

Meeting Minutes

Village of Downers Grove - Council Meeting

Council Chambers

12/04/2018

7:00 PM

In order to give as many visitors as possible an opportunity to speak and in the interest of adjourning the meeting by 9:00 p.m., please limit your comments to 5 minutes in length, unless further time is granted by Council. Thank you.

1. Call to Order

Mayor Pro Tem William White called the regular meeting of the Village Council of the Village of Downers Grove to order at 7:00 p.m. in the Council Chambers of the Downers Grove Village Hall. He explained that Mayor Tully is out of town on business and would not be in attendance at tonight's meeting.

Pledge of Allegiance to the Flag

Mayor White led those present in the Pledge of Allegiance to the Flag.

2. Roll Call

Council Attendance (Present): Commissioner Walus, Commissioner Earl, Commissioner Waldack, Commissioner White, Commissioner José

Absent: Commissioner Barnett; Mayor Tully

Non-Voting: Village Manager David Fieldman, Village Attorney Enza Petrarca, Village Clerk April Holden

The Council meeting is broadcast over the local FM radio station, WDGC. In addition, a tape recording and videotape of the meeting are being made using Village-owned equipment. The videotape of the meeting will be used for later rebroadcast of the Council meeting over the Village cable television Channel 6.

The Council will follow the rules of conduct for this meeting as provided in Sec. 2.5 of the Downers Grove Municipal Code. These offer the public the opportunity to comment at several points in the meeting. First, immediately following approval of the minutes of past meetings, an opportunity will be given for public comments and questions of a general nature. If a public hearing is scheduled for this meeting, an opportunity is given for public comments and questions related to the subject of the hearing. Finally, an opportunity is given for public comments and questions on items appearing on the Consent Agenda, the Active Agenda and the First Reading.

At the appropriate time the presiding officer will ask if there are any comments from the public. Individuals wishing to speak, should raise their hand to be recognized and, after acknowledgment from the presiding officer, approach the microphone and state their name. Remarks should be limited to five minutes, and individuals are asked to refrain from making repetitive statements.

Agendas are located on either side of the Council Chambers for the audience to follow the progress of the Council meeting.

3. Minutes of Council Meetings

MIN 2018-8009 — A. Minutes: Council Minutes – November 20, 2018

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Motion: Commissioner Earl moved to approve the minutes as presented. Commissioner Waldack seconded the motion.

Mayor White declared the motion carried by voice vote.

4. Presentations

Economic Development Corporation Quarterly Report

Michael Cassa, President and CEO of the Downers Grove Economic Development Corporation (EDC), 5159 Mochel Drive, presented the quarterly report for the EDC. Municipal Sales Tax increased 6.34% from August 2017 to August 2018. The year to date increase is 3.23%. Home Rule Sales Tax increased 2.34% from August 2017 to August 2018 and the year to date increase is .98%.

Mr. Cassa reviewed sales taxes by various categories for the period January through June 2018. Automotive and drugs are the largest categories. Taxes for restaurants should increase due to new restaurants coming online. Food is the category with the greatest loss. Apparel was also down as it is a category that has been hit hard by internet sales; he noted that we are the least dependent on this category. Hotel Tax revenue for January to September increased 1.06% over the same period last year. He noted there will be some decline in the next quarter due to ongoing hotel renovations.

Mr. Cassa then reported on the EDC's current projects. Aldi is now open. Mr. Cassa said it is the fastest growing chain in the U.S. Cooper's Hawk is organizing a ground-breaking ceremony. Two national stores, Bed, Bath and Beyond and Buy Buy Baby, executed lease extensions at Finley Square. He noted the Zeigler Automotive Group expansion at Ogden and Cross. Walgreens at the NW corner of Belmont & 63rd Street will stay at their current location in Downers Grove. Burlington Station, an 89-unit apartment complex at Burlington and Warren, opened. The complex at Main and Maple opened with many units occupied. Green Bay Packaging is now in Downers Grove. Rexnord moved in early October and construction is continuing on that site. Two tenants have signed leases at Bridge Point, located at Lacey and Finley Roads.

In terms of marketing, Mr. Cassa discussed two initiatives in October: the EDC's participation in the International Council of Shopping Centers, and the third annual "Deals Are Brewing."

Mr. Cassa announced the EDC Holiday Open House on December 6 from 4:30 p.m. to 6:30 p.m. He said he will discuss opportunities, goals and challenges at the next meeting.

Commissioner Waldack asked about the Power Mart at Finley and Ogden.

Mr. Cassa said he is waiting for the response from the company to the Village's letter from Community Development. They also need to complete their building application.

Commissioner White said the efforts of the EDC and others is how we keep the tax levy low. Sharing and preparing numbers helps the Council keep track of trends. He complimented Mr. Cassa and the EDC on pursuing a wide variety of business opportunities.

Mr. Cassa said there is a tremendous sense of teamwork in economic development in Downers Grove. He is grateful for the support he gets.

Mayor White said every dollar of sales tax offsets a dollar of property tax.

5. Public Comments

This is the opportunity for public comments.

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6. Public Hearings

PUB 2018-7887 — A. Public Hearing: 2018 Aggregate Tax Levy and Abatements for the Village of Downers Grove

Mayor White called the public hearing to order at 7:24 p.m. pursuant to the Illinois Truth in Taxation Law to consider the proposed 2018 tax levy of the Village of Downers Grove. Notice of this hearing was published in Enterprise Newspapers, Inc. (The Bugle) and a copy of the notice and the proof of publication have been presented and are made a part of the official record of this hearing.

The Mayor summarized the procedures to be followed for the public hearing.

Village Manager David Fieldman asked Deputy Village Manager Mike Baker to present information regarding the Tax Levy.

Mike Baker, Deputy Village Manager, said the 2018 levy, after abatements, is \$13,800,025. The levy for Village operations remains flat. The fire and police pension levies have increased pursuant to state law. The Village's portion of the overall tax bill is 9.6%.

There being no further discussion, the public hearing was adjourned at 7:27 p.m.

7. Consent Agenda

COR 2018-8010 — A. Claims Ordinance: No. 6291, Payroll, November 9, 2018

BIL 2018-8011 — B. Bills Payable: No. 6426, December 4,, 2018

MOT 2018-7961 — C. Motion: Authorize \$26,250.00 to Homer Tree Care, Inc., Lockport, IL, for a Three-Year Contract for Demand Pruning

Summary: This authorizes a three-year contract for Demand Pruning services to Homer Tree Care, Inc. of Lockport, Illinois in the amount of \$26,250.00 (\$8,750.00 per year).

MOT 2018-7962 — D. Motion: Authorize \$144,800.00 to WA Management, Inc., West Chicago, IL, for a Three-Year Contract for Mowing and Landscape Maintenance Services

Summary: This authorizes a three-year contract for Mowing and Landscape Maintenance Services to WA Management, Inc. of West Chicago, Illinois in the amount of \$144,800 (\$47,480.00 for FY19).

MOT 2018-7963 — E. Motion: Authorize \$270,000.00 to D. Ryan Tree & Landscape LLC, DeKalb, IL, for a Three-Year Contract for Parkway Tree Pruning Services

Summary: This authorizes award of a three-year contract for Parkway Tree Pruning Services to D. Ryan Tree & Landscape LLC (also doing business as NJ Ryan Tree & Landscape LLC) of DeKalb, Illinois in the amount of \$270,000.00 (\$90,000.00 per year).

MOT 2018-7964 — F. Motion: Authorize \$399,315.00 to Homer Tree Care, Inc., Lockport, IL, for a Three-Year Contract for Tree and Stump Removal Services

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Summary: This authorizes award of a three-year contract for Tree and Stump Removal services to Homer Tree Care, Inc. of Lockport, Illinois in the amount of \$399,315.00 (\$133,105.00 per year).

RES 2018-7980 — G. Resolution: Authorize an Extension to the Agreement with Ray O'Herron Co., Inc.

Summary: Award a contract extension to Ray O'Herron for police uniforms and equipment.

A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND RAY O'HERRON CO., INC.

RESOLUTION 2018-83

RES 2018-7985 — H. Resolution: Authorize an Extension to the Agreement with Hyland Software, Inc.

Summary: This authorizes an extension to an agreement for OnBase with Hyland Software, Inc. of Westlake, Ohio in the amount of \$23,530.57.

A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND HYLAND SOFTWARE, INC.

RESOLUTION 2018-84

RES 2018-7981 — I. Resolution: Authorize a Real Estate Contract for Property Located at 4113 Belle Aire Lane

Summary: This authorizes execution of a real estate purchase contract for the property located at 4113 Belle Aire Lane in the amount of \$665,000.

A RESOLUTION AUTHORIZING EXECUTION OF A REAL ESTATE CONTRACT FOR PROPERTY LOCATED AT 4113 BELLE AIRE LANE, DOWNERS GROVE, ILLINOIS 60515

RESOLUTION 2018-85

RES 2018-7986 — J. Resolution: Authorize an Agreement with SNI Solutions, Inc. for Liquid De-icer

Summary: This authorizes the purchase of Geomelt liquid deicing products from SNI Solutions Inc. of Geneseo, Illinois, as a sole source supplier in an amount not-to-exceed \$65,000.

A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND SNI SOLUTIONS, INC. FOR LIQUID DE-ICER

RESOLUTION 2018-86

RES 2018-8006 — K. Resolution: Authorize an Extension to the Contract with Engineering Resource Associates for Stormwater and Wetland Development Review Services

Summary: This authorizes a one-year contract extension with Engineering Resources Associates (ERA) for stormwater related development review services.

A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE CONTRACT BETWEEN THE VILLAGE OF DOWNERS GROVE AND ENGINEERING RESOURCE ASSOCIATES

RESOLUTION 2018-87

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RES 2018-8005 — L. Resolution: Authorize an Extension to the Contract with Robinson Engineering, Ltd., for Stormwater and Wetland Development Review Services

Summary: This authorizes a one-year contract extension with Robinson Engineering, Ltd for stormwater related development review services.

**A RESOLUTION AUTHORIZING EXECUTION OF AN EXTENSION TO THE CONTRACT
BETWEEN THE VILLAGE OF DOWNERS GROVE AND ROBINSON ENGINEERING, LTD.**

RESOLUTION 2018-88

MOT 2018-8012 — M. Motion: Authorize the Purchase and Renewal of General Liability, Property, Excess Liability and Workers Compensation Insurance Coverages

Summary: This authorizes the purchase and renewal of general liability, property, excess liability, professional liability and workers compensation insurance coverages for the Village through December 31, 2019.

MOT 2018-8013 — N. Motion: Authorize a Change Order for \$10,000 to Homer Tree Care, Inc., Lockport, IL for Existing Tree and Stump Removal Contract

Summary: This authorizes a change order to an existing three-year contract for Tree and Stump Removal services to Homer Tree Care, Inc. of Lockport, Illinois in the amount of \$10,000.00.

MIN 2018-7983 — O. Minutes: Note Receipt of Minutes of Boards and Commissions

Summary: Zoning Board of Appeals - September 26, 2018; Library Board - October 24, 2018

Motion: Commissioner Earl moved to approve the Consent Agenda as presented. Commissioner Waldack seconded the motion.

Commissioner Waldack said there are many items on the Consent Agenda that have to do with the Forestry Division. He thinks the Village is doing a good job with forestry. He is glad to see that companies that won bids continue to do a great job. We get few complaints; more compliments than complaints. He noted that some companies that bid are way off of line and asked what might cause that as it gives him concern. He asked if it could be something in the RFP.

Votes: Yea: Commissioners Earl, Waldack, Walus, Hosé; Mayor White

Nay: None

Mayor White declared the motion carried.

8. Active Agenda

9. First Reading

MOT 2018-7987 — A. Motion: Authorize \$1,250,570.61 for Two 2019 Ford Police Responders, Two 2019 Ford Hybrid Sedans, One 2019 Ford Ambulance, One 2019 Ford Expedition, One 2019 Ford F-550 with Lindco Snow Plow Package, Three 2019 Ford F-450s, and One 2020 Peterbilt 348

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Nan Newlon, Director, Public Works, said this includes all of the proposed replacement vehicles for 2019. Staff is requesting replacement of 11 vehicles for a total of \$1,250,570.61. Vehicles are replaced on a schedule based on a number of factors. Each proposed replacement is reviewed by the fleet team and by the user department. The vehicles include four vehicles for the Police Department; two for the Fire Department – an ambulance and a Battalion Chief vehicle; and five vehicles for Public Works.

These vehicles will be purchased through the cooperative purchasing contract.

ORD 2018-8008 — B. Ordinance: 2018 Aggregate Tax Levy

Dave Fieldman, Village Manager, said items B-R are the 2018 tax levy ordinances, which were the topic of tonight's public hearing.

ORD 2018-7989 — C. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #2 (Downers Grove Downtown Service Area)

ORD 2018-7990 — D. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #4 (Green Acres Subdivision)

ORD 2018-7991 — E. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #5 (Atwood Subdivision)

ORD 2018-7992 — F. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #6 (Fairview Fire Protection District)

ORD 2018-7994 — G. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #7 (Dunham Subdivision)

ORD 2018-7993 — H. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #8 (Nelson Meadow Subdivision)

ORD 2018-7995 — I. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #9 (35th and Saratoga Subdivision)

ORD 2018-7996 — J. Ordinance: Levying of Taxes for the Fiscal Year Commencing on the First day of January 2018 and ending on the Thirty-First Day of December 2018 for the Village of Downers Grove Special Service Area #10 (Bridgepoint Downers Grove Subdivision)

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ORD 2018-7997 — K. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2010

ORD 2018-7998 — L. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2010B

ORD 2018-8001 — M. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2012

ORD 2018-7999 — N. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2013A

ORD 2018-8000 — O. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2014

ORD 2018-8002 — P. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2015

ORD 2018-8003 — Q. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2016

ORD 2018-8004 — R. Ordinance: Abate a Portion of the 2018 Tax Levy Related to the General Obligation Bonds, Series 2017

10. Mayor's Report

Materials to be Placed on File - Liquor License Application

Mayor White said the Village has received applications from two current liquor licensees for a liquor license classification change. Nirmala Corp. d/b/a Jay's Convenient located at 6314 Main Street, and Preet One, Inc. d/b/a Downtown Food Mart located at 4946 Main Street, have requested an upgrade from their existing beer and wine only license, to a full alcohol, off-premise consumption liquor license.

Mayor White said pursuant to Section 3-12(d) of the Downers Grove Liquor Control Ordinance, he is placing the applications for classification change on file in the Village Clerk's Office as of today, Tuesday, December 4, 2018. Barring any objection, once the two-week waiting period has passed, a full alcohol, off-premise consumption liquor license shall be issued to these establishments.

9. Manager's Report

10. Attorney's Report

Pursuant to Section 2.5 of the Downers Grove Municipal Code, the following are presented for Village Council consideration:

1. The 2018 Aggregate Tax Levy Ordinance
2. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #2 (Downers Grove Downtown Service Area)
3. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #4 (Green Acres Subdivision)
4. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #5 (Atwood Subdivision)
5. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #6 (Fairview Fire Protection District)
6. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #7 (Dunham Subdivision)
7. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #8 (Nelson Meadows Subdivision)
8. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #9 (35th & Saratoga Subdivision)
9. An ordinance for the levying of taxes for the fiscal year commencing on the first day of January 2018 and ending on the thirty-first day of December 2018 for Village of Downers Grove Special Service Area #10 (Bridgepoint Downers Grove Subdivision)
10. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2010
11. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2010B
12. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2012
13. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2013A
14. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2014
15. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2015
16. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2016
17. An ordinance abating a portion of the 2018 tax levy related to the General Obligation Bonds, Series 2017

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11. Council Member Reports

Commissioner Waldack said it is important to local businesses to consider shopping locally. He referred people to downtowndg.org for complete information on downtown activities.

12. Adjournment

Mayor White asked for a motion to adjourn.

Motion: Commissioner Earl moved to adjourn. Commissioner Waldack seconded the motion.

Mayor White declared the motion carried by voice vote and the meeting adjourned at 7:43 p.m.

Respectfully submitted,

April Holden

Village Clerk