

**VILLAGE OF DOWNERS GROVE**  
Report for the Village

<b>SUBJECT:</b>	<b>SUBMITTED BY:</b>
Development Review Services - Stormwater Consultant Contract Change Order – Engineering Resources Associates	Stan Popovich, AICP Director of Community Development

**SYNOPSIS**

A motion has been prepared to authorize a change order to an existing contract for stormwater related development review services with Engineering Resources Associates (ERA) in a not-to-exceed amount of \$11,500.

**STRATEGIC PLAN ALIGNMENT**

The goals for 2025 – 2027 include *Exceptional Municipal Services*.

**FISCAL IMPACT**

The FY 2025 budget includes funding for development review services specifically associated with stormwater and wetland permit review matters. The majority of this expense is recaptured through development related fees paid by permit applicants.

**RECOMMENDATION**

Approval on the November 11, 2020 consent agenda.

**BACKGROUND**

The Village’s Community Development Department manages the development review process. Many projects contain challenging stormwater, grading and wetland issues with potential impacts which are not always evident. ERA assists the Village in completing stormwater reviews for many permits that demand modeling or greater working knowledge of the stormwater ordinance, best management practices and other tools and data that are not readily available to in-house staff.

In 2025, ERA reviewed the Talon Preserve Subdivision and other large challenging projects. Based on the size, scope and complexity of these projects, the current funds allocated to this contract are anticipated to run out prior to the end of the calendar year. An additional \$11,500 will allow ERA to complete their outstanding work on their remaining reviews.

**ATTACHMENTS**

Signed Change Order

**CHANGE ORDER TO THE AGREEMENT BETWEEN  
THE VILLAGE OF DOWNERS GROVE AND  
ENGINEERING RESOURCE ASSOCIATES, INC.**

The Village of Downers Grove, Illinois ("Village") and Engineering Resource Associates, Inc. ("Provider") entered into a contract for stormwater and wetland review services on or about December 8, 2020 ("Agreement"), the term of which has previously been extended to December 31, 2025 by agreement of the parties. Pursuant to the terms stated therein, the parties desire to enter into this Change Order with respect to the Agreement to authorize additional work to be performed by the Provider in accordance with the following terms:

1. The Provider agrees to provide the services contemplated by the Agreement at the rates set forth therein. In addition to the services contemplated by the Agreement, Provider further agrees to perform additional work as designated by the Village's Stormwater Administrator at rates comparable to those set forth in the Agreement.
2. The parties agree to increase the not-to-exceed rate for the 2025 calendar year from \$70,000 to \$81,500, being an increase of Eleven Thousand, Five Hundred Dollars and Zero Cents (\$11,500), Ten Thousand Dollars (\$10,000) of which shall be allocated to the services contemplated by the Agreement and One Thousand Five Hundred Dollars (\$1,500) of which shall be allocated to the work designated by the Village's Stormwater Administrator
3. Section 18.3 of the Agreement is hereby amended to provide:  
  
All invoices, except for invoices for work designated by the Village's Stormwater Administrator, shall be sent to the attention of Village of Downers Grove, Accounts Payable, 850 Curtiss St., Downers Grove, IL 60515. Invoices for work designated by the Village's Stormwater Administrator shall be sent to the attention of the Village Stormwater Administrator, 5101 Walnut Ave., Downers Grove, IL 60515.
4. All other terms from the Agreement remain in full force and effect.

**VILLAGE OF DOWNERS GROVE**

\_\_\_\_\_

Date: \_\_\_\_\_

**ENGINEERING RESOURCE  
ASSOCIATES, INC.**

\_\_\_\_\_



Date: 10/28/2025

VILLAGE OF DOWNERS GROVE  
COUNCIL ACTION SUMMARY

INITIATED: Village Attorney DATE: November 11, 2025  
(Name)

RECOMMENDATION FROM: \_\_\_\_\_ FILE REF: \_\_\_\_\_  
(Board or Department)

**NATURE OF ACTION:**

- Ordinance
- Resolution
- Motion
- Other

**STEPS NEEDED TO IMPLEMENT ACTION:**

Motion to authorize a change order to Engineering Resources Associates (ERA) for stormwater related review services in an amount not-to-exceed \$11,500.



**SUMMARY OF ITEM:**

Adoption of this motion shall authorize a change order to Engineering Resources Associates (ERA) for stormwater related review services in an amount not-to-exceed \$11,500.

**RECORD OF ACTION TAKEN:**

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