

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village Council Meeting**  
**5/2/2017**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Fire Department Uniforms Contract Extension	James Jackson Fire Chief

**SYNOPSIS**

A resolution has been prepared to authorize execution of a 3-year contract extension to On Time Embroidery, Inc. d/b/a Unique Apparel of Elk Grove Village, Illinois in a not-to-exceed amount of \$167,100 for supply of fire department uniforms.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2015-2017 includes *Steward of Financial, Environmental and Neighborhood Sustainability*.

**FISCAL IMPACT**

The contract cost for FY17 is estimated at \$51,755. The FY 17 budget includes \$51,755 in the General Fund (Page 4-3, Line 16) for this contract.

**RECOMMENDATION**

Approval on the May 2, 2017 consent agenda.

**BACKGROUND**

The Fire Department is obligated by collective bargaining agreement to provide uniforms to its members. The clothing allowance is administered by the Village through a voucher system.

The Fire Department currently uses Unique Apparel Solutions to provide uniforms to its members. Unique Apparel was selected from a previous RFP process and has met all requirements while providing trouble free and timely service.

Staff is recommending that Unique Apparel be awarded an extension of the existing contract for a period of 3 years. Over this 3 year time frame, Unique Apparel has agreed to increase pricing of items collectively to no more than 2%.

**ATTACHMENTS**

Contract Extension  
Pricing



## RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION  
TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
ON TIME EMBROIDERY, INC. D/B/A UNIQUE APPAREL**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and On Time Embroidery, Inc. d/b/a Unique Apparel (the "Provider"), for supply of Fire Department uniforms, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

\_\_\_\_\_  
Mayor

Passed:

Attest: \_\_\_\_\_

Village Clerk

**EXTENSION TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
ON TIME EMBROIDERY, INC. d/b/a UNIQUE APPAREL**

The Village of Downers Grove, Illinois and On Time Embroidery, Inc. d/b/a Unique Apparel entered into a three-year Agreement ("Agreement") to provide uniform items for the Fire Department on or about March 18, 2014. Pursuant to the terms of the Agreement, the parties desire to enter into an extension for a period of three years under the following terms:

1. This extension shall be for a term of three years, ending May 31, 2020.
2. Individual uniform items shall be at the rates listed on Exhibit A attached hereto.
3. All other terms from the 2014 Agreement remain in full force and effect.

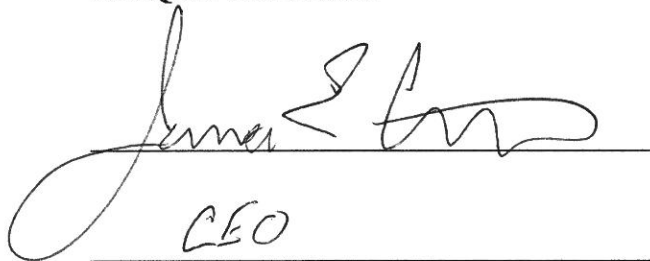
**VILLAGE OF DOWNERS GROVE**

\_\_\_\_\_

Title

Date: \_\_\_\_\_

**ON TIME EMBROIDERY, INC. d/b/a  
UNIQUE APPAREL**



\_\_\_\_\_

Title

Date: 4-28-17



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REF: Downers Grove Fire Department Uniform Proposal # RFP-0-3-2014/tt

March 20, 2017

Dear Deputy Chief Pindeliski;

As the current contract holder we would be willing to extend uniform proposal # RFP-0-3-2014/tt thru May 31st, 2020 based on the pricing enclosed. All terms and conditions of the RFP would remain the same thru May 31st, 2020.

Sincerely,  
James E. Clifton  
CEO | Founder

JEC/cc

2201 LIVELY BLVD. - ELK GROVE VILLAGE, IL 60007 - P- 847.364.4371

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	CONTRACT
	PRICES
CONTRACT	06/01/17
LINE	THRU
ITEM	05/31/2020
1	\$42.75
2	\$38.50
3	\$40.75
4	\$36.50
5C	\$49.75
6C	\$60.00
7	\$188.50
8	\$152.95
9	\$43.75
10	\$41.75
11	\$45.75
12	\$59.00
13	\$94.75
14	\$8.95
15	\$10.95
16	\$46.75
17B	\$34.50
18	\$60.00
19	\$6.95
20	\$69.25
21	\$295.75
22	\$315.95
23	\$101.95
24A	\$40.75
25A	\$10.50
25B	\$9.50
26A	\$13.50
26B	\$12.50
27	\$10.95



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28A	\$30.50
28B	\$45.75
29	\$45.75
31B	\$17.50
32B	\$25.50
33	\$13.50
34	\$13.50
35A	\$15.25
35B	\$15.25
36A	\$22.50
36B	\$24.50
36C	\$25.50
36D	\$26.50
36E	\$27.50
37	\$3.95
38	\$17.50
39	\$22.50
40	\$15.50
41	\$74.50
42A	\$50.95
43A	\$29.50
43B	\$29.50
44	\$58.00
45	\$67.25
46	\$173.25
47	\$67.25

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