

Meeting Minutes

Village of Downers Grove - Council Meeting

Council Chambers

December 15, 2020

7:00 PM

Due to the COVID-19 pandemic, Public comment will be taken electronically. To submit a comment electronically, please click on the “Submit Public Comment” link on the Current Week’s Meeting page of the Village website any time before or during the meeting. Thank you.

1. Call to Order

Mayor Pro Tem Greg Hosé noted most of the Council members would be operating by conference call from their homes. Village Manager Dave Fieldman, Deputy Village Manager Mike Baker, Village Attorney Enza Petrarca, Village Clerk Rosa Berardi, and Communications Director Doug Kozlowski are in the Council Chambers.

Mayor Pro Tem Hosé called to order the Village Council meeting at 7:00 p.m. and led the assembly in the Pledge of Allegiance. He explained the protocol for the remote meeting and the guidelines to submit public comment.

2. Roll Call

Council Attendance (Present): Mayor Pro Tem Hosé, Commissioner Earl, Commissioner Walus, Commissioner Sadowski-Fugitt, Commissioner Gray, Mayor Barnett

Absent: Commissioner Kulovany

Non-Voting: Village Manager Dave Fieldman, Village Attorney Enza Petrarca, Village Clerk Rosa Berardi.

MOT 2020-8760 A. Motion: Conduct the December 15, 2020 Village Council meeting electronically.

Motion: Motion by Commissioner Earl to conduct the December 15, 2020 Village Council meeting electronically. Commissioner Walus seconded the motion.

Votes: Yeas: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner Hosé, Mayor Barnett

Nays: None

Mayor Pro Tem Hosé declared the motion carried.

3. Minutes of Council Meetings

MIN 2020-8792 - A. Minutes: Council Minutes – December 8, 2020

Motion: Commissioner Earl made a motion to adopt the minutes of the December 8, 2020 meeting, as presented. Commissioner Walus seconded the motion.

Votes: Yeas: Commissioners Earl, Commissioner Walus, Commissioner Sadowski-Fugitt, Commissioner Gray, Commissioner Hosé, Mayor Barnett

Nays: None

Mayor Pro Tem Hosé declared the motion carried.

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4. Mayor's Report

A. Materials to be Placed on File – Chauma Gaucha application for a liquor license.

Mayor Pro Tem José explained the application will be placed on file in the Village Clerk's Office as of December 15, 2020, for two weeks. Once the two weeks have passed, barring any public objections, an on-premise liquor license will be issued to Chauma Gaucha Brazilian Steak House, Inc. located at 3008 Finley Road, Downers Grove, IL. This is pursuant to Section 3.12(d) of the Liquor Control Ordinance.

5. Consent Agenda

COR 2020-8794 - A. Claims Ordinance: No. 6389 – Payroll, December 4, 2020

BIL 2020-8795 - B. Bills Payable: No. 6564 – December 15, 2020

MOT 2020-8786 - C. Motion: Authorize the Disposal of Personal Property Owned by the Village of Downers Grove

Summary: This authorizes the disposal of personal property owned by the Village of Downers Grove

MOT 2020-8731 - D. Motion: Issue a 2021 Class A Scavenger License to Allied Waste Services of North America, LLC.

Summary: This authorizes the issuance of a 2021 Class A Scavenger License to Allied Waste Services of North America, LLC.

RES 2020-8779 - E. Resolution: Authorize an Operations Agreement with Downtown Downers Grove, Inc.

Summary: This authorizes an operations agreement with Downtown Downers Grove, Inc.

**A RESOLUTION AUTHORIZING AN OPERATIONS AGREEMENT WITH
DOWNTOWN DOWNERS GROVE, INC.**

RES 2020-66

RES 2020-8783 - F. Resolution: Authorize an Intergovernmental Agreement with the Downers Grove Park District for the Shared Use of Vehicles and Equipment

Summary: This authorizes an Intergovernmental Agreement with the Downers Grove Park District for the shared use of vehicles and equipment.

**A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH
THE DOWNERS GROVE PARK DISTRICT FOR THE SHARED USE
OF VEHICLES AND EQUIPMENT**

RES 2020-67

MOT 2020-8784 - G. Motion: Award \$35,000 to H.W. Lochner, Inc. for professional services for public works administrative consulting

Summary: This awards \$35,000 to H.W. Lochner, Inc. for professional services for public works administrative consulting.

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RES 2020-8768 - H. Resolution: FY21 Budget Implementation Item – Amend the Downers Grove Compensation Plan by Adopting a Revised Plan

Summary: This authorizes the FY21 budget implementation item to amend the Downers Grove Compensation Plan by adopting a revised plan.

**A RESOLUTION AUTHORIZING THE FY21 BUDGET IMPLEMENTATION ITEM TO AMEND THE
DOWNERS GROVE COMPENSATION PLAN BY ADOPTING A REVISED PLAN
RES 2020-68**

MOT 2020-8793 - I. Motion: Authorize a Change Order to an Existing Contract in the Amount of \$8,160 to ABC Commercial, Inc. for Cleaning of the Train Station and Parking Deck.

Summary: This authorizes a change order to an existing contract in the amount of \$8,160 to ABC Commercial, Inc. for the cleaning of the train station and parking deck.

MIN 2020-8782 - J. Minutes: Note Receipt of Minutes of Boards and Commissions

Motion: Commissioner Earl moved to adopt the Consent Agenda as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

6. Active Agenda

ORD 2020-8753 - A. Ordinance: Amend the Zoning Ordinance of the Village of Downers Grove, Illinois to Designate the Property at 1111 Ogden Avenue as Planned Unit Development #63 and Authorize Construction of Multi-Tenant Retail Building

Summary: This amends the Zoning Ordinance to designate the property at 1111 Ogden Avenue as Planned Unit Development #63 and authorizes the construction of a multi-tenant retail building.

**AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE VILLAGE OF
DOWNERS GROVE, ILLINOIS TO DESIGNATE THE PROPERTY AT 1111 OGDEN
AVENUE AS PLANNED UNIT DEVELOPMENT #63 AND AUTHORIZE
CONSTRUCTION OF MULTI-TENANT RETAIL BUILDING
ORDINANCE 5850**

Motion: Commissioner Earl moved to adopt “An ordinance amending the Zoning Ordinance of the Village of Downers Grove, Illinois to designate the property at 1111 Ogden Avenue as Planned Unit Development #63 and authorize construction of multi-tenant retail building” as presented. Commissioner Walus second the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

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ORD 2020-8754 - B. Ordinance: Rezone Certain Property located at 1111 Ogden Avenue

Summary: This authorizes the rezoning of certain property located at 1111 Ogden Avenue.

**AN ORDINANCE AUTHORIZING THE REZONING OF CERTAIN PROPERTY
LOCATED AT 1111 OGDEN AVENUE
ORDINANCE 5851**

Motion: Commissioner Earl moved to adopt “An ordinance to rezone certain property located at 1111 Ogden Avenue” as presented. Seconded by Commissioner Walus.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8755 - C. Ordinance: Authorize a Special Use for 1111 Ogden Avenue to Permit a Multi-Tenant Retail Building with Drive Through

Summary: This authorizes a special use for 1111 Ogden Avenue to permit a multi-tenant retail building with a drive-through.

**AN ORDINANCE AUTHORIZING A SPECIAL USE FOR 1111 OGDEN AVENUE TO PERMIT
A MULTI-TENANT RETAIL BUILDING WITH DRIVE-THROUGH
ORDINANCE 5852**

Motion: Commissioner Earl moved that the Council adopt “an ordinance authorizing a special use for 1111 Ogden Avenue to permit a multi-tenant retail building with a drive-through” as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8769 - D. Ordinance: Approve a Redevelopment Agreement with 1111 Ogden, LLC

Summary: This approves a redevelopment agreement with 1111 Ogden, LLC.

**AN ORDINANCE APPROVING A REDEVELOPMENT AGREEMENT WITH 1111 OGDEN, LLC
ORDINANCE 5853**

Motion: Commissioner Earl moved to adopt “An ordinance to approve a Redevelopment Agreement with 1111 Ogden, LLC” as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

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Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8781 - E. Ordinance: Make Certain Amendments to the Mobile Food Vendor Permitted Location Map

Summary: This makes certain amendments to the Mobile Food Vendor Permitted Location Map.

**AN ORDINANCE MAKING CERTAIN AMENDMENTS TO THE MOBILE FOOD VENDOR
PERMITTED LOCATION MAP
ORDINANCE 5854**

Motion: Commissioner Earl moved to adopt “An ordinance making certain amendments to the Mobile Food Vendor Permitted Location Map” as presented. Commissioner Walus seconded the motion. Mayor Pro Tem José thanked Commissioner Kulovany for bringing this matter forward and extended his appreciation to the Council for their support.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8761 - F. Ordinance: Amend Liquor License Classifications

Summary: This ordinance amends liquor license classifications.

**AN ORDINANCE AMENDING LIQUOR LICENSE CLASSIFICATIONS
ORDINANCE 5855**

Motion: Commissioner Earl moved to adopt “An ordinance amending liquor license classifications” as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8732 - G. Ordinance: FY21 Budget Implementation Item – Amend the Rates Charged for Water

Summary: This approves the FY21 budget implementation item to amend the rates charged for water.

**AN ORDINANCE APPROVING THE FY21 BUDGET IMPLEMENTATION ITEM TO AMEND THE
RATES
CHARGED FOR WATER
ORDINANCE 5856**

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Motion: Commissioner Earl moved to adopt “An ordinance approving the FY21 Budget Implementation Item to amend the rates charged for water” as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro Tem José declared the motion carried unanimously.

ORD 2020-8759 - H. Ordinance: FY21 Budget Implementation Item – Amend the Rates Charged for Food and Beverage Taxes

Summary: This approves the FY21 budget implementation item to amend the rates charged for food and beverage taxes.

**AN ORDINANCE APPROVING THE FY21 BUDGET IMPLEMENTATION ITEM TO
AMEND THE RATES CHARGED FOR FOOD AND BEVERAGE TAXES
ORDINANCE 5857**

Motion: Commissioner Earl moved to adopt “an ordinance approving the FY21 budget implementation item to amend the rates charged for food and beverage taxes” as presented. Commissioner Walus seconded the motion.

Votes: Yea: Commissioner Earl, Commissioner Walus, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner José, Mayor Barnett

Nay: None

Mayor Pro tem José declared the motion carried unanimously.

7. First Reading

8. Manager’s Report

REP 2020-8790 - A. Report: Discuss Implementation of the Human Service Ad Hoc Committee 2020 Report

While using a PowerPoint presentation, Village Manager Dave Fieldman described a possible action plan that has been put into place in order to implement the recommendations included in the 2020 Human Service Ad Hoc Committee Report. He began his presentation by giving a brief history of the Committee, followed by sharing some of the 2020 Human Service Ad Hoc Committee Report details. Manager Fieldman explained the report included 14 recommended actions which were categorized into three priority levels. From that report, Village staff developed the action plan with two key focuses:

1. Create a social services referral program to connect residents who need services with existing service providers.
2. Conduct a service gap analysis to identify the challenges of connecting residents to the services needed.

Manager Fieldman spoke of the action plan implementation schedule and explained that once initiated, the action plan would take about 12 to 15 months to complete. He explained that the Village’s financial condition would be a deciding factor as to when to initiate the action plan. Manager Fieldman added that six months after initiating the plan, the Village would engage professional staff. He then provided a detailed timeline including the

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following: establishing the Social Service Referral Program; appointing the Human Service Commission, preparing the Service Gap Analysis Report, and the Human Service Commission's consideration of the Service Gap Analysis Report.

Mayor Pro Tem José invited the commissioners to input any comments, questions, or concerns they may have.

Commissioner Walus commented on how well the report by Village staff was put together. She added that the report included a survey of whether municipalities within DuPage County employ a social worker and/or provide social services to their residents. The survey results included 13 municipalities that either employ a social worker or provide a social service to their residents and another 3 municipalities (Downers Grove included) that have budgeted for a possible social worker in their 2021 budget. Commissioner Walus stated she is in full support of adding the Human Service Commission back to the list of the Village's Boards and Commissions. She wants the Village, as a local governmental agency, to look at its residents as human beings and not just numbers in our census data. Commissioner Walus stated that it is a good time for the Human Service Commission to become a part of the Village again.

Commissioner Sadowski-Fugitt stated that she is in full support of this action plan. She hopes that the Village will either hire a social worker or offer some type of social services referral program to our residents. Commissioner Sadowski-Fugitt stated that she hopes people will be made aware of the services available to them and receive the help they need in order to access them. She thanked Village staff for all their efforts.

Commissioner Gray thanked the members of the Human Services Ad Hoc Committee for all their work and contributions. He commented on the reports that Village staff has provided and said that the Village has been and is currently, adapting to current times. He said we are dealing with a pandemic and are still passing through a recession. He would like the Village to act on the action plan as soon as possible and bring back a Human Service Commission to offer assistance to our residents when they need it the most.

Mayor Barnett said he echoed his colleagues. He stated that even though it is frustrating that things do not always move as quickly as we wish, he is excited that there is an actual path now. He stated that we are much further along than we were 2 months ago. We are moving to a situation where our Village can be a better and more consistent service to our residents. He fully supports the path forward. He hopes for a good first quarter so that we can accelerate things. He hopes that our Village can be a center point for information and connectivity. He ended by stating that this has been a long time coming and he extended his appreciation to everyone working on it.

Mayor Pro Tem José thanked the Human Service Ad Hoc Committee members and Village staff for all their hard work. He said in a time where this year has seemed incredibly long, the Village has moved fast on this report.

Manager Fieldman notified everyone that this is the last Village Council meeting of the year. He extended appreciation to each staff member for their commitment to serving the public in such challenging times. He commended them on their commitment to safety and COVID mitigation efforts; keeping the public and their teammates safe. He said their exceptional performance, innovation, creativity, and commitment to the organization is unmatched. He wanted to thank every member of the Village staff team. Manager Fieldman wished everyone the Happiest of Holidays.

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9. Public Comments

There were no public comments.

10. Council Member Reports

Commissioner Earl asked everyone to continue to practice social distancing, to wear their masks, and wash their hands. She said she hopes that the year 2021 brings everyone hope, light, and a cure to COVID. She wished everyone a Happy Holiday.

Commissioner Walus asked residents to visit www.downtowndg.org for their holiday catering packages and to continue to support small businesses and restaurants in the area. She reminded residents to turn in their receipts from their Downtown Downers Grove purchases to earn cash rewards. Happy Holidays were wished to all.

Commissioner Sadowski-Fugitt wished everyone a Happy Holiday even if it is different than what we are used to. She wished everyone with COVID and for those in hospitals to get well soon. She said there is a light on the horizon with the vaccine being rolled out.

Commissioner Gray reminded everyone to try to be happy, extended a Merry Christmas/Happy Holiday to all. He reminded everyone that better days are ahead.

Mayor Pro Tem José recalled that while this was a year of challenges it has been a time of grace, peace, and a time of hope. He extended his appreciation to staff.

11. Adjournment

Mayor Pro Tem José asked for a motion to adjourn the meeting.

Motion: Commissioner Earl made a motion to adjourn the meeting. Commissioner Walus seconded the motion.

Voice Votes: Yea: Commissioner Earl, Commissioner Gray, Commissioner Sadowski-Fugitt, Commissioner Walus, Commissioner José, Mayor Barnett.

Mayor Pro tem José declared the motion carried and the meeting adjourned at 7:41 p.m.

Respectfully submitted,

Rosa Berardi

Village Clerk