

VILLAGE OF DOWNERS GROVE
Report for the Village
3/1/2022

SUBJECT:	SUBMITTED BY:
Little Friends Inc. - Building Permit Fee Waiver Request	Stan Popovich, AICP Director of Community Development

SYNOPSIS

A motion is requested to approve a building permit fee waiver in the amount of \$5,710 for an interior remodeling at Little Friends Inc., located at 2302 Wisconsin Avenue.

STRATEGIC PLAN ALIGNMENT

The goals for 2021-2023 include Top Quality Infrastructure.

FISCAL IMPACT

Waiver of \$5,710 in building permit fees.

RECOMMENDATION

Staff recommends approval on the March 1, 2022 Consent Agenda.

BACKGROUND

Little Friends Inc. has applied for a building permit fee waiver in the amount of \$5,710. Section 1.29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees for not-for-profit organizations at its discretion in conjunction with Council Policy 2002-73. When the fee waiver request exceeds \$5,000, Village Council approval is required. Little Friends is a non-profit supporting persons with Autism and other intellectual disabilities to live, learn and work in the community. At this location, they provide work opportunities through their Supported Employment Program and Community Day Services Program.

The Little Friends Inc. project involves an interior remodeling of offices, training areas and assembly areas. Staff finds that Little Friends Inc. an entity eligible to apply for the waiver.

ATTACHMENTS

Fee Waiver Request Form

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Village Manager DATE: March 1, 2022
(Name)

RECOMMENDATION FROM: _____ FILE REF: _____
(Board or Department)

NATURE OF ACTION:

STEPS NEEDED TO IMPLEMENT ACTION:

- Ordinance
- Resolution
- Motion
- Other

Motion to authorize a fee waiver in the amount of \$5,710.00 to Little Friends, Inc. for building permit fees.



SUMMARY OF ITEM:

Adoption of this motion shall authorize a fee waiver in the amount of \$5,710.00 to Little Friends, Inc. for building permit fees.

RECORD OF ACTION TAKEN:



FEE WAIVER REQUEST FORM

Owner / Applicant: LITTLE FRIENDS INC
 Address: 140 N WRIGHT ST, NAPERVILLE IL 60540-4748

Date: 02-15-2022

Permit No.:
 22-ACM-0002

Location Address: 2302 Wisconsin Ave
 Brief Description of Project : LITTLE FRIENDS, INC DBA: SPECTRUM
 VOCATIONAL SERVICES -remove and relocate several walls (under floating
 suspended ceiling)- relocate electric lights, outletys and switches - replace flooring-
 paint

Section 1-29 of the Downers Grove Municipal Code allows the Village Council to waive certain fees at its discretion. Below is an itemized list of fees that can be waived and those that cannot, in accordance with Council Policy 96-44.

REQUESTED WAIVER AND AMOUNT

<u>Fees to be Waived</u>	<u>Section</u>	<u>Amount</u>
Building Permit	7-11	5,710.00
Plan Examination	7-11.2	
Plumbing Permit	16-7	
Electrical Permit	10-21	
Occupancy Permit	7-11.2A	
Water Service Inspection	25-40(a)(2)	
Stormwater Review & Inspection	26-77(3)	
Right-of-Way Fees	19-28	
Permanent Sign		
Application fee		
Temporary SIGN		
TOTAL		

<u>Fees NOT Waived</u>	<u>Section</u>	<u>Amount</u>
Building Bonds	7-11.1	
Right-of-Way Bond	19-28	
Water System Capacity Charge	25-40(a)(1)	
Water System Connection Charge	25-40(c)	
Water Meter Charge	25-40(b)	
Consultant/Expert Review	26.77(7)	
Expenses for Public Hearing Notices		
Stormwater (Development Security & Sediment & Erosion Control Security	26.91,26.92	
TOTAL		

Other fees not mentioned are subject to the discretion of the Village Manager and Village Council.

Approval of Village Manager not in excess of \$5,000.00 _____

Approval of Village Council excess of \$5,000.00 _____

Comments:

By: _____ Stan Popovich, AICP, Community Development