



VILLAGE OF DOWNERS GROVE
 Stormwater and Flood Plain Oversight Committee Meeting
 September 17, 2018, 7:00 p.m.

Downers Grove Public Works Facility
 5101 Walnut Avenue, Downers Grove, Illinois

I. CALL to ORDER

Chair Gorman called the meeting to order at 7:05 p.m. A roll call followed, and a quorum was established.

II. ROLL CALL

Members Present: Chair Gorman, Mr. Crilly, Mr. Ruyle, Mr. Schoenberg, Mr. Wicklander

Members Absent: Mr. Civito, Mr. Scacco

Staff Present: Julie Lomax, Stormwater Administrator
 Kerry Behr, Stormwater Administrator

Public Present: none

III. APPROVAL of March 19, 2018 Minutes

Mr. Schoenberg made a motion, seconded by Mr. Wicklander, to approve the March 19, 2018, minutes. **Motion carried by a voice vote 5-0.**

IV. PUBLIC COMMENTS

None

V. NEW BUSINESS

A. Village of Downers Grove Program for Public Information (PPI)

The Village participates in the Community Rating System (CRS) – a part of the National Flood Insurance Program (NFIP). The CRS awards points for going above and beyond the NFIP requirements for flood plain management and flood protection/education. Participation in the CRS is voluntary and provides property owners a discount on flood insurance policies. The number of points determines the Class rating in the CRS system – Class 1 is the highest and Class 10 is the lowest. The higher the class, the higher the flood insurance discount. Based on the number of points, the Village is currently a Class 6 – which provides a 20% discount for properties in the Special Flood Hazard Area (SFHA), and a 10% discount for properties outside the SFHA. Every year the Village must re-certify by sending information to the CRS representative. Every five years the Village has a re-verification process where the CRS representative comes to the Village to review all of our records. The CRS User's Manual was recently updated. As part of the update, a Program for Public Information (PPI) is required for all public outreach and education activities. A committee must review the PPI

and provide input. Staff would like the SWFPOC meeting to review and provide input for the PPI.

Mr. Crilly made a motion, seconded by Mr. Ruyle to approve the draft Program for Public Information. **Motion carried by a voice vote 5-0.**

VI. STAFF REPORT

See Attachment.

- A. 2018 Stormwater Projects update. Mr. Ruyle asked about the process for notifying residents in the area about projects. Staff explained the general process:
 1. Questionnaires are mailed to residents in the project area to get an idea of the stormwater issues they are experiencing. These questionnaires are given to and discussed with the consultant completing the design for the project.
 2. Once the plans are about 50% complete, we host a neighborhood meeting at Public Works. All residents in the area of the work are mailed a letter of notification/invitation.
 3. When work is getting ready to begin letters are mailed or hung on doors alerting all residents in the area.
- B. Potential Stormwater Regulation Changes – the presentation from the 9/11/18 Village Council meeting was reviewed (attached), outlining the proposed revisions to the Stormwater Ordinance. A draft Ordinance will be presented to Village Council in October. Chair Gorman advised that the Committee has not been asked by the Council to provide recommendation or vote, so this is for information only.
- C. The Village will have the Community Rating System (CRS) Re-Verification visit in November.

VII. OLD BUSINESS

None

VIII. PUBLIC COMMENT

Mr. Ruyle commented the day after the rain on Labor Day Area 14 (Middaugh/Jefferson) was dry – usually it would hold water for quite some time after a rain. The project (completed last summer) had a positive impact.

Mr. Ruyle also commented the area round 62nd and Fairmount had water in the street for quite a while after the rain on Labor Day. Mr. Ruyle will forward photos to staff. Staff will have the crews check to ensure the inlets or storms sewers are not clogged.

Mr. Wicklander made a motion, seconded by Mr. Schoenberg to adjourn the meeting at 7:45 p.m.

Motion carried by voice vote of 5-0.

**DOWNERS GROVE PUBLIC LIBRARY
BOARD OF TRUSTEES
REGULAR MONTHLY MEETING
NOVEMBER 14, 2018, 7:30 P.M.
LIBRARY MEETING ROOM**

MINUTES

1. **Call to Order.** President Graber called the meeting to order at 7:30 p.m.
2. **Roll Call.** Members present: Trustee Swapna Gigani, Trustee David Humphreys, Trustee Jennifer Morrow, Trustee Kim Stapleton, President Jonathan Graber. Absent: Trustee Carissa Dougherty.

Also present: Director Julie Milavec, Assistant Director Jen Fredericks, Executive Assistant Katelyn Vabalaitis, Friends of the Library President Joni Hansen.

3. **Welcome to Visitors.** President Graber welcomed visitors and thanked them for their interest in the library.
4. **Oath of Office.** Notary Public Katelyn Vabalaitis administered the oath of office to Trustee Jennifer Morrow for a two year, unexpired term.
5. **Approval of Minutes.** Milavec noted one minor change. Trustee Carissa Dougherty should have been listed on the Roll Call as absent. It was moved by Humphreys and seconded by Gigani THAT the Minutes of the October 24, 2018 Regular Monthly Meeting be approved as revised. Motion passed by voice vote.
6. **Financial Matters.**
 - a. October 2018 Financial Report. Milavec presented the report. The revenue is at 99.6% collected as of October 31. The expenditure budget is 83% spent through October 31. Expenditures are all on track and the lines over budget are planned and will be offset by other lines that will remain under spent.
 - b. November 2018 Invoices. It was moved by Humphreys and seconded by Stapleton THAT the payment of November 2018 capital replacement invoices totaling \$11,881.50, the payment of November 2018 operating invoices totaling \$127,159.23, the acceptance of November 2018 credit memos totaling \$115.07, and the ratification of October 2018 payrolls totaling \$208,753.72 be approved. Roll call: Ayes: Gigani, Humphreys, Morrow, Stapleton, Graber. Nays: None. Abstentions: None.
7. **Public Comment on Agenda Items.** President Graber invited comment. There was none.

8. **Public Comment on Other Library Business.** President Graber invited comment. There was none.
9. **New Business.**
 - a. Resolution 2018-1: Resolution of Appreciation for Milestone Anniversaries.
President Graber read the resolution aloud to have it on record. It was moved by Morrow and seconded by Gigani THAT the 2018-1 Resolution of Appreciation for Milestone Anniversaries be approved. Motion passed by voice vote.
 - b. 2019 Closing Schedule. It was moved by Humphreys and seconded by Gigani THAT the 2019 Closing Schedule be approved as presented. Motion passed by voice vote.
 - c. 2019 Board Meetings. President Graber requested that the March 2019 meeting be moved up a week, from March 27 to March 20, to avoid scheduling conflicts with District 58's Spring Break. It was moved by Humphreys and seconded by Stapleton THAT the 2019 Board Meeting Schedule be approved as amended. Motion passed by voice vote.
10. **Unfinished Business.** There was none.
11. **Library Director's Report.** Milavec presented the report. The library is on track so far with the 2018 project. Crews are in the process of closing up the wall in Circulation and the service desk should be moved in the next week. The second floor lighting project is in progress. The plumbing inspection is scheduled for Monday. Communications Coordinator Cris Niels is keeping the website up to date with the progress of the project. The library's liability insurance renewal went well and Milavec was reelected to the LIRA Board at their last meeting. That meeting's presentation is included in the Board packet. The Foundation will be underwriting year one of the library's deposit collections for the senior service centers in Downers Grove. The DuPage Foundation gave the library \$2,000 for next summer's teen art program, View from the Artist's Studio. Staff toured the PADS shelter at First United Methodist and are moving forward with the planned shelter services at three shelter locations in Downers Grove. Community Engagement Coordinator Cindy Khatri started on November 5.
12. **Trustee Comments and Requests for Information.**
Trustee Humphreys wanted to celebrate the off-site work that the library is doing, both at the senior facilities and the PADS shelters. He is thrilled the library is getting involved with both of these communities.
13. **Adjournment.** President Graber adjourned the meeting at 7:59 p.m.