

**Staff Responses to Council Questions  
September 17, 2019**

**7. First Reading, C. ORD 2019-8320 - An ordinance prohibiting adult use cannabis business establishments**

*How many people spoke on this topic at the Council meetings (August 20, September 3 and September 10)?*

<b>Zoning Regulations for Cannabis Businesses: Public Comment per Council Meeting</b>	
<b>Council Meeting Date</b>	<b>Number of Public Comments</b>
August 20	3
September 3	0
September 10	2
<b>Total</b>	<b>5</b>

**7. First Reading, D. - F. - Other Post Employment Benefits (OPEB) Trust**

*Who will be managing the funds, staff or an asset management firm?*

Staff will initially be managing the funds. When the balance in the Trust grows to the \$2.0 million level, staff will evaluate using an investment management firm.

*Will the Village be investing in index funds or actively managed funds?*

The Village will be investing in Index Funds.

**10. Manager's Report, A. INF 2019-8271 - 2019-2021 Long Range Plan**

*What could the Council do in Q4 2019 to free up organizational capacity to allow the Facilities Replacement and Sustainability project to begin sooner?*

There are several projects and major agenda items which the Council will consider in Q4 2019 including:

- Proposed FY20 Budget
- Plan for the Future of the Downtown
- Downtown Parking Plan
- Long Range Plan (Priority Action Items, Strategic Goals and Plan Conclusion)

Staff has anticipated that these projects will be considered at multiple Council meetings. Additional organizational capacity can be created to the extent that the Council provides policy direction on these items quickly, thereby reducing the amount of staff and Council time dedicated to these items.

## **10. Manager's Report, A. INF 2019-8271 - 2019-2021 Long Range Plan**

*What steps has staff taken to reduce the likelihood that construction activities damage or destroy parkway trees adjacent to construction sites?*

Earlier this year, the parkway tree in front of 4821 Linscott was damaged by construction activity (new single family house) that did not comply with Village parkway tree protection requirements. The damage resulted in the tree being removed. Also, staff noticed a few instances where construction crews removed or relocated tree protection fencing to conduct construction activities. This fence relocation is not allowed under current Village Code. These issues prompted staff to reexamine parkway tree regulations and the permit review and approval process.

Parkway tree damage can be caused by:

- Installation of utility service lines (water, sanitary sewer, natural gas) too close to parkway trees and/or use of impactful installation techniques
- Construction or replacement of sidewalk squares and driveway aprons in close proximity to parkway trees
- Construction workers moving the protective tree fencing and performing construction work within the fenced area around the parkway tree

Currently, staff identifies potential parkway tree / utility (storm sewer, water and sanitary) conflicts which may negatively impact the parkway tree. As part of the plan review, the builder is required to address the conflict issues prior to the issuance of a permit.

To reduce the likelihood that construction activities damage or destroy adjacent parkway trees of a significant size (24 inches or greater diameter), staff has made the following changes to the building permit review and inspection process and will be proposing the following amendments to Village Code.

- Hold an on-site pre-demolition meeting to discuss tree preservation regulations, construction expectations and potential issues which may impact adjacent parkway trees
- During site management inspection discuss parkway tree protection
- Require the installation of a sign on the tree protection fencing, for all trees, stating that the fencing cannot be relocated or removed for any reason.
- Inspect the parkway tree as part of the water service pre-tap inspection to make sure that the installation of the water service does not negatively impact the tree.
- Require the builder to pass the water service pre-tap inspection prior to performing any trenching or augering.
- Require the builder to submit a Tree Risk Assessment Qualified Report (TRAQ) for review and approval prior to the issuance of a building permit. This report shall be completed by a certified arborist and shall take into account utility conflicts and other issues which may affect the tree.
- Increase the amounts of the value of parkway trees, fees to be paid to the Village for damage or loss of a parkway tree and fines for damaging or destroying a parkway tree. This action requires an amendment to the Village Code which will be presented to the Village Council in October or November.

**Attachments**  
rEmarks Attached



**rRemarks Data for September 17, 2019 Village Council Meeting**

Agenda Section	Agenda Item	Comment	Commenter
First Reading	B. REP 2019-8276 Human Service Ad Hoc Committee report	I strongly support the recommendations of the Ad Hoc Human Rights Commission. The residents of Downers Grove would benefit from the services that a focused committee with appropriate financial and personnel would provide to address the wide variety of needs identified in their report.	Jan Mulqueeny 1190 Parker Ave Downers Grove
First Reading	B. REP 2019-8276 Human Service Ad Hoc Committee report	We are very much in favor of a Human Services Committee. Helping and serving our people should be at the top of the priority list, and the village council is in a position to make that happen.	Debbie Cote 1450 Concord Court Downers Grove
First Reading	B. REP 2019-8276 Human Service Ad Hoc Committee report	I support the report of the AdHoc Human Service Committee and highly encourage the Council to establish the Human Service Commission in 2019 to support the enactment of the values that the Village of Downers Grove supports. Important to the health and well-being as well as to the fiscal success of the Village is a welcoming and inclusive community. The recommended Human Service Commission is needed to oversee and enact activities that will ensure such health, vitality and inclusivity in Downers Grove.	Kathryn Deiss 5831 Dunham Road Downers Grove
First Reading	B. REP 2019-8276 Human Service Ad Hoc Committee report	I fully support the recommendations of the Human Service Ad Hoc Committee and urge the Village Council to adopt and implement them.	Jenny Levine Downers Grove