

# Priority Action Items & Work Plan Monthly Report

4/16/2024  
April 16, 2024



|                                       | 2024 Q4 | 2024 Q1 | 2024 Q2 | 2024 Q3 | 2024 Q4 | 2025 Q1 | 2025 Q2 | Beyond |
|---------------------------------------|---------|---------|---------|---------|---------|---------|---------|--------|
| Civic Center Project                  |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Replace ERP System                    |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Lead Service Line Replacement Plan    |         |         |         |         |         |         |         | →      |
|                                       |         |         |         |         |         |         |         |        |
| Building Codes Update                 |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Meadowbrook TIF and RDA               |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Ogden TIF Extension                   |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Comprehensive Plan Update             |         |         |         |         |         |         |         |        |
| Environmental Sustainability Plan     |         |         |         |         |         |         |         |        |
| Downtown Hardscape/Landscape          |         |         |         |         |         |         |         |        |
| Enhance Downtown Outdoor Dining       |         |         |         |         |         |         |         |        |
| Enhanced Bike & Ped Plan              |         |         |         |         |         |         |         |        |
| Fairview Area Plan Implementation     |         |         |         |         |         |         |         | →      |
|                                       |         |         |         |         |         |         |         |        |
| Review DEI Practices                  |         |         |         |         |         |         |         | →      |
|                                       |         |         |         |         |         |         |         |        |
| Public Safety Pension Stabilization   |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Video Gaming                          |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Sign Ordinance Amendments             |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Review Public Tree Planting Practices |         |         |         |         |         |         |         |        |
|                                       |         |         |         |         |         |         |         |        |
| Consider Private Tree Regulations     |         |         |         |         |         |         |         |        |



# 2023-25 Priority Action Items

|                                     |           |
|-------------------------------------|-----------|
| Replace ERP                         | Completed |
| Update Building Codes               | Completed |
| Ogden TIF Extension                 | Completed |
| Public Safety Pension Stabilization | Completed |



|                                           |        |
|-------------------------------------------|--------|
| Civic Center Project                      | Green  |
| Update Comprehensive Plan                 | Green  |
| Implement Fairview Focus Area Plan        | Green  |
| Downtown Streetscape Design               | Green  |
| Prepare Environmental Sustainability Plan | Green  |
| Prepare Enhanced Bike & Ped Plan          | Green  |
| Lead Service Line Replacement Plan        | Green  |
| Review DEI Practices                      | Green  |
| Video Gaming                              | Green  |
| Meadowbrook TIF & RDA                     | Yellow |



# Civic Center Project

| Status       | Green                                                                                                                                                                                                       |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Site Work at West Entrance</li><li>● Communications Tower Installation</li><li>● Furniture Delivery and Installation</li></ul>                                      |
| Next Steps   | <ul style="list-style-type: none"><li>● Interior Construction Continues</li><li>● Exterior Construction Continues</li><li>● Furniture Installation Continues</li><li>● Preparation for Relocation</li></ul> |



# Update Comp Plan

| Status       | Green                                                                                                                                                                      |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>• Website &amp; Community Survey - Mar 8</li><li>• Community Kick-off Event - April 4</li><li>• Key Stakeholder Interviews</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>• Community Engagement report to Village Council</li><li>• Complete and present Existing Conditions Report</li></ul>                 |



# Fairview Focus Area

| Status       | Green                                                                                                                                                                                                                                                                                                         |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● VC Confirmed 2017 Comp Plan Recommendations</li><li>● VC Approved Regulatory Framework</li><li>● Engaged Houseal Lavigne and Hitchcock Design for Streetscape Design</li><li>● Launched Project Webpage</li><li>● Streetscape Design stakeholder interviews</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Continue with Rezoning Actions</li><li>● Continue with Streetscape Design</li><li>● Existing Conditions Report</li></ul>                                                                                                                                              |



# Env. Sustainability Plan

| Status       | Green                                                                                                                                                                                                                                                                                                                                     |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Confirmed Project Implementation - 9/5</li><li>● Engaged Houseal Lavigne &amp; Delta Institute</li><li>● Held ECC Meetings in Nov and Dec</li><li>● Hired Sustainability Coordinator</li><li>● Project Initiation Meeting with ECC - Mar 6</li><li>● Community Kick-off Event - April 4</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Existing Conditions Report (Literature Review)</li><li>● Scope and direction discussion with VC</li></ul>                                                                                                                                                                                         |



# Downtown Streetscape

| Status       | Green                                                                                                                                                                                                                                                                                            |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Confirmed Project Implementation - 9/5</li><li>● Engaged Houseal Lavigne &amp; Hitchcock Design</li><li>● Project Initiation Meeting with HPDRB - 2/28</li><li>● Completed Stakeholder Interviews</li><li>● Community Kick-off Event - April 4</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Existing Conditions Report</li></ul>                                                                                                                                                                                                                     |



# Downtown Outdoor Dining

| Status       | Green                                                                                                                                                                                                    |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Confirmed Project Implementation - 9/5</li><li>● Engaged Houseal Lavigne &amp; Hitchcock Design</li><li>● Project Initiation Meeting with HPDRB - 2/28</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Existing Conditions Report</li></ul>                                                                                                                             |



# Enhanced Bike & Ped Plan

| Status       | Green                                                                                                                                                                                                                                                                                                     |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Confirmed Project Implementation - 9/5</li><li>● Engaged Houseal Lavigne &amp; Baxter &amp; Woodman</li><li>● Project Initiation Meeting with TaP - 2/21</li><li>● VC scope and direction discussion - 4/2</li><li>● Community Kick-off Event - April 4</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● TaP meeting - 5/8</li><li>● Existing Conditions Report</li></ul>                                                                                                                                                                                                  |



# Lead Service Line Replacement

| Status       | Green                                                                                                                                                                                                                                                                     |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>• Launched Online Survey</li><li>• Received 1,915 Responses</li><li>• QA/QC on Survey Responses</li><li>• Council Approved the Inventory and Preliminary Replacement Plan</li><li>• Submitted Inventory and Plan to State</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>• Follow-up on Potential LSL Properties</li><li>• VC discussion of LSL Replacement Policies and Water Rate Impacts</li><li>• Post Prelim Replacement Plan on Website</li></ul>                                                      |



# Review DEI Practices

| Status       | Green                                                                                                                                                                                                                                                                                 |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● VM Participating in Mayors Caucus DEI Work Group</li><li>● Engaged Consultant for Staff Training</li><li>● Conducted Training for Management Staff</li><li>● Conduct Staff Training - November</li><li>● Compile 2023 Year End Data</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Continue with DEI Efforts</li></ul>                                                                                                                                                                                                           |



# Video Gaming

|                     |                                                                                                                                                                                                                                                      |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Status</b>       | <b>Green</b>                                                                                                                                                                                                                                         |
| <b>Recent Steps</b> | <ul style="list-style-type: none"><li>● Council Approved Video Gaming Ordinance - 10/24/23</li><li>● Council Approved a Resolution Placing an Advisory Referendum Question on the 11/5/24 Ballot</li><li>● Launched Informational Web Page</li></ul> |
| <b>Next Steps</b>   | <ul style="list-style-type: none"><li>● Continue with Public Messaging</li></ul>                                                                                                                                                                     |



# Meadowbrook TIF & RDA

|                     |                                                                                                                                                                                    |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Status</b>       | <b>Yellow (Schedule)<br/>Developer Behind Schedule on<br/>Application Materials</b>                                                                                                |
| <b>Recent Steps</b> | <ul style="list-style-type: none"><li>● Drafted RDA</li><li>● Regular Facilitation Meetings</li><li>● Finalized RDA</li><li>● Submitted Zoning Application</li></ul>               |
| <b>Next Steps</b>   | <ul style="list-style-type: none"><li>● Review Zoning Application</li><li>● VC Consideration of Ord Scheduling Public Hearing to Create TIF</li><li>● Joint Review Board</li></ul> |



# Replace ERP

| Status       | Completed                                                                                                                                                                                        |
|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● License Module Go-Live on 8/29</li><li>● Final Decision on Digital Signatures</li><li>● Go-Live for Purchasing Module for Contracts/Bids - Nov</li></ul> |
| Next Steps   |                                                                                                                                                                                                  |



# Update Building Codes

| Status       | Completed                                                                                                                                                                                                                                                         |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Public Information Meeting</li><li>● Drafted Proposed Ordinance</li><li>● Village Council Adopted on 10/3</li><li>● Notified State of January 1, 2024 Effective Date</li><li>● Updated Municipal Code Documents</li></ul> |
| Next Steps   |                                                                                                                                                                                                                                                                   |



# Public Safety Pension Stabilization

| Status       | Completed                                                                                                                                                                                                                                                           |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>● Received Contribution Request for Pension Boards</li><li>● Prepared Calculations for Contributions and Funding for Future Contributions</li><li>● Village Council Approved Funding Stabilization with FY24 Budget</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>● Continue Operating the Stabilization Reserve on an Annual Basis</li></ul>                                                                                                                                                   |



# Ogden TIF District Extension

| Status       | Completed                                                                                                                                                                                                                                                       |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Recent Steps | <ul style="list-style-type: none"><li>• Senator Curran Sponsored Legislation</li><li>• Obtained Taxing Body Support Letters</li><li>• General Assembly Approved SB696</li><li>• Governor Signed Legislation</li><li>• Village Ordinance Extending TIF</li></ul> |
| Next Steps   | <ul style="list-style-type: none"><li>• Continue with Redevelopment Projects</li></ul>                                                                                                                                                                          |



# Priority Action Items & Work Plan

## Monthly Report

April 16, 2024

