

VILLAGE OF DOWNERS GROVE
Report for the Village Council Meeting
11/7/2023

SUBJECT:	SUBMITTED BY:
Comcast Agreement for 850 Curtiss Street	Dave Kenny Director, Information Technology

SYNOPSIS

A resolution has been prepared approving fiber connectivity services with Comcast Cable Communications Management, LLC for a period of 36 months for Internet connectivity and for Ethernet private fiber lines between 850 Curtiss Street and four Village facilities (Public Works - 5101 Walnut Avenue, Fire Station 1 - 2560 Wisconsin Avenue, Fire Station 3 - 3900 Highland Avenue, Fire Station 5 - 6701 Main Street) in the amount of \$245,000.

STRATEGIC PLAN ALIGNMENT

The goals for 2023-2025 include *Exceptional Municipal Services*.

FISCAL IMPACT

The proposed FY24 budget includes \$88,000 in the General Fund for this contract. The remaining costs will be budgeted in the FY25 and FY26 Budgets.

RECOMMENDATION

Approval on the November 7, 2023 consent agenda.

BACKGROUND

Comcast currently provides the Village with Internet access (EDI - Ethernet Dedicated Internet) as well as a leased fiber connection (EPL - Ethernet Private Line) between Village Hall and Public Works. With the move to the new Civic Center, this sales order would renew the two services as they are moved from 801 Burlington Ave. to 850 Curtiss St.

The sales order also adds three fire stations to the EPL service. Those stations are currently using microwave links to connect to the Village wide-area network (WAN) and are attached to the radio tower. The move to the new facility provides the Village the opportunity to move to a more resilient connection medium. The terms for this sales order would be governed by the current MSA (Master Service Agreement) in effect between the Village and Comcast approved by the council on September 20, 2022 (RES 2022-9595).

ATTACHMENTS

Resolution
Contract Documents

RESOLUTION NO. ____

**A RESOLUTION AUTHORIZING EXECUTION OF A MASTER SERVICE
AGREEMENT BETWEEN THE VILLAGE OF DOWNERS GROVE
AND COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Customer") and Comcast Cable Communications Management, LLC ("Comcast"), for fiber connectivity services, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____
Village Clerk

COMCAST ENTERPRISE SERVICES MASTER SERVICES AGREEMENT FOR GSA CUSTOMERS (MSA)		
MSA ID#: IL-167050-mazad	MSA Term: 36 Months	Customer Name: Village of Downers Grove
CUSTOMER INFORMATION		
Primary Contact: Dave Kenny	<u>Primary Contact Address Information</u>	
Title: IT Director	Address 1: 801 Burlington Ave	
Phone: (630) 434-5544	Address 2:	
Cell:	City: Downers Grove	
Fax:	State: IL	
Email: dkenny@downers.us	Zip Code: 60515	

This Master Service Agreement ("Agreement") sets forth the terms and conditions under which Comcast Cable Communications Management, LLC and its operating affiliates ("Comcast") will provide communications and other services ("Services") to the above Customer. The Agreement consists of this fully executed Master Service Agreement Cover Page For GSA Customers ("Cover Page"), the Enterprise Services General Terms and Conditions For GSA Customers ("General Terms and Conditions"), any written amendments to the Agreement executed by both parties ("Amendments"), the Product-Specific Attachment for the applicable Services ("PSA(s)") and each Sales Order accepted hereunder ("Sales Orders"). In the event of any inconsistency among these documents, precedence will be as follows: (1) this Cover Page (2) General Terms and Conditions, (3) PSA(s), and (4) Sales Orders. This Agreement shall be legally binding when signed by both parties and shall continue in effect until the expiration date of any Service Term specified in a Sales Order referencing the Agreement, unless terminated earlier in accordance with the Agreement.

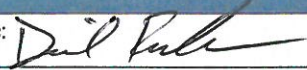
The Customer referenced above may submit Sales Orders to Comcast during the Term of this Agreement ("MSA Term"). After the expiration of the initial MSA Term, Comcast may continue to accept Sales Orders from Customer under the Agreement, or require the parties to execute a new MSA.

The Agreement shall terminate in accordance with the General Terms and Conditions for GSA Customers. The General Terms and Conditions, PSAs, the High-Speed Internet for Business Acceptable Use Policy ("AUP") and the High-Speed Internet for Business Privacy Policy (Privacy Policy") are attached hereto and are located at the following or successor URL:

https://www.gsaadvantage.gov/advantage/contractor/contractor_detail.do?mapName=/s/search/&contractNumber=GS-35F-184BA

Services are only available to commercial customers in wired and serviceable areas in participating Comcast systems (and may not be transferred). Minimum Service Terms are required for most Services and early termination fees may apply. Service Terms are identified in each Sales Orders, and early termination fees are identified in the applicable Product Specific Attachments.

BY SIGNING BELOW, CUSTOMER AGREES TO THE TERMS AND CONDITIONS OF THIS AGREEMENT.

CUSTOMER SIGNATURE (by authorized representative)	
Signature:	
Name:	David Fieldman
Title:	Village Manager
Date:	9-21-2022
COMCAST USE ONLY (by authorized representative)	

**COMCAST
BUSINESS****Sales Order ID**

10539344

MSA ID

--dmigr

Date Generated

10/24/2023

Customer Name: Village of Downers Grove**Customer Information****Name:** Dave Kenny**City:** DOWNERS GROVE**Phone:** (630) 434-5544**Title:****State:** IL**Cell:****Address 1:** 801 BURLINGTON AVE**Zip:** 60515**Fax:****Address 2:****Email:** dkenny@downers.us

	Total Monthly Recurring Charges	Total Non-Recurring Charges
Summary of Comcast Business Services*		
Current Ethernet Services	\$3,411.80	\$0.00
Current (all Services)	\$3,411.80	\$0.00
Change Ethernet Services	\$1,728.28	\$995.00
Change (all Services)	\$1,728.28	\$995.00
Net/Total Ethernet Services	\$5,140.08	\$995.00
Net/Total (all Services)	\$5,140.08	\$995.00
Total Charges	\$5,140.08	\$995.00

*Note: Charges identified in the Service Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, USF fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fee prior to the installation of Service. The charges identified in this Service Order include only the charges Customer will incur as a result of Customer's requested service changes.

Agreement

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <https://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER (by authorized representative)

Signature:

Name: David Fieldman

Title:

Date:

**COMCAST
BUSINESS****Sales Order ID**
10539344**MSA ID**
--dmigr**Date Generated**
10/24/2023**Customer Name:** Village of Downers Grove

Ethernet Private Line		Monthly Recurring Charges	Non-Recurring Charges
	Public Works	\$780.04	
	850 Curtiss-Downers Grove	\$780.04	\$199.00
	850 Curtiss-Downers Grove	\$300.00	
	2560 Wisconsin Ave	\$300.00	\$199.00
	850 Curtiss-Downers Grove	\$300.00	
	3900 Highland	\$300.00	\$199.00
	850 Curtiss-Downers Grove	\$300.00	
	6701 Main Street	\$300.00	\$199.00
	Subtotal	\$3,360.08	\$796.00
Ethernet Dedicated Internet			
	850 Curtiss-Downers Grove	\$1,780.00	\$199.00
	Subtotal	\$1,780.00	\$199.00
Equipment & Accessories			
	Subtotal -	\$0.00	\$0.00
	Total	\$5,140.08	\$995.00

Summary of Change

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
2560 Wisconsin Ave						
2560 WISCONSIN AVE, DOWNERS GROVE, IL 60515						
Comcast Business Services						
36						
Ethernet Private Line						
Port - 1 Gbps					\$159.84	
Port Installation						\$199.00
Basic Bandwidth - 200 Mbps					\$140.16	
Tax Jurisdiction - Interstate						
EVC Area Type - Metro						
Subtotal					\$300.00	\$199.00
3900 Highland						
3900 HIGHLAND AVE, DOWNERS GROVE, IL 60515						
Comcast Business Services						
36						
Ethernet Private Line						
Port - 1 Gbps					\$159.84	
Port Installation						\$199.00
Basic Bandwidth - 200 Mbps					\$140.16	
Tax Jurisdiction - Interstate						
EVC Area Type - Metro						
Subtotal					\$300.00	\$199.00
6701 Main Street						
6701 MAIN ST, DOWNERS GROVE, IL 60516						
Comcast Business Services						
36						
Ethernet Private Line						
Port - 1 Gbps					\$159.84	
Port Installation						\$199.00
Basic Bandwidth - 200 Mbps					\$140.16	
Tax Jurisdiction - Interstate						
EVC Area Type - Metro						
Subtotal					\$300.00	\$199.00

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
850 Curtiss-Downers Grove						
850 CURTISS ST, DOWNERS GROVE, IL 60515						
Comcast Business Services						
	36			Ethernet Private Line		
				Port - 1 Gbps	\$320.90	
				Port Installation		\$199.00
				Basic Bandwidth - 1 Gbps	\$459.14	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		\$0.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		\$0.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		\$0.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		

COMCAST BUSINESS

Sales Order ID
10539344

MSA ID
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Date Generated
10/24/2023

Customer Name: Village of Downers Grove

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
	36			Ethernet Dedicated Internet		
				Port - 1 Gbps	\$0.00	
				Port Installation		\$199.00
				Basic Bandwidth - 1 Gbps	\$1,750.00	
				Tax Jurisdiction - Interstate		
			1	Static IPv4 - /28 - 13 Usable IPs	\$30.00	
Subtotal					\$3,460.04	\$398.00

Public Works

5101 WALNUT AVE, DOWNERS GROVE, IL 60515

Comcast Business Services

	0			Ethernet Private Line		
				Port - 1 Gbps	-\$331.54	
				Port Installation		\$0.00
				Basic Bandwidth - 1 Gbps	-\$474.36	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$320.90	
				Port Installation		\$0.00
				Basic Bandwidth - 1 Gbps	\$459.14	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
Subtotal					-\$25.86	\$0.00

Village Hall

801 BURLINGTON AVE, DOWNERS GROVE, IL 60515

Comcast Business Services

	0			Ethernet Private Line		
				Port - 1 Gbps	-\$331.54	

COMCAST
BUSINESS

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Customer Name: Village of Downers Grove

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
				Port Installation		\$0.00
				Basic Bandwidth - 1 Gbps	-\$474.36	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
		0		Ethernet Dedicated Internet		
				Port - 1 Gbps	\$0.00	
				Port Installation		\$0.00
				Basic Bandwidth - 1 Gbps	-\$1,800.00	
				Tax Jurisdiction - Interstate		
			1	Static IPv4 -/28 - 13 Usable IPs	\$0.00	
Subtotal					-\$2,605.90	\$0.00
Total					\$1,728.28	\$995.00

Summary of Solution

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
Public Works						
5101 WALNUT AVE, DOWNERS GROVE, IL 60515						
Comcast Business Services						
	36			Ethernet Private Line		
				Port - 1 Gbps	\$320.90	
				Port Installation		
				Basic Bandwidth - 1 Gbps	\$459.14	
				Tax Jurisdiction -		
				Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
Subtotal					\$780.04	\$0.00

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
850 Curtiss-Downers Grove						
850 CURTISS ST, DOWNERS GROVE, IL 60515						
Comcast Business Services						
	36			Ethernet Private Line		
				Port - 1 Gbps	\$320.90	
				Port Installation		\$199.00
				Basic Bandwidth - 1 Gbps	\$459.14	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		
				Basic Bandwidth - 200 Mbps	\$140.16	

Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
Tax Jurisdiction - Interstate EVC Area Type - Metro Transport Type - Fiber						
	36			Ethernet Dedicated Internet		
				Port - 1 Gbps		
				Port Installation		\$199.00
				Basic Bandwidth - 1 Gbps	\$1,750.00	
				Tax Jurisdiction - Interstate		
			1	Static IPv4 -/30 - 1 Usable IP		
			1	Static IPv4 -/28 - 13 Usable IPs	\$30.00	
				Transport Type - Fiber		
Subtotal					\$3,460.04	\$398.00
3900 Highland						
3900 HIGHLAND AVE, DOWNERS GROVE, IL 60515						
Comcast Business Services						
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	
				Port Installation		\$199.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
Subtotal					\$300.00	\$199.00
2560 Wisconsin Ave						
2560 WISCONSIN AVE, DOWNERS GROVE, IL 60515						
Comcast Business Services						
	36			Ethernet Private Line		
				Port - 1 Gbps	\$159.84	

COMCAST
BUSINESS

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Location	Service Term (months)	Remaining Service Term (months)	Qty	Description	Monthly Recurring Charges	Non-Recurring Charges
				Port Installation		\$199.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
Subtotal					\$300.00	\$199.00
6701 Main Street						
6701 MAIN ST, DOWNERS GROVE, IL 60516						
				Comcast Business Services		
				36	Ethernet Private Line	
				Port - 1 Gbps	\$159.84	
				Port Installation		\$199.00
				Basic Bandwidth - 200 Mbps	\$140.16	
				Tax Jurisdiction - Interstate		
				EVC Area Type - Metro		
				Transport Type - Fiber		
Subtotal					\$300.00	\$199.00
Total					\$5,140.08	\$995.00