



MANAGER'S REPORT FOR JANUARY 4, 2019
GENERAL INFORMATION AND RESPONSES TO MAYOR & COMMISSIONER REQUESTS

Places to be this Week...

Village Council Meeting - The next Village Council meeting will be held on **January 8 at 7:00 p.m.** in the **Council Chambers** at Village Hall.

Future Calendar Reminders...

Village Council Meeting - The next Village Council meeting will be held on **January 15 at 7:00 p.m.** in the **Council Chambers** at Village Hall.

Memo Regarding Administrative Adjustments

Attached is the report of the Zoning Ordinance Administrative Adjustments granted by the Village in 2018.

Attachments

2018 Administrative Adjustments Report

November Financial Statements



DEPARTMENT OF COMMUNITY DEVELOPMENT ADMINISTRATIVE ADJUSTMENT MEMO

To: Village Council and Zoning Board of Appeals
From: Stan Popovich, AICP – Director of Community Development
Re: Annual Report of 2018 Administrative Adjustments
Date: January 4, 2019

As required per Section 28.12.070.F.4 of the Municipal Code, a listing of the 2018 administrative adjustments granted by the Community Development Director are shown in the table below.

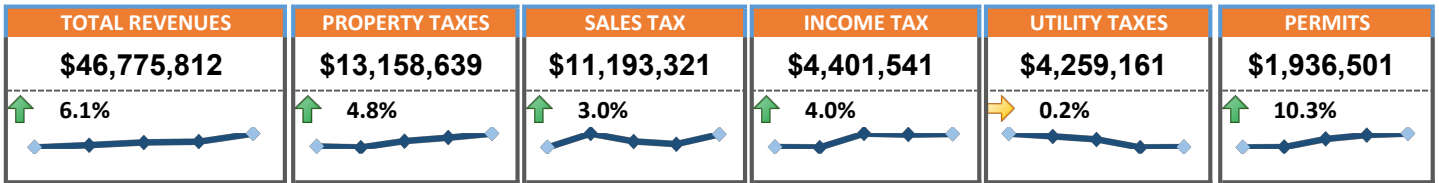
ZBA Case #	Address	Description	Approval Date
18-ZBA-0001	4817 Linscott Avenue	Approved a 4.2 inch side yard setback for a driveway where 12 inches is required.	3/22/18
18-ZBA-0002	1630 63rd Street	Approved a 5.61 foot side yard setback for a detached garage where 6 feet was required	5/4/18
18-ZBA-0004	2200 Warrenville Road	Approved a reduction of 10 parking spaces (10%) for a warehousing and distribution facility.	7/12/18
18-ZBA-0006	5638 Fairmount Avenue	Approved a 6.21 foot side yard setback for a hot tub where 7 feet is required.	11/30/18
18-ZBA-0007	4932 Linscott Avenue	Approved a 4.78 foot rear yard setback and a 4.93 foot side yard setback for a detached garage where 5 feet is required for both the side and rear setback.	10/16/18

GENERAL FUND REVENUES-for the Eleven Months Ending 11/30/2018

HIGHLIGHTS

November 2018 YTD revenues are 6.1% or \$2,695K higher than November 2017 YTD. Property Taxes are ahead of last year (\$601) due to an increase in Public Safety Pensions. Sales tax revenue is higher (\$324K), Electricity Tax is higher (\$52K), the new Food and Beverage Tax (\$1,508K), Building related permits are higher (\$181K) (a large commercial development in 2018), State Shared revenue is higher (\$199K), and Interest Income is higher (\$151K). These are offset by lower Telecommunications Tax (\$99K) and Grants (\$521K). The Grants/Donations/Other line included revenue from Westmont for shared VOC costs in 2017 (\$153K) and a one time reimbursement of VOC expense by the ETSB in 2017.

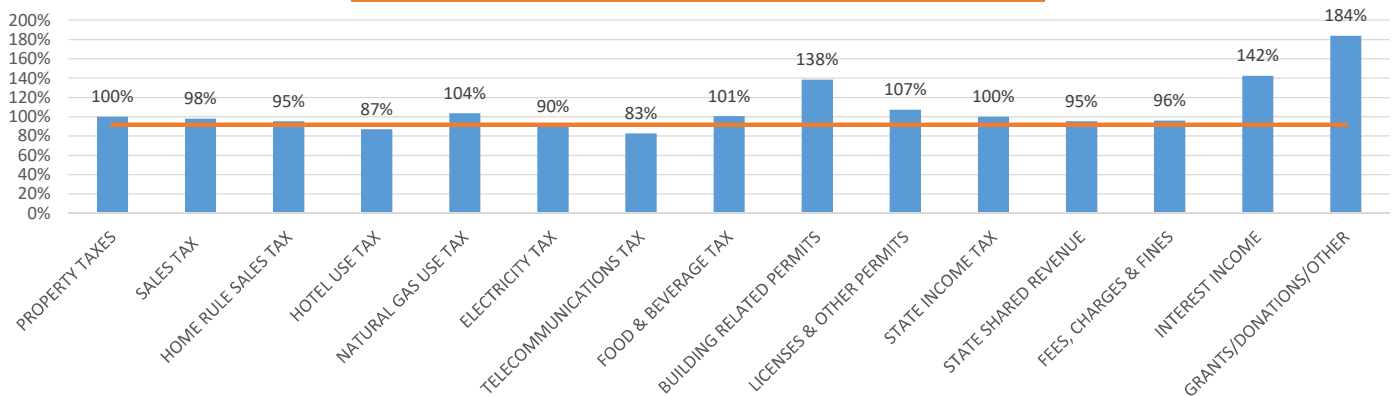
General Fund Revenue Analysis - Major Sources



General Fund - All Revenues

	November 2018 YTD Actual	November 2017 YTD Actual	% CHANGE	5 YEAR TREND
TOTAL REVENUES	\$46,775,812	\$44,080,824 ↑	6.1%	
PROPERTY TAXES	\$13,158,639	\$12,557,920 ↑	4.8%	
SALES TAX	\$11,193,321	\$10,868,969 ↑	3.0%	
HOME RULE SALES TAX	\$1,860,663	\$1,831,987 →	1.6%	
HOTEL USE TAX	\$827,504	\$807,688 ↑	2.5%	
NATURAL GAS USE TAX	\$465,888	\$409,773 ↑	13.7%	
ELECTRICITY TAX	\$1,703,253	\$1,651,384 ↑	3.1%	
TELECOMMUNICATIONS TAX	\$2,090,020	\$2,189,145 ↓	-4.5%	
FOOD AND BEVERAGE TAX	\$1,507,816	\$0 ↑	100.0%	
BUILDING RELATED PERMITS	\$1,936,501	\$1,755,382 ↑	10.3%	
LICENSES & OTHER PERMITS	\$392,259	\$386,706 →	1.4%	
STATE INCOME TAX	\$4,401,541	\$4,233,586 ↑	4.0%	
STATE SHARED REVENUE	\$1,866,766	\$1,667,680 ↑	11.9%	
FEES, CHARGES & FINES	\$4,917,814	\$4,896,746 →	0.4%	
INTEREST INCOME	\$398,618	\$247,478 ↑	61.1%	
GRANTS/DONATIONS/OTHER	\$55,208	\$576,380 ↓	-90.4%	

% of Budgeted Revenues Collected YTD-target 92% or more



The orange line in this graph represents a "target" of 92%. The target is calculated by dividing 11 months by 12 months in the year. Property taxes are received in two distributions - in June and September. Natural Gas Tax is seasonal with a greater portion received in the winter months. Building related permits are also seasonal, with a greater portion of revenue received in the summer.

Note: Revenues are recorded on a cash basis. Sales taxes are received from the state three months after the sale is made. For example, January sales taxes are from sales made in October.

GENERAL FUND EXPENDITURES for the Eleven Months Ending 11/30/2018

HIGHLIGHTS

November 2018 YTD expenditures are 0.4% or \$189K lower than November 2017 YTD. The Public Safety Pension expense exceeds last year (\$567K). The Fire Department is higher (\$217K) due to payroll expenses and DuComm charges in 2018. Information Technology is higher (\$132K) due to personnel costs and equipment costs. The Police Department is lower (\$755K) due primarily to one time DuComm costs in 2017. Public Works is lower (\$353) due primarily to reduced workers compensation costs in 2018 offset by higher snow removal expenses. Communications is lower (\$62K) due to a reduction of personnel and reduced fees for the community wide notification system.

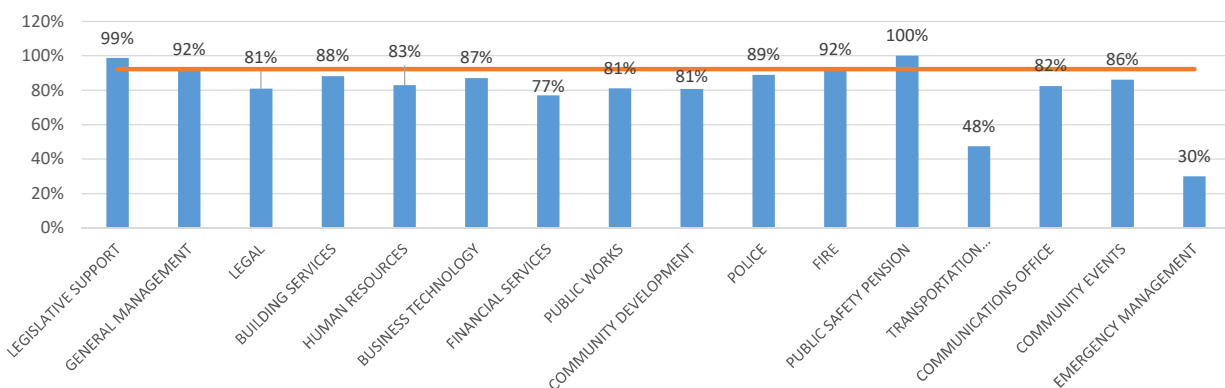
General Fund Expenditure Analysis - Major Uses

TOTAL EXPENDITURES	PERSONNEL	SUPPLIES	PROF. SERVICES	CLAIMS, GRANTS & TRANSFERS
\$42,309,495	\$ 33,371,985	\$ 813,416	\$ 3,121,699	\$ 4,950,452
-0.4%	0.3%	-19.1%	-4.4%	7.2%

General Fund - All Expenditures by Fund

	November 2018 YTD Actual	November 2017 YTD Actual	% CHANGE	5 YEAR TREND
TOTAL EXPENDITURES	\$42,309,495	\$42,498,373	-0.4%	
LEGISLATIVE SUPPORT	\$334,576	\$274,516	21.9%	
GENERAL MANAGEMENT	\$578,615	\$571,227	1.3%	
LEGAL	\$445,210	\$467,059	-4.7%	
BUILDING SERVICES	\$696,522	\$717,780	-3.0%	
HUMAN RESOURCES	\$223,703	\$215,551	3.8%	
INFORMATION TECHNOLOGY	\$1,065,183	\$933,409	14.1%	
FINANCIAL SERVICES	\$1,088,747	\$1,048,177	3.9%	
PUBLIC WORKS	\$4,552,070	\$4,905,238	-7.2%	
COMMUNITY DEVELOPMENT	\$2,024,278	\$2,020,589	0.2%	
POLICE	\$11,684,762	\$12,439,898	-6.1%	
FIRE	\$12,484,566	\$12,267,774	1.8%	
PUBLIC SAFETY PENSION	\$6,539,478	\$5,972,242	9.5%	
TRANSPORTATION ASSISTANCE	\$43,242	\$52,647	-17.9%	
COMMUNICATIONS OFFICE	\$487,932	\$549,464	-11.2%	
COMMUNITY EVENTS	\$52,100	\$51,127	1.9%	
EMERGENCY MANAGEMENT	\$8,511	\$11,675	-37.2%	

% of Budgeted Expenditures Spent YTD-target 92% or less



The orange line in this graph represents a "target" of 92%. The target is calculated by dividing 24 pay periods paid through November 2018 by the total annual pay periods of 26. Personnel costs account for about 76% of General Fund expenses.

CASH AND INVESTMENTS BY FUND AND TYPE - for the Eleven Months Ending 11/30/2018

HIGHLIGHTS

Referring to the trendline, \$35 million in bonds were issued in 2012 for infrastructure projects - \$25 million for road reconstruction and \$10 million for water projects. The Village refunded \$8 million in October 2013 and held that amount in escrow until January 1, 2014. In April 2018, \$5 million was paid from the Ogden TIF fund for a redevelopment agreement. Debt service payments are made from the Downtown TIF in January and July and property taxes are received in June and September.

CASH & INVESTMENTS BY FUND

General Fund	\$ 18,351,269
Water Fund	\$ 10,981,777
Capital Project Funds	\$ 6,964,915
Stormwater Fund	\$ 5,176,565
State & Federal Drug Forfeiture	\$ 2,420,142
Equipment replacement	\$ 2,095,788
Parking Operations	\$ 1,818,298
Risk Management Fund	\$ 1,835,647
Health Insurance	\$ 1,552,929
Ogden Corridor TIF	\$ 1,500,630
Downtown TIF	\$ 415,581
Fleet Fund	\$ 352,147
OPEB Fund	\$ 302,467
Motor Fuel Tax	\$ 389,522
Foreign Fire Insurance Fund	\$ 178,118
TOTAL	\$ 54,335,796

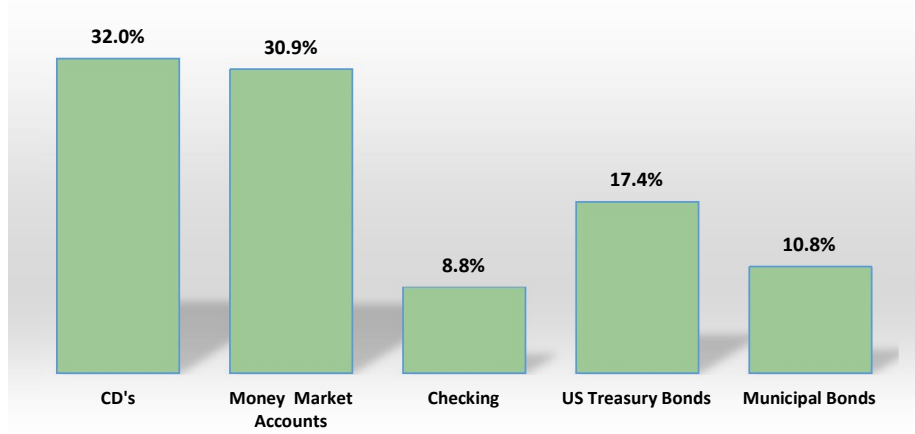


CASH & INVESTMENTS BY TYPE

		Average Rate of Return
CD's	\$ 17,407,123	2.16%
Money Market Accounts	\$ 16,805,400	2.22%
Checking	\$ 4,762,153	0.77%
US Treasury Bonds	\$ 9,475,780	2.14%
Municipal Bonds	\$ 5,885,340	1.98%
TOTAL *	\$ 54,335,796	

*** NOTE - Total amount excludes Police Pension, Fire Pension, Library and Construction Deposit Funds**

CASH & INVESTMENTS BY TYPE



AGED CASH & INVESTMENTS

Weighted average maturity is 1.36 years

