

DOWNERS GROVE FIRE DEPARTMENT

FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES

For Meeting Held on 22 April 2021

Meeting called to order at 0803 hrs.

2% Board Members in attendance: Lt. Mowery, PM Meister, PM S. Markowski, PM Nowak

Members Absent: Chief Pindelski, PM Kinney, PM Kairis,

Guests: D/C Tasso, B/C Werner, Lt. Cipra, PM Cavenaile

Approval of Last Meeting Minutes: Motion to approve the March meeting minutes as presented by PM Meister, 2nd by PM Nowak. Motion approved by unanimous vote.

<u>Treasurer Report:</u>	Beginning Balance:	\$221,212.32
	Ending Balance:	\$218,881.86
	Widow Fund 1 Balance:	\$ 25,000.00
	Widow Fund 2 Balance:	\$ 53,104.03

Motion to accept the treasurer report as presented by PM Meister, 2nd by Lt. Mowery. Motion passed by unanimous vote.

Old Business: Status of the following purchases discussed:

Pressure washers are in and delivered to the appropriate stations. (Station #101 had already purchased a pressure washer so they did not receive a new pressure washer.) D/C Tasso asked if these were 2 part washers. PM Meister clarified these were 2 separate purchases for each station, the pressure washer and the undercarriage cleaning attachment. All parts of the order have been delivered.

A discussion on the cell phone reimbursement policy was held. Lt. Mowery asked if there was any further discussion or changes needed. All were in agreement to keep the draft as policy. Lt. Mowery advised this was still a word document that was just language he wrote as a suggestion, and asked if we can copy and paste into our policy template. PM S. Markowski advised he could have Ashley do that and should be pretty easy. D/C Tasso advised that he had a concern of getting fire department policies confused with Foreign Fire Tax board policies. PM S. Markowski advised it was just a format to be consistent with the fire department, but the headings all said "Foreign Fire Tax Policy" on them. He seemed to be satisfied with that and a motion was then made by S. Markowski to accept the draft as policy to be formatted to match other policies. 2nd by PM Nowak. Motion passed by unanimous vote.

New Business:

General Fund: Thermometers, temporal scan thermometers put in by EMS Coordinator Rietfeld. Discussion held on this purchase. Coordinator Rietfeld is requesting a better option than the original request due to quality. He doesn't want to continue

to replace cheaper ones that are continually broken. PM Nowak did not like the idea of actually touching someone with the thermometers Coordinator Rietfeld is asking for. PM Kairis asked how many thermometers could we buy of the original request vs. the current request. A motion was made to purchase the thermometers as the EMS Coordinator requested with the possibility of a split cost to the EMS budget for a cost not to exceed (NTE) of \$3500. These thermometers are PT.TAT5000 Thermometer Temporal by PM Meister, 2nd by S. Markowski. Motion passed by unanimous vote.

Station #102 requested \$500 for 72 #123 batteries for the right angle flashlights for each station. 24 per shift. A motion to approve this purchase was made by PM Meister, 2nd by Lt. Mowery.

Station Requests:

Station #102 requesting 2 – 12 packs of 32 oz. restaurant grade tumblers NTE \$90. A motion to approve the request was made by PM Nowak, 2nd by Lt. Mowery. Motion passed by unanimous vote.

Station #102 request 3 cutting boards. Size is 24 x 18 x .5 to replace current cutting boards. Request 3 for \$150. PM Nowak made a motion to purchase at a cost NTE \$150. 2nd by PM S. Markowski. Motion passed by unanimous vote.

A discussion on what D/C Tasso needs for budget regarding the warranty of things the Foreign Fire Tax Board buys. Lt. Mowery advised that there is a policy in place that if a product we purchase has an extended warranty there is an obligation to purchase. D/C Tasso said he just needs to know if there is an extended warranty and where he would obtain that information in the case of repairing and item.

Good of the 2% Fund: Jr. is out for building the tower roof prop. The warranty is up on the tower this year. Jim Reed will look at the plans and may bid this addition. PM Kinney wanted to make sure that everyone was aware that Jr. will no be doing any work to the training tower moving forward.

PM Nowak asked if the board would be interested in covering meals for the days we are doing all day training at the training tower? Lt. Mowery suggested using the fund set aside for emergency purchases. Meals, Gatorade, water, etc. would be included, but has not been utilized. If needed the budget could be adjusted at a later time. All were in agreement. We will just use this fund until it is depleted, then the board will make a plan to replenish as needed.

Next Meeting: May 13th 0800 @ Station #102 (Later changed to 20 May)
June 24th 0800 @ Station #102
July Off (vacations).

Motion to adjourn made by Lt. Mowery, 2nd by PM Meister.

Meeting adjourned at 0849 hrs.

**BOARD OF FIRE AND POLICE COMMISSIONERS
MINUTES OF OPEN MEETING**

**June 1, 2021
Village Hall
Committee Room
4:00 PM**

PRESENT: Commissioner Bradley Bloom
Commissioner Tom Bondi
Assistant Director of Human Resources Lauren Linares
Fire Chief Jeffrey Pindelski
Police Chief Shanon Gillette
Village Attorney Enza Petrarca

ABSENT: Commissioner Jillian Mikrut
Director of Human Resources Megan Fulara

The meeting of the Downers Grove Board of Fire and Police Commissioners was called to order at 4:05 PM in the Committee Room at Village Hall. Assistant Director Lauren Linares conducted roll call; Commissioner Bondi, Commissioner Bloom were present, and Commissioner Mikrut was absent.

The next order of business at 4:06 PM was to approve the minutes from the Board meeting on April 15, 2021. A motion was made by Commissioner Bondi to approve the minutes, which was seconded by Commissioner Bloom.

VOTE: **Yea:** Commissioner Bondi and Commissioner Bloom
 Nay: None.
 Motion passed.

The next order of business at 4:07 PM was a motion by Commissioner Bloom to ratify the 2021 Police Office Eligibility List. The motion was seconded by Commissioner Bondi.

VOTE: **Yea:** Commissioner Bondi and Commissioner Bloom
 Nay: None.
 Motion passed.

The next order of business at 4:09 PM was a motion by Commissioner Bloom to go into executive session pursuant to Section 2 (c) (1) of the Open Meetings Act to conduct oral interviews of Police Lieutenant and Police Officer for the purpose of determining hiring. The motion was seconded by Commissioner Bondi.

VOTE: **Yea:** Commissioner Bloom and Commissioner Bondi.
 Nay: None.

Meeting of Board of Fire & Police Commissioners**06/01/2021****Page 2****Motion passed.**

The meeting returned to open session at 5:44 PM to update the Commissioners of the removal of candidates from the Police Office Eligibility List.

The next order of business at 5:47 PM was a motion by Commissioner Bloom to go into executive session pursuant to Section 2 (c) (1) of the Open Meetings Act to conduct oral interviews of Firefighter/Paramedic for the purpose of determining hiring. The motion was seconded by Commissioner Bondi.

VOTE: **Yea:** Commissioner Bloom and Commissioner Bondi.
 Nay: None.
 Motion passed.

The meeting returned to open session at 6:20 PM to update the Commissioners of the removal of candidates from the Firefighter/Paramedic Eligibility List.

There being no further business, a motion was made at 6:22 PM by Commissioner Bloom to adjourn, and Commissioner Bondi seconded the motion.

VOTE: **Yea:** Commissioner Bloom and Commissioner Bondi
 Nay: None.
 Motion passed.