

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
5/3/2022

SUBJECT:	SUBMITTED BY:
Approval of Agreement - Aclara Automatic Meter Reading (AMR) Software	Andy Sikich Public Works Director

SYNOPSIS

A resolution has been prepared to authorize approval of a renewal of the ACLARA Premier Maintenance Agreement with ACLARA Technologies, LLC. in the amount of \$34,461.23. The annual maintenance agreement covers software and hardware maintenance for the Village of Downers Grove Automated Meter Reading (AMR) system.

STRATEGIC PLAN ALIGNMENT

The goals for 2021-2023 include *Top Quality Infrastructure* and *Exceptional Municipal Services*.

FISCAL IMPACT

The FY22 budget provides \$45,000.00 in the Water Fund for annual maintenance costs.

RECOMMENDATION

Approval on the May 3, 2022 consent agenda.

BACKGROUND

The Village installed an ACLARA Automated Meter Reading (AMR) system to collect water meter readings in 2002-03. The software platform allows Village staff to access water meter readings, Data Collector Unit (DCU) information, and reports on the overall status of the AMR system. The software platform also connects with the Village's Customer Information System (CIS) to provide water meter readings for water bills. In 2021, this system was upgraded and moved to a cloud computing environment. This system requires maintenance (including cloud hosting costs) and troubleshooting services from ACLARA to ensure the software and data collectors are operating properly.

Staff recommends approval of this agreement with ACLARA Technologies, LLC for annual maintenance services. ACLARA is a sole source supplier for this purchase. The Village's automated meter reading system was manufactured by ACLARA, and this technology is proprietary to ACLARA.

ATTACHMENTS

Resolution
Agreement

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING RENEWAL OF THE
ACLARA PREMIER MAINTENANCE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE
AND ACLARA TECHNOLOGIES, LLC**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (“Agreement”), between the Village of Downers Grove (the “Village”) and Aclara Technologies, LLC (“Aclara”), to authorize the renewal of the Automatic Meter Reading (AMR) master agreement, submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

RENEWAL OF THE ACLARA PREMIER MAINTENANCE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND ACLARA TECHNOLOGIES LLC

The Village of Downers Grove, Illinois and Aclara Technologies LLC (“Aclara”) entered into a Premier Maintenance Agreement and addendum (“Agreement”) thereto for software maintenance services for the Aclara Technology System effective January 1, 2017. Pursuant to the terms stated therein, the parties desire to renew that Agreement for a one-year period under the following terms:

1. The fees for services provided shall be amended as follows:

Aclara One Maintenance		\$27,220.48
Endpoint Overage	<u>25@\$1.63</u>	\$40.75
DCU Maintenance	16@\$450	\$7,200.00
TOTAL		\$34,461.23

2. All other terms from the January 1, 2017 Maintenance Agreement remain in full force and effect.

3. Pursuant to Section 2. of the Agreement, the extension shall continue for a one-year period beginning January 1, 2022 and ending December 31, 2022.

VILLAGE OF DOWNERS GROVE

ACLARA TECHNOLOGIES LLC

Village Manager

DocuSigned by:
kumi Premathilake

53474F6105C54F4...

Title: DVP AMI & Services

Date: _____

Date: 4/11/2022



77 Westport Plaza
Suite 500
St. Louis, MO 63146
www.Aclara.com

December 20, 2021

Ms. David Moody
Administrative Assistant
dmoody@downers.us

Village of Downers Grove Public Works
5101 Walnut Ave.
Downers Grove, IL 60515

Subject: Downers Grove January 2022 Renewal of Aclara Premier Maintenance Agreement

Your Aclara Agreement for ongoing services will renew on January **1, 2022** for an additional twelve months through **December 31, 2022** ("Renewal Period"). Per the agreement, the adjusted Annual Fee is as follows:

AclaraOne Maintenance		\$27,220.48
Endpoint overage	25@\$1.63	\$40.75
DCU Maintenance	16@\$450	\$7,200
Total Due		\$34,461.23

This is not an invoice!

If a PO or PO number is required on your invoice, please email it to AclaraOrdersContracts@hubbell.com within the next 10 days. **If no PO or PO number is received, you will be invoiced for the new maintenance amount. All PO's must be addressed to: Aclara Technologies, LLC. 77 West Port Plaza Suite 500 St Louis, MO 63146**

For your consideration, this service is offered:

Star System Monitoring \$6,000 (Sign) _____ Date _____

If you wish to sign up for this Supplemental Service please check the appropriate box, sign, date and return to me within the next 10 days.

Except as noted above, the Aclara Maintenance Agreement and all of the terms, conditions and provisions thereof shall remain in full force and effect.

If you have any questions, please do not hesitate to contact me at 314-895-7239, or email tbaker@hubbell.com.

Kind regards,
Terry Baker
Terry Baker
Client Relationship Specialist



Aclara™

INVOICE

Aclara Technologies, LLC
 77 West Port Plaza, Suite 500
 St.Louis, MO 63146
 www.Aclara.com
 314-895-6400

INVOICE DATE: 1/12/2022
INVOICE NO: 22100190 RI
DUE DATE: 2/11/2022

Sold To: VILLAGE OF DOWNERS GROVE
 5101 WALNUT AVENUE
 120452 DEPT. OF PUBLIC WORKS
 DOWNERS GROVE , IL 60515

Ship To: VILLAGE OF DOWNERS GROVE
 5101 WALNUT AVENUE
 120452 DEPT. OF PUBLIC WORKS
 DOWNERS GROVE , IL 60515

CUSTOMER	DESCRIPTION	ACCOUNT OWNER	PAYMENT TERMS
120452	Star Support Maintenance	TYLER SIMPSON	Net 30 Days-

ACLARA			SUPPORT						
CONTRACT #	LINE #	PO/REF #	DESCRIPTION	FREQUENCY	LEVEL	BILLING PERIOD	AMOUNT	TAX	
7581	15.000	MAINT RENEWAL	ACLARAONE MAINT JAN-DEC 2022	Annual	PREMIER	January 2022 - December 2022	27,220.48	N	
			AO-UHE-Prem Maintenance						
7581	17.000	MAINT RENEWAL	DCU T1 MAINT JAN-DEC 2022 DCU Maintenance-Water	Annual	PREMIER	January 2022 - December 2022	7,200.00	N	
7581	18.000	OVERAGE SUPPORT FEES	OVERAGE SUPPORT FEES 2022 AclaraONE Overages	Annual	PREMIER	January 2022 - December 2022	40.75	N	

Amount Invoiced **34,461.23**

Tax Rate **.000 %**

INVOICE TOTAL **USD** **34,461.23**

REMIT TO: ACLARA TECHNOLOGIES LLC
 PO BOX 207514
 DALLAS , TX 75320-7514

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