

VILLAGE OF DOWNERS GROVE
Report for the Village
10/11/2022

SUBJECT:	SUBMITTED BY:
Authorization to Purchase Replacement Vehicles	Andy Sikich Public Works Director

SYNOPSIS

A resolution has been prepared, waiving competitive bidding and authorizing staff to purchase up to ten (10) vehicles directly from vendors in an amount not to exceed \$410,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2021-2023 include *Steward of Financial, Environmental and Neighborhood Sustainability*.

FISCAL IMPACT

The FY22 budget includes \$2,216,000 for the purchase of vehicles and equipment. Due to long lead times on many of the vehicles ordered in FY22, the estimated expenditure in FY22 is \$1,624,000, leaving an estimated \$592,000 remaining in the budget for vehicle purchases in FY22.

RECOMMENDATION

Approval on the October 11, 2022 consent agenda.

BACKGROUND

Each year, the Village's Fleet Team, consisting of representatives from the Village Manager's Office, Finance, Public Works, Police and Fire Departments evaluate the need to replace certain vehicles and equipment. All Village vehicles and equipment are targeted for replacement according to useful lifecycle replacement criteria. These criteria include age, usage, condition, repair costs, fuel efficiency and environmental impact. In preparing the draft FY23 budget, the Fleet Team reviewed the vehicles scheduled to be replaced and determined that the criteria for replacement were met for a total of ten passenger vehicles/light trucks, five police interceptors, two heavy-duty trucks and several pieces of equipment. The ten passenger vehicles/light trucks primarily need only standard manufacturer's equipment, and there are a variety of suitable replacement vehicles in various makes and models available through dealerships in northern Illinois. The ten passenger/light duty vehicles being replaced are as follows.

Veh. #	Year	Make	Model	Dept.	Miles (Aug 2022)	2021-2022 Repairs / Maint Costs (24 mo.)	Life-to-Date Repairs / Maintenance Costs	Repairs / Maintenance Cost % in 2021-2022
883	2008	Ford	Explorer	Police CSO	93,000	\$4,506.71	\$23,187.19	19.44%
884	2013	Ford	Fusion	Police Invest.	83,513	\$4,480.99	\$9,182.89	48.80%
885	2013	Ford	Fusion	Police Invest.	72,932	\$4,066.50	\$6,789.19	59.90%
942	2009	Honda	Civic CNG	Fire Admin.	32,447	\$4,264.13	\$12,004.74	35.52%
108	2009	Honda	Civic CNG	Comm. Dev.	70,267	\$3,418.77	\$10,927.29	31.29%
109	2009	Honda	Civic CNG	Comm. Dev.	77,398	\$3,479.00	\$11,598.28	30.00%
110	2009	Honda	Civic CNG	Comm. Dev.	60,929	\$2,700.98	\$8,720.23	30.97%
111	2009	Honda	Civic CNG	Comm. Dev.	67,027	\$3,040.18	\$9,565.55	31.78%
181	2008	Ford	Escape Hybrid	Public Works	70,984	\$1,495.98	\$12,388.92	12.08%
214	2006	Ford	F450	Bldg. Svcs.	47,015	\$614.72	\$41,544.15	1.48%

Ordinarily, the Village orders vehicles through a public bid process or from a government purchasing cooperative, and receives them within the same fiscal year. However, the vehicle purchasing environment has become increasingly difficult in the past two years. The COVID-19 pandemic, global supply chain issues, declining vehicle inventories and very long delivery schedules for vehicles have made it very difficult for the Village to replace vehicles with any certainty of pricing or delivery date. Many of the vehicles that are being replaced are Compressed Natural Gas (CNG) or hybrid vehicles that are very close to the end of their useful lives. Five of the vehicles scheduled for replacement are CNG vehicles, which have fuel tanks that will expire in June 2023. The vehicles can no longer be driven once the tanks expire, and replacing the tanks is very costly. Continuity of operations will require the replacement of these vehicles prior to the tank expiration date. Based on the current delivery schedules, it is not likely that replacement vehicles will be available in time if they are procured through a public bid or from a government purchasing cooperative, where we have little to no control over the production and delivery schedule.

As such, staff is requesting the advance authorization to purchase replacement vehicles through vendors or dealerships that have suitable vehicles in stock, including the ability to place a down payment on vehicles that are in production and/or in transit to the dealer. In the current market for new vehicles, the length of time it takes to go through the standard public bid process would preclude the purchasing of these vehicles. As a result, staff is requesting the advance authority to purchase these vehicles directly from vendors, as they become available, waiving competitive bidding requirements and without further Council approval of each individual purchase. Staff will utilize best practices to verify that the vehicles purchased are priced commensurately with similar vehicles from other manufacturers and dealerships in our region. The vehicles purchased will generally include small to mid-sized SUV's, crossovers, sedans, vans and pickup trucks. The

Village has a long-standing commitment to its green fleet, so when possible preference will be given to hybrid or electric vehicles. Several dealers within and around the Village of Downers Grove appear to have suitable vehicles in stock, or get them from time to time, from manufacturers such as, but not limited to, Ford, Dodge, Hyundai, Kia, GM and Toyota. By purchasing these replacement vehicles as they become available at dealerships, continuity of Village operations will remain intact without the need for rental vehicles, or other potentially more expensive temporary solutions.

The purchase of police interceptors, heavy trucks and other equipment to be replaced in FY23 will be brought to the Village Council for separate approval as replacements are identified.

ATTACHMENTS

Resolution

RESOLUTION NO.**A RESOLUTION AUTHORIZING THE PURCHASE OF UP TO
TEN (10) VEHICLES**

WHEREAS, the Village is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the "Home Rule Powers"):

WHEREAS, the Village Council of the Village has the authority to adopt ordinances and resolutions and to promulgate rules and regulations that pertain to its government and affairs and protect the public health, safety and welfare of its citizens;

WHEREAS, the Village Council has adopted a Village Council Policy regarding Village Purchasing Procedures certain procedural requirements for obtaining bids and proposals for projects and services;

WHEREAS, with respect to the purchase of vehicles and equipment, the Village's Fleet Team evaluates the need to replace certain vehicles and equipment on an annual basis. This year the Fleet Team determined that numerous vehicles and equipment need to be replaced, including ten (10) passenger vehicles/light trucks.

WHEREAS, in accordance with the Village's purchasing procedures, the Village typically purchases vehicles through a public bid process or from a government purchasing cooperative, and receives them within the same fiscal year. However, due to the COVID-19 pandemic, global supply chain issues, declining vehicle inventories and very long delivery schedules for vehicles, it is not likely that replacement vehicles will be available in time if they are procured through a public bid or from a government purchasing cooperative.

WHEREAS, pursuant to its Home Rule Powers, the Village has the authority to waive the bid and proposals requirements.

NOW, THEREFORE, BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the Village Council finds it is in the best interests of the Village to waive the bid and proposal requirements for the purchase of up to ten (10) vehicles; and therefore, hereby waives any applicable public bidding or proposal requirements imposed by state statute or Downers Grove ordinances or policies.

2. That the Village Council authorizes that staff may purchase up to ten (10) vehicles directly from any vendors in a total not-to-exceed amount of \$410,000.00 without having to seek Council approval for each individual vehicle.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village to effectuate these purchases.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk