

VILLAGE OF DOWNERS GROVE
Report for the Village
9/7/2021

SUBJECT:	SUBMITTED BY:
Peace Memorial Manor -Building permit fee waiver request	Stan Popovich, AICP Director of Community Development

SYNOPSIS

A motion is requested to approve a building permit fee waiver in the amount of \$10,990 for an interior remodeling of senior living apartments at Peace Memorial Manor, located at 3737 Highland Avenue.

STRATEGIC PLAN ALIGNMENT

The goals for 2019- 2021 include *Top Quality Infrastructure*.

FISCAL IMPACT

Waiver of \$10,990 in building permit fees.

RECOMMENDATION

Staff recommends approval on the September 7, 2021 Consent Agenda.

BACKGROUND

Embrace Living Communities owns the Peace Memorial Manor independent senior living apartments and has applied for a building permit fee waiver in the amount of \$10,990.00. Section 1.29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees for not-for-profit organizations at its discretion in conjunction with Council Policy 2002-73. When the fee waiver request exceeds \$5,000, Village Council approval is required.

The Peace Memorial Manor project involves the renovation of 150 apartments and replacement of mechanical equipment and a backup generator. Staff finds that Embrace Living Communities is an entity eligible to apply for the waiver.

ATTACHMENTS

Fee Waiver Request Form

VILLAGE OF DOWNERS GROVE

COUNCIL ACTION SUMMARY

INITIATED: Village Manager **DATE:** September 7, 2021
(Name)

RECOMMENDATION FROM: _____ **FILE REF:** _____
(Board or Department)

NATURE OF ACTION:

☐ Ordinance

☐ Resolution

☒ Motion

☐ Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to authorize a fee waiver in the amount of \$10,990 to Peace Memorial Manor for building permit fees.

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SUMMARY OF ITEM:

Adoption of this motion shall authorize a fee waiver in the amount of \$10,990 to Peace Memorial Manor for building permit fees.

RECORD OF ACTION TAKEN:



FEE WAIVER REQUEST FORM

Owner / Applicant: EMBRACE LIVING COMMUNITIES

Date: 08/13/2021

Address: 1900 Spring Rd., Ste. 300 – Oak Brook, IL 60523

Permit No.:

21-acm-0059

Location Address: 3737 Highland Avenue – Downers Grove, IL 60515

Brief Description of Project: EMBRACE LIVING COMMUNITIES - moderate rehabilitation of existing (150) unit independent senior apartment building including replacement of mech. equipment and generator and minor landscaping

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

<u>Fees to be Waived</u>	<u>Section</u>	<u>Amount</u>
Commercial Building Permit	7-11	10,990.00
Driveway Fee		
Public Walk		
Street Excavation Fee		
Stormwater Review & Inspection	26-77(3)	
Water Service Inspection	25-40(a)(2)	
TOTAL		\$10,990.00

<u>Fees NOT Waived</u>	<u>Section</u>	<u>Amount</u>
Site Management Bond		5,000.00
Construction Sign		170.00
Water System Capacity Charge	25-40(a)(1)	
Tap Fee		
Water Meter Charge	25-40(b)	
Consultant/Expert Review	26-77(7)	
TOTAL		\$5,170.00

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager not in excess of \$5,000.00_____

Approval of Village Council excess of \$5,000.00_____

Comments:

By: _____ Stan Popovich, AICP, Community Development