

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
8/9/2022

SUBJECT:	SUBMITTED BY:
Award of Contract - Fire Apparatus Repair and Maintenance	Andy Sikich Public Works Director

SYNOPSIS

A motion is requested to award a one-year contract for fire apparatus repair and maintenance to Interstate Power Systems of Carol Stream, Illinois the amount of \$54,000.00.

STRATEGIC PLAN ALIGNMENT

The goals for 2021-2023 include *Exceptional Municipal Services*.

FISCAL IMPACT

The FY22 budget includes \$105,000 in Fleet Services Fund for contract maintenance and repair of vehicles and equipment. It is anticipated that the FY23 budget will include sufficient funds for work performed in FY23.

RECOMMENDATION

Approval on the August 9, 2022 Consent Agenda.

BACKGROUND

The purpose of this contract is to provide a non-exclusive contract with a qualified contractor to perform fire apparatus repair and maintenance services as needed by the Village. The Village currently supplements in-house staff resources for fire apparatus maintenance when workload or complexity warrants the use of an outside contractor. By obtaining unit prices for anticipated services the repair time of critical emergency response equipment will significantly decrease and the hourly labor rates and parts costs will be reduced.

The contractor will furnish all necessary supervision, labor, tools, and equipment required to perform inspections, maintenance, repair, and testing of the Village of Downers Grove fleet of fire apparatus. All services performed by the contractor are required to meet the current National Fire Protection Association (NFPA) Standard 1911, Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Automotive Fire Apparatus. It is the expectation of the Village, as described within the contract specifications, that the contractor shall provide superior customer service and timely maintenance and repair services to correct deficiencies and return the vehicle to an in-service status.

The Village issued a request for proposals (RFP) for this service in June, and received two proposals by the due date. Staff recommends award of this contract to Interstate Power Systems. Their proposal met all of the requirements of the Village, and they provided the lowest in-shop labor rate of \$130/hr. Their technicians are

trained and certified as Emergency Vehicle Technicians (EVTs). The Village has previously worked with Interstate Power Systems and has received good service.

ATTACHMENTS

Contract Documents

VILLAGE OF DOWNERS GROVE
COUNCIL ACTION SUMMARY

INITIATED: Public Works DATE: August 9, 2022
(Name)

RECOMMENDATION FROM: _____ FILE REF: _____
(Board or Department)

NATURE OF ACTION:

STEPS NEEDED TO IMPLEMENT ACTION:

- Ordinance
- Resolution
- Motion
- Other

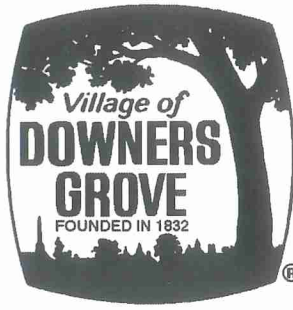
Motion to authorize a contract for fire apparatus maintenance and repair to Interstate Power Systems, Inc. in an amount not to exceed \$54,000.

SUMMARY OF ITEM:

Adoption of this motion shall authorize a contract for fire apparatus maintenance and repair to Interstate Power Systems, Inc. in an amount not to exceed \$54,000.

RECORD OF ACTION TAKEN:

Village of Downers Grove

**REQUEST FOR PROPOSAL**

Name of Proposing Company: Interstate Power Systems

Project Name: Fire Apparatus Maintenance & Repair Services

Proposal No.: RFP-35-0-2022/DM

Proposal Due: FRIDAY, JULY 1, 2022 @ 10:00A.M.

Pre-Proposal Conference: No

Required of All Proposers:

Deposit: No

Letter of Capability of Acquiring Performance Bond: No

Required of Awarded Contractor:

Performance Bond/Letter of Credit: No

Certificate of Insurance: Yes

Legal Advertisement Published: JUNE 15, 2022

Date Issued: JUNE 15, 2022

This document consists of 34 pages.

Return **original** and **two duplicate copies** of proposal in a **sealed envelope** marked with the Proposal Number as noted above to:

DAVID MOODY
VILLAGE OF DOWNERS GROVE
PUBLIC WORKS
5101 WALNUT AVENUE
DOWNERS GROVE, IL 60515
PHONE: 630/434-5460
FAX: 630/434-5495
www.downers.us

Village of Downers Grove

The VILLAGE OF DOWNERS GROVE will receive proposals Monday thru Friday, 8:00 A.M. to 5:00 P.M. at PUBLIC WORKS, 5101 Walnut Avenue, Downers Grove, IL 60515.

SPECIFICATIONS MUST BE MET AT THE TIME THE PROPOSAL IS DUE.

The Village Council reserves the right to accept or reject any and all Proposals, to waive technicalities and to accept or reject any item of any Proposal.

The documents constituting component parts of this contract are the following:

- I. REQUEST FOR PROPOSALS
- II. TERMS & CONDITIONS
- III. DETAILED SPECIFICATIONS
- IV. PROPOSER'S RESPONSE TO RFP
- V. PROPOSAL/CONTRACT FORM

DO NOT DETACH ANY PORTION OF THIS DOCUMENT. INVALIDATION COULD RESULT. Proposers MUST submit an original, and 2 additional paper copies of the total Proposal. Upon formal award of the Proposal, the successful Proposer will receive a copy of the executed contract.

Village of Downers Grove

I. REQUEST FOR PROPOSALS**1. GENERAL**

- 1.1 Notice is hereby given that the Village of Downers Grove will receive sealed Proposals up to THE TIME AND DATE SET FORTH ON THE COVER PAGE OF THIS REQUEST FOR PROPOSALS.
- 1.2 Proposals must be received at the Village of Downers Grove by the time and date specified. Proposals received after the specified time and date will not be accepted and will be returned unopened to the Proposer.
- 1.3 Proposal forms shall be sent to the Village of Downers Grove, ATTN: DAVID MOODY in a sealed envelope marked "SEALED PROPOSAL". The envelope shall be marked with the name of the project, date, and time set for receipt of Proposals.
- 1.4 All Proposals must be submitted on the forms supplied by the Village and signed by a proper official of the company submitting the Proposal. Telephone, email and fax proposals will not be accepted.
- 1.5 By submitting this Proposal, the Proposer certifies under penalty of perjury that they have not acted in collusion with any other Proposer or potential Proposer.

2. PREPARATION OF PROPOSAL

- 2.1 It is the responsibility of the Proposer to carefully examine the specifications and proposal documents and to be familiar with all of the requirements, stipulations, provisions, and conditions surrounding the proposed services.
- 2.2 No oral or telephone interpretations of specifications shall be binding upon the Village. All requests for interpretations or clarifications shall be made in writing and received by the Village at least five (5) business days prior to the date set for receipt of Proposals. All changes or interpretations of the specifications shall be made by the Village in a written addendum to the Village's proposers of record.
- 2.3 In case of error in the extension of prices in the Proposal, the hourly rate or unit price will govern. In case of discrepancy in the price between the written and numerical amounts, the written amount will govern.
- 2.4 All costs incurred in the preparation, submission, and/or presentation of any Proposal including any Proposer's travel or personal expenses shall be the sole responsibility of the Proposer and will not be reimbursed by the Village.
- 2.5 The Proposer hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items and that this cost also includes all insurance, bonds, royalties, transportation charges, use of all tools and equipment, superintendence, overhead expense, all profits and all other work, services and conditions necessarily involved in the work to be done and materials to be furnished in accordance with the requirements of the Contract Documents considered severally and collectively.

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3. PRE- PROPOSAL CONFERENCE

- 3.1 A pre-proposal conference may be offered to provide additional information, inspection or review of current facilities or equipment, and to provide an open forum for questions from Proposers. This pre-proposal conference is not mandatory (unless stated "Required" on the cover of this document), but attendance by Proposers is strongly advised as this will be the last opportunity to ask questions concerning the Proposal.
- 3.2 Questions may be posed in writing to the Village (faxed and emailed questions are acceptable), but must be received by the Village prior to the scheduled time for the pre-proposal conference. Questions received will be considered at the conference. An addendum may be issued as a result of the pre-proposal conference. Such an addendum is subject to the provisions for issuance of an addendum as set forth in Section 2.2 above.

4. MODIFICATION OR WITHDRAWAL OF PROPOSALS

- 4.1 A Proposal that is in the possession of the Village may be altered by a letter bearing the signature or name of the person authorized for submitting a Proposal, provided that it is received prior to the time and date set for the Proposal opening. Telephone, email or verbal alterations of a Proposal will not be accepted.
- 4.2 A Proposal that is in the possession of the Village may be withdrawn by the Proposer, up to the time set for the Proposal opening, by a letter bearing the signature or name of the person authorized for submitting Proposals. Proposals may not be withdrawn after the Proposal opening and shall remain valid for a period of ninety (90) days from the date set for the Proposal opening, unless otherwise specified.

5. SECURITY FOR PERFORMANCE

- 5.1 The awarded contractor, within thirteen (13) calendar days after acceptance of the Proposer's Proposal by the Village, shall furnish security for performance acceptable to the Village when required under the documents. Such security shall be either a satisfactory performance bond (bonding company must be licensed to do business in Illinois) or a letter of credit on the form provided by the Village and available from the Village's Purchasing Manager. Any bond shall include a provision as will guarantee faithful performance of the Illinois Prevailing Wage Act, 820 ILCS 130/1 et seq. **NOTE: As evidence of capability to provide such security for performance, each Proposer shall submit with the Proposal either a letter executed by its surety company indicating the Proposer's performance bonding capability, or a letter from a bank or savings and loan within twenty-five miles of the corporate boundaries of the Village indicating its willingness and intent to provide a letter of credit for the Proposer.**

6. DELIVERY

- 6.1 All proposal prices are to be quoted, delivered F.O.B. Village of Downers Grove, 801 Burlington, Downers Grove, IL 60515.

7. TAX EXEMPTION

Village of Downers Grove

7.1 The Village is exempt from Illinois sales or use tax for direct purchases of materials and supplies. A copy of the Illinois Sales Tax Exemption Form will be issued upon request. The Village's federal identification will also be provided to selected vendor.

8. RESERVED RIGHTS

8.1 The Village reserves the exclusive right to waive sections, technicalities, irregularities and informalities and to accept or reject any and all Proposals and to disapprove of any and all subcontractors as may be in the best interest of the Village. Time and date requirements for receipt of Proposals will not be waived.

II. TERMS AND CONDITIONS**9. VILLAGE ORDINANCES**

9.1 The successful Proposer will strictly comply with all ordinances of the Village of Downers Grove and laws of the State of Illinois.

10. USE OF VILLAGE'S NAME

10.1 The Proposer is specifically denied the right of using in any form or medium the name of the Village for public advertising unless express permission is granted by the Village.

11. SPECIAL HANDLING

11.1 Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the Proposer will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for its first aid before delivery. Proposer shall also notify the Village and provide material safety data sheets for all substances used in connection with this Contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

12. INDEMNITY AND HOLD HARMLESS AGREEMENT

12.1 To the fullest extent permitted by law, the Proposer shall indemnify, keep and save harmless the Village and its agents, officers, and employees, against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, which may arise directly or indirectly from any negligence or from the reckless or willful misconduct of the Proposer, its employees, or its subcontractors, and the Proposer shall at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village in any such action, the Proposer shall, at its own expense, satisfy and discharge the same. This agreement shall not be construed as requiring the Proposer to indemnify the Village for its own negligence. The Proposer shall indemnify, keep and save harmless the Village only where a loss was caused by the negligent, willful or reckless acts or omissions of the Proposer, its employees, or its subcontractors.

13. NONDISCRIMINATION

13.1 Proposer shall, as a party to a public contract:

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- (a) Refrain from unlawful discrimination in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
- (b) By submission of this Proposal, the Proposer certifies that it is an "equal opportunity employer" as defined by Section 2000(e) of Chapter 21, Title 42, U.S. Code Annotated and Executive Orders #11246 and #11375, which are incorporated herein by reference. The Equal Opportunity clause, Section 6.1 of the Rules and Regulations of the Department of Human Rights of the State of Illinois, is a material part of any contract awarded on the basis of this Proposal.

13.2 It is unlawful to discriminate on the basis of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, military status, order of protection status, sexual orientation, sexual identity, or an unfavorable discharge from military service. Proposer shall comply with standards set forth in Title VII of the Civil Rights Act of 1964, 42 U.S.C. Sec. 2000 et seq., The Human Rights Act of the State of Illinois, 775 ILCS 5/1-101 et. seq., and The Americans With Disabilities Act, 42 U.S.C. Sec. 12101 et. seq.

14. SEXUAL HARASSMENT POLICY

14.1 The Proposer, as a party to a public contract, shall have a written sexual harassment policy that:

- 14.1.1 Notes the illegality of sexual harassment;
- 14.1.2 Sets forth the State law definition of sexual harassment;
- 14.1.3 Describes sexual harassment utilizing examples;
- 14.1.4 Describes the Proposer's internal complaint process including penalties;
- 14.1.5 Describes the legal recourse, investigative and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission and how to contact these entities; and
- 14.1.6 Describes the protection against retaliation afforded under the Illinois Human Rights Act.

15. EQUAL EMPLOYMENT OPPORTUNITY

15.1 In the event of the Proposer's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), the Proposer may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this Contract, the Proposer agrees as follows:

- 15.1.1 That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, military status, order of protection status, sexual orientation, sexual identity or an unfavorable discharge from military

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service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- 15.1.2 That, if it hires additional employees in order to perform this Contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 15.1.3 That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, military status, order of protection status, sexual orientation, or an unfavorable discharge from military services.
- 15.1.4 That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the Proposer's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the Proposer in its efforts to comply with such Act and Rules and Regulations, the Proposer will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 15.1.5 That it will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- 15.1.6 That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purpose of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.
- 15.1.7 That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this Contract, the Proposer will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Proposer will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the

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State of Illinois or any of its political subdivisions or municipal corporations.

16. DRUG FREE WORK PLACE

Proposer, as a party to a public contract, certifies and agrees that it will provide a drug free workplace by:

- 16.1 Publishing a statement: (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance, including cannabis, is prohibited in the Village's or Proposer's workplace. (2) Specifying the actions that will be taken against employees for violations of such prohibition. (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will: (A) abide by the terms of the statement; and (B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- 16.2 Establishing a drug free awareness program to inform employees about: (1) the dangers of drug abuse in the workplace; (2) the Village's or Proposer's policy of maintaining a drug free workplace; (3) any available drug counseling, rehabilitation and employee assistance programs; (4) the penalties that may be imposed upon employees for drug violations.
- 16.3 Providing a copy of the statement required above to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- 16.4 Notifying the contracting or granting agency within ten (10) days after receiving notice of any criminal drug statute conviction for a violation occurring in the workplace from an employee or otherwise receiving actual notice of such conviction.
- 16.5 Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted as required by section 5 of the Drug Free Workplace Act.
- 16.6 Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- 16.7 Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

17. PATRIOT ACT COMPLIANCE

- 17.1 The Proposer represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Proposer further represents and warrants to the Village that the Proposer and its principals, shareholders, members, partners, or affiliates, as applicable are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Contract on behalf of any person or entity named as a

Village of Downers Grove

Specially Designated National and Blocked Person. The Proposer hereby agrees to defend, indemnify and hold harmless the Village, and its elected or appointed officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities and expenses (including reasonable attorney's fees and costs) arising from or related to any breach of the foregoing representations and warranties.

18. INSURANCE REQUIREMENTS

- 18.1 Prior to starting the work, Contractor and any Subcontractors shall procure, maintain and pay for such insurance as will protect against claims for bodily injury or death, or for damage to property, including loss of use, which may arise out of operations by the Contractor or Subcontractor or any Sub-Sub Contractor or by anyone employed by any of them, or by anyone for whose acts any of them may be liable. Such insurance shall not be less than the greater of coverages and limits of liability specified below or any coverages and limits of liability specified in the Contract Documents or coverages and limits required by law unless otherwise agreed to by the Village.

Workers Compensation	\$500,000	Statutory
Employers Liability	\$1,000,000	Each Accident
	\$1,000,000	Disease Policy Limit
	\$1,000,000	Disease Each Employee
Comprehensive General Liability	\$2,000,000	Each Occurrence
	\$2,000,000	Aggregate
		<i>(Applicable on a Per Project Basis)</i>
Commercial Automobile Liability	\$1,000,000	Each Accident
Professional Errors & Omissions	\$2,000,000	Each Claim
(pursuant to section .9 below)	\$2,000,000	Annual Aggregate
Umbrella Liability	\$ 5,000,000	

- 18.2 Commercial General Liability Insurance required under this paragraph shall be written on an occurrence form and shall include coverage for Products/Completed Operations, Personal Injury with Employment Exclusion (if any) deleted, Blanket XCU and Blanket Contractual Liability insurance applicable to defense and indemnity obligations and other contractual indemnity assumed under the Contract Documents. The limit must be on a "Per Project Basis".
- 18.3 Comprehensive Automobile Liability Insurance required under this paragraph shall include coverage for all owned, hired and non-owned automobiles.

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- 18.4 Workers Compensation coverage shall include a waiver of subrogation against the Village.
- 18.5 Comprehensive General Liability, Employers Liability and Commercial Automobile Liability Insurance may be arranged under single policies for full minimum limits required, **or** by a combination of underlying policies with the balance provided by Umbrella and/or Excess Liability policies.
- 18.6 Contractor and all Subcontractors shall have their respective Comprehensive General Liability (including products/completed operations coverage), Employers Liability, Commercial Automobile Liability, and Umbrella/Excess Liability policies endorsed to add the "Village of Downers Grove, its officers, officials, employees and volunteers" as "additional insureds" with respect to liability arising out of operations performed; claims for bodily injury or death brought against the Village by any Contractor or Subcontractor employees, or the employees of Subcontractor's subcontractors of any tier, however caused, related to the performance of operations under the Contract Documents. Such insurance afforded to the Village shall be endorsed to provide that the insurance provided under each policy shall be *Primary and Non-Contributory*.
- 18.7 Contractor and all Subcontractors shall maintain in effect all insurance coverages required by the Contract Documents at their sole expense and with insurance carriers licensed to do business in the State of Illinois and having a current A. M. Best rating of no less than A-VIII. In the event that the Contractor or any Subcontractor fails to procure or maintain any insurance required by the Contract Documents, the Village may, at its option, purchase such coverage and deduct the cost thereof from any monies due to the Contractor or Subcontractor, or withhold funds in an amount sufficient to protect the Village, or terminate this Contract pursuant to its terms.
- 18.8 All insurance policies shall contain a provision that coverages and limits afforded hereunder shall not be canceled, materially changed, non-renewed or restrictive modifications added, without thirty (30) days prior written notice to the Village. Renewal certificates shall be provided to the Village not less than five (5) days prior to the expiration date of any of the required policies. All Certificates of Insurance shall be in a form acceptable to Village and shall provide satisfactory evidence of compliance with all insurance requirements. The Village shall not be obligated to review such certificates or other evidence of insurance, or to advise Contractor or Subcontractor of any deficiencies in such documents, and receipt thereof shall not relieve the Contractor or Subcontractor from, nor be deemed a waiver of the right to enforce the terms of the obligations hereunder. The Village shall have the right to examine any policy required and evidenced on the Certificate of Insurance.
- 18.9 Only in the event that the Work under the Contract Documents includes design, consultation, or any other professional services, Contractor or the Subcontractor shall procure, maintain, and pay for Professional Errors and Omissions insurance with limits of not less than \$2,000,000 per claim and \$2,000,000 annual aggregate. If such insurance is written on a claim made basis, the retrospective date shall be prior to the start of the Work under the Contract Documents. Contractor and all Subcontractors agree to maintain such coverage for

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three (3) years after final acceptance of the Project by the Village or such longer period as the Contract Documents may require. Renewal policies during this period shall maintain the same retroactive date.

- 18.10 Any deductibles or self-insured retentions shall be the sole responsibility of the Insured. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Village, its officers, officials, employees and volunteers; or the Proposer shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

19. COPYRIGHT/PATENT INFRINGEMENT

- 19.1 The Proposer agrees to indemnify, defend, and hold harmless the Village against any suit, claim, or proceeding brought against the Village for alleged use of any equipment, systems, or services provided by the Proposer that constitutes a misuse of any proprietary or trade secret information or an infringement of any patent or copyright.

20. COMPLIANCE WITH OSHA STANDARDS

- 20.1 Equipment supplied to the Village must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused.

21. CERCLA INDEMNIFICATION

- 21.1 In the event this is a contract that has environment aspects, the Proposer shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, *et seq.*, as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the Proposer, both before and after its disposal.

22. CAMPAIGN DISCLOSURE

- 22.1 Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its submission, an executed Campaign Disclosure Certificate, attached hereto.
- 22.2 The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.
- 22.3 Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding

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the date of the bid or proposal release.

- 22.4 By signing the bid or proposal documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

23. SUBLETTING OF CONTRACT

- 23.1 No contract awarded by the Village shall be assigned or any part subcontracted without the written consent of the Village Manager. In no case shall such consent relieve the Contractor from their obligation or change the terms of the contract.

All approved subcontracts shall contain language which incorporates the terms and conditions of this Contract.

24. TERM OF CONTRACT

- 24.1 This Contract may be extended no more than twice for subsequent annual periods (two annual extensions) by mutual agreement of both parties, providing such agreement complies with Village purchasing policies and the availability of funds. However, if this Contract is not one that is subject to extension, such information will be available in the detailed specifications or special conditions section.

25. TERMINATION OF CONTRACT

- 25.1 The Village reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, for any reason and/or in the event that sufficient funds to complete the Contract are not appropriated by the Village.
- 25.2 The Village further reserves the right to terminate the whole or any part of this Contract, upon written notice to the Contractor, in the event of default by the Contractor. Default is defined as failure of the Contractor to perform any of the provisions of this Contract or failure to make sufficient progress so as to endanger performance of this Contract in accordance with its terms. In the event that the Contractor fails to cure the default upon notice, and the Village declares default and termination, the Village may procure, upon such terms and in such manner as the Village may deem appropriate, supplies or services similar to those so terminated. The Contractor shall be liable for any excess costs for such similar supplies or services unless acceptable evidence is submitted to the Village that failure to perform the Contract was due to causes beyond the control and without the fault or negligence of the Contractor. Any such excess costs incurred by the Village may be set-off against any monies due and owing by the Village to the Contractor.

26. BILLING & PAYMENT PROCEDURES

- 26.1 Payment will be made upon receipt of an invoice referencing Village purchase order number. Once an invoice and receipt of materials or service have been verified, the invoice will be processed for payment in accordance with the Village payment schedule. The Village will comply with the Local Government Prompt Payment Act, 50 ILCS 505/1 et seq., in that any bill approved for payment must be paid or the payment issued to the Proposer within 60 days

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of receipt of a proper bill or invoice. If payment is not issued to the Proposer within this 60 day period, an interest penalty of 1.0% of any amount approved and unpaid shall be added for each month or fraction thereof after the end of this 60 day period, until final payment is made.

- 26.2 The Village shall review in a timely manner each bill or invoice after its receipt. If the Village determines that the bill or invoice contains a defect making it unable to process the payment request, the Village shall notify the Contractor requesting payment as soon as possible after discovering the defect pursuant to rules promulgated under 50 ILCS 505/1 et seq. The notice shall identify the defect and any additional information necessary to correct the defect.
- 26.3 If this Contract is for work defined as a “fixed public work” project under the Illinois Prevailing Wage Act, 820 ILCS 130/2, any contractor or subcontractor is required to submit certified payroll records along with the invoice. No invoice shall be paid without said records.
- 26.4 Please send all invoices to the attention of Village of Downers Grove, Accounts Payable, 801 Burlington, Downers Grove, IL 60515.

27. RELATIONSHIP BETWEEN THE PROPOSER AND THE VILLAGE

- 27.1 The relationship between the Village and the Proposer is that of a buyer and seller of professional services and it is understood that the parties have not entered into any joint venture or partnership with the other.

28. STANDARD OF CARE

- 28.1. Services performed by Proposer under this Contract will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representations express or implied, and no warranty or guarantee is included or intended in this Contract, or in any report, opinions, and documents or otherwise.
- 29.2 If the Proposer fails to meet the foregoing standard, Proposer will perform at its own cost, and without reimbursement from the Village, the professional services necessary to correct errors and omissions caused by Proposer’s failure to comply with the above standard and reported to Proposer within one (1) year from the completion of Proposer’s services for the Project.
- 29.3 For Professional Service Agreements (i.e. Engineer, Consultant): Project site visits by Proposer during construction or equipment installation or the furnishing of Project representatives shall not make Proposer responsible for: (i) constructions means, methods, techniques, sequences or procedures; (ii) for construction safety precautions or programs; or (iii) for any construction contactor(s’) failure to perform its work in accordance with contract documents.

30. GOVERNING LAW

Village of Downers Grove

30.1 This Contract will be governed by and construed in accordance with the laws of the State of Illinois without regard for the conflict of laws provisions. Venue is proper only in the County of DuPage and the Northern District of Illinois.

31. SUCCESSORS AND ASSIGNS

31.1 The terms of this Contract will be binding upon and inure to the benefit of the parties and their respective successors and assigns; provided, however, that neither party will assign this Contract in whole or in part without the prior written approval of the other. The Proposer will provide a list of key staff, titles, responsibilities, and contact information to include all expected subcontractors.

32. WAIVER OF CONTRACT BREACH

32.1 The waiver by one party of any breach of this Contract or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof will be limited to the particular instance and will not operate or be deemed to waive any future breaches of this Contract and will not be construed to be a waiver of any provision except for the particular instance.

33. AMENDMENT

33.1 This Contract will not be subject to amendment unless made in writing and signed by all parties.

34. NOT TO EXCEED CONTRACT

34.1 The contract price is a "not-to-exceed" cost. At any time additional work is necessary or requested, and the not-to-exceed price is increased thereby, any change, addition or price increase must be agreed to in writing by all parties who have executed the initial contract.

35. SEVERABILITY OF INVALID PROVISIONS

35.1 If any provisions of this Contract are held to contravene or be invalid under the laws of any state, country or jurisdiction, contravention will not invalidate the entire Contract, but it will be construed as if not containing the invalid provision and the rights or obligations of the parties will be construed and enforced accordingly.

36. NOTICE

36.1 Any notice will be in writing and will be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party at the party's place of business. Notices shall be addressed to the Village as follows:

**Village Manager
Village of Downers Grove
801 Burlington Ave.
Downers Grove, IL 60515**

And to the Proposer as designated in the Contract Form.

37. COOPERATION WITH FOIA COMPLIANCE

Village of Downers Grove

- 37.1 Contractor acknowledges that the Freedom of Information Act may apply to public records in possession of the Contractor or a subcontractor. Contractor and all of its subcontractors shall cooperate with the Village in its efforts to comply with the Freedom of Information Act. 5 ILCS 140/1 et seq.

Village of Downers Grove

III. DETAIL SPECIFICATIONS**FIRE APPARATUS REPAIR SERVICES****SCOPE OF WORK**

The Village is seeking one or more qualified contractors to provide fire apparatus maintenance and repair services as needed by the Village. This contract is not intended to be an exclusive agreement for all repair and maintenance on all Village-owned fire apparatus. The Contractor shall furnish all necessary supervision, labor, tools, parts, equipment and location required to perform inspections, maintenance, repair, and testing of the Village of Downers Grove fleet of fire apparatus. All services performed by the Contractor shall meet the current National Fire Protection Association (NFPA) Standard 1911, Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Automotive Fire Apparatus, current edition. In addition, all services provided by the Contractor shall be consistent with industry best practices, meet all applicable federal, state and local standards and follow all manufacturer's recommendations. It is the expectation of the Village, as described herein, that the Contractor shall provide superior customer service and timely maintenance and repair services to correct deficiencies and return the vehicle to an in-service status.

Facilities and Work Sites

The Contractor shall perform services, including inspection, maintenance, testing and repair, at its facility, or a Village facility if directed otherwise. The current list of equipment is contained in the attached Equipment Listing. No apparatus/vehicle shall be taken from a Village worksite without prior approval from the Fleet Services Manager.

The Contractor warrants that its facility complies with all applicable local, state and federal regulations and will remain compliant during the Contract term. The Village may inspect the facility and its operations at any time during the Contract term during normal business hours.

Fire Apparatus Security

The Contractor is responsible for the security of any units in its custody. The Contractor is responsible for all costs associated with correcting damage while the unit is in the Contractor's custody. While in the Contractor's custody, apparatus/vehicles shall be stored inside, in a temperature controlled environment.

Contractor's Service Truck

The Village prefers contractors who are able to provide a service truck sufficient to support the on-site inspection and maintenance, and emergency road call requirements of the Contract. The truck should be outfitted with tools, equipment and parts sufficient to support the spot repair of fire apparatus. The technicians

Village of Downers Grove

operating the trucks shall be certified as required by the Contract, and capable of making repair and logistic decisions in road call and on-site repair call situations.

MAINTENANCE / REPAIR SCHEDULING AND COMPLETION

Scheduling

The Fleet Services Manager shall contact the Contractor to schedule apparatus/vehicles due for service or repair. The location at which services will be performed shall be determined between the Fleet Services Manager and the Contractor at the time when service is scheduled and confirmed. If services are to be performed at a Village worksite, the Contractor shall provide the Fleet Services Manager with the time at which the Contractor's service personnel will arrive to begin the service and an approximate time when the service will be completed.

Notifications and Communication

It shall be the responsibility of the Fleet Services Manager to notify affected Village worksites and station personnel of scheduled service of apparatus/vehicles. In the event the Contractor must pick-up a piece of apparatus at a Village worksite, the Contractor shall check in with the on-duty Station Officer, provide proper identification and state the purpose of the visit. Upon completion of on-site services the Contractor shall check out with the on-duty Station Officer and provide a report of services completed, deficiencies found, deficiencies repaired, deficiencies that require further attention and the status of the apparatus (in service or out of service). In the event that the Station Officer is not available at the completion of services, a paper form shall be left on the driver's seat of the apparatus indicating what services were completed, deficiencies found, deficiencies repaired, deficiencies that require further attention and the status of the apparatus (in service or out of service).

As Needed Repair and Maintenance Completion

The Contractor is responsible for the timely repair or maintenance of the Village's fire apparatus, and the return of each unit to an in-service status. With the exception of Priority and Non-Priority Repairs, it is the expectation of the Village that the Contractor have readily available any routine parts, fluids, testing equipment, etc. that may be required to complete Preventive Maintenance services at the time service is scheduled in an effort to reduce out of service and down time of the Village apparatus. The Village's performance standards for completing various work activities are as follows:

- Preventive Maintenance: Performed at the Contractor's facility, services shall be completed within forty eight (48) hours which includes pick-up and return of the apparatus. If deficiencies are encountered that will require additional time to repair, the Contractor shall notify the Fleet Services Manager immediately.

- Priority Repairs: If performed on-site, services shall be completed within forty-eight (48) hours. If performed at the Contractor's facility, services shall be completed within five (5) business days,

Village of Downers Grove

which includes pick-up and return of the apparatus. If additional time is needed for repairs the Contractor shall notify the Fleet Services Manager immediately.

- **Non-Priority Repairs:** Non-priority repairs shall be resolved within ten (10) business days upon notification to the Contractor. The Contractor and the Fleet Services Manager will determine where these types of repairs will be performed. If additional time is needed for repairs the Contractor shall notify the Fleet Services Manager immediately.

LEVEL OF SERVICES TO BE PROVIDED

The Fire Chief has established an in-house inspection regime for frontline and reserve fire apparatus. These are daily, weekly and monthly operational inspections performed by fire and rescue personnel and are not work tasks included in this Scope of Work.

The following establishes the level of services to be provided by the Contractor. The Contractor shall work with the Village to determine preventive maintenance for fire apparatus, which the Village operates. The criteria for each level of preventive maintenance shall be based on compliance with NFPA 1911, apparatus and component manufacturer's most severe service recommendation, generally accepted best industry practices and any applicable federal, state and local standards.

Preventive Maintenance

Preventive maintenance due based on the Village's records and Schedule. The Contractor will be provided with documentation of services to be performed.

Priority Repairs

Priority repair status indicates that the apparatus has been placed into an out-of-service status due to mechanical breakdown or component failure. Calls for priority repairs may occur during and/or after normal business hours.

Non-Priority Repairs

Non-Priority Repairs indicates a deficiency that needs to be corrected; however, does not meet the criteria set forth in NFPA 1911 to warrant the apparatus be placed into an out-of-service status. Non-Priority Repairs shall be approved by Fleet Services Manager and handled by the Contractor during normal business hours. Non-Priority Repairs may be deferred to the next inspection and preventive maintenance service to be corrected at the discretion of the Fleet Services Manager.

Inspection, preventive maintenance, repairs and testing required for loose equipment (i.e., nozzles, hose, ground ladders, etc.) will be handled by the Village and will not be the responsibility of the Contractor.

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Any time services are completed on Village apparatus, the results, findings and actions taken shall be documented by the Contractor in a professional format. The Contractor shall submit, as part of its proposal, copies of the service documentation it will use to inspect, maintain, repair and test Village apparatus. This documentation shall demonstrate that the Contractor's procedures meet or exceed the Contract-required levels of service. The original copies of all service documentation shall be submitted along with the invoice for payment. In addition to recording the results, findings and actions taken, the service documentation shall contain the following information:

- a. Date services were performed;
- b. Work Order Number;
- c. Name of the technician that performed the services;
- d. Location where services were performed;
- e. Unit Designation;
- f. Village Vehicle Number;
- g. Apparatus Manufacturer;
- h. Apparatus Make;
- i. Apparatus Model;
- j. Manufacturer Job Number or Serial Number;
- k. Odometer/Hour Reading In;
- l. Odometer/Hour Reading Out; and
- m. Vehicle Identification Number (VIN)

Village of Downers Grove

VEHICLE MAINTENANCE AND REPAIR

General

At the Fleet Manager's request, the Contractor shall perform any preventive maintenance, priority or non-priority repairs for all fire apparatus. All maintenance and repair activities for this equipment shall comply with the manufacturer's recommendations, including warranties.

Inspection and Preventive Maintenance Service

The objectives of inspection and preventive maintenance service are to ensure that: (a) fire apparatus safely operate to the next scheduled service without a failure; and (b) component service life is maximized. All minor deferred repairs will be completed during the inspection and preventive maintenance service.

Repair and Replacement

Repair is the work necessary to restore a fire apparatus, or a component to sound condition after failure or damage. Replacement is the work necessary to remove an unserviceable item and install a serviceable counterpart in its place. Original equipment manufacturer (OEM) parts and supplies shall be used on repairs and replacements required on equipment included in this Contract. If the Contractor has a specific situation that warrants a request for a waiver, the provisions of the **PARTS** section, below, shall be followed.

Major Repairs

All major repairs shall be performed by a repair facility authorized by the manufacturer to perform such work, and the Fleet Manager shall be notified.

Re-Assembly

The Contractor shall ensure that all re-assembly tasks performed after any required vehicle repair maintain the vehicle's OEM configurations as originally received from the manufacturer. System examples include, but are not limited to, the wiring and clamping, pump system pressures and flows, hydraulic system pressures, hose and orifice sizing, ladder table and ladder mounts.

Repair Approvals

The Contractor shall have specific pre-approval from the Fleet Services Manager prior to completing repairs. In obtaining approval, the Contractor shall advise the Fleet Services Manager of the estimated cost of the repair work and the estimated time it will take to return the unit to an in-service status. Any repairs performed

Village of Downers Grove

without documented pre-approval authorization will be at the expense of the Contractor. The estimate shall include the following:

- Estimated time

- Parts cost

- Part #s

Modifications

No modifications may be made by the Contractor to any component, system or piece of equipment maintained under any resulting Contract unless, and until, specific written authorization is provided by the Fleet Services Manager. A pre-approved cost estimate and individual work order issued for the modification tasks are also required before Village approval.

Apparatus or Equipment Damage

No accident damage may be repaired until the Contractor receives written authorization from the Village. Any damage noted by the Contractor during an inspection shall be immediately reported to the Fleet Services Manager. The email or phone report should include the unit identification number, the date, a brief description of the damage, one or more digital photographs documenting the extent of the damage and an estimated cost of repair.

The Contractor is responsible for all costs of repair for any accident damage incurred while the Contractor has custody of the vehicle.

Repair Facilities

If the Contractor receives authorization to repair accident damage, the Contractor shall ensure that all required repairs shall be performed by repair facilities capable of restoring the damaged vehicle, its systems and components to its original configuration, appearance and structural integrity; and meeting all OEM specifications for the equipment. The Contractor may be responsible for transporting the vehicle to the repair facility location, including the original equipment manufacturer's facility, when required, and for the vehicle's return transport to the operational location of the equipment. The proposed repair facility shall be acceptable to the Village. A pre-approved cost estimate, schedule and individual work order for the damage repair tasks are also required before Village approval.

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Village Inspections

The Contractor shall advise the Fleet Services Manager within one (1) hour of the completion of repairs. The Village reserves the right to send a representative to perform a quality control acceptance inspection.

EMERGENCY CALL RESPONSE FOR PRIORITY REPAIRS

General

The Village would prefer a contractor with 24hr availability. A call for Priority Repair Service indicates that the apparatus has been placed in an out-of-service status due to mechanical breakdown and/or component failure which has rendered the apparatus unsafe to operate. Calls for Priority Repair Service require immediate assistance from the Contractor to evaluate the situation, decide on the best course of action, and/or take the necessary actions to place the apparatus back into an in-service status. Calls for Priority Repair Service may occur at any time.

Emergency Contact

If providing emergency response, the Contractor shall have an individual accessible by telephone available twenty-four (24) hours per day, seven (7) days per week to receive reports of emergency repair requirements. At that time, the Contractor will provide the Village with an estimated on-scene response time. The on-scene response time shall not exceed two (2) hours for both road-side repair service requests and break-down requests for equipment at a Village facility.

Non-Response

In an emergency situation, if the Contractor does not respond to the requesting officer within ten (10) minutes, the Village shall exercise the option to contact another vendor that is available and can provide the services needed.

Wrecker Service

The Village has existing contractual agreements in place with area wrecker services. In the event that an apparatus requires wrecker service, the Village shall coordinate this service and the location to which the apparatus shall be towed.

PARTS

Parts Inventory

Village of Downers Grove

The Contractor shall maintain reasonable inventory levels at its facility to assure timely repair of the Village's fire apparatus. The Contractor-supplied inventory shall remain the property of the Contractor upon completion of the Contract term. Mark-up on parts shall not exceed 10%. Contractor shall show proof of mark-up on the invoice. The Village also reserves the right to provide parts for any and all repairs.

Tires

The Village has existing contractual agreements in place with area tire vendors. The replacement of tires shall be the responsibility of the Village. The Contractor's role in tire replacement is to recommend when tire replacement is necessary.

Contractor-Furnished Parts

The Contractor shall include all parts used during the maintenance or service of a unit on the work order and specifically invoice the parts to the unit receiving the part. Parts should be listed by:

- Part Number;
- Part Description; and
- Unit Price of Part.

WARRANTIES

Warranty Repairs

The Contractor must ensure that all vehicle manufacturer warranty work is accomplished to guarantee compliance with necessary warranty requirements. The Village shall communicate the warranty status of all apparatus. The Contractor shall notify the Village when a warranty repair is required and work with the Village to determine the best course of action. The Fleet Services Manager will determine if the Contractor is able to handle the warranty repair or if it is more appropriate for the repair to be handled by the warranting vendor. If the Contractor fails to acknowledge a warranty repair and/or notify the Village prior to proceeding with the repair, the Contractor shall be responsible for the labor and parts associated with the repair. The Contractor shall track all warranty work on work orders including parts and labor expended for warranty work performed on equipment and components. Credit memos will not be accepted by the Village in lieu of making the required repair(s) to correct a warranty problem.

Village of Downers Grove

Contractor Repair Warranty

The Contractor shall warranty repairs for a period of not less than the manufacturer's warranty for those parts replaced and at least ninety (90) days on other minor repairs. On major repairs, the Contractor shall warranty repairs for a period of not less than the manufacturer's warranty for both labor and parts. In the event the repair is a Contractor in-house rebuild, the warranty shall be for not less than one (1) year, 12,000 miles or 750 operating hours, whichever occurs first. For purposes of this Contract, a major repair is defined as one with a combined cost of parts and labor exceeding \$5,000.

Original Equipment Manufacturer (OEM) Warranty

If the Contractor is a dealer or distributor of the part or component being repaired or replaced, the Contractor will, at no cost to the Village, recapture the warranty from the OEM. If that repair or part had been charged to the Village, the Contractor will credit that cost to the Village account. The Village will reduce any outstanding Contractor invoices by the amount of the credit. If the Contractor is not a distributor, warranty recovery of any parts or labor costs is the responsibility of the Contractor. This includes recapturing any costs to the Contractor from the warranting entity.

Warranty Claims

The Contractor shall be responsible for submitting claims for reimbursement to the manufacturer or supplier, including defending claims. Further, the Contractor shall be responsible for pursuing claims that have been denied, at the direction of the Village.

WORK DOCUMENTATION

Management Information System

The Village uses the CFA fleet management information system to document all information for its vehicle fleet. The Contractor shall develop work orders, maintain equipment histories and capture cost and maintenance data on the fire apparatus being maintained under this Contract.

Vehicle Record Files

The Contractor shall establish and maintain a record for each piece of fire apparatus being serviced under this Contract. The records will be available for review by the Village during normal business hours.

Ownership of Maintenance Information

The Village owns all information related to activity that occurs as part of the Contract. At the completion of the Contract term, all data, hardware, software, records (both electronic and

paper), complete vehicle records and other information developed and maintained by the Contractor during the Contract term remain the property of the Village and will be transferred to the Village on the Contract completion date.

TERM OF CONTRACT

The term of this contract will be for a period of one year commencing from the award date by the Village, unless terminated sooner in accordance with paragraph 25 above.

Village of Downers Grove

Equipment Listing

<u>FD Unit</u>	<u>Type</u>	<u>Fleet Number</u>	<u>Assigned Station</u>	<u>Make</u>	<u>Model</u>	<u>Year of Apparatus</u>
Medic 101	Ambulance	939	Station 105	International	4000	2010
Medic 102	Ambulance	918	Station 102	Ford	F550	2020
Medic 103	Ambulance	915	Station 103	Ford	F550	2016
Medic 104	Ambulance	945	Station 103	Freightliner		2013
Medic 105	Ambulance	917	Station 105	Ford	F550	2016
Antique	Antique	900	Station 102	Chevrolet	Antique	1946
ATV G101	ATV	934	Station 101	Polaris	All Terrain	2007
MABAS Boat W101	Boat	951	Station 102	Rescue One	Connector	
MABAS Boat W102	Boat	952	Station 102	Zodiac	Mark 3	
Row Boat	Boat	948	Station 101	Shore Land		1986
Engine 101	Engine	932	Station 101	Pierce	Impel	2008
Engine 103	Engine	909	Station 103	Pierce	Impel	2021
Engine 104	Engine	947	Station 103	Pierce	Saber	2014
Engine 105	Engine	908	Station 103	Ferrara	Igniter	2018
Squad 101	Engine	907	Station 101	Ferrara	Igniter	2017
Haz Mat 105	Haz Mat	935	Station 105	Peterbuilt	330	2000
MABAS 16 Light Tower	Light Tower	950	Station 105	Chambers	BHC204MH	
F100	Mini Van	930	Station 102 - Admin	Chrysler	Pacifica	2019
Utility 102	Pick Up	936	Station 102	Ford	F350	2008
Battalion 100	SUV	911	Station 102	Ford	Expedition	2018
Battalion 104	SUV	933	Station 102	Chevrolet	Suburban	2008
Battalion 105	SUV	946	Station 102 - Admin	Chevrolet	Tahoe	2013
Chief 101	SUV	910	Station 102 - Admin	Ford	Expedition	2019
Deputy 102	SUV	928	Station 102 - Admin	Ford	Explorer	2018

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Deputy 103	SUV	949	Station 102 - Admin	Chevrolet	Tahoe	2014
FP 1	SUV	927	Station 102 - FPB	Ford	Escape	2021
FP 2	SUV	943	Station 102 - FPB	Chevrolet	Tahoe	2011
FP 3	SUV	921	Station 102 - FPB	Chevrolet	K1500	2003
FP 4	SUV	942	Station 102 - FPB	Honda	Civic	2009
Tower 102	Tower Ladder	944	Station 102	Smeal	Spartan	2011
ATV G101 - Trailer	Trailer		Station 101	LTD Trailer		2008
CART Trailer	Trailer		Station 101		CMND54491	CME18TA4
MABAS Boat Trailer	Trailer		Station 102	Haul Rite Trailer		2011
Pub Ed Trailer	Trailer	912	Station 105	Scotty		1998
Utility 101	Utility	902	Station 101	Ford	F350	1991

Village of Downers Grove

IV. PROPOSER'S RESPONSE TO RFP

(Proposer must insert response to RFP here. DO NOT insert a form contract, the RFP document including detail specs and Proposer's response will become the contract with the Village.)

Equipment Listing

FD Unit	Type	Fleet #	Assigned Station	Make	Model	Model Year	PM Stvc/NFPA 1911 Labor	Parts Mark Up	Bi-Annual Inspection
Medic 101	Ambulance	939	Station 105	International	4000	2010	\$450.00	10%	\$450.00
Medic 102	Ambulance	918	Station 102	Ford	F550	2020	\$450.00	10%	\$450.00
Medic 103	Ambulance	915	Station 103	Ford	F550	2016	\$450.00	10%	\$450.00
Medic 104	Ambulance	945	Station 103	Freightliner		2013	\$550.00	10%	\$550.00
Medic 105	Ambulance	917	Station 105	Ford	F550	2016	\$450.00	10%	\$450.00
Antique	Antique	900	Station 102	Chevrolet	Antique	1946	\$450.00	10%	\$450.00
ATV G101	ATV	934	Station 101	Polaris	All Terrain	2007	\$150.00	10%	\$150.00
MABAS Boat W101	Boat	951	Station 102	Rescue One	Connector		\$150.00	10%	\$150.00
MABAS Boat W102	Boat	952	Station 102	Zodiac	Mark 3		\$150.00	10%	\$150.00
Row Boat	Boat	948	Station 101	Shore Land		1986	\$30.00	10%	\$30.00
Engine 101	Engine	932	Station 101	Pierce	Impel	2008	\$1,350.00	10%	\$450.00
Engine 103	Engine	909	Station 103	Pierce	Impel	2021	\$1,350.00	10%	\$450.00
Engine 104	Engine	947	Station 103	Pierce	Saber	2014	\$1,350.00	10%	\$450.00
Engine 105	Engine	908	Station 103	Ferrara	Igniter	2018	\$1,350.00	10%	\$450.00
Squad 101	Engine	907	Station 101	Ferrara	Igniter	2017	\$1,350.00	10%	\$450.00
Haz Mat 105	Haz Mat	935	Station 105	Peterbuilt	330	2000	\$1,000.00	10%	\$450.00
MABAS 16 Light Tower	Light Tower	950	Station 105	Chambers	BHC204MH		\$150.00	10%	\$150.00
F100	Mini Van	930	Station 102 - Admin	Chrysler	Pacifica	2019	\$60.00	10%	\$60.00
Utility 102	Pick Up	936	Station 102	Ford	F350	2008	\$80.00	10%	\$80.00
Battalion 100	SUV	911	Station 102	Ford	Expedition	2018	\$60.00	10%	\$60.00
Battalion 104	SUV	933	Station 102	Chevrolet	Suburban	2008	\$60.00	10%	\$60.00
Battalion 105	SUV	946	Station 102 - Admin	Chevrolet	Tahoe	2013	\$60.00	10%	\$60.00
Chief 101	SUV	910	Station 102 - Admin	Ford	Expedition	2019	\$60.00	10%	\$60.00
Deputy 102	SUV	928	Station 102 - Admin	Ford	Explorer	2018	\$60.00	10%	\$60.00
Deputy 103	SUV	949	Station 102 - Admin	Chevrolet	Tahoe	2014	\$60.00	10%	\$60.00
FP 1	SUV	927	Station 102 - FPB	Ford	Escape	2021	\$60.00	10%	\$60.00
FP 2	SUV	943	Station 102 - FPB	Chevrolet	Tahoe	2011	\$60.00	10%	\$60.00
FP 3	SUV	921	Station 102 - FPB	Chevrolet	k1500	2003	\$60.00	10%	\$60.00
FP 4	SUV	942	Station 102 - FPB	Honda	Civic	2009	\$60.00	10%	\$60.00
Tower 102	Tower Ladder	944	Station 102	Smeal	Spartan	2011	\$1,475.00	10%	\$500.00
ATV G101 - Trailer	Trailer		Station 101	LTD Trailer		2008	\$50.00	10%	\$50.00
CART Trailer	Trailer		Station 101		CMIND5449	CME18TA4	\$50.00	10%	\$50.00
MABAS Boat Trailer	Trailer		Station 102	Trailer		2011	\$50.00	10%	\$50.00
Pub Ed Trailer	Trailer	912	Station 105	Scotty		1998	\$50.00	10%	\$50.00
Utility 101	Utility	902	Station 101	Ford	F350	1991	\$80.00	10%	\$80.00

Additional items not included with PM Service if applicable:

- Allison 3000 Transmission Service with TransSnd: \$550.00
- Allison 4000 Transmission Service with TransSnd: \$750.00
- Hydraulic Generator Service and Load Bank: \$500.00
- Heavy Differential Service: \$375.00
- Shop Labor: \$130.00
- Field Labor: \$140.00
- Field Travel Charge per mile: \$2.50

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Interstate Power Systems, Inc.

2 Business name/disregarded entity name, if different from above
Interstate PowerSystems

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) 5
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
2901 E 78th Street

6 City, state, and ZIP code
Minneapolis, Mn 55425-1501

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-					
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or

Employer identification number

4	1	-	1	6	3	4	3	5	7
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 1/8/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/16/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: Willis Towers Watson Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@willis.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Sentry Casualty Company NAIC # 28460	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER: W23133857** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	Y	9015953-001	12/31/2021 12/31/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Worker's Compensation and Employers Liability			Y	9015953-002	12/31/2021 12/31/2022	See Below

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Named Insureds Mailing Address for all entities shown on Certificate: 2901 East 78th Street, Minneapolis, MN 55425.
 SEE ATTACHED

CERTIFICATE HOLDER Village of Downers Grove 801 Burlington Avenue Downers Grove, IL 60515	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

AGENCY Willis Towers Watson Midwest, Inc.		NAMED INSURED GDG Holdings, Inc. d/b/a Interstate Companies, Inc., Interstate Power Systems, Inc., Istate Truck, Inc. & Interstate Distribution and Manufacturing, Inc.	
POLICY NUMBER See Page 1		EFFECTIVE DATE: See Page 1	
CARRIER See Page 1	NAIC CODE See Page 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

Worker's Compensation and Employers Liability Includes Stop-Gap Coverage in ND, OH and WY
 State of Wisconsin - Per Statute
 \$1,000,000 E.L. Each Accident
 \$1,000,000 E.L. Disease - Policy Limit
 \$1,000,000 E.L. Disease - Each Employee

Waiver of Subrogation applies in favor of Village of Downers Grove with respects to Workers Compensation as permitted by law.



CERTIFICATE OF LIABILITY INSURANCE

1/1/2023

DATE (MM/DD/YYYY)
12/8/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies Three City Place Drive, Suite 900 St. Louis MO 63141-7081 (314) 432-0500	CONTACT NAME:	
	PHONE (A/C, No., Ext):	FAX (A/C, No.):
E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : The Charter Oak Fire Insurance Company		25615
INSURER B : Travelers Property Casualty Co of America		25674
INSURER C : The Travelers Indemnity Company		25658
INSURER D :		
INSURER E :		
INSURER F :		

COVERAGES GDGH001 CERTIFICATE NUMBER: 16111318 REVISION NUMBER: XXXXXXXX


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	Y	N	Y-630-3123P92A-COF-22	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000 \$
GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:							
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	Y-810-3123P92A-COF-22	1/1/2022	1/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	Y	N	ZUP-21P37568-22-43	1/1/2022	1/1/2023	EACH OCCURRENCE \$ 25,000,000 AGGREGATE \$ 25,000,000 \$ XXXXXXXX
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A	NOT APPLICABLE			PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX
B	Auto Dealers	N	N	AD-9M249191-22-CAG	1/1/2022	1/1/2023	\$1,000,000 per accident/\$3,000,000agg
B	Auto Dealers	N	N	AD-5G646327-22-CAG	1/1/2022	1/1/2023	\$1,000,000 per accident/\$3,000,000agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
CARRIER C - AUTO DEALERS - AD-3P624473-22-CAG - Effective 1/1/2022 - 2023 - \$1,000,000 PER ACCIDENT/ \$3,000,000 AGGREGATE. Named Insureds Mailing Address for all entities shown on Certificate: 2901 E. 78th Street, Minneapolis, MN 55425. VILLAGE OF DOWNERS GROVE, ITS OFFICERS, OFFICIALS, EMPLOYEES, AND VOLUNTEERS ARE INCLUDED AS ADDITIONAL INSURED ON A PRIMARY AND NON-CONTRIBUTORY BASIS IF REQUIRED BY WRITTEN CONTRACT WITH RESPECT TO GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND UMBRELLA LIABILITY PER THE TERMS AND CONDITIONS OF THE POLICY. A 30-DAY NOTICE OF CANCELLATION IS INCLUDED IF REQUIRED BY WRITTEN CONTRACT WITH RESPECT TO GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND UMBRELLA LIABILITY PER THE TERMS AND CONDITIONS OF THE POLICY.

CERTIFICATE HOLDER

CANCELLATION See Attachment

<p>16111318 VILLAGE OF DOWNERS GROVE 801 BURLINGTON AVENUE DOWNERS GROVE IL 60515</p>	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> 
--	---

Village of Downers Grove

V. PROPOSAL/CONTRACT FORM

*****THIS PROPOSAL, WHEN ACCEPTED AND SIGNED BY AN AUTHORIZED SIGNATORY OF THE VILLAGE OF DOWNERS GROVE, SHALL BECOME A CONTRACT BINDING UPON BOTH PARTIES.**

Entire Block Must Be Completed When A Submitted Proposal Is To Be Considered For Award

PROPOSER:

Interstate Power Systems
Company Name

Date: 06/29/2022

210 Alexandra Way
Street Address of Company

theodore.ellison@istate.com
Email Address

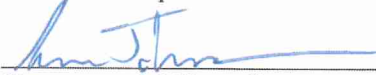
Carol Stream, IL 60190
City, State, Zip

Ted Ellison
Contact Name (Print)

630-871-1111
Business Phone

630-871-1111
24-Hour Telephone

630-871-8997
Fax


Signature of Officer, Partner or
Sole Proprietor

Aaron Johansen, President
Print Name & Title

ATTEST: If a Corporation


Signature of Corporation Secretary & C.F.O.

VILLAGE OF DOWNERS GROVE:

Authorized Signature

ATTEST:

Title

Signature of Village Clerk

Date

Date

In compliance with the specifications, the above-signed offers and agrees, if this Proposal is accepted within 90 calendar days from the date of opening, to furnish any or all of the services upon which prices are quoted, at the price set opposite each item, delivered at the designated point within the time specified above.

Village of Downers Grove



VENDOR W-9 REQUEST FORM

The law requires that we maintain accurate taxpayer identification numbers for all individuals and partnerships to whom we make payments, because we are required to report to the I.R.S all payments of \$600 or more annually. We also follow the I.R.S. recommendation that this information be maintained for all payees including corporations.

Please complete the following substitute W-9 letter to assist us in meeting our I.R.S. reporting requirements. The information below will be used to determine whether we are required to send you a Form 1099. Please respond as soon as possible, as failure to do so will delay our payments.

BUSINESS (PLEASE PRINT OR TYPE):

NAME: Interstate Power Systems, Inc.
ADDRESS: 2901 E 78th Street
CITY: Minneapolis
STATE: MN
ZIP: 55425-1501
PHONE: (952) 854-2044 FAX: (952) 876-5711
TAX ID #(TIN): 41-1634357

(If you are supplying a social security number, please give your full name)

REMIT TO ADDRESS (IF DIFFERENT FROM ABOVE):

NAME: Interstate Power Systems, Inc.
ADDRESS: NW 7244 PO Box 1450
CITY: Minneapolis
STATE: MN ZIP: 55485-7244

TYPE OF ENTITY (CIRCLE ONE):

- Individual
- Sole Proprietor
- Partnership
- Corporation**
- Government Agency
- Limited Liability Company – Member-Managed
- Limited Liability Company- Manager-Managed
- Medical
- Charitable/Nonprofit

SIGNATURE: [Signature] DATE: 6/28/22
cfo

Village of Downers Grove

PROPOSER'S CERTIFICATION (page 1 of 3)

With regard to RFP-35-0-2022/DM, Proposer Interstate Power Systems hereby certifies
(Name of Project) (Name of Proposer)
the following:

1. Proposer is not barred from bidding this contract as a result of violations of Section 720 ILCS 5/33E-3 (Bid Rigging) or 720 ILCS 5/33E-4 (Bid-Rotating);
2. Proposer certifies that it has a written sexual harassment policy in place and is in full compliance with 775 ILCS 5/2-105(A)(4);
3. Proposer certifies that it is in full compliance with the Federal Highway Administrative Rules on Controlled Substances and Alcohol Use and Testing, 49 C. F.R. Parts 40 and 382 and that all employee drivers are currently participating in a drug and alcohol testing program pursuant to the Rules.
4. Proposer further certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue, or that Proposer is contesting its liability for the tax delinquency or the amount of a tax delinquency in accordance with the procedures established by the appropriate Revenue Act. Proposer further certifies that if it owes any tax payment(s) to the Department of Revenue, Proposer has entered into an agreement with the Department of Revenue for the payment of all such taxes that are due, and Proposer is in compliance with the agreement.

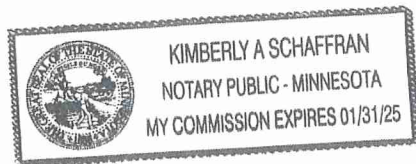
BY: [Signature]
Proposer's Authorized Agent

4 1 - 1 6 3 4 3 5 7

FEDERAL TAXPAYER IDENTIFICATION NUMBER

or _____
Social Security Number

Subscribed and sworn to before me
this 28 day of June, 2022.



[Signature]
Notary Public

PROPOSER'S CERTIFICATION (page 2 of 3)

Village of Downers Grove

(Fill Out Applicable Paragraph Below)

(a) **Corporation**

The Proposer is a corporation organized and existing under the laws of the State of Minnesota, which operates under the Legal name of Interstate Power Systems, Inc., and the full names of its Officers are as follows:

President: Aaron M. Johansen

Secretary: Larry J. Schwartz

Treasurer: Larry J. Schwartz

and it does have a corporate seal. (In the event that this Proposal is executed by other than the President, attach hereto a certified copy of that section of Corporate By-Laws or other authorization by the Corporation which permits the person to execute the offer for the corporation.)

(b) **Limited Liability Company (LLC)**

The Bidder is a LLC organized and existing under the laws of the State of _____, which operates under the legal name of _____, and the full names of its managers or members are as follows:

Manager or Member: _____

Manager or Member: _____

Manager or Member: _____

Manager or Member: _____

(c) **Partnership**

Signatures and Addresses of All Members of Partnership:

PROPOSER'S CERTIFICATION (page 3 of 3)

Village of Downers Grove

The partnership does business under the legal name of: _____
 which name is registered with the office of _____ in the state of
 _____.

(d) Sole Proprietor

The Proposer is a Sole Proprietor whose full name is: _____
 and if operating under a trade name, said trade name is: _____
 which name is registered with the office of _____ in the state of
 _____.

5. Are you willing to comply with the Village's preceding insurance requirements within 13 days of the award of the contract? **YES** NO (circle one)

Insurer's Name Sentry Casualty Company

Agent Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd

Street Address P.O. Box 305191

City, State, Zip Code Nashville, TN 37230-5191

Telephone Number 1-877-945-7378

I/We affirm that the above certifications are true and accurate and that I/we have read and understand them.

Print Name of Company: Interstate Power Systems

Print Name and Title of Authorizing Signature: Larry J. Schwartz, CFO

Signature: 

Date: June 28, 2022

Suspension or Debarment Certificate
--

Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that

Village of Downers Grove

are suspended or debarred or whose principals are suspended or debarred. Covered transactions include procurement for goods or services equal to or in excess of \$100,000.00. Contractors receiving individual awards for \$100,000.00 or more and all sub-recipients must certify that the organization and its principals are not suspended or debarred.

By submitting this offer and signing this certificate, the Proposer certifies to the best of its knowledge and belief, that the company and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal, state or local governmental entity, department or agency;
2. Have not within a three-year period preceding this Proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, or convicted of or had a civil judgment against them for a violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (2) of this certification; and
4. Have not within a three-year period preceding this application/proposal/contract had one or more public transactions (Federal, State or local) terminated for cause or default.

If the Proposer is unable to certify to any of the statements in this certification, Proposer shall attach an explanation to this certification.

Company Name: Interstate Power Systems

Address: 210 Alexandra Way

City: Carol Stream, IL Zip Code: 60190

Telephone: (630) 871-1111 Fax Number: (630) 871-8997

E-mail Address: theodore.ellison@istate.com

Authorized Company Signature: 

Print Signature Name: Theodore Ellison Title of Official: Branch Manager

Date: 06/29/2022

Village of Downers Grove

CAMPAIGN DISCLOSURE CERTIFICATE

Any contractor, proposer, bidder or vendor who responds by submitting a bid or proposal to the Village of Downers Grove shall be required to submit with its submission, an executed Campaign Disclosure Certificate.

The Campaign Disclosure Certificate is required pursuant to the Village of Downers Grove Council Policy on Ethical Standards and is applicable to those campaign contributions made to any member of the Village Council.

Said Campaign Disclosure Certificate requires any individual or entity bidding to disclose campaign contributions, as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4), made to current members of the Village Council within the five (5) year period preceding the date of the bid or proposal release.

By signing the bid or proposal documents, contractor/proposer/bidder/vendor agrees to refrain from making any campaign contributions as defined in Section 9-1.4 of the Election Code (10 ILCS 5/9-1.4) to any Village Council member and any challengers seeking to serve as a member of the Downers Grove Village Council.

Under penalty of perjury, I declare:

Bidder/vendor has not contributed to any elected Village position within the last five (5) years.

Theodore J. Ellison
Signature

Theodore Ellison
Print Name

Bidder/vendor has contributed a campaign contribution to a current member of the Village Council within the last five (5) years.

Print the following information:

Name of Contributor: _____
(company or individual)

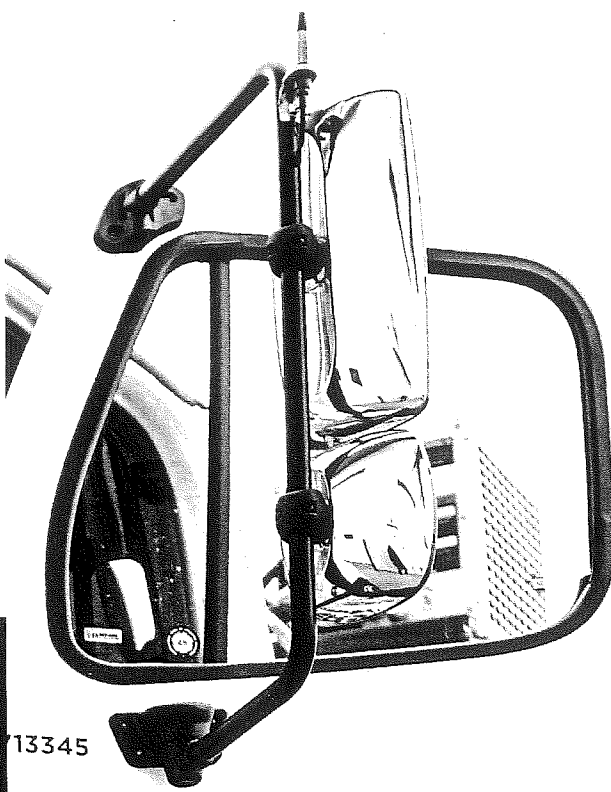
To whom contribution was made: _____

Year contribution made: _____ Amount: \$ _____

Signature

Print Name

INTERSTATE Power Systems

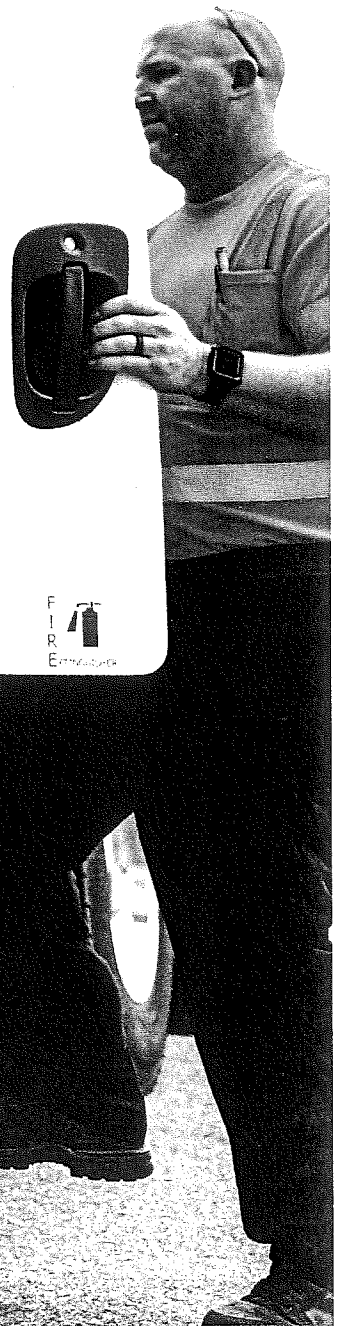


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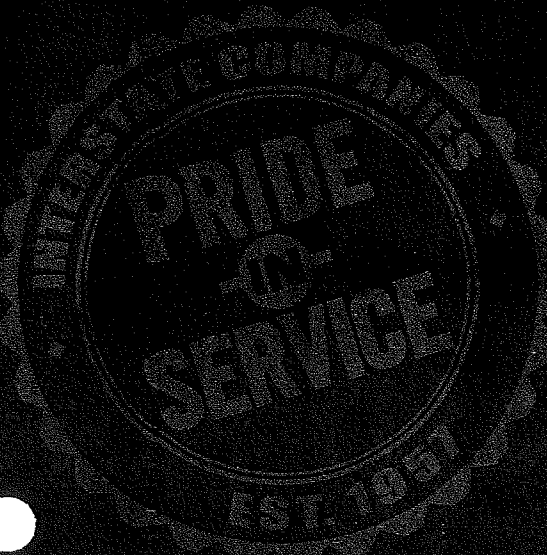
POWERING THE FRONT
LINES OF INDUSTRY

INTERSTATE POWER
SYSTEMS IS YOUR
ONE-STOP SOURCE
FOR DEPENDABLE
POWER SOLUTIONS.

INTERSTATE Power Systems



F
I
R
E
EMERGENCY



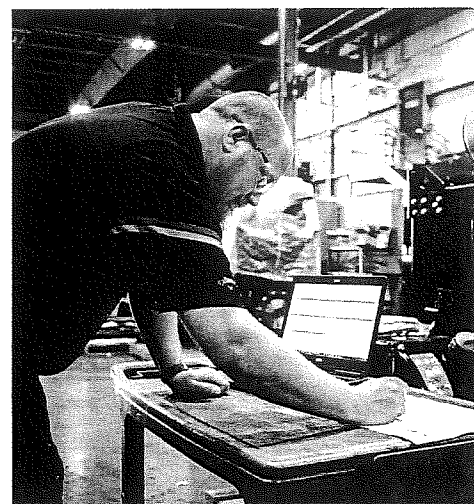
INTERSTATE Power Systems

Power Systems delivers superior products and services to our customers every day. No matter the make, model or engine you have, we have the experience to keep you on the road and on the job.

Several of Interstate's businesses operate under the Power Systems division. These include Energy Systems, Industrial Systems and Transport Refrigeration. These businesses work together, sharing training, knowledge and resources. This enables Power Systems to seamlessly provide end-to-end customized solutions.

POWER SYSTEMS SERVICES

- 24/7 on call repair and service
- ABS Light
- Air conditioning field service
- All make truck and engine repairs
- All makes generator service
- Automatic transfer switch service and repair
- Brake repair
- Chassis welding
- Check engine light diagnostics
- Construction equipment repair
- Dielectric testing
- Diesel truck repair
- Door repair
- DOT inspection
- Dynamometer service
- Electric motor repair
- Electrical service load bank testing
- Emergency vehicle inspection, maintenance and repair
- Emissions testing
- Equipment air conditioning repair
- Field service
- Gearbox repair
- Generator rental
- Generator repair
- Generator sales and service
- Genuine OEM replacement parts
- Industrial boom/crane vehicle inspection, maintenance, and repair
- Industrial services
- King pin repair
- Light tower rental
- Light utility vehicle repair shop
- Marine Auxiliary
- Marine Generator Sales and Service
- Marine Power Generation
- Marine propulsion
- Marine repair and service
- Mining equipment assembly and disassembly
- Mining equipment repair
- Mobile fleet service
- OEM Services
- Off-Highway Transmissions
- Off-Highway Engines
- Off-Highway Equipment Service
- Oil Change
- On-Highway Transmissions
- On-Highway Engines
- On-site technician service & repair
- Onsite power generation service
- Portable generator rental
- Portable generator service and repair
- Radiator repair
- Regen issues
- Semi repair
- Suspension repair
- Tires
- Tanker repair, service and inspections
- Trailer repair and service all makes
- Transmission repair
- Transport refrigeration
- Tune-up
- Water pump rental
- Wheeltime



INTERSTATE

Power Systems

POWER SYSTEMS PRODUCTS

ACCESSORIES & CHEMICALS

- Adhesive & sealants
- Air brake antifreeze
- Alarm & warning systems
- Antifreeze (engine)
- Cleaners & degreasers
- Conspicuity tape
- Continuous wheel
- Balancers
- Deck plates
- Diesel exhaust fluid (DEF)
- Engine/gear oil
- Fire extinguishers
- Fuel additives/conditioners
- Hose tenders
- Hub caps, wheel covers, lug nut covers & axle covers
- Hydraulic fluid
- Nylon cables & ties
- Penetrating oil
- Spray lubricant, starting fluid
- Triangle flare kits
- Wheel chocks

BRAKE & WHEEL END

- Air compressors (new & reman)
- Air dryers (new & reman)
- Air dryer cartridges (new & reman)
- Bearings (wheel)
- Brake boosters
- Brake valves (new & reman)
- Calipers
- Coiled air lines
- Disc brake pads (new)
- Drums
- Gladhands
- Governors (new & reman)
- Hubs
- Rotors
- Seals (wheel)
- Shoes (new & relined)
- Slack adjusters (auto & manual)

- Spring brakes
- Trailer hub covers
- Trailer valves
- Wheels (aluminum)
- Wheels (steel)

CAB & HOOD

- Air conditioning systems & components
- Air suspension
- Auxiliary heating/cooling
- Auxiliary power units
- Blower fans & motors
- Cab & defroster fans
- Cabin air filters
- Heating cores
- Mattresses
- Mirrors & brackets
- Seats & seat covers
- Wipers & wiper blades

CHASSIS & SUSPENSION

- Air springs
- Couplers/hitches
- Drawbars
- Fifth wheels & parts
- Landing gear parts
- Leaf springs
- Mud flap holders
- Mud flaps/top flaps
- Ride height control valves
- Shock absorbers
- Tire pressure monitors
- Torque rods
- Trailer springs

ENGINE & EXHAUST

- Air canisters
- Air filters
- Air intake hose
- Belts
- Charge air coolers (new & reman)
- Clamps
- Coolant filters
- Coolant heaters
- Engine/block heaters
- Engines (reman)

- Ether starting systems
- Exhaust brakes
- Fan clutch controls
- Fan clutches (new & reman)
- Fuel filters
- Fuel heaters
- Fuel/water separators
- Heater/radiator hose
- Hydraulic filters
- Hydraulic hose
- Muffler shields
- Mufflers
- Oil filters
- Pipe & flex tubing
- Radiator caps
- Radiators
- Thermostats

LIGHTING & ELECTRICAL

- Alternators (new & reman)
- Back-up lights
- Batteries
- Battery accessories
- Circuit breakers
- Clearance lights
- Coiled electrical cables
- Dome lights
- Driving lights
- Electrical connectors & terminals
- Flashers
- Fuses
- Headlamps & sealed beams
- Miniature lamps
- Solenoids (new & reman)
- Tail lights
- Turn signals

STEERING & AXLE

- Axle gear & pinion sets
- Carriers (new & reman)
- King pins, tie rod ends & drag links
- Lift axles
- Power steering kits & parts
- Power steering pumps
- Steering gears (new & reman)

DEPENDABLE PRODUCTS.

QUALITY SERVICES.

ACROSS THE REGION.

Power Systems

Energy Systems

Transport Refrigeration

TRANSMISSION & DRIVETRAIN

- Auxiliary transmissions
- Center bearings
- Clutch brakes
- Clutches
- Driveline
- Power take-offs (PTO) & pumps
- Transmission coolers
- Transmissions, manual (new & reman)
- Transmissions automatic (Reman)
- U-joints
- Yokes

POWER SYSTEMS MANUFACTURERS



Atlas Copco



LIEBHERR



VOLVO PENTA

- Donaldson
- John Deere Marine
- Kohler Marine
- Mercedes Benz
- OFM Top Line
- Perkins
- Thompson Pump
- Webasto

We're power generation experts and a leading distributor for MTU's world-class power solutions. We specialize in preventative maintenance contracts and our service technicians maintain not only MTU generators, but perform non-warranty service and emergency repairs on all kinds of generators.

ENERGY SYSTEMS SERVICES

- Emergency service
- Fuel polishing
- Load bank testing
- Preventative maintenance contracts
- Service capability on all manufacturers
- Warranty service

ENERGY SYSTEMS PRODUCTS

- Diesel generators from 30kW - 3250kW
- Natural gas and LP generators from 30kW - 800kW
- Continuous gas generators from 500kW - 10mW
- Mobile generators
- Microgrid products, including battery containers
- Automatic transfer switches
- Paralleling switchgear
- Controls and controls upgrades
- Enclosures and fuel tanks
- Full Line of complementary accessories

ENERGY SYSTEMS MANUFACTURERS

- MTU

Interstate is proud to provide sales, parts and service expertise for Carrier Transicold mobile refrigeration systems, the industry leader in transport temperature-control solutions.

TRANSPORT REFRIGERATION SERVICES

- Trailer service
- Transport refrigeration installations
- Transport refrigeration service and repair

TRANSPORT REFRIGERATION PRODUCTS

- Auxiliary power units
- Reefer container
- Refrigeration
- Rail container-mounted units
- Series 20 parts
- Trailer mounted units
- Truck mounted units

TRANSPORT REFRIGERATION MANUFACTURERS

- Carrier
- Comfort Pro



PRIDE IN SERVICE

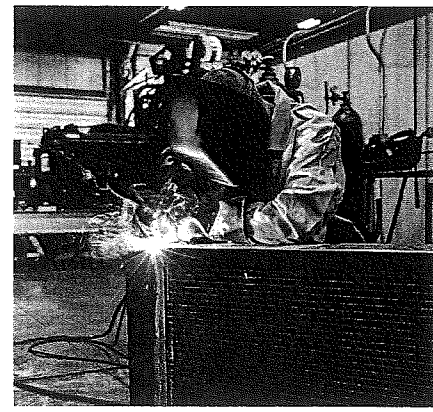
INTERSTATE Industrial Systems

Interstate Industrial Systems provides flexible contract labor options, from unskilled to highly skilled teams, to meet the demands of your project.

Our experienced project managers and supervisors lead teams that safely complete jobs in a variety of industries, on time and on budget, often tapping the expertise and resources of other Interstate divisions.

INDUSTRIAL SYSTEMS SERVICES

- Bearing services
- Bucket elevators sales and repairs
- Concrete services
- Construction services
- Contract labor
- Conveyor belt installation and vulcanization
- Conveyor service and repair
- Crusher maintenance and repair
- Custom service bed fabrication
- Diesel truck repair
- Drum dryer Repair
- Dry ice blasting
- Facility, equipment and rig painting and specialty coating services
- Fabrication
- Field machining and boring
- Gearbox repair
- General labor
- Generator rental
- High pressure washing services
- Hydro Vac truck services
- Industrial cleaning services and contract cleaning
- Industrial labor
- Industrial services
- Light tower rental
- Manlift & scissor lift inspection and repair
- Millwright service
- Mining equipment assembly and disassembly
- Mining equipment repair
- Mobile and fixed crane inspections and repair services
- OEM services
- Oil field services
- Pipe welding
- Plant services
- Plaz table services
- Power and processing plant maintenance and repair
- Pressure washing
- Processing and conveyor maintenance
- Pulley re-lagging
- Pump jack maintenance
- Sand blasting
- Shaft alignment
- Silo inspection and repair
- Sub labor for various industries
- Tank cleaning services
- Trailer repairs
- Trailer washouts
- Truck frame repair
- Variable frequency drives
- Water pump rental
- Welding and fabrication



INDUSTRIAL SYSTEMS PRODUCTS

- Agricultural/farm equipment bearings
- Conveyor idlers and return rolls
- Conveyor pulleys
- Conveyor systems
- Dust control systems
- Electric motors
- Gearboxes
- Grain bins
- Hydro-excavation vacuum trucks
- Roller chain
- Screw conveyors
- Shovel parts
- Stancor pumps
- Track dozer parts
- V belts
- Vac truck

INTERSTATE Power Systems

HERE FOR YOU WITH PEOPLE, PRODUCTS & EXPERTISE

POWER SYSTEMS LOCATIONS:

DEPENDABLE
PRODUCTS.

QUALITY
SERVICES.

ACROSS
THE REGION.

ARIZONA

Phoenix

11690 N. 132nd Ave
Surprise, AZ 85379

623.544.4900

(Also at this location: IES)

ILLINOIS

Chicago

210 Alexandra Way
Carol Stream, IL 60188

630.871.1111

(Also at this location: IES)

Rockford

3736 11th Street
Rockford, IL 61109

815.229.1028

INDIANA

Gary

2601 E 15th Ave.
Gary, IN 46402

219.883.0421

IOWA

Cedar Rapids

425 French Court SW
Cedar Rapids, IA 52404

319.396.4111

(Also at this location: ITR)

Davenport

8200 North Fairmount
Davenport, IA 52806

563.388.9988

(Also at this location: IES, ITR)

Des Moines

407 Adventureland Dr. NE
Altoona, IA 50009

515.957.3300

(Also at this location: IES)

Waterloo

3180 W. Airline Hwy
Waterloo, IA 50701

319.450.7855

MICHIGAN

Iron Mountain

600 Industrial Park Dr.
Iron Mountain, MI 49801

906.774.9706

MINNESOTA

Minneapolis/St. Paul

21568 Highview Avenue
Lakeville, MN 55044

952.854.5511

(Also at this location: IES, ITR)

MONTANA

Billings

1140 Main Street
Billings, MT 59105

406.252.4191

(Also at this location: IES, IIS, ITR)

NEBRASKA

Lincoln

3001 West O Street
Lincoln, NE 68528

402.438.3767

Omaha

10143 South 136th Street
Omaha, NE 68138

402.331.4104

(Also at this location: IES)

NORTH DAKOTA

Bismarck

3801 Commerce Drive
Bismarck, ND 58501

701.258.2303

(Also at this location: IES)

Fargo

3902 12th Avenue North
Fargo, ND 58102

701.282.6556

(Also at this location: IES, ITR)



Grand Forks

3450 South 42nd Street
Grand Forks, ND 58201

701.746.8400

(Also at this location: IES, ITR)

Williston

3805 4th Avenue West
Williston, ND 58801

701.572.2000

(Also at this location: IES)

SOUTH DAKOTA

Sioux Falls

801 East 54th Street North
Sioux Falls, SD 57104

605.339.8839

(Also at this location: IES)

WISCONSIN

Milwaukee

13015 West Custer Avenue
Butler, WI 53007

262.781.7100

(Also at this location: IES)

WYOMING

Gillette

10750 Highway 59
Gillette, WY 82718

307.682.8596

(Also at this location: IES, IIS)

IES denotes Interstate Energy Systems
IIS denotes Interstate Industrial Systems
ITR denotes Interstate Transport Refrigeration

INTERSTATE Power Systems

210 Alexandra Way, Carol Stream, IL 60188
630-871-1111 Fax: 630-871-899

NFPA 1911 CHASSIS INSPECTION REPORT

Inspection Date: _____

Customer: _____ Unit Number: _____

Location: _____ Chassis Make: _____

Equipment Mfg.: _____ Chassis Model: _____

_____ Chassis VIN: _____

Equipment Model: _____ Odometer: _____

Equipment Serial: _____ Generator Hrs. _____

Hour meter: _____ Generator S/N: _____

Generator Model: _____

- Legend:
- (R) Requires Repair, Adj.
 - (X) Acceptable Visually
 - (NA) Not Applicable
 - (U) Unsafe to operate
 - (C) Corrected
 - (M) Monitor

CHASSIS INSPECTION

ENGINE & COOLING SYSTEMS

- | | |
|---|---|
| <input type="checkbox"/> Oil level & condition | <input type="checkbox"/> All belts condition & adjustment |
| <input type="checkbox"/> Oil leaks | <input type="checkbox"/> Motor mount condition |
| <input type="checkbox"/> Coolant level | <input type="checkbox"/> Alternator mounting brackets |
| <input type="checkbox"/> Anti-freeze protection | <input type="checkbox"/> Alternator connections |
| <input type="checkbox"/> Coolant Additive level _____ reading | <input type="checkbox"/> Charging system output _____ volts |
| <input type="checkbox"/> Fuel system for leaks | <input type="checkbox"/> Auxiliary cooler connections |
| <input type="checkbox"/> Fuel system plumbing condition | <input type="checkbox"/> Battery condition & hold downs |
| <input type="checkbox"/> Power steering fluid level | <input type="checkbox"/> Battery cables & clamps |
| <input type="checkbox"/> Power steering pump & plumbing | <input type="checkbox"/> Battery fluid level |
| <input type="checkbox"/> Coolant hose condition & leaks | <input type="checkbox"/> Battery terminal voltage _____ volts |
| <input type="checkbox"/> Fan mounting bolts & adjustment | <input type="checkbox"/> Chassis grounds and connections |
| <input type="checkbox"/> Fan shroud clearance & condition | <input type="checkbox"/> Starter motor cable condition |
| <input type="checkbox"/> Fan clutch or shutters operation | <input type="checkbox"/> Starter motor operation |
| <input type="checkbox"/> Air filter element condition | <input type="checkbox"/> Check Radiator cap pressure |
| <input type="checkbox"/> Air intake tubes and hoses | |

Section Comments:

CHASSIS & COMPONENTS:

- | | |
|---|---|
| <input type="checkbox"/> Lubricate chassis | <input type="checkbox"/> Rear spring condition |
| <input type="checkbox"/> Check all fluid levels | <input type="checkbox"/> Rear spring torque tubes & shocks |
| <input type="checkbox"/> Brake condition (amount of material) | <input type="checkbox"/> Axle flanges for leaks & tightness |
| <input type="checkbox"/> Brake adjustment & operation | <input type="checkbox"/> Frame rails & cross members |
| <input type="checkbox"/> Front spring & shock condition | <input type="checkbox"/> Tire & wheel conditions |
| <input type="checkbox"/> Front hub fluid level & condition | <input type="checkbox"/> Lug nuts for torque |
| <input type="checkbox"/> Front wheel bearings & king pins | <input type="checkbox"/> Air brake valves & tanks |
| <input type="checkbox"/> Steering linkage & tie rods | <input type="checkbox"/> Drain air tanks & check air dryer |
| <input type="checkbox"/> Steering box mounting | <input type="checkbox"/> Air brake lines & chambers |
| <input type="checkbox"/> Steering system plumbing for leaks | <input type="checkbox"/> Air brake leaks & buildup |
| <input type="checkbox"/> Manual steering box fluid level | <input type="checkbox"/> Hydraulic brakes for leaks |
| <input type="checkbox"/> Auto trans fluid level | <input type="checkbox"/> Hydraulic brake components |
| <input type="checkbox"/> Auto trans mounting & condition | <input type="checkbox"/> Hydro-Vac operation & mounting |
| <input type="checkbox"/> Auto trans & plumbing for leaks | <input type="checkbox"/> Parking brake operation |
| <input type="checkbox"/> Auto trans lockup system | <input type="checkbox"/> Exhaust System & Muffler |
| <input type="checkbox"/> Manual trans level, leaks & mounting | <input type="checkbox"/> Frt Thread Depth L _____ R _____ |
| <input type="checkbox"/> Fuel tank & plumbing for leaks | <input type="checkbox"/> FR In Tire Air Pres L _____ R _____ |
| <input type="checkbox"/> Fuel tank mounting | <input type="checkbox"/> FR Out Thread Depth L _____ R _____ |
| <input type="checkbox"/> Lubricate brake pedal pivot pin | <input type="checkbox"/> RR In Tire Air Pres L _____ R _____ |
| <input type="checkbox"/> A-PM Remove pivot pin, Clean & Lube | <input type="checkbox"/> RR In Tire Air Pres L _____ R _____ |
| <input type="checkbox"/> Driveline u-joints & yokes | <input type="checkbox"/> Frt DOT Date L _____ R _____ |
| <input type="checkbox"/> Driveline carrier bearings | <input type="checkbox"/> FR DOT Date L _____ R _____ |
| <input type="checkbox"/> Differential oil level & leaks | <input type="checkbox"/> RR DOT Date L _____ R _____ |
| <input type="checkbox"/> Check differential filter condition | |

Section Comments:

CHASSIS INSPECTION

CAB & BODY:

- | | |
|--|---|
| <input type="checkbox"/> Cab mounting & Tilt mechanism | <input type="checkbox"/> Auto trans shift controls |
| <input type="checkbox"/> Cab frame & sheet metal | <input type="checkbox"/> Manual trans shift controls |
| <input type="checkbox"/> Door mounting & latches | <input type="checkbox"/> Clutch pedal linkage |
| <input type="checkbox"/> Cab glass condition | <input type="checkbox"/> Clutch pedal free play |
| <input type="checkbox"/> Cab seat condition & mounting | <input type="checkbox"/> Windshield wipers & washers |
| <input type="checkbox"/> Seat belt condition & mounting | <input type="checkbox"/> Mirror condition & mounting |
| <input type="checkbox"/> Steering wheel mounting & alignment | <input type="checkbox"/> Compartment door latches |
| <input type="checkbox"/> Horn operation | <input type="checkbox"/> Compartment door & hinge condition |
| <input type="checkbox"/> Heater & defroster operation | <input type="checkbox"/> Body compartment condition |
| <input type="checkbox"/> Throttle controls & linkage | <input type="checkbox"/> Step & auxiliary equip condition |
| <input type="checkbox"/> Window operation | <input type="checkbox"/> Cab Hoist Motor Sol Volt Drop <input type="checkbox"/> |
| <input type="checkbox"/> SCBA Bottle Crash Straps installed | <input type="checkbox"/> Lubricate lift gates |
| <input type="checkbox"/> Dome, Ground and Step Lights | |

Section Comments:

LIGHTS & WARNING SYSTEMS:

- | | |
|---|--|
| <input type="checkbox"/> Headlights & high beams | <input type="checkbox"/> Body deck lights |
| <input type="checkbox"/> Parking & clearance lights | <input type="checkbox"/> Compartment lights |
| <input type="checkbox"/> Tail & stop lights | <input type="checkbox"/> Siren operation & mounting |
| <input type="checkbox"/> Backup lights & alarm | <input type="checkbox"/> Siren solenoid voltage drop <input type="checkbox"/> |
| <input type="checkbox"/> Turn signal & hazard operation | <input type="checkbox"/> Voltage drops of all solenoids |
| <input type="checkbox"/> Cab spotlights operation | <input type="checkbox"/> List solenoids & readings below |
| <input type="checkbox"/> Auxiliary light operation | <input type="checkbox"/> Full load Alternator output <input type="checkbox"/> A |
| <input type="checkbox"/> Front warning lights | <input type="checkbox"/> Battery Terminal Voltage <input type="checkbox"/> volts |
| <input type="checkbox"/> Rear warning lights | <input type="checkbox"/> Regulator cutout Voltage <input type="checkbox"/> volts |
| <input type="checkbox"/> Front beacon lights | <input type="checkbox"/> On-board Charger Output <input type="checkbox"/> volts |
| <input type="checkbox"/> Intersection warning lights | |

Section Comments:

ROAD AND OPERATIONAL TEST:

- | | |
|---|---|
| <input type="checkbox"/> Engine oil pressure | <input type="checkbox"/> Air compressor operation |
| <input type="checkbox"/> Engine coolant temperature | <input type="checkbox"/> Air compressor governor setting |
| <input type="checkbox"/> Tachometer operation | <input type="checkbox"/> Speedometer operation |
| <input type="checkbox"/> Auto trans shifting | <input type="checkbox"/> Shimmy or frontend noises |
| <input type="checkbox"/> Clutch release & operation | <input type="checkbox"/> Clutch fan or shutter operation |
| <input type="checkbox"/> Manual trans shifting | <input type="checkbox"/> Operational test of generator system |
| <input type="checkbox"/> Brake operation | <input type="checkbox"/> Test Line voltage lights & equipment |
| <input type="checkbox"/> Parking brake test | <input type="checkbox"/> Run generator full load test |
| <input type="checkbox"/> Drive line vibration | |

Section Comments:

CHASSIS INSPECTION

RECOMMENDATIONS:

APPROVAL SIGNATURES:

Customer

Inspector

Date

Date

MAJOR BRAKE INSPECTION

DISC BRAKES

1. Wheel off drop caliper pin and check condition of pad and rotor 2 wheels.
2. Readjust all auto or manual slacks.
3. Make sure auto slacks are within approximately 3/4 turn off.

DRUM BRAKES

1. Wheel on, backing plate removal of two wheels.
2. Check drum and lining condition.
3. Check for cam rollers rusted and anchor pins binding.
4. Readjust all auto or manual slacks.
5. Make sure auto slacks are within approximately 1/2 turn off.

Ship-To: 255641
 VILLAGE OF DOWNERS GROVE /
 PUBLIC WORKS
 700 CURTISS ST
 DOWNERS GROVE, IL 60515
 Phone: (630)871-1111

Workorder: **R042036110**

INTERSTATE
PowerSystems

210 ALEXANDRA WAY
 CAROL STREAM, IL 60188-2068
 Phone: (630) 871-1111 Fax: (630) 871-8997
 www.istate.com

Unit Id: 732399 Tag: EVT

Bill-To:
 VILLAGE OF DOWNERS GROVE /
 PUBLIC WORKS
 700 CURTISS ST
 DOWNERS GROVE, IL 60515
 Phone:
 CASH

*****Internal Document Only*****

Service Advisor:
 12429 - **JOHN GRIMES**

Courtesy Inspection

Cust. Unit #: DOWNERS GROV	Make: FERRARA FIRE AP	Model: FIRE APPARAT	Tag #: EVT	PO: E3F2062511
VIN: 1F9455624HH140481	Model #:	In Serv Date: 12/31/9999	Year: 2017	Phone #: 630-871-1111
Engine S/N:	Model #:	In Serv Date:	Mileage: 0	Service Level:
Tran S/N:	Model #:	In Serv Date:	Eng Hrs: 0	Date Create: 01/25/2022
Reefer S/N:	Model #:	In Serv Date:	Warr ID:	Date Prm: 01/25/2022
APU S/N:	APU Gen S/N:	In Serv Date:	KW Rating:	Date Scd: 01/25/2022
Fid DOC S/N:	Fid DPF S/N:		BOM:	

In Cab	Pass	Fail	Repair
Starter Motor			
Clutch Pedal Free Play (1 1/2 ")			
Clutch Brake			
Engine Misfiring			
Gauges Operational			
Check Engine or Other Warning Lights			
Fire Extinguisher			
Open Hood/Engine Compartment Inspection			
Visual Radiator Inspection			
Belts: Fan, Steering, AC, Alt, Water Pump			
Cooling System Leaks/Clamps Tight			
Charge Air & Intake Piping & Test			
Exhaust Leaks/Brackets and Clamps Tight			
Engine Oil Leaks			
Fuel Leaks/Lines/Fuel Pump			

Walk Around Inspection	Pass	Fail	Repair
Lights			
DOT Sticker/Current			
Motor Mounts			
Air System Leaks/Clamps/Contamination			
Trans & Diff Leaks			
Wheel Seals - Brakes			
Trailer Light Cord & Air Lines			
Mud Flaps / Brackets			
Diesel Exhaust Fluid			
Glass/Windshield/Mirrors/Body Damage			

Inspected by Employee #: _____
 Customer Contact Name: _____
 Contact Phone Number: _____
 Contacted by Employee #: _____
 Date and Time of Contact: _____

Freeze Protection	_____ °F
Corrosion Protection* (*Wet Sleeve Liners acceptable range 1200-2400 ppm)	_____ ppm
PowerCool Inhibitor Added	_____ pts

Service Special: to be completed only during a service special

Fluids	Filled	Full	Filter
Diff Front			
Diff Rear			
Engine Oil			
Air Filter			

Fluids	Filled	Full	Filter
Coolant			
Washer Fluid			
Power Steering			
Transmission			

Remarks _____

INTERSTATE

Power Systems

210 Alexandra Way, Carol Stream, IL 60188
 Phone: 630-871-1111 Fax: 630-871-8997

PUMP INSPECTION REPORT

Inspection Date: _____

Customer: _____ Unit Number: _____

Location: _____

Chassis Make: _____

Equipment Mfg.: _____

Chassis Model: _____

Equipment Model: _____

Chassis VIN: _____

Equipment Serial: _____

Odometer: _____

Hour meter: _____

PUMP MANUFACTURER: _____ MODEL: _____ S/N: _____

PUMP LOCATION: _____ PUMP HOURS: _____ CAPACITY: _____

Legend:

(R) Requires Repair, Adj.(X) Acceptable Visually(NA) Not Applicable(U) Unsafe to operate(C) Corrected

(M) Monitor

NFPA 1911 FIRE PUMP INSPECTION

____ Check pump shift for proper operation

____ Check pump shift indicator lights

____ Check automatic transmission lockup system

____ Check engine oil level and condition

____ Check transmission fluid level and condition

____ Check pump panel tachometer operation

____ Check pump panel engine gauges operation

____ Check engine speed counter

____ Check primer operation ____ inches of vacuum attained

____ Primer motor solenoid voltage drop reading ____ volts

____ Check pump panel electrical switches and panel light operation

____ Check pump panel master gauge operation

____ Check water tank indicator system operation

____ Check discharge valve operation

____ Check discharge valves for leaks

____ Check discharge valve gauges for accuracy and operation

____ Lubricate valves, linkage, remote rods and pivot points

____ Check suction valve operation

____ Check suction valves for leaks

____ Check all drain valves for leaks and operation

____ Check main drain operation and for leaks

____ Check pressure control device operation and settings

____ Check pump packing and adjust if necessary

____ Check tank to pump and tank fill for leaking

____ Check tank to pump check valve operation

____ Check water tank mounting and for leaks

____ Check booster reel mounting, operation, and for leaks

____ Test booster reel motor solenoid voltage drops, _____ volts

____ Check all pump plumbing for leaks

____ Check front suction valve operation and plumbing for leaks

____ Check front suction plumbing for leaks

____ Check pump transmission operation

____ Check pump transmission for water and fluid leaks

Fire Pump Inspection

____ Check pump transmission shafts for looseness

____ Check auxiliary cooler operation and plumbing for leaks

____ Check transfer valve operation and clapper valves

____ Check suction strainer condition

____ Check intake relief operation

____ Check crosslay valves and plumbing for leaks and operation

____ Check deck gun valve and plumbing for leaks and operation

____ Check high pressure pump system

____ Check foam system operation and plumbing for leaks

____ Perform dry vacuum test _____ inches of vacuum leakage in 5 minutes

____ Lubricate pump and check pump transmission fluid level

____ Check Auto-Luber level and fluid (Change on "A" PM's)

Recommendations: _____

Approval Signatures:

Customer: _____

Inspector: _____

Date: _____

Date: _____

Chassis Transmission Gear Selected	Parking Brake Status	Pump Shift Status (Driving Compartment)	Engine Speed Control at Pump Operator's Panel	Test Point
N	ON	ROAD	YES	
N	OFF	ROAD	NO	X
N	ON	"PUMP ENGAGED"	YES	
N	OFF	"PUMP ENGAGED"	NO	
PUMP GEAR*	ON	"PUMP ENGAGED"	YES	
		"OK TO PUMP"		
PUMP GEAR*	OFF	"PUMP ENGAGED"	NO	
PUMP GEAR*	ON	ROAD	NO	X
PUMP GEAR*	OFF	ROAD	NO	
ANY GEAR OTHER THAN "N" AND PUMP GEAR*	ON OR OFF	ROAD	NO	
ANY GEAR OTHER THAN "N" AND PUMP GEAR*	ON OR OFF	"PUMP ENGAGED"	NO	

*Chassis transmission shift selector placed in position for pumping as indicated on label provided in the driving compartment

INTERSTATE PowerSystems

PUMP PERFORMANCE TEST

Emergency vehicle number or designation _____ Year manufactured _____
 Manufacturer _____ Model _____
 Serial no. _____ Vehicle identification no. _____
 Engine make _____ Model _____
 Pump make _____ Model _____
 Pump rated capacity _____ (gpm) (L/min) at _____ (psi) (kPa)
 Speed check taken from _____ Ratio to engine _____
 Test site location Carol Stream - Interstate PowerSystems
 Tests performed from Draft Hydrant
 Suction hose size 6 (in.) (mm) Length 10 (ft) (m)

	At start of tests	At end of tests
Atmospheric pressure	14.1	14.1
Air temperature		
Water temperature		
Elevation of test site	790'	790'
Lift	36"	36"

Governed engine speed _____ Actual maximum engine speed _____
 Verify operation of pump shift indicator _____
 Verify operation of pump engine control interlock at pump operator's panel _____
 Maximum vacuum attained _____ Vacuum drop in 5 minutes _____
 Time to prime pump _____
 Pressure control device test:
 Rise while pumping capacity at 150 psi _____
 Rise while pumping capacity at 90 psi _____
 Rise while pumping 50 percent capacity at 250psi _____
 Intake relief valve test results _____
 Tank to pump water flow test 500 (gpm) (L/min)
 Gauge accuracy Calibrated Flowmeter accuracy +/- 5

Pump Test Results

	Capacity test	Overload test	200 psi test	250 psi test
Duration	20 min	5 min	10 min	10 min
Average nozzle pressure				
Corrected pressure				
Gallons per minute				
Average pump pressure				
rpm – engine				
rpm – pump				

Comments _____

INTERSTATE PowerSystems

20-Minute Capacity Test

Layout 2 x 2.5 - 4" Flow Tube Nozzle size N/A Position of transfer valve N/A

Time	Counter (if used)	rpm	Tach	Engine Temperature	Oil Pressure	Voltage	Automatic Transmission Temp (if equipped)	Pump Intake		Pump Discharge		Pitot Flow
								Apparatus gauge	Test gauge	Apparatus gauge	Test gauge	
0												
5												
10												
15												
20												

5 Minute Overload Test

Layout 2 x 2.5 - 4" Flow Tube Nozzle size N/A Position of transfer valve N/A

Time	Counter (if used)	rpm	Tach	Engine Temperature	Oil Pressure	Voltage	Automatic Transmission Temp (if equipped)	Pump Intake		Pump Discharge		Pitot Flow
								Apparatus gauge	Test gauge	Apparatus gauge	Test gauge	
0												
5												

10-Minute 200 psi Test

Layout 2 x 2.5 - 4" Flow Tube Nozzle size N/A Position of transfer valve N/A

Time	Counter (if used)	rpm	Tach	Engine Temperature	Oil Pressure	Voltage	Automatic Transmission Temp (if equipped)	Pump Intake		Pump Discharge		Pitot Flow
								Apparatus gauge	Test gauge	Apparatus gauge	Test gauge	
0												
5												
10												

10-Minute 250 psi Test

Layout 2 x 2.5 - 4" Flow Tube Nozzle size N/A Position of transfer valve N/A

Time	Counter (if used)	rpm	Tach	Engine Temperature	Oil Pressure	Voltage	Automatic Transmission Temp (if equipped)	Pump Intake		Pump Discharge		Pitot Flow
								Apparatus gauge	Test gauge	Apparatus gauge	Test gauge	
0												
5												
10												

Person conducting the test
 Representing Interstate PowerSystems
 Signature Theodore Ellison Date _____
 AHJ representative _____