

VILLAGE OF DOWNERS GROVE
Report for the Village
4/17/2018

SUBJECT:	SUBMITTED BY:
Native Landscape and Natural Areas Maintenance and Monitoring Services for 2018	Nan Newlon Director of Public Works

SYNOPSIS

A resolution has been prepared to extend a contract for Native Landscaping and Natural Areas Maintenance and Monitoring with Hampton, Lenzini and Renwick, Inc. (HLR), of Elgin, Illinois in an amount of \$35,700.

STRATEGIC PLAN ALIGNMENT

The goals for 2017-2019 include *Top Quality Infrastructure*.

FISCAL IMPACT

The FY18 budget includes \$40,000 in the Stormwater Fund (Page 4-21, Lines 17 and 18) for this contract.

RECOMMENDATION

Approval on the April 17, 2018 consent agenda.

BACKGROUND

The Village owns and manages an increasing number of properties with a naturalized landscape. These landscapes have many environmental benefits including improved water and air quality, increased habitat and biodiversity, and reduced pesticide and herbicide use. HLR will continue to provide maintenance services for identified naturalized areas including: the 2nd and Cumnor stormwater facility, Village owned parcels at Grand Avenue, Hill Street, and 55th Street, 3944 Sterling, Fire Station #3 bioswale, Grove Street rain gardens, Valley View, and the Forest Avenue rain gardens. HLR's team has worked on many of these sites since 2014 and understands the needs for each site. The work will include a high frequency of inspections, preventing invasive species from getting established and a high level of awareness and professionalism onsite.

The Village pre-qualified three consulting firms for Native Landscape and Natural Area Maintenance and Monitoring services in 2017 through a Request for Qualifications process. Proposals for this work were solicited from the pre-qualified consultants in 2017, with only HLR responding. HLR has performed landscape maintenance and monitoring for the Village since 2014 with good results.

ATTACHMENTS

Resolution
 Contract
 Contractor Evaluation

Resolution

RESOLUTION NO. ____

**A RESOLUTION AUTHORIZING EXECUTION OF
AN EXTENSION AND AMENDMENT
TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
HAMPTON, LENZINI & RENWICK, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Extension and Amendment (the "Agreement"), between the Village of Downers Grove (the "Village") and Hampton, Lenzini & Renwick, Inc. ("HLR"), for native landscaping and natural areas maintenance services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**EXTENSION AND AMENDMENT TO THE AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE AND
HAMPTON, LENZINI AND RENWICK, INC.**

The Village of Downers Grove, Illinois and Hampton, Lenzini and Renwick, Inc. ("HLR") entered into an Agreement ("Agreement") to provide native landscaping and natural areas maintenance services on or about July 11, 2017. Pursuant to the terms stated therein, the parties desire to extend and amend that contract under the following terms:

1. HLR shall continue to maintain the nine sites identified in Group A in the 2017 Agreement.
2. The Agreement shall be amended to increase the fees to a total amount not to exceed \$35,700 through December 31, 2018. Hourly labor rates shall be as set forth on Exhibit 1 attached hereto and incorporated herein.
3. All other terms from the 2017 Agreement remain in full force and effect.
4. The extension shall continue until the not-to-exceed price has been reached or until December 31, 2018, whichever occurs first.

VILLAGE OF DOWNERS GROVE

**HAMPTON, LENZINI AND
RENWICK, INC.**



Title

Corp. Secretary

Date: _____

Date: 4/11/2018



Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hltreengineering.com

December 18, 2017

Village of Downers Grove
5101 Walnut Avenue
Downers Grove, IL 60515

Re: Annual Hourly Rate Update
January 1, 2018 through December 31, 2018

Dear Sir/Madam:

We are submitting herewith our hourly rates, which will remain in effect through December 31, 2018. In the event our services are required after that date, we will submit revised rates to be utilized through December 31, 2019.

<u>Employee Classification</u>	<u>2018 Hourly Rate</u>
Principal	\$205.00
Engineer 6	158.00
Engineer 5	149.00
Engineer 4	133.00
Engineer 3	119.00
Engineer 2	105.00
Engineer 1	82.00
Structural 2	175.00
Structural 1	128.00
Technician 3	116.00
Technician 2	89.00
Technician 1	70.00
Intern/Temporary	53.00
Land Acquisition	117.00
Survey 2	118.00
Survey 1	91.00
Environmental 2	124.00
Environmental 1	66.00
Administration 2	117.00
Administration 1	60.00

If you have any questions on the above, please call our Elgin office.

Very truly yours,

HAMPTON, LENZINI AND RENWICK, INC.

By:

ReJena Lyon, PE, PLS
Executive Vice President

RHL:jc

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Village of Downers Grove

Consultant Evaluation

Contractor: Hampton, Lenzini & Renwick, Inc.

Project: Monitoring and Maintenance of Native Planting Areas

Primary Contact: Erica Spolar Phone: 847-697-6700

Time Period: July 2017 thru December 2017

On Schedule (allowing for uncontrollable circumstances) Yes No

Provide details if early or late completion:

Change Orders (attach information if needed): None

Difficulties / Positives: Very responsive

Interaction with public:

Excellent Good Average Poor

(Attach information on any complaints or compliments)

General Level of Satisfaction with work:

Well Satisfied Satisfied Not Satisfied

Reviewers: John Welch, P.E., CFM

Date: 03/07/18