

## **DOWNERS GROVE FIRE DEPARTMENT**

### **FOREIGN FIRE INSURANCE (2%) BOARD MEETING MINUTES**

For Meeting Held on 23 September 2021

Meeting called to order at 0803 hrs.

2% Board Members in attendance: Chief Spinazola, Lt. Mowery, PM Meister, PM S. Markowski, PM Kairis, PM Kinney, PM Nowak

Members Absent: *None*

Guests: D/C Tasso, D/C Pekelder

Approval of Last Meeting Minutes: PM Meister advised that he noticed an error in the August meeting minutes. The station needing new wheels for the kitchen chairs was Station #105 not #103. The confusion was that Station #103 needed new chairs, but were unable to obtain. Station #105 received new wheels and that is complete. Lt. Mowery advised he will update the August meeting minutes and send them out approved as amended. Motion to approve the August meeting minutes as revised by PM S. Markowski, 2<sup>nd</sup> by PM Meister. Motion passed by unanimous vote.

<u>Treasurer Report:</u>	Starting Balance:	\$205,490.45
	Ending Balance:	\$162,383.12
	Widows CD Account 1:	\$ 25,054.19
	Widows CD Account 2:	\$ 25,145.87

There was a discussion on the Widow fund CD account and interest percentage. PM Nowak (Treasurer), advised that the percentage received on the Widows account is extremely low, but alternatives are limited and ease of rolling this over into a new CD term is the suggested way to go for now. All were in agreement.

A motion to approve the treasurer report as read was made by PM Meister, and 2<sup>nd</sup> by PM Kairis. Motion passed by unanimous vote.

Old Business: PM Kinney report on roof prop postponed until he arrives to meeting.

Lt. Mowery updated the board on the progress of the 343 badge retirement and 9-11 tribute plaque and flag holder. He advised that a bit more money was approved at the last meeting to build the flag holder. This is all in progress. The badge was ordered and a piece of the metal from the towers is being obtained to put on display in the lobby of station #102. More information will be presented to the board as this project progresses.

PM Meister advised that the Station #103 request for new chairs was denied due to problems with the Costco on-line ordering (unable to purchase tax exempt without in person pick up). Advised to have station #103 re-submit for chairs at

a business that is not Costco. PM Berg has already advised he will work on re-submission.

Lt. Mowery advised that a sticker order for equipment was placed. S101 was the only stickers needed and both large and small were ordered. May take a few weeks to arrive.

D/C Tasso advised the board he has been keeping an eye on the order for the bay floor fans for the bay floors at each station. Grainger is still on back order and they are still currently not available. The cost went from \$509 to now \$589. Cannot even order to ship when available. There was a discussion on how to move forward. PM Meister and D/C Tasso will keep looking and if we can find for purchase at a cost at or below the approved amount they would be purchased. Otherwise we will keep the order open at Grainger for purchase when they are available.

Chief Spinazola reported on the Haz-Mat equipment requests made by Lt. Gilbert. He is concerned about this equipment fitting on apparatus as requested. Chief Spinazola will look at the special operations budget and probably be able to purchase these items from the Fire Department budget.

A motion was requested to purchase the pop-up decon pools for the Front-Line rigs and Haz-Mat 105. The cost not to exceed (NTE) \$800. A motion was made by PM Meister, 2<sup>nd</sup> by PM Nowak. Motion passed by unanimous vote.

A motion to purchase rupture seal by for Haz-Mat not to exceed (NTE) \$600 by PM Meister, 2<sup>nd</sup> by Nowak. Motion passed by unanimous vote.

PM Nowak will e-mail PM Hoff on fund balance for Special Operations line item.

PM Kinney reported on the progress with JR who has agreed to meet regarding a possible roof prop. addition for the training cans. No one else will work on the cans without engineered drawings. Chief Spinazola advised that we should start with JR and see how that progresses. PM Kinney advised he may be able to go directly to the engineers who designed the cans and obtain copies? D/C Pekelder asked if we see what it would cost to get someone to draw engineered plans. Is it better or easier than working with JR? PM Kinney will look into this and continue to report back.

New Business: The administration is asking for 9 office replacement chairs out of the administration line item. 3 quotes were given at \$2139.48, \$1799 from Staples, and \$1599 from Quill. A motion to approve purchase of 9 chairs at a cost NTE \$1600 by PM S. Markowski and 2<sup>nd</sup> by Lt. Mowery.

A cooler for rehab water for E105 was requested by Station #105 from Amazon at a cost NTE \$170. Chief Spinazola asked if this cooler would fit in the compartment. After PM S. Markowski advised it would fit, he made a motion to purchase at a cost NTE \$200. 2<sup>nd</sup> by PM Nowak. Motion passed by vote.

Station #105 is requesting a screw driver set at a cost NTE \$150. A motion to purchase at a cost NTE \$150 was made by PM S. Markowski, 2<sup>nd</sup> by Lt. Mowery. Motion passed by unanimous vote.

Station #105 is requesting a new digital clock to replace the broken one in the men's bathroom. A motion was made to purchase a new digital clock at a cost NTE \$50 by PM S. Markowski, 2<sup>nd</sup> by PM Nowak. Motion passed by unanimous vote.

Station #105 is requesting a digital tire pressure gauge for apparatus tire pressure. A discussion was held by the board that we modify this request and make this request a general fund purchase and purchase one for each station. A motion was made by S. Markowski to purchase a digital tire gauge for each station at a cost NTE \$160, and 2<sup>nd</sup> by Chief Spinazola. Motion passed by unanimous vote.

Station #101 request replacement M18 batteries for station Milwaukee tools. A motion by S. Markowski was made to purchase two replacement batteries at a cost NTE \$200 and 2<sup>nd</sup> by PM Nowak. Motion passed by unanimous vote.

Good of the 2% Fund: There was a discussion on a PTSD travel fund for those who may need this going forward. Chief Spinazola advised he is for helping in any way we can, but wanted to discuss this with Legal before taking any further action on this. The board will continue to work on this and come up with possible ideas and see what information comes back from legal and go forward based on information obtained.

Lt. Mowery discussed with D/C Tasso the mattress replacement program. D/C Tasso advised he still needs to get quotes. We will bring up for Foreign Fire Tax Board action once he has pricing information.

Meeting suspended on a motion by PM S. Markowski and 2<sup>nd</sup> by Lt. Mowery that passed by vote. This was due to the meeting location needed by the Chief's for a staff meeting. 2% meeting moved to the kitchen in the Fire Prevention Office to finish agenda.

First reading of the approved budget was completed for year 2022.

Next Meeting: October 28, 2021 @ 0800 hrs.

Motion to adjourn made by, Lt. Mowery 2<sup>nd</sup> by PM Meister.

Meeting adjourned at 0908 hrs.