



Meeting Minutes

Village of Downers Grove – Council Meeting

Council Chambers

November 15, 2022

7:00 PM

1. Call to Order

Mayor Barnett called to order the Village Council meeting at 7:00 p.m. and led those in the room in the Pledge of Allegiance to the Flag. He explained the protocol for the meeting and the guidelines to submit public comment.

2. Roll Call

Council Attendance (Present): Mayor Barnett, Commissioner Hosé, Commissioner Walus, Commissioner Kulovany, Commissioner Gilmartin, Commissioner Glover

Council Attendance (Not Present): None

Council Attendance (Remote): Commissioner Sadowski-Fugitt

Non-Voting: Village Manager Dave Fieldman, Village Attorney Enza Petrarca, and Village Clerk Rosa Berardi

MOT 2022-9678 — A. Motion: Allowing for Electronic Participation for the November 15, 2022 Village Council meeting.

Summary: This motion allowed for Commissioner Sadowski-Fugitt to participate via electronic participation in the November 15, 2022 Village Council Meeting.

MOTION: *To allow electronic participation for the November 15, 2022 Village Council Meeting, as presented.*

RESULT: *Motion carried unanimously by roll call.*

MOTIONED TO APPROVE: *Commissioner Hosé*

SECONDED BY: *Commissioner Walus*

AYES: *Commissioners Hosé, Walus, Glover Gilmartin, Kulovany, and Mayor Barnett*

NAYES: *None*

3. Proclamations

A. Small Business Saturday

B. Hunger and Homelessness Week

C. Giving Tuesday

After reading the proclamations, Mayor Barnett reminded all that November was a month for all to reflect on what they were thankful for and to look inward to find ways to help their community.

4. Minutes of Council Meetings

MIN 2022-9657 — A. Minutes: Village Council Meeting Minutes – November 1, 2022

MIN 2022-9682 — A. Minutes: Executive Session Meeting Minutes for Approval Only – November 1, 2022

***MOTION:** To adopt the meeting minutes from the November 1, 2022 Village Council meeting and the meeting minutes from the November 1, 2022 Executive Session meeting, as presented.*

***RESULT:** Motion carried unanimously by roll call.*

***MOTIONED TO APPROVE:** Commissioner José*

***SECONDED BY:** Commissioner Walus*

***AYES:** Commissioners José, Walus, Glover, Gilmartin, Kulovany, Sadowski-Fugitt, and Mayor Barnett*

***NAYES:** None*

5. Public Hearings

PUB 2022-9671 — A. Public Hearing: FY 2023 Budget Public Hearing

At 7:06 p.m., Mayor Barnett called the public hearing to order to consider the proposed FY 2023 Budget. He explained the procedures of the public hearing and introduced Village Manager Dave Fieldman.

Manager Fieldman stated that this presentation was similar to that given at the November 1st meeting, except for changes made by the Village Council related to the Property Tax Levy and the impact of that change on the General Fund. He said during the Budget approval process the Council needed to approve the Budget Ordinance and the Tax Levy Ordinances. He stated that per Council direction, the General Fund balance was increased by \$415,000 for FY23. This was to allow for contributions to the Village's Public Safety Pensions in FY24. He said this would reduce the impact on tax payers in FY24. He explained that this was considered the Flat Levy approach; meaning that in FY23 the amount of taxes paid on a typical property within the Village would remain the same as they were in FY22. Manager Fieldman went over the remaining key points of the Budget which included The Civic Center Project, continued investment in infrastructure systems, the creation of two new full time positions, increased funding for vehicle purchases, and funding for the Downers Grove Economic Development Corporation and Downtown Management Corporation.

Mayor Barnett stated that this matter had been discussed during several meetings, spanning over the past six months. He explained that any questions about the Budget could be submitted to the Village via email.

The public hearing was adjourned at 7:15 p.m.

***MOTION:** To adjourn the November 15, 2022, FY 2023 Budget Hearing*

***RESULT:** Motion carried unanimously by roll call.*

***MOTIONED TO APPROVE:** Commissioner José*

***SECONDED BY:** Commissioner Walus*

***AYES:** Commissioners Walus, Walus, Glover, Gilmartin, Kulovany, Sadowski-Fugitt, Mayor Barnett*

***NAYES:** None*

6. Consent Agenda

BIL 2022-9658 — A. Bills Payable: No. 6699 and No. 6700 - November 15, 2022

COR 2022-9659 — B. Claims Ordinance: No. 6481, Payroll - October 21, 2022

MIN 2022-9700 — C. Minutes: Note Receipt of Boards and Commissions Meeting Minutes

Summary: Note Receipt of Boards and Commissions Meeting Minutes for the following: Fire Pension Fund, 5-18-22 and 7-11-22; Transportation and Parking Commission, 6/8/22; Human Service Commission, 6/28/22 and 9/27/22; Fire Pension Board 7-11-22; Plan Commission, 08-22-22 and 9-12-22; Liquor Commission, 10-6-22.

MOT 2022-9673 — D. Motion: Approve a Contract for Engineering Services with Engineering Resource Associates, Inc., of Warrenville, IL for the Design and Permitting of Stormwater Drainage Improvements in the Area of Curtiss Street and Glenview Avenue

Summary: This motion approves a contract to Engineering Resource Associates, Inc., of Warrenville, IL in the amount of \$48,170.00 for engineering services for the design and permitting of stormwater drainage improvements in the area of Curtiss Street and Glenview Avenue.

RES 2022-9689 — E. Resolution: Approve a One-Year Contract with BKD, LLP, n/k/a FORVIS, LLP Oakbrook Terrace, IL for Audit Services **RES 2022-89**

Summary: This resolution approves a one-year contract with BKD, LLP, of Oakbrook Terrace, IL for independent audit services for the fiscal year ending December 31, 2022 in the amount of \$85,000.

RESOLUTION 2022-89

A RESOLUTION AUTHORIZING A SECOND EXTENSION TO THE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND BKD, LLP N/K/A FORVIS, LLP

RES 2022-9691 — F. Resolution: Approve an Agreement with Total Fire and Safety, Inc. for the Purchase and Installation of Equipment to Upgrade the Alarm System **RES 2022-90**

Summary: This resolution approves a contract with Total Fire & Safety, Inc. for the purchase and installation of equipment to upgrade the wireless alarm system in an amount not to exceed \$86,756.40.

RESOLUTION 2022-90

A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND TOTAL FIRE AND SAFETY, INC.

MOT 2022-9707 — G. Motion: Accept the Social Services Gap Analysis Report

RES 2022-9708 — H. Resolution: Approve a Second Amendment to the License Agreement with SprintCom, LLC for the Operation of Cellular Antenna on Village Property Located at 3301 Finley Road **RES 2022-91**

Summary: This resolution approves a second amendment to the License Agreement with SprintCom, LLC for the continued operation of cellular antenna on Village property located at 3301 Finley Road.

RESOLUTION 2022-91

A RESOLUTION AUTHORIZING EXECUTION OF A SECOND AMENDEMENT TO THE LICENSE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND SPRINTCOM, LLC TO MAINTAIN AND OPERATE ANTENNA EQUIPMENT ON VILLAGE PROPERTY (3301 FINLEY ROAD)

RES 2022-9698 — I. Resolution: Approve an Amendment to the Agreement with National Auto Fleet Group of Watsonville, CA for the Purchase of Six (6) 2023 Ford Police Interceptor Utility Hybrid Vehicles **RES 2022-92**

Summary: This resolution approves an amendment to the agreement with National Auto Fleet Group of Watsonville, CA for the purchase of six (6) 2023 Ford Police Interceptor Utility Hybrid Vehicles in the amount of \$363,005.30, an increase of \$39,902.43 over the original purchase price.

RESOLUTION 2022-92**A RESOLUTION AUTHORIZING EXECUTION OF AN AMENDMENT TO THE AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE AND NATIONAL AUTO FLEET GROUP**

***MOTION:** To adopt all items on the Consent Agenda, as presented*

***RESULT:** Motion carried unanimously by voice vote.*

***MOTIONED TO APPROVE:** Commissioner José*

***SECONDED BY:** Commissioner Walus*

***AYES:** Commissioners José, Walus, Glover, Gilmartin, Kulovany, Sadowski-Fugitt, Mayor Barnett*

***NAYES:** None*

7. Active Agenda

There were no items on the Active Agenda.

Mayor Barnett explained the public comment process. He also explained that the public could provide comments and/or engage with the Village Council through the Village E-Remarks System, the CRC system, at Coffee with the Council, via email and by phone.

8. First Reading

ORD 2022-9687 — A. Ordinance: Adopting the Fiscal Year 2023 Budget in Lieu of Passage of an Appropriation Ordinance

MOT 2022-9630 — B. Motion: Motion to Estimate the 2022 Aggregate Tax Levy for the Village of Downers Grove

Manager Fieldman explained that Items A and B on this portion of the agenda were already presented during the Public Hearing, earlier in the meeting, and there was no further presentation.

Mayor Barnett gave a reminder to all that the Village Budget documents were available on the Village [website](#) and Village Council meetings were also on the Village's YouTube channel. He said the November 1, 2022 Village Council meeting provided additional discussions, including information on the Flat Tax Levy.

ORD 2022-9672 — C. Ordinance: Amending Traffic Control Provisions at Various Intersections

Public Works Director Andy Sikich presented this item via [PowerPoint](#). He provided details about the proposed changes to the following intersections:

- Randall Street at Washington Street
- Randall Street at Lyman Avenue
- Lincoln Street at Washington Street
- Lincoln Street at Highland Avenue
- Highland Avenue and Chicago Avenue

Mayor Barnett explained that vehicle and pedestrian patterns change over time and it was Village practice to regularly monitor these changes. He reminded everyone to try and slow down when driving and be cautious of pedestrian traffic.

9. Manager's Report

REP 2022-9627 — A. Report: Lead Service Replacement and Notification Act

Mr. Sikich also presented this item via [PowerPoint](#). He stated that the Lead Service Replacement and Notification Act had been discussed previously at the August 2, 2022 Village Council meeting. He explained that the Act applied to the service lines that ran from the water mains to the homes within the Village. This included both the public portion (the lines that ran between the water mains and the shut off valves) and the private portion (the lines that ran between the shut off valves to the homes). He said the Act required the Village to develop and maintain an inventory of lead service lines by 2024. It also required the Village to implement a plan to replace all lead service lines between 2027 and 2044. Mr. Sikich explained that the lead service lines needed to be replaced when either the public or private section of the lines were damaged. He further stated that when the lines needed to be replaced, the property owners had the option to 1) pay for their portion of the line replacement or 2) sign a waiver to opt out of the replacement of the private portion of the line.

Commissioner Gilmartin asked if a resident could contact the Village to determine if they had lead lines.

Andy Sikich replied and stated that the Village would be able help to determine that.

Commissioner José stated he was in support of the proposed approach.

Commissioner Kulovany asked if there was any visibility into possible funding from the State or Federal Government.

Manager Fieldman replied that while he did not have the details or rules regarding the funding yet, he anticipated there would be significant funding. He added that until additional information was received, the Village would follow the approach laid out by Mr. Sikich to pay for the project.

Mayor Barnett asked Mr. Sikich if he thought the additional rules about administering the Act would direct the Village with any kind of prioritization.

Andy Sikich said he did not know at this time what the rules and regulations would be.

Mayor Barnett said he spent some time with both Federal and State Legislators when the Act first came about and though it seemed there may be quite a bit of funds available, the challenge would be that there would not be enough. He said that most likely a need component would be involved and that would work against the Village. He concluded by stating for that reason the Village needed to be prepared to do the work required.

Commissioner Kulovany asked for confirmation that the Mayor meant it was based on municipal need and for underserved and under-resourced areas.

Mayor Barnett confirmed.

Manager Fieldman stated that this was setting up for a likely robust discussion in the 2025 timeframe during the Village's Long Range Planning efforts and moving forward through 2044.

Commissioner Kulovany asked if there were any past experiences when the Village had paid for changes to anything located on private property that was not owned by the Village. He also asked if there had been past circumstances where the Village had given no interest loans for things like water main improvements and water service improvements.

Manager Fieldman stated that the Village had paid for water main extensions in recently annexed neighborhoods and in areas missing Village infrastructure out of the General Water Fund resources.

Deputy Village Manager Mike Baker, also the Project Manager of the Civic Center Project, provided the Council with an update. He showed a rendering of the building and site and stated that construction work continued on the future home of the Village Hall, Police Station and School District 58 Administration. He said the project remained on schedule and under budget. He said the most recent construction work included the beginning of the installation of the foundations and footings. Mr. Baker showed a video outlining the work that had been performed over the past week. He thanked Village staff and the Communications Department for putting the video together.

10. Attorney's Report

Pursuant to Section 2.5 of the Downers Grove Municipal Code, Village Attorney Enza Petrarca presented the following for Village Council consideration:

1. An ordinance adopting the FY 2023 Budget.
2. An ordinance revising traffic control provisions at various intersections.

11. Public Comment

There were no public comments.

12. Mayor's Report

A. Appointing and Reappointing Members to Boards and Commissions

RESOLUTION 2022-93

A RESOLUTION APPOINTING AND REAPPOINTING MEMEBERS TO BOARDS AND COMMISSIONS

Village Clerk Rosa Berardi read the following appointments and reappoints:

Library Board of Trustees: Appoint Marti Sladek to a one-year term expiring August 31, 2023.

MOTION:** To adopt A RESOLUTION APPOINTING AND REAPPOINTING MEMBERS TO VILLAGE BOARDS AND COMMISSIONS, as presented **RESOLUTION 2022-93

***RESULT:** Motion carried by roll call.*

***MOTIONED TO APPROVE:** Commissioner José*

***SECONDED BY:** Commissioner Walus*

***AYES:** Commissioners José, Walus, Glover, Gilmartin, Sadowski-Fugitt, Mayor Barnett*

***NAYES:** Commissioner Kulovany*

13. Council Member Reports

Commissioner Sadowski-Fugitt wished everyone a joyful Thanksgiving and said she hoped to see everyone at the Grove Express 5k. She asked everyone to consider doing their holiday shopping at local businesses. She concluded by stating that even though she was up to date with vaccines and healthy, she came down with her first case of COVID, most likely while she was working on her election. She said her condition worsened shortly after contracting it, but she was prescribed medication that made her feel better. She reminded everyone that COVID is still out there and encouraged everyone to stay up to date on their vaccines. The Commissioner said not to forget that there were several treatment options available for those that contracted COVID. She asked all to be safe, kind and courteous to those individuals that are still masked during the holiday season.

Commissioners Gilmartin, José and Kulovany wished all a happy Thanksgiving.

Commissioner Walus wished everyone a happy Thanksgiving and also spoke of the Gove Express 5k Downers Grove Annual Thanksgiving Race. The race took place on Thanksgiving Day, at 8:30 a.m. She encouraged those interested to register at Groveexpress.com.

14. Adjournment

Mayor Barnett asked for a motion to adjourn the meeting.

MOTION: *To adjourn the November 15th, 2022 Village Council meeting.*

RESULT: *Motion carried unanimously by voice vote.*

MOTIONED TO APPROVE: *Commissioner Hosé*

SECONDED BY: *Commissioner Walus*

AYES: *Commissioners Hosé, Walus, Glover, Gilmartin, Kulovany, Sadowski-Fugitt, Mayor Barnett*

NAYES: *None*

Mayor Barnett declared the motion carried by voice vote and the meeting adjourned at 7:44 p.m.

Respectfully submitted,

Rosa Berardi
Village Clerk