



VILLAGE OF DOWNERS GROVE
Stormwater and Flood Plain Oversight Committee Meeting
January 24, 2022, 7:00 p.m.

Downers Grove Public Works Facility
5101 Walnut Avenue, Downers Grove, Illinois

I. CALL to ORDER

Chair Scacco called the meeting to order at 7:05 p.m. A roll call followed, and a quorum was established.

II. ROLL CALL

Members Present: Chair Scacco, Ms. Borman, Mr. Iovinelli, Ms. Mills

Members Absent: Ms. Schultz, Mr. Wicklander

Staff Present: Julie Lomax, Stormwater Administrator
Andy Sikich, Director of Public Works

Public Present: None

III. APPROVAL of July 20, 2020 Minutes

Ms. Borman made a motion, seconded by Mr. Iovinelli, to approve the July 20, 2020, minutes. **Motion carried by a voice vote 4-0.**

IV. PUBLIC COMMENTS

None

V. NEW BUSINESS

New member, Kelly Mills, was welcomed to the SWFPOC.

The 2021 SWFPOC Year End Report was reviewed. No meetings were held in 2021.

Community Rating System (CRS) Program for Public Information (PPI) was reviewed, including the project list. The goal of the PPI is to inform and educate the public about floodplain, flooding, disaster preparedness, and flood insurance.

VI. STAFF REPORT

A. Nan Newlon

Nan Newlon was the Director of Public Works from 2009 – Feb 2020. Nan was awarded the American Public Works Association (APWA) Top 10 Public Works Leaders in 2018. As Director of Public Works, Nan championed environmentally sustainable and green initiatives, such as solar panels at Public Works, hybrid and CNG vehicles, rain gardens and pollinator gardens, and recycling events. Nan passed away on January 15, 2021, from brain cancer.

B. Stormwater Capital Plan 2022-24

The Village Long Range Plan includes the Stormwater Capital Project Plan 2022-2024 with an estimated cost of \$7.5 million. The Plan recommends 12 stormwater projects over the next 3 years. The following projects are planned for 2022: Wisconsin Avenue Drainage Improvements (east of Belmont), Lyman and 62nd Drainage Improvements, Otis / Grant / Florence Drainage Improvements, and Sterling & 39th Drainage Improvements.

C. Bioswale Program

The bioswale program was introduced about 10 years ago and was revitalized in 2021 with public outreach - a new brochure and a video. After the video was sent out in the weekly e-news and information was included in the fall DG Times newsletter, over 40 residents reached out with interest in the program. In 2021, six (6) bioswales were installed. The Village continues to include \$30,000 in the annual budget for the bioswale program.

D. Stormwater Utility Fee (SWU)

When the SWU was created in 2013, the plan called for an increase of 8.7% every year to slowly meet the financial needs to maintain and expand the stormwater management system. The SWU rate for 2020 did not increase. The SWU rate for 2022 increased to \$14.65 per ERU. One ERU (Equivalent Runoff Unit) is 3,300 square feet of impervious – the average impervious for a single family home. The projected revenue from the SWU for 2022 is \$5.48 million.

E. ComEd Open Lands Grant

The Village was awarded a ComEd Open Lands Grant to create a rain garden / native planting area at the Public Works facility. The project will provide living exhibit to educate and inspire residents. The project will be done this year.

VII. OLD BUSINESS

None

VIII. PUBLIC COMMENT

None

Ms. Borman made a motion, seconded by Ms. Mills to adjourn the meeting at 7:35 p.m.

Motion carried by voice vote of 4-0.

TRANSPORTATION AND PARKING COMMISSION
Minutes – June 8, 2022
Council Chambers – Village Hall
801 Burlington Avenue, Downers Grove

Commissioner Novak called the June 8, 2022 meeting of the Transportation and Parking Commission to order at 7:00 P.M. and led the recitation of the Pledge of Allegiance.

ROLL CALL

Present: Commissioners Novak, Lincoln, O’Malley, Shiliga

Absent: Chairman Carter, Commissioners Heverin, McDonough

Staff: Public Works Director Andy Sikich, Transportation Manager Mike Tuman, and CSO Supervisor Jim Hartleb

Visitor Roster: Bob Miciunas, Donna Miciunas, Kristine Lehocki, Shaun Leehocki, Robert Sipek Jr., Nick roth, Dan Palace, William Sanders, Chris White,, Fran Kubes, Shelia Beine, Jenny Hynek, Morgan Watts, Danielle Rios

A quorum was established.

Commissioner Novak reviewed the procedures to be followed for the meeting, explaining that the Commission will forward a recommendation to the Village Council for approval.

APPROVAL OF APRIL 13, 2022 MINUTES
COMMISSIONER LINCOLN MOVED TO ACCEPT MEETING MINUTES WITH CORRECTION TO TWO SPELLING ERRORS. COMMISSIONER SHILIGA SECONDED THE MOTION.

ALL IN FAVOR. THE MOTION PASSED UNANIMOUSLY BY VOICE VOTE 4:0.

PUBLIC COMMENT ON NON-AGENDA ITEMS

No public comment on non-agenda items.

File #8-22 Franklin Street at Elm Street and at Washington Street - Intersection Control

Public Works Transportation Manager Mike Tuman presented information regarding this item. Both intersections are two-way stop controlled. Residents have petitioned and inquired about changing to All-Way stops at both intersections due to park activity, increased pedestrian traffic, right-of-way confusion, and sight distance concerns.

Staff reviewed current operations, traffic data, and crash reports for this area. Since the time of neighborhood traffic study #4 in 2014, there appears to have been an increase in pedestrian activity. The entrance to Washington Park is located in the northwest quadrant of the Franklin

Street at Elm Street intersection and there is a school crosswalk installed on the north leg of the intersection of Franklin Street and Washington Street.

Six resident responses received by staff based upon notification letters and/or posting of the agenda were all in favor of staff recommended changes.

Staff Recommendation

- Change to an All-Way stop at the intersections of Franklin Street at Elm Street, and Franklin Street at Washington Street.
- The Commission is asked to provide a recommendation to the Village Council.

COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD

PUBLIC COMMENT ON FILE #8-22

Angela Hasten of the corner of Franklin and Washington:

- In favor of proposed change. Concerned about confusion of right-of-way and pedestrians.

Dan Palace of 819 Franklin:

- In favor of proposed change. Requested refreshment of pavement markings.

Robert Sipek Jr of 4831 Elm St:

- In favor of proposed change. Concerned about pedestrian safety and sight distance.

COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT

COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION

Commissioner Lincoln: Asked about the distance to the nearest school, which is three blocks.

Commissioner O'Malley: In support of proposed change due to pedestrian visibility concerns.

Commissioner Shiliga: Asked about the re-striping program. Staff confirmed there is an annual program to complete this activity by snow plow route.

Mr. Novak called for a motion.

WITH RESPECT TO FILE #8-22, MR. SHILIGA MOVED TO MAKE A MOTION TO FOLLOW STAFF RECOMMENDATION TO CHANGE TO AN ALL-WAY STOP AT THE INTERSECTIONS OF FRANKLIN STREET AT ELM STREET, AND FRANKLIN STREET AT WASHINGTON STREET. SECONDED BY MR. LINCOLN.

IN FAVOR: COMMISSIONERS: NOVAK, LINCOLN, O'MALLEY, SHILIGA

NOT IN FAVOR:

THE MOTION PASSED 4:0.

File #9-22 Lyman Avenue at Kenyon Street - Intersection Control

Public Works Transportation Manager Mike Tuman presented information regarding this item. Lyman Avenue and Kenyon Street is currently an uncontrolled intersection. Neighborhood traffic patterns have changed as a result of recent construction on 55th St.

Staff reviewed the current operations of the intersection and noted the inconsistency in neighborhood traffic control for the intersections along Kenyon Street at Webster Street, Washington Street and Lyman Avenue.

No resident responses were received by staff based upon notification letters and/or posting of the agenda.

Staff Recommendation

- Change to an All-Way stop at the intersection of Lyman Avenue at Kenyon Street.
- The Commission is asked to provide a recommendation to the Village Council.

COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD

PUBLIC COMMENT ON FILE #9-22

Shelia Beine of 5549 Lyman

- In favor of the proposed change for safety of children and sight concerns due to hills.

Fran Kubes of 5538 Lyman

- In favor of the proposed change for neighborhood safety of children.

COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT

COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION

Commissioner Shiliga: Asked if staff could review warning signs for hills. Staff agreed to review sight distance.

Commissioner Lincoln: No comment

Commissioner O'Malley: Asked for advance warning signs for new stop signs once installed. Staff confirmed it is usual practice to do so.

Commissioner Novak: Asked for confirmation that warning signs for hills do not need TaP action. Staff confirmed that they do not require TaP action.

Mr. Novak called for a motion.

WITH RESPECT TO FILE #9-22, MR. SHILIGA MOVED TO MAKE A MOTION TO RECOMMEND TO FOLLOW STAFF RECOMMENDATION TO CHANGE TO AN ALL-WAY STOP AT THE INTERSECTION OF LYMAN AVENUE AT KENYON STREET. SECONDED BY MS. O'MALLEY.

IN FAVOR: COMMISSIONERS: NOVAK, LINCOLN, O'MALLEY, SHILIGA.

NOT IN FAVOR:**THE MOTION PASSED 4:0.****File #10-22 Grant Street at Douglas Road - Intersection Control**

Public Works Transportation Manager Mike Tuman presented information regarding this item. Grant Street traffic is currently uncontrolled at the intersection of Douglas Road. Douglas Road does have stop signs to control the north-south traffic. Residents have requested that this location be converted to an All-Way stop.

Staff reviewed the current operations of the intersection and noted issues related to confusion regarding right-of-way, increased pedestrian and bike activity, and a designated bike route utilizing this intersection.

Thirty-five resident responses were received by staff based upon notification letters and/or posting of the agenda. Thirty-four were in favor of the proposed change and one was opposed.

Staff Recommendation

- Change to an All-Way stop at the intersection of Grant and Douglas Road.
- The Commission is asked to provide a recommendation to the Village Council.

COMMISSIONER NOVAK OPENED UP THE PUBLIC COMMENT PERIOD**PUBLIC COMMENT ON FILE #10-22**

Danielle Rios of 630 Grant:

- In favor of change for pedestrian safety.

Jenny Hynek of 502 Grant:

- In favor of the proposed change due to confusion about right-of-way and safety of children.

Morgan Watts of 538 Grant:

- In favor of the proposed change for pedestrian safety and school children crossing.

Bob Miciunas of 409 Grant:

Opposed to proposed change. Understands safety concerns for children, but believes driver responsibility and enforcement should be the focus rather than additional signage.

Donna Miciunas of 409 Grant:

Opposed to the proposed change. Understand safety concerns, but believes drivers should follow the existing traffic control measures already in place.

COMMISSIONER NOVAK CLOSED THE PUBLIC COMMENT**COMMISSIONER NOVAK OPENED DISCUSSION AMONGST THE COMMISSION**

Commissioner Lincoln: Asked if the 35 emails received followed the similar theme of public comments received. Staff confirmed that they did.

Commissioner Shiliga: No comment.

Commissioner O'Malley: In favor of proposed change to make this a pedestrian friendly community and for safe walking routes to school.

Commissioner Novak: In favor of proposed change due to pedestrian and school walking route issues presented. Understands driver accountability and responsibility concerns. Asked about the proliferation of stop signs at intersections.

Mr. Sikich responded that each location is evaluated on its own merits and not all intersections are recommended for stop sign installations.

Mr. Novak called for a motion.

WITH RESPECT TO FILE #10-22, MR. SHILIGA MOVED TO MAKE A MOTION TO FOLLOW STAFF RECOMMENDATION FOR AN ALL-WAY STOP AT THE INTERSECTION OF GRANT STREET AND DOUGLAS ROAD. SECONDED BY MR. LINCOLN.

IN FAVOR: COMMISSIONERS: NOVAK, LINCOLN, O'MALLEY, SHILIGA.

NOT IN FAVOR: COMMISSIONERS:

THE MOTION PASSED 4:0.

DISCUSSION OF OLD BUSINESS

No old business at this time.

COMMUNICATIONS

No communications at this time.

MR SHILIGA MOVED TO ADJOURN THE MEETING. MR. LINCOLN SECONDED THE MOTION. ALL IN FAVOR.

Commissioner Novak adjourned the meeting at 7:58 P.M.

Respectfully submitted,

/s/ Andrea Banke
Recording Secretary

**Village of Downers Grove
Human Service Commission**

Village Hall
801 Burlington Avenue
October 25, 2022
Meeting Minutes

Chair Aycock called the meeting to order at 7:08 pm and asked for a roll call.

Members Present

Chair Aycock
Member Nicholson
Member Skerjan
Member Loftus

Members Absent

Member Drabik
Member Silvester

Chair Aycock declared that a quorum was present.

Chair Aycock asked for a motion to approve the minutes of the September 27, 2022 meeting. Motion to approve the minutes by Nicholson, seconded by Skerjan. Motion carried unanimously by voice vote.

Chair Aycock called on staff to provide an overview of the Village's Social Services Referral Program, September Monthly Highlights. Ms. Lippe summarized the performance data included in the staff report. Of the seven that did not accept, three noted that they were not pursuing the services at this time and four did not respond to the Village's request for an update.

Member Loftus asked what category food insecurities fall within. Ms. Lippe noted that it is included in the nutrition category.

Member Skerjan asked about the non-resident category. Ms. Lippe explained that non-residents sometimes call for assistance. She refers them to their home municipality and other relevant agencies. Chair Aycock noted that it was another successful month.

Chair Aycock called on staff to present the revised draft Social Services Gap Analysis report. Manager Fieldman said that the Village Council considered the Social Services Gap Analysis Report at their October 18, 2022. The Council was pleased with the report and thanked the Human Service Commission for their efforts in preparing the report and supporting the social services referral program.

Based on the Council discussion at the meeting, the following changes were made to the report:

- The recommendation regarding the operation of information booths was changed to reflect that the Village should consider operating information booths at community events and that staff and volunteer members of the HSC should operate the booths.
- The recommendation to refer the senior transportation availability gap to the Transportation and Parking Commission was deleted.
- The recommendation that the Village should explore partnering with rideshare companies to develop a senior subsidy program was deleted. The recommendation regarding partnering with the County and Townships was amended to encourage these entities to develop senior subsidy programs with rideshare companies.
- The recommendation to obtain feedback from current users of the taxi subsidy program was amended to also state that the Village should engage with senior residents on this topic.

Manager Fieldman said the amended report will be placed on a Village Council meeting agenda in November. It is anticipated that the Village Council will accept the report. The next step will be the development of a work plan to implement the recommendations of the report. Staff will prepare a draft work plan for Human Service Commission consideration at the November meeting.

Chair Aycock questioned the HSC about their availability of a meeting on the Tuesday of Thanksgiving week. Staff will send an email to check availability. If a quorum is not likely, staff will look for another date in November.

Chair Aycock asked for Public Comment. There were no public comments.

Motion to adjourn by Skerjan , second by Loftus . Voice vote unanimous. The meeting adjourned at 7:20pm.

BOARD OF FIRE AND POLICE COMMISSIONERS
MINUTES OF OPEN MEETING
October 26, 2022
Village Hall
Ante Room
4:00 PM

PRESENT: Commissioner Jillian Mikrut
Commissioner Daniel Bondavalli
Village Attorney Enza Petrarca
Human Resources Director Lauren Linares
Police Chief Shanon Gillette
Fire Chief Scott Spinazola
HR Generalist Elena Reyes

ABSENT: **None.**

The meeting of the Downers Grove Board of Fire and Police Commissioners was called to order at 4:03 PM in the Ante Room at Village Hall. Director Linares conducted roll call: Commissioner Mikrut and Commission Bondavalli were present, along with Village Attorney Enza Petrarca, Police Chief Shanon Gillette, Fire Chief Scott Spinazola, HR Generalist Elena Reyes and Human Resources Director Lauren Linares. All were present.

The next order of business at 4:03 PM was to approve the minutes from the Board meeting on September 1, 2022. A motion was made by Commissioner Mikrut to approve the minutes, which was seconded by Commissioner Bondavalli.

VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
Nay: None.
Motion passed.

The next order of business at 4:06 PM was to authorize the creation of a firefighter paramedic eligibility list, upon the exhaustion of the current list. A motion was made by Commissioner Mikrut to authorize the creation, which was seconded by Commissioner Bondavalli.

VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
Nay: None.
Motion passed.

The next order of business at 4:08 PM was to review the application of Firefighter Paramedic candidate Angelo Circo. A motion was made by Commissioner Mikrut to go into executive session pursuant to Section 2 (c) (1) of the Open Meetings Act to further discuss the qualifications of the candidate, which was seconded by Commissioner Bondavalli.

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VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
 Nay: None.
 Motion passed.

The meeting returned to open session at 4:12 PM.

A motion was made by Commissioner Mikrut to disqualify firefighter paramedic candidate Angelo Circo based on the background report, which was seconded by Commissioner Bondavalli.

VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
 Nay: None.
 Motion passed.

The next order of business at 4:13 PM was a motion by Commissioner Bondavalli to go into executive session pursuant to Section 2 (c) (1) of the Open Meetings Act to conduct an oral interview for one Police Officer candidate for the purpose of determining hiring. The motion was seconded by Commissioner Mikrut.

VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
 Nay: None.
 Motion passed.

The meeting returned to open session at 4:38 PM.

There being no further business, or public comment, a motion was moved at 4:39 PM by Commissioner Mikrut to adjourn, and Commissioner Bondavalli seconded the motion.

VOTE: **Yea:** Commissioner Mikrut and Commissioner Bondavalli.
Nay: None.
 Motion passed.