

Staff Responses to Council Questions

October 3, 2017

6. Consent Agenda

E. Resolution: Authorize an Intergovernmental Agreement with the County of DuPage

We have many IGAs, it would be helpful to describe the IGA in the agenda title.

In the future staff will add a description of the IGA to the agenda title.

9. First Reading

A. Information: Review of Mobile Food Truck Ordinance

Is \$250 the administrative cost to the Village or is there another amount.

The \$250 permit application fee is intended to cover the Village's cost of administering the permit review and approval. The amount is based on the estimated staff time spent on each application.

Can background checks be done without fingerprinting, and what would that cost be?

Yes. A name-based background check can be done by matching a person's name and social security number with any associated criminal record. Name-based background checks can be conducted internally, so there would be no additional out of pocket expense, but there would be additional administrative work for staff. Name-based background checks have the potential to miss criminal records if the applicant had a previous name, a common name, if a criminal record had erroneous information, etc. Fingerprint-based background checks provide a unique identifier that verifies the identity of the applicant.

How many other municipalities require background checks for employees/operators of food trucks?

The table below displays the background check regulations for mobile food vendors in communities surrounding Downers Grove.

Municipality	Background Check Requirement	Type of Background Check
Chicago	No	N/A
Elmhurst	Yes, applicant only	Name-based
Evanston	No	N/A
Lisle	No	N/A

Lombard	No	N/A
Naperville	Yes, at the discretion of the the Clerk	N/A
Northbrook	No	N/A
Schaumburg	Yes, applicant only	Fingerprint-based
Westmont	Yes, the owner and driver of vehicle	Name-based

What are the current regulations regarding operation of food trucks near places where there is likely to be a large number of children (schools, parks, etc.)?

Mobile food vendors are restricted to operate within the approved business parks depicted on [Mobile Food Vendor Permitted Location Map](#). Permitted vendors can also operate in public parks owned and operated by the Park District, subject to the Park District's consent. Mobile food vendors are not allowed to operate within 500 feet of the property line of any elementary, middle, and secondary schools.

Please clarify the regulations regarding the operation of food trucks in public parks. Does the Village require permits for food trucks to operate at Park District special events?

A Village mobile food vendor license is required for food trucks to operate in public parks. However, a license is not required for food trucks operating in public parks as part of a Park District special event where Park District staff members are present, such as Harvest Fest and Tuesday Night Concerts at Fishel Park. Temporary Use permits are required for these special events.

Does the Downers Grove Park District perform background checks on food trucks operating at their special events?

No, the Park District has not performed background checks on food trucks operating at Park District special events. The Park District has used only two mobile food vendors for special events; Robinson's No. 1 Ribs, and The Roaming Hog. Robinson's No. 1 Ribs has a close working relationship with the Park District, and meets the Dupage County requirements to serve food to the public. The Roaming Hog is licensed to operate as a mobile food vendor in Downers Grove and was subject to a background check through the application process.

Attachments

rEmarks are attached.



rRemarks Data for October 3, 2017 Village Council Meeting

Agenda Section	Agenda Item	Comment	Commenter
Consent Agenda	C. MOT 2017-7489 A motion authorizing \$50,000.00 to Superior Road Striping, Melrose Park, IL, for the 2017 pavement striping maintenance contract	<p>Dear Mayor and Council Members,</p> <p>Re: MOT 2017-748 2017 Pavement Striping Maintenance Contract http://www.downers.us/public/docs/agendas/2017/10-03-17/MOT%202017-7489%20-%202017%20Pavement%20Striping%20Maintenance%20Contract%20-%2010-3-2017_6642.pdf</p> <p>The Brookbank Road and Jefferson Avenue intersection opened without pavement striping on September 6th. No crosswalk striping, no stop bar striping, even though schools had opened.</p> <p>I have been told that the lack of immediate pavement striping is due to lack of 2017 striping maintenance contract.</p> <p>Therefore, I request that the Village Council approve this contract as soon as possible, so that the safety of this intersection can be brought up to standards as soon as possible.</p> <p>Thank you!</p>	John Schofield, 1125 Jefferson Avenue, Downers Grove