

VILLAGE OF DOWNERS GROVE
Report for the Village
1/5/2021

SUBJECT:	SUBMITTED BY:
2021 Motor Fuel Tax Resolution	Andy Sikich Director of Public Works

SYNOPSIS

A resolution has been prepared appropriating \$2,300,000 of Motor Fuel Tax (MFT) funds for 2021.

STRATEGIC PLAN ALIGNMENT

The goals for 2019 -2021 include *Top Quality Infrastructure*.

FISCAL IMPACT

The FY21 Budget provides funding for the Roadway Maintenance Program in the Capital Projects Fund, and in the Motor Fuel Tax Fund. Staff anticipates spending the budgeted amount of MFT funds, which is \$2,300,000.

RECOMMENDATION

Approval on the January 5, 2021 consent agenda.

BACKGROUND

Each year the Village authorizes the appropriation of MFT funds and designates that these funds be dedicated to the Village's roadway maintenance contracts. These funds will be used to support a portion of capital project ST-004B, the 2021 Annual Roadway Resurfacing Program, as well as purchase of bulk road salt.

This resolution is the first step in fulfilling Illinois Department of Transportation (IDOT) requirements for the use of MFT funds. Subsequent tasks include award of a contract to an IDOT pre-qualified contractor and complete documentation of construction expenditures and material testing reports.

ATTACHMENTS

Resolution



**Illinois Department
of Transportation**

Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-01-GM

BE IT RESOLVED, by the Council of the Village of
Governing Body Type Local Public Agency Type
Downers Grove Illinois that there is hereby appropriated the sum of
Name of Local Public Agency
Two Million Three Hundred Thousand & 00/100 Dollars (\$2,300,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/21 to 12/31/21
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Downers Grove
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Rosa Berardi Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
 of Downers Grove in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Downers Grove at a meeting held on _____ date
Governing Body Type Name of Local Public Agency

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of January, 2021
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

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Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.

Following the Regional Engineer's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)
- District Compliance Review
- District File