OnBase for the internal Village Council agenda management process.

The maintenance agreement is required on an annual basis.

ATTACHMENTS

Resolution
Agreement

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE
<u>AND HYLAND SOFTWARE, INC.</u>**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1.   That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and Hyland Software, Inc. (the "Provider"), for the maintenance and support of Hyland's OnBase program, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2.   That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3.   That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4.   That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5.   That this Resolution shall be in full force and effect from and after its passage as provided by law.

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_____
Mayor
</div>

Passed:
Attest: _____
              Village Clerk

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Hyland Contract #: EU-4423-13379986

EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
<u>HYLAND SOFTWARE, INC.</u>

The Village of Downers Grove, Illinois and Hyland Software, Inc. (the "Provider") entered into a Software Support Agreement for maintenance and support for Hyland's OnBase program on or about December 2, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract for a twelve-month period under the following terms:

1. The Provider agrees to provide the maintenance and support services for an annual fee of $23,530.57 as set forth in Exhibit A attached hereto.

2. All other terms from the 2014 Agreement remain in full force and effect.

3. This extension shall be for a one-year period beginning January 1, 2017 and ending December 31, 2017.

VILLAGE OF DOWNERS GROVE

By:_____

Title: Village Manager

Date: _____

HYLAND SOFTWARE, INC.

By:[DocuSigned by: *Noreen B. Kilbane* B716F235DE5A424...]_____

Title: Noreen B. Kilbane

Date: December 2, 2016

December 2, 2016

Exhibit A

Software Modules	Product Code	QTY	Paid Thru	Next Maintenance Period	Maintenance Fees for Next Period
Agenda Management	AMMPW1	1	12/31/2016	01/01/2017-12/31/2017	$806.05
Concurrent Client (1-100)	CTMPC1	20	12/31/2016	01/01/2017-12/31/2017	$4,513.80
EDM Services	DMMPI1	1	12/31/2016	01/01/2017-12/31/2017	$806.05
Public Sector Web Access	GWMPI1	1	12/31/2016	01/01/2017-12/31/2017	$58.56
Full-Text Indexing Concurrent Client for Autonomy IDOL	IDMPC1	5	12/31/2016	01/01/2017-12/31/2017	$241.80
Full-Text Indexing Server for Autonomy IDOL	IDMPI1	1	12/31/2016	01/01/2017-12/31/2017	$1,612.09
Multi-User Server	OBMPW1	1	12/31/2016	01/01/2017-12/31/2017	$1,289.67
Batch OCR	OCMPW1	1	12/31/2016	01/01/2017-12/31/2017	$241.81
PDF Framework	PDFMPI1	1	12/31/2016	01/01/2017-12/31/2017	$483.63
Virtual Print Driver	PTMPC1	1	12/31/2016	01/01/2017-12/31/2017	$806.05
Production Document Imaging (Kofax or Twain) (1)	TIMPW1	1	12/31/2016	01/01/2017-12/31/2017	$806.05
Production Document Imaging (Kofax or Twain) (2+)	TIMPW2	7	12/31/2016	01/01/2017-12/31/2017	$3,385.41
Workflow Concurrent Client SL (1-20)	WLMPC1	18	12/31/2016	01/01/2017-12/31/2017	$6,383.88
Conversion from Microsoft Office to Image Framework	WTMPI1-AS	1	12/31/2016	01/01/2017-12/31/2017	$483.63
Web Server	WTMPW1	1	12/31/2016	01/01/2017-12/31/2017	$1,612.09
Total Maintenance Fees					**$23,530.57**