

VILLAGE OF DOWNERS GROVE
Report for the Village
2/13/2018

SUBJECT:	SUBMITTED BY:
Contract Extension for Building Inspection Services with B&F Construction Code Services, Inc.	Stan Popovich, AICP Director of Community Development

SYNOPSIS

A resolution has been prepared to authorize execution of a one-year contract extension with B&F Construction Code Services, Inc. of Elgin, Illinois for building, plumbing, electrical, mechanical and energy inspections at a rate of \$75 per hour with a not to exceed amount of \$31,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2017-2019 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY18 budget includes \$38,500 in the General Fund (Page 5-17, Line 3) for this contract extension.

RECOMMENDATION

Approval on the February 13, 2018 consent agenda.

BACKGROUND

The Village currently has a one-year contract with B & F Construction Code Services, Inc. of Elgin, Illinois to provide the necessary inspections associated with building permits when Village staff is unable to complete inspections within 48 to 72 hours from the time of the request by the customer when demand is high. The contract includes two one-year extensions based on mutual agreement. The Village is exercising the second one-year extension.

B & F is a local leader in providing education, certification, plan review, and inspection services to the code community. In terms of their rates, efficiency, and availability they consistently outperform the competition. Their proposed hourly rate has remained unchanged over the last four years and their inspectors are courteous and knowledgeable.

ATTACHMENTS

Contract Extension

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A SECOND EXTENSION TO THE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND B&F CONSTRUCTION CODE SERVICES, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Second Extension (the "Agreement"), between the Village of Downers Grove (the "Village") and B&F Construction Code Services, Inc. (the "Provider"), for code inspection services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**SECOND EXTENSION TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
B&F CONSTRUCTION CODE SERVICES, INC.**

The Village of Downers Grove, Illinois and B&F Construction Code Services, Inc. ("Provider") entered into an agreement for code inspection services on an as-needed basis on or about March 8th, 2016. Pursuant to the terms stated therein, the parties desire to extend that agreement under the following terms:

1. The agreement shall be extended through March 1, 2019.
2. All fees listed in the 2016 agreement shall remain the same, with a total not-to-exceed fee of Thirty-one Thousand Dollars and No Cents (\$31,000.00).
3. All other terms from the March 8th, 2016 contract remain in full force and effect.

VILLAGE OF DOWNERS GROVE

Attest:

April Holden, Village Clerk

Date: _____

**B&F CONSTRUCTION CODE
SERVICES, INC.**



Title: President

Date: 1-26-18