

**VILLAGE OF DOWNERS GROVE**  
**Report for the Village**  
**12/4/2018**

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Change Order for Tree and Stump Removal Contract	Nan Newlon Director of Public Works

**SYNOPSIS**

A motion is requested to authorize a change order to an existing three-year contract for Tree and Stump Removal services to Homer Tree Care, Inc. of Lockport, Illinois in the amount of \$10,000.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2017-2019 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

The amount of the proposed change order would increase the FY18 contract amount from \$155,747.80 to \$165,747.80. Approximately \$40,000 is available in the General Fund (Page 4-3, Line 18) for this change order.

**RECOMMENDATION**

Approval on the December 4, 2018 consent agenda.

**BACKGROUND**

In November 2015, the Village awarded a three-year tree and stump removal contract to Homer Tree Care, Inc. of Lockport, Illinois, in the amount of \$467,243.40 (\$155,747.80 per year). In 2016, a change order in the amount of \$60,000 was approved by the Village Council to provide additional resources to address an increased number of tree removals as a result of the Emerald Ash Borer. On Sunday, November 25<sup>th</sup> the Village experienced blizzard conditions with high winds, which resulted in the loss of an estimated 30 trees on Village parkways and rights-of-way that are in need of removal and disposal.

**ATTACHMENTS**

Change Order #2



# Village of Downers Grove Change Order

**Project Name:** Tree and Stump Removal

**Date:** 11/26/2018

**Project No:**

**No:** 2

**Contractor:** Homer Tree Care, Inc.

**You are directed to make the following changes to this contract:**

Change order includes additional quantities that are the result of unforeseen conditions.

The original contract sum was:.....	(1)	\$	467,243.40
Net amount of previous change orders:.....	(2)	\$	60,000.00
Current contract amount (1) + (2):.....	(3)	\$	527,243.40
This Proposed Change Order:.....	(4)		\$10,000.00
Proposed Revised Contract Amount (3) + (4):.....	(5)	\$	537,243.40

Net of Change Orders Pending Approval (4):	\$	10,000.00
Budget Estimate:.....	\$	155,747.80
Original Completion Date:.....		12/31/2018
Time Extension or Reduction:.....		NA
Total Contract Time (Pending Approval):.....		12/31/2018

**RECOMMENDED FOR ACCEPTANCE:**

**APPROVED:**

*Christina Swonder Heide Nov 29 2018*

Submitter \_\_\_\_\_ Date \_\_\_\_\_

Village Manager \_\_\_\_\_ Date \_\_\_\_\_

Director of Public Works

*[Signature]* Homer Tree \_\_\_\_\_ 11-29-18  
Contractor \_\_\_\_\_ Date \_\_\_\_\_

**It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance, and guarantees are hereby extended to incorporate this Change Order.**