

VILLAGE OF DOWNERS GROVE
Report for the Village
9/11/2018

SUBJECT:	SUBMITTED BY:
Building Permit Fee Waiver Request for the Diocese of Joliet	Stan Popovich, AICP Director of Community Development

SYNOPSIS

A motion is requested to approve a building permit fee waiver in the amount of \$9,686.00 for a school addition at St. Joseph School, 4832 Highland Avenue.

STRATEGIC PLAN ALIGNMENT

The goals for 2017-2019 include Top Quality Infrastructure.

FISCAL IMPACT

Waiver of \$9,686.00 in building permit fees.

RECOMMENDATION

Staff recommends approval on the September 11, 2018 consent agenda.

BACKGROUND

The Diocese of Joliet has applied for a building permit fee waiver in the amount of \$9,686.00. Section 1.29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees for not-for-profit entities at its discretion in conjunction with Council Policy 2002-73. When the fee waiver request exceeds \$5,000.00, Village Council approval is required. The project involves the construction of a two-story addition to the existing St. Joseph school. Staff finds the Diocese of Joliet is an entity eligible to apply for the waiver.

ATTACHMENTS

Fee Waiver Request Form



FEE WAIVER REQUEST FORM

Owner / Applicant: DIOCESE OF JOLIET
Address: 4832 HIGHLAND AVE

Date: 9-5-2018

Permit No.:
18-acm-0069

Location Address: 4832 HIGHLAND AVE

Brief Description of Project: construction of a 2-story school addition with a basement. this addition will add handicap accessibility, class space, new restrooms, elevator, admin space and a new fire suppression system

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

<u>Fees to be Waived</u>	<u>Section</u>	<u>Amount</u>
Building Permit	7-11	9,190.00
Plan Examination	7-11.2	
Plumbing Permit	16-7	
Electrical Permit	10-21	
Occupancy Permit	7-11.2A	
Water Service Inspection	25-40(a)(2)	
Stormwater Review & Inspection	26-77(3)	307.00
Right-of-Way Fees	19-28	
Permanent Sign		
Application fee		
Tree Insp., Public Walk, Street Excavation,		189.00
TOTAL		9,686.00

<u>Fees NOT Waived</u>	<u>Section</u>	<u>Amount</u>
Building Bonds (Site Management Bond)	7-11.1	5,000.00
Right-of-Way Bond	19-28	1,000.00
Water System Capacity Charge	25-40(a)(1)	
Water System Connection Charge	25-40(c)	
Water Meter Charge	25-40(b)	
Consultant/Expert Review	26.77(7)	
Expenses for Public Hearing Notices		
Stormwater (Development Security & Sediment & Erosion Control Security	26.91,26.92	6,123.00
Sign, Tree Bond, Encroachment License & Engineering Consultant		3,060.42
TOTAL		15,183.42

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager not in excess of \$5,000.00 _____

Approval of Village Council excess of \$5,000.00 _____

Comments:

By: _____ Stan Popovich, AICP, Community Development

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Village Manager DATE: September 11, 2018
(Name)

RECOMMENDATION FROM: _____ FILE REF: _____
(Board or Department)

NATURE OF ACTION:

STEPS NEEDED TO IMPLEMENT ACTION:

- Ordinance
- Resolution
- Motion
- Other

Motion to authorize a fee waiver in the amount of \$9,686.00 to the Diocese of Joliet for building permit fees.



SUMMARY OF ITEM:

Adoption of this motion shall authorize a fee waiver in the amount of \$9,686.00 to the Diocese of Joliet for building permit fees.

RECORD OF ACTION TAKEN:
