

VILLAGE OF DOWNERS GROVE
Report for the Village
2/18/2025

SUBJECT:	SUBMITTED BY:
Resolution Approving Second Extension and Change Order to ALPR Agreement with Minuteman	Mike DeVries Chief of Police

SYNOPSIS

A resolution has been prepared to authorize a second change order and contract extension with Minuteman Security Technologies, Inc. for the purchase and installation of four (4) additional Automated License Plate Reader cameras in the Butterfield Road retail corridor.

STRATEGIC PLAN ALIGNMENT

The Goals for 2023 to 2025 include *Top Quality Infrastructure and Exceptional Municipal Services*.

FISCAL IMPACT

The cost for the purchase and installation of these four (4) ALPR cameras is \$37,597.62. This purchase will be funded entirely by Illinois Attorney General's Office organized retail crime grant funds.

RECOMMENDATION

Approval on the February 18, 2025 consent agenda.

BACKGROUND

In 2021, the Village entered into a multiyear agreement with Minuteman Security Technologies, Inc. (Minuteman) for the purchase, installation and operation of a fixed-location Automated License Plate Reader (ALPR) system. An extension and change order to the agreement was entered into in 2024 for the purchase and installation of four (4) additional ALPR cameras as part of the 2023 Illinois Attorney General's Office organized retail crime grant to the Village of Downers Grove.

The Police Department currently utilizes Genetec brand ALPR cameras installed by Minuteman Security & Life Safety. These ALPR cameras are positioned around the Village limits and are used to investigate crime, alert officers to stolen vehicles, and locate endangered and missing persons. Police Department personnel access the ALPR database through Minuteman's proprietary Osprey Recognition database, which not only acts as the cloud repository for license plate reads, but also alerts officers to "hits" on the system in real-time through the web-based application.

Staff recommends the purchase of four (4) additional ALPR cameras. The grant agreement with Illinois Attorney General's Office organized retail crime grant funds allocates \$38,000 to be used for the purchase of ALPR cameras. The cameras will be installed throughout the Butterfield Road retail corridor. Minuteman is the only vendor that can provide ALPR's that interact with the existing Osprey Recognition

database. Using any other vendor to install ALPR's would preclude the department from viewing those cameras on the existing database.

ATTACHMENTS

Resolution

Change Order and Extension

RESOLUTION NO. ____**A RESOLUTION AUTHORIZING EXECUTION OF A SECOND EXTENSION AND CHANGE
ORDER TO THE AGREEMENT
BETWEEN THE VILLAGE OF DOWNERS GROVE AND
MINUTEMAN SECURITY AND LIFE SAFETY, INC.**

BE IT RESOLVED by the Village Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

1. That the form and substance of a certain Agreement (the "Agreement"), between the Village of Downers Grove (the "Village") and Minuteman Security and Life Safety, Inc. (the "Contractor"), for the purchase and installation of automated license plate readers, as set forth in the form of the Agreement submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

2. That the Village Manager and Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal and deliver the Agreement, substantially in the form approved in the foregoing paragraph of this Resolution, together with such changes as the Manager shall deem necessary.

3. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Agreement.

4. That all resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

5. That this Resolution shall be in full force and effect from and after its passage as provided by law.

Mayor

Passed:

Attest: _____

Village Clerk

**SECOND EXTENSION AND CHANGE ORDER
TO THE AGREEMENT BETWEEN
THE VILLAGE OF DOWNERS GROVE AND
MINUTEMAN SECURITY AND LIFE SAFTEY, INC.**

The Village of Downers Grove, Illinois and Minuteman Security Technologies, Inc. DBA Minuteman Security and Life Safety, Inc. entered into a Contract for the purchase and installation of automated license plate readers on or about October 12, 2021 (the "Agreement"), which has previously been extended and amended by the Parties. The Parties desire to further increase the scope of work, the increased scope of which is set forth more detail in Quote # 032744, attached hereto as Exhibit A and incorporated herein by reference (the "Quote"). Pursuant to the terms of the Agreement, the Parties also desire to further extend the Agreement for an additional twelve-month period under the following terms:

1. The Agreement is hereby extended for an additional one (1) year and shall expire on December 31, 2025.
2. The parties hereby agree to a change order to incorporate into the Agreement the services described in the Quote for an additional amount not to exceed \$37,597.62 for a total contract price not to exceed \$321,667.89.
3. All other terms from the Agreement remain in full force and effect.

VILLAGE OF DOWNERS GROVE

**MINUTEMAN SECURITY AND LIFE
SAFTEY, INC.**

David Fieldman, Village Manager

Shawn OConnell

Signature

Title: Business Development Manager

Attest:

Village Clerk

Attest: *Mike OBrien*

Corporate Secretary

Date: _____

Date: 1/24/2025



We have prepared a quote for you

Downers Grove - LPR Adds

Quote # 032744
Version 4

Prepared for:

Downers Grove Police Department

Jeremy Thayer
jthayer@downers.us

8200 W. 185th St
Tinley Park, IL 60487
<https://www.minutemanst.com>
331-3013302



Scope of Work

Scope:

The Village of Downers Grove would like to expand their LPR system to include (4) new LPR cameras at the following locations within Downers Grove.

Lacey Rd. South of Butterfield Rd - (1) LPR on Lacey Rd. Pole

- (1) LPR camera mounted on Village owned streetlight pole on the SEC of Lacey Rd & Woodcreek Dr. to capture license plates as vehicles travel EB on Lacey Rd from Butterfield.
- (1) OPM box mounted on this pole to power cameras
- All LPR reads will be sent via cell modem
- Downers Grove to provide (1) sim cards and (1) cell data plans for these locations

Butterfield Rd & Finley Rd SB - CIAMA GAUCHA - 1 LPR Camera

- (1) LPR long range camera mounted on CIAMA GAUCHA parking lot light pole to capture license plates as vehicles travel SB on Finley Rd. from Butterfield Rd.
- (1) OPM box mounted on this pole to power cameras
- All LPR reads will be sent via cell modem
- Downers Grove to provide (1) sim cards and (1) cell data plans for these locations

Butterfield Rd & Finley Rd - NB - 2 LPR Cameras

- (2) LPR camera mounted on Village owned streetlight pole to capture license plates as vehicles travel NB on Finley Rd. from Butterfield Rd. Cameras to capture (2) lanes of NB traffic and (1) left turn lane.
- (1) OPM box mounted on this pole to power cameras
- All LPR reads will be sent via cell modem
- Downers Grove to provide (1) sim cards and (1) cell data plans for these locations

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Scope of Work

Minuteman assumes the following will be provided and/or installed by others:

- 110VAC as needed.
- Downers Grove to provide (4) sim cards and (4) cellular data plans

Minuteman assumes:

- Assumes all work will be completed during normal business hours of Monday - Friday 7:00AM - 5:00PM.
- Quote has been bid at prevailing wage and or union labor.

Customer Supplied Connections:

- A high-speed internet connection with a static IP address must be provided by the customer at the head-end location for remote access.
- A network connection must be provided at each specified location. An IP address may also be required.

Existing Devices:

- This proposal assumes that any & all existing conduit, wire, devices & hardware to be used are in satisfactory condition and meet minimum requirements.
- Replacement, repairs and or changes to equipment will require change order authorization by both the customer & Minuteman Security Technologies, Inc.

Payment Info:

- Payment Terms: [Net30].
- Progress payments per AIA form will be submitted.
- Final Payment due upon completion of project.

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Recurring Services

Description	Recurring	Price	Qty	Ext. Recurring	Ext. Price
1 Year Unity Subscription for Vaxtor Camera	\$500.00	\$500.00	4	\$2,000.00	\$2,000.00

Recurring Subtotal: \$2,000.00

Subtotal: \$2,000.00

Materials

Description	Price	Qty	Ext. Price
VaxALPR LPR Only on Camera License	\$750.00	4	\$3,000.00
VaxALPR MMC & V-Class Extension on Camera License	\$200.00	4	\$800.00
Field Devices			
Q1700-LE, long range LPR	\$1,702.12	1	\$1,702.12
P1465-LE 29 mm	\$833.24	3	\$2,499.72
T91B47 100-410MM	\$103.24	4	\$412.96
SURVEILLANCE CARD 64 GB	\$40.67	4	\$162.68
Online Power Module, 2 LPR w/R240 Uplink	\$3,010.04	3	\$9,030.12
Peplink MAX BR1 Mini - LTE - US	\$466.67	3	\$1,400.01
DIN Rail Bracket for BR1-MINI	\$40.00	3	\$120.00
Multi-Band Diversity/Mimo Antenna, Lte, Wifi & G	\$316.67	3	\$950.01
Misc Security Installation Materials	\$500.00	1	\$500.00
per Day Charge for Aerial Boom Lift Bucket Truck	\$300.00	3	\$900.00

Subtotal: \$21,477.62

Labor

Description	Price	Qty	Ext. Price
Installation Services	\$4,900.00	1	\$4,900.00
Programming Services	\$3,500.00	1	\$3,500.00
Project Management Services	\$700.00	1	\$700.00

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Labor

Description	Price	Qty	Ext. Price
Electrical Contractor to install disconnect wired into existing power on each light pole	\$5,020.00	1	\$5,020.00

Subtotal: \$14,120.00

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Downers Grove - LPR Adds



Prepared by:

Illinois
Shawn O'Connell
3314549656
soconnell@minutemanst.com

Prepared for:

Downers Grove Police Department
825 Burlington Ave
Downers Grove, IL 60515-4783
Jeremy Thayer
(630) 434-5653
jthayer@downers.us

Quote Information:

Quote #: 032744
Version: 4
Delivery Date: 11/07/2024
Expiration Date: 12/31/2024

Quote Summary

Description	Amount
Recurring Services	\$2,000.00
Materials	\$21,477.62
Labor	\$14,120.00
Total: \$37,597.62	

Recurring Expenses Summary

Description	Amount
Recurring Services	\$2,000.00
Recurring Total:	
	\$2,000.00

Payment Terms: Net 30 Days

Illinois

Shawn O'Connell

Signature: _____
Name: Shawn O'Connell
Title: Executive Account Manager
Date: 11/07/2024

Downers Grove Police Department

Signature: _____
Name: Jeremy Thayer
Date: _____

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Sales Agreement T&C's

Standard

OPERATION: Customer shall be responsible for: (i) properly testing and setting the system on every closing and to properly turn off the system on each opening (if applicable); (ii) testing any detection device, or other electronic equipment designated in the Proposal prior to setting the System for closed periods; (iii) notifying Minuteman promptly if such equipment fails to respond to the test; and (iv) using and operating the System and the equipment properly and in accordance with proper operating procedures (if customer requires Minuteman Security Technologies). Whenever Minuteman employees or authorized representatives are sent to the Covered Premises in response to a service call or alarm signal caused by the Customer improperly following operating instructions or failing to close or properly secure a protected point, Customer agrees to pay an additional service charge at Minuteman's prevailing rate per occurrence.

DELAYS - INTERRUPTION OF SERVICE: Minuteman shall not be liable for any delays, however caused, or for interruptions of service caused by strikes, riots, floods, acts of God, loss of communication and or other signal transmission lines, or by any event beyond the control of Minuteman. Minuteman will not be required to furnish service to Customer while such interruption shall continue.

EXCLUSIONS: Services to be provided by Minuteman pursuant to this Agreement do not include:

- Repair of damage or increase in service time caused by failure to continually provide a suitable operating environment for the System as prescribed by Minuteman and/or the manufacturer of any equipment used in the System, including, but not limited to, the failure to provide, or the failure of, adequate and regulated electrical power, air conditioning or humidity control; or such special requirements as contained in the Proposal hereto.
- Repair of damage or increase in service time caused by use of the equipment for other than the ordinary use for which the equipment was designed or purpose for which it was intended.
- Repair of damage, replacement parts (due to other than normal wear) or repetitive service calls caused by the use of unauthorized supplies or equipment.
- Repair of damage or increase in service time caused by: accident, disaster, which shall include, but not be limited to, fire, flood, water, wind and lightning; transportation, neglect or misuse, alterations, which shall include, but not be limited to, any deviation from Minuteman's physical, mechanical or electrical machine design; attachments, which are defined as the mechanical, electrical or electronic interconnecting to non-Minuteman equipment and devices not supplied by Minuteman.
- Electrical work external to the equipment or accessories furnished by Minuteman.

ADDITIONAL CHARGES: Unless otherwise specified in the Proposal, service charges for the system are based upon coverage during "normal business hours of operation." Service performed outside this window, or as a result of the failure of the Customer to adhere to the requirements as specified by either the manufacturer or outside the scope of the Agreement, shall be chargeable at Minuteman's prevailing rates. Customer shall not tamper with, adjust, alter, move, remove, or otherwise interfere with equipment without Minuteman's specific permission, nor permit the same by other contractors. Any work performed by Minuteman to correct Customer's breach of the foregoing obligation shall be corrected and paid for by Customer at Minuteman's prevailing rates. Remedial maintenance due to Acts of God or events beyond the control of Minuteman shall be corrected by Minuteman and paid for by Customer in accordance with Minuteman's prevailing rates.

Minuteman shall have the right to increase or decrease the periodic service charge provided above at any time or times after the expiration of one year from the date service is operative under this Agreement, upon giving Customer written notice thirty (30) days in advance of the effective date of such increase or decrease.

LIQUIDATED DAMAGES - MINUTEMAN'S LIMITS OF LIABILITY: Customer understands that Minuteman is not an insurer; that Customer is responsible for obtaining insurance for such reasons or purposes, including theft and vandalism, and in such amounts, as Customer shall

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► Sales Agreement T&C's

determine. Customer further understands and agrees that the sums payable hereunder to Minuteman are based upon the value of services offered and equipment value provided and such sums are not related to the value of property belonging to Customer or to others located on the Covered Premises. Customer does not and shall not seek indemnity under this Agreement from Minuteman, and specifically waives any rights for indemnity for any damages or losses caused by hazards to customers, invitees, guests, or property of customer or third parties. Customer understands and agrees that the System and the services to be supplied hereunder are designed to detect security breaches, and that MINUTEMAN MAKES NO WARRANTY, EXPRESS OR IMPLIED, THAT THE SYSTEM OR THE SERVICES IT FURNISHES WILL AVERT OR PREVENT OCCURRENCES, OR THE CONSEQUENCES THEREFROM. Customer agrees that Minuteman shall not be liable to Customer, its employees, agents or guests, or to any third party, for any losses or damages, irrespective of origin, to person or property, whether directly or indirectly caused by performance or non-performance of obligations imposed upon Minuteman under this Agreement or by negligent acts or omissions of Minuteman, its agents or employees. In all events, it is further agreed that if Minuteman should become liable for any losses or damages for any reason having to do with this Agreement, Minuteman's total liability to Customer shall be limited \$250., which sum the Customer agrees is reasonable. The payment of this amount shall be Minuteman's sole and exclusive liability regardless of the amount of loss or damage incurred by the Customer.

INDEMNIFICATION: Each party shall indemnify and hold harmless the other, their trustees, officers, professional staff, employees and agents from and against any loss, damage, claim or liability, including reasonable attorneys' fees (collectively "liabilities"), arising out of the performance of this Agreement to the extent that such liabilities arise from the acts or omissions, negligence, gross or reckless misconduct, or intentional wrongdoing of the indemnifying party, its trustees, officers, professional staff, employees or agents.

WARRANTY: Minuteman Security Technologies, Inc. Full One Year Limited Warranty:

- **What is Covered:** This warranty covers any defects in materials or workmanship, including installation, with the exceptions stated below.
- **How Long Coverage Lasts:** This warranty runs for one year from the date your system was installed and accepted.
- **What Is Not Covered:** This warranty does not cover intentional or un-intentional misuse or of any of the system components or software. The warranty does not cover damage as a result of acts of god (lighting, floods, storms, etc...) or electric surge.
- **What Minuteman Will Do:** Minuteman will repair any part of the system that is proved to be defective in materials or workmanship. In the event repair is not possible on certain system components, Minuteman will replace said component with similar specification and price.
- **How To Get Service:** Contact our service department at your nearest service center. A service representative will review your system and take any necessary action to correct problems covered by this warranty.
- **How State Law Applies:** This warranty gives you specific legal rights, and you may also have other rights which vary from state to state.

Turnkey Installation

THIS QUOTE INCLUDE: Only the items and quantities of devices listed on this quotation. The design is pending approval of authorities having jurisdiction where approval is required. Pre-installation rough-in followed by one site visit for final connection of head-end w/ training if needed and all required testing to be performed during the same visit. Acceptance and testing documentation (when applicable). For alarm systems with a key lock box, if shown on plans the least expensive lock box will be provided unless specified otherwise. Work is to be performed during the hours of 8:00 AM and 4:30 PM. We may choose to make a network connection in the building to facilitate commissioning and service remotely.

THIS QUOTE DOES NOT INCLUDE: Multiple site visits for phased projects unless it was specifically advised of the phasing schedule prior to providing this quote. Permits, licenses, sales tax, or shipping costs to the customer unless each is specifically listed. Third party approvals or third-party testing or inspections unless specifically listed. Return visits if other trades could not be coordinated to be present during our

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▶ Sales Agreement T&C's

original site visit. Labeling of devices, controls or any required signs unless specifically listed on the quote. Unforeseen existing conditions that were not brought to our attention prior to the quote.

IT IS THE CUSTOMER'S RESPONSIBILITY TO: Provide a revised equipment count if the quantities shown are incorrect. Provide a minimum of FIVE business days to schedule. Provide a clean and safe working environment that complies with all OSHA rules and standards. Provide a safe and secure, climate-controlled storage area for tools and the equipment being installed. Provide labeling and any required signs. Provide trash receptacles and pay for all trash removal unless trash removal is specifically listed. Cutting, patching, and painting of any areas affected by the installation unless each of these functions are specifically listed on the quote. If there is a custom annunciator/map or custom control panel, etc. then AutoCAD files must be provided to work from. To pay additional travel and labor costs for any additional unplanned site-visits.

Escalation Clause

TC-Escalation Clause

Due to recent market volatility and ongoing supply chain issues, Minuteman is incorporating the following clause into all proposals and maintenance contracts:

Through no fault of Minuteman, In the event of a delay in product availability or price increase of materials procured by any manufacture and/or distributor, the contract sum, time of completion, or contract requirements shall be adjusted by a change order in accordance with the procedures of the Contract Documents. A change in price of any item of material from our manufactures or distributors will be considered between the date of this contract and the date of installation. Issuance of a purchase order or signed proposal constitutes acceptance of this clause.



License Plate Recognition Systems
Container Recognition Systems
US DOT Recognition Systems
All Alpha-Numeric Recognition

1-18-25

To Whom It May Concern:

This letter is to confirm that the Osprey Recognition is a sole source product, manufactured, sold and distributed exclusively by Minuteman Security Technologies.

Additionally, competition is precluded by the existence of an agreement with the manufacturer, who has given us an exclusive right to market this product.

If you desire additional information, don't hesitate to contact me at (331) 301-4742 at any time or email me directly at mobrien@ospreyrecognition.com. Thank you for your interest in our products.

Sincerely,

Mike O'Brien

Executive Director