

VILLAGE OF DOWNERS GROVE
Report for the Village
2/1/2022

SUBJECT:	SUBMITTED BY:
Change Order - Cleaning of Train Station & Parking Deck	Mike Baker Deputy Village Manager

SYNOPSIS

A motion is requested to authorize a change order to an existing contract for the cleaning of the train station and parking deck with ABC Commercial, Inc. of Wheeling, Illinois in the amount of \$1,800.

STRATEGIC PLAN ALIGNMENT

The goals for 2021-23 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY21 budget includes funding for the additional services in the General Fund. The proposed change order would increase the existing contract amount from \$14,626.80 to \$16,426.80.

RECOMMENDATION

Approval on the February 1, 2022 Consent Agenda.

BACKGROUND

In 2021, the Village awarded an annual contract to ABC Commercial, Inc. of Wheeling, Illinois, in the amount of \$14,626.80. The contract provides cleaning services within the parking deck and Main Street train station. The services were expanded in 2021 to provide for additional cleaning within the parking deck in the fall and winter months. For this reason, approval of a change order in the amount of \$1,800 is required to authorize final payment under this contract in compliance with the Village's purchasing policy.

ATTACHMENTS

N/A

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Village Attorney DATE: February 1, 2022
(Name)

RECOMMENDATION FROM: _____ FILE REF: _____
(Board or Department)

NATURE OF ACTION:

- Ordinance
- Resolution
- Motion
- Other

STEPS NEEDED TO IMPLEMENT ACTION:

Motion to authorize a change order to ABC Commercial, Inc. for train station and parking deck cleaning in the amount of \$1,800.



SUMMARY OF ITEM:

Adoption of this motion shall authorize a change order to ABC Commercial, Inc. for train station and parking deck cleaning services in the amount of \$1,800.

RECORD OF ACTION TAKEN:
