



Village of Downers Grove

Report for the Village Council Meeting

Table 1 - Council Agenda item.

Subject	5881 Woodward Avenue - Annexation Agreement
Submitted By	Stan Popovich, AICP, Director of Community Development

Synopsis

A resolution has been prepared authorizing an annexation agreement with the owners at 5881 Woodward Avenue.

Strategic Plan Alignment

The goals for 2025-2027 include *Exceptional Municipal Services*.

Fiscal Impact

N/A

Recommendation

This item was discussed at the August 4, 2026 Village Council meeting. Staff recommends approval on the August 11, 2026 Active Agenda.

Background

The subject property is currently unincorporated and is not contiguous to the Village but is within the Village’s ultimate planning boundary. The property owners

wish to connect to the Village's water distribution system. As such, the property owners are requesting an annexation agreement with the Village. The agreement will permit the owners to connect to the water system.

When the property becomes contiguous to the Village, it will be annexed and all applicable fire protection district taxes will be paid at that time. If the annexation agreement is approved, the owners will be permitted to connect to the water system after paying permit and tap fees.

The public hearing will be held at the Village Council meeting on August 4, 2026.

Attachments

- Resolution
- Annexation Agreement
- Aerial Map
- Petition for Annexation



Village of Downers Grove

Council Action Summary

Table 1 - Council Action Summary.

Initiated By	Village Attorney
Effective Date	August 11, 2026
Recommendation From	
File Reference	
Nature of Action	Resolution

Steps Needed to Implement Action.

Motion to adopt “A Resolution Authorizing Execution of an Annexation Agreement for the Property Located at 5881 Woodward”, as presented.

Summary of Item.

Adoption of this ordinance shall annex the property located at 5881 Woodward Avenue.

Record of Action Taken.

Resolution No.

A Resolution Authorizing Execution of an Annexation Agreement for the Property Located at 5881 Woodward Avenue

WHEREAS, there has been submitted for Village Council consideration of a proposed Annexation Agreement for the property commonly known as 5881 Woodward Avenue; and,

WHEREAS, the Village Council held a public hearing on the proposed Annexation Agreement on August 4, 2026.

NOW, THEREFORE, be it resolved by the Council of the Village of Downers Grove, DuPage County, Illinois, as follows:

SECTION 1. That the provisions of the preamble are incorporated into and made a part of this resolution.

SECTION 2. That the form and substance of the proposed Annexation Agreement between the Village of Downers Grove and the owner(s) of the property described above (the "Owners") as submitted to this meeting with the recommendation of the Village Manager, is hereby approved.

SECTION 3. That the Mayor and the Village Clerk are hereby respectively authorized and directed for and on behalf of the Village to execute, attest, seal, and deliver the Annexation Agreement substantially in the form approved in the foregoing paragraph of this resolution. The Village Clerk shall cause a copy of the Annexation Agreement to be recorded in the Office of the Recorder of Deeds of DuPage County, at the expense of the Owners.

SECTION 4. That the proper officials, agents and employees of the Village are hereby authorized and directed to take such further action as they may deem necessary or appropriate to perform all obligations and commitments of the Village in accordance with the provisions of the Annexation Agreement.

SECTION 5. That this resolution shall be in full force and effect from and after its passage as provided by law.

By: Mayor

Passed:

Published:

Attest:

By: Village Clerk

ANNEXATION AGREEMENT

GENERAL NONCONTIGUOUS PROPERTY

**5881 Woodward Avenue
Downers Grove, IL 60516
PIN 09-18-115-006**

This Agreement made and entered into this ____ day of _____, 20____, by and between the Village of Downers Grove, an Illinois municipal corporation (hereinafter referred to as the "Village") and Amber Bouton Sanchez and Manuel Sanchez (hereinafter referred to as the "Owner"),

WITNESSETH:

WHEREAS, the Owner is the owner of record of certain real estate, described as follows:

LOT 14 IN BLOCK 12 IN DOWNERS GROVE GARDENS, BEING A SUBDIVISION IN SECTION 13, TOWNSHIP 38 NORTH, RANGE 10 AND SECTION 18, TOWNSHIP 38 NORTH, RANGE 11, ALL EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 7, 1924 AS DOCUMENT 177390, IN DUPAGE COUNTY, ILLINOIS

(hereinafter referred to as the "Property"); and

WHEREAS, the parties hereto desire that the Property be annexed to the Village on the terms and under the conditions hereafter set forth; and

WHEREAS, the Property is not located within the corporate boundaries of any municipality, but is within the planning area of the Village, as established by boundary agreements with adjacent municipalities, and is not, now, but someday may be, contiguous to the Village; and

WHEREAS, the parties wish to enter into a binding agreement with respect to the future annexation of the Property and to provide for various other matters related directly or indirectly to

said future annexation, in accordance with the provisions of 65 ILCS 5/11-15.1-1; and

WHEREAS, the Village Council has determined that the future annexation of the Property would further the orderly growth of the Village and promote the general welfare of the Village,

NOW, THEREFORE, in consideration of the mutual covenants, agreements, terms and conditions herein set forth, the Owner and the Village agree as follows:

1. The provisions of the preamble herein above set forth are hereby restated and incorporated herein by reference.

2. The Owner shall submit to the Village together with this Agreement an executed Petition for Annexation. The Owner shall pay all fees associated with this Agreement including publication fees and recording fees.

3. Upon annexation, the Owner shall submit to the Village a Plat of Annexation in the form provided by law.

4. This Agreement shall be binding upon the Owner, as well as the Owner's successors, assigns and heirs. This Agreement shall constitute a covenant running with the land and shall be binding upon all persons taking any interest or right in the Property after the date this Agreement is executed by the Village. Any person acquiring any rights or interest in the Property after the date of this Agreement shall be bound by the terms thereof and shall be deemed to have accepted and approved this Agreement in full.

5. If ownership of the Property or any portion thereof changes subsequent to the execution of this Agreement and prior to annexation as provided in Paragraph 7 below, the purchasers shall submit to the Village a properly executed Petition for Annexation and an acknowledgment and acceptance of this Agreement in the form attached hereto as Exhibit 1 within thirty (30) days of acquiring such interest. It shall be the responsibility of the Owner and the

purchaser to submit these items. Provided however the failure, refusal or neglect to submit these items shall in no way affect the continued validity of this Agreement or the Petition for Annexation set forth in Paragraph 2.

6. The Village shall record the Agreement in the office of the Recorder of Deeds of DuPage County. In addition, the Village shall record any petition executed by a subsequent or successor owner as provided in Paragraph 4 above.

7. The Owner and the Village respectively agree to do all things necessary or appropriate to cause the Property to be duly and validly annexed to the Village as promptly as practicable after the Property becomes contiguous to the Village. Upon contiguity, the Village may, at any time prior to expiration of this Agreement, annex the Property. The Owner, or its successors in interest, shall assist the Village and take all actions or steps necessary, including but not limited to, preparing and executing new petitions for annexation, waivers and plats, to accomplish said annexation.

8. Upon annexation, the Owner shall reimburse the Village for their portion of the taxes due and owing to the respective fire protection district in accordance with Section 705/20 of the Illinois Fire Protection Act (70 ILCS 705/20).

9. The Owner may connect to the Village water system, if such system is available to the Property upon payment of the water rates and connection fees in effect on the date of application for water service or submittal of this Agreement to the Village, whichever is later. The fees and costs to be paid include, but are not necessarily limited to water system capacity charge, inspection fee, recapture fee, tap fee, connection charge, meter charge, cost of a street opening permit if connection is made after completion of construction of the water mains, and the cost of a water service line from the main to the structure, property or any private line.

10. The Owner may elect to pay one-half (1/2) of the water system connection charge in deferred payments, without interest, by means of a surcharge on metered water equivalent to the charge for water consumption. In the event the Owners elect to pay the balance of the water system connection charge by means of a surcharge on water consumption, the Owner shall submit a properly executed lien for unpaid service charges which shall be recorded in the office of the Recorder of Deeds of DuPage County.

11. The Owner shall enjoy the same rights and abide by the same rules and regulations with respect to water service, availability, and usage as consumers and customers within the corporate limits of the Village. This provision includes, but is not limited to, any sprinkling bans or limitations which may be imposed by the Village.

12. The parties to this Agreement or their successors or assigns, may, in either law or equity, by suit, action, mandamus, injunction, or other proceedings in court, enforce and compel the performance of this Agreement, including suits for specific performance.

13. This Agreement may only be amended by written instruments signed by both parties.

14. The term of this Agreement shall be twenty (20) years from the date of execution hereof.

15. If any portion of this Agreement or ordinance enacted pursuant hereto shall be declared invalid, the same shall not affect the validity of this Agreement as a whole, other than the part so declared invalid.

16. This Agreement may be executed in multiple counterparts of duplicate originals or with multiple signature pages each of which shall constitute and be deemed one and the same document.

17. The undersigned Owner warrants that he constitute all owners of the Property and that he have full authority and power to sign the Agreement and the petition submitted herewith and that they have not and will not take any action to change ownership in the Property until after this Agreement is recorded

IN WITNESS WHEREOF this Agreement has been duly executed by whose names are subscribed below or on the signature pages attached hereto from time to time, and which pages are specifically incorporated herein.

OWNER(S)

By: *Amber Bouton Sanchez*

Amber Bouton Sanchez

(print name)

By: *Manuel Sanchez*

Manuel Sanchez

(print name)

By: _____

(print name)

VILLAGE OF DOWNERS GROVE

By: _____
Mayor

Attest: _____
Village Clerk

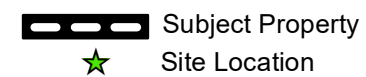
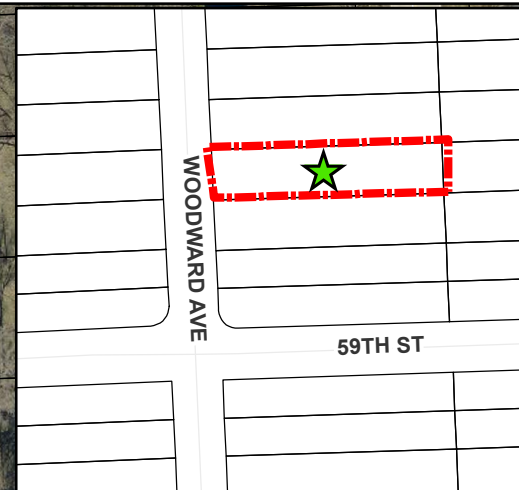
Clerk: [Signature] [Name] [Title] (Rev. 12/1/20)

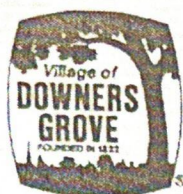
Subscribed and sworn to before me

this 23rd day of July, 2026

Russell John Ryan
Notary Public







\$1,115 Processing Fee
(Annexation & Rezoning)
Property Address:

PETITION FOR ANNEXATION TO THE VILLAGE OF DOWNERS GROVE, ILLINOIS

STATE OF ILLINOIS)
) SS
COUNTY OF DU PAGE)

TO: The Mayor and Village Council of the Village of
Downers Grove
850 Curtiss Street
Downers Grove, Illinois 60515

The undersigned petitioner(s) (hereinafter referred to as the "Petitioners"), being first duly sworn on oath, hereby respectfully represent and petition as follows:

1. The Petitioners are and include (i) the owner or owners of record of all land within the territory (the "Territory") hereinafter more particularly described, to be annexed to the Village of Downers Grove, Illinois, pursuant to this Petition, and (ii) at least 51% Of the electors, if any, residing in the Territory;
2. The Territory is contiguous to the Village of Downers Grove, Illinois, and is not included within the corporate limits of any municipality;
3. The Petitioners request that the Territory, more particularly described as follows, to-wit:

(Insert Legal Description of the Subject Property)

Lot 14 in Block 12, in Downers Grove Gardens, being a subdivision in Section 13, Township 38 North, Range 10 and Section 18, Township 38 North, Range 11, All East of the Third principal Meridian, according to the Plat thereof recorded May 7, 1924 as Document 177390, in DuPage County, Illinois.

Commonly Known As: 5881 Woodward Avenue, Downers Grove, Illinois
Permanent Index Number(s) (PIN): 09-18-115-006-0000 60516

together with any public streets or highway adjacent to or within the Territory that have not previously been annexed to any municipality to be annexed to and become a part of the Village of Downers Grove, Illinois.

4. A plat of annexation certified by a Registered Illinois Land Surveyor and including the Permanent Index Number(s) of the Territory has been or will be prepared and attached hereto as an exhibit.
5. That this annexation is contingent upon granting zoning as requested in the Petition herewith.

WHEREFORE, the Petitioners respectfully request that an ordinance be adopted by the Council of the Village of Downers Grove, Illinois, annexing the Territory to said Village and that all such other proceedings be had as are required by law to effect the annexation of the Territory to the Village of Downers Grove, Illinois.

Dated: _____

Respectfully submitted,

Owners:

Amber Bouton Sanchez & Manuel Sanchez

Mailing Address:

8020 Leawood Lane
Woodridge, IL 60517

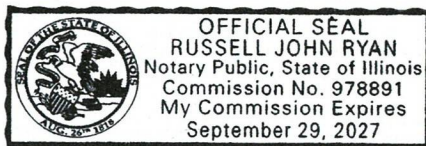
Telephone Numbers

708-969-1157 (Amber Bouton Sanchez)
630-336-2743 (Manuel Sanchez)

Subscribed and sworn to before me this 25th day of
June, 2026

Russell John Ryan
Notary Public

NOTARIAL SEAL



Amber Bouton Sanchez
Amber Bouton Sanchez

Manuel Sanchez
Manuel Sanchez

Electors (if any)