

VILLAGE OF DOWNERS GROVE
Report for the Village
9/19/2017

SUBJECT:	SUBMITTED BY:
2017 Contract Extension - Traffic Signal Maintenance Contract	Nan Newlon Director of Public Works

SYNOPSIS

A resolution has been prepared to authorize a contract extension with Meade Electric Company of McCook, Illinois for traffic signal maintenance services until December 31, 2018. The estimated cost of this contract extension is \$62,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2015-2017 include *Top Quality Infrastructure*.

FISCAL IMPACT

The FY17 budget includes \$62,000 for routine and scheduled inspection, maintenance and repair work in the General Fund (Page 4-3, Line 54).

RECOMMENDATION

Approval on the September 19, 2017 consent agenda.

BACKGROUND

This contract consists of two major work components. The first includes routine monthly inspection, maintenance, and repair work for the Village's 18 traffic signals. The contract cost of the monthly inspections and maintenance work is \$36,360. Along with this work the contractor also performs system improvements under the direction of Village staff and is compensated using unit prices included in the contract. The amount of this work varies each year and is anticipated to be approximately \$25,000 based on prior years' experience.

The second component of this contract is non-routine repair work in response to more significant equipment failure or damage caused by accidents such as traffic crashes. This work is only performed by the contractor after prior authorization by staff. The yearly unit prices for time and materials for this work are set by the contract and funds are included in the Risk Fund to pay for this work.

On February 4, 2014, the Village awarded a three year contract to Meade, Inc., who was the lowest qualified bidder. Meade Electric has provided periodic traffic signal maintenance and installation services in the Village for the past four years and has demonstrated professional responsiveness, workmanship, and overall good customer service. There is no change in contract costs for this time extension.

ATTACHMENTS

Resolution
Contract Extension
Contractor Evaluation

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING EXECUTION OF A SECOND EXTENSION
TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
MEADE, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Second Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and Meade, Inc. (the "Provider"), for traffic signal maintenance services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**SECOND EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND MEADE, INC.**

The Village of Downers Grove, Illinois and Meade, Inc. entered into a Traffic Signal Maintenance Agreement ("Agreement") on or about February 4, 2014. Pursuant to the terms stated therein, the parties desire to extend that contract under the following terms:

1. The contract shall be extended through December 31, 2018.
2. The fees for services shall remain the same as the 2016 rates with a total not-to-exceed price of \$110,000.00.
3. All other terms from the February 4, 2014 contract remain in full force and effect.

VILLAGE OF DOWNERS GROVE

MEADE, INC.



Michael K. Knutson

Title: Vice-President

Attest:

April Holden, Village Clerk

Date: September 12, 2017

Date: _____



Village of Downers Grove

Contractor Evaluation

Contractor: Meade Electric

Project: Traffic Signal Maintenance

Primary Contact: Mike Komel Phone: 708-243-1444

Time Period: January 2014 - December 2016; Extended to December 2017

On Schedule (allowing for uncontrollable circumstances) ☒ Yes ☐ No

Provide details if early or late completion:

Change Orders (attach information if needed): None

Difficulties / Positives: Prompt response to all maintenance issues.

Interaction with public:

☐ Excellent ☒ Good ☐ Average ☐ Poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

☒ Well Satisfied ☐ Satisfied ☐ Not Satisfied

Reviewers: Will Lorton

Date: 09/11/2017