

**AGENDA
DOWNERS GROVE LIQUOR COMMISSION
APRIL 4, 2024
VILLAGE HALL COUNCIL CHAMBERS**

6:30 P.M.

- I Call to Order**
- II Roll Call**
- III Approval of Minutes of March 7, 2024 Liquor Commission Meeting**
- IV Application Hearings**
 - Shikara Catering
Class K-1
 - Asher Event Services
Class K-1
 - Prestige Liquors
739 Ogden
Class P-1
- V Disciplinary Hearings**
 - Cooper's Hawk
1801 Butterfield
Class R-3/O
 - Casa Margarita
1341 Butterfield
Class R-1/O
- VI New Business**
- VII Old Business**
- VIII Comments from the public**
- IX Adjournment**

**DOWNERS GROVE LIQUOR COMMISSION
VILLAGE HALL COUNCIL CHAMBERS
801 BURLINGTON AVENUE
Thursday, March 7, 2024**

DRAFT

I. CALL TO ORDER

Chairman Johnson called the March 7, 2024 Liquor Commission meeting to order at 6:30 p.m.

II. ROLL CALL

PRESENT: Ms. Kastory, Mr. Mehta, Ms. Rutledge, Ms. Saucedo, Mr. Shah, Chairman Johnson

ABSENT: Mr. Fenton

STAFF: Carol Kuchynka, Liaison to the Liquor Commission, Assistant Village Attorney Brandan Rissman, Village Attorney Enza Petrarca

OTHERS: Megan Rousonelos, Mark Walter, Sean Brown, Attorney William Luby, Harold DeBose, Raj Velicheti, Christina Hurley, Pen Cheng Chou, Li Chou, Sam Odeh, Melissa Galasso, Court Reporter

III. APPROVAL OF MINUTES

Chairman Johnson asked for approval of the minutes for the February 1, 2024 Liquor Commission meeting and asked members if there were any corrections, changes or additions.

Hearing no additional changes, corrections or additions, the February 1, 2024 minutes of the Liquor Commission meeting were approved as written.

Chairman Johnson reminded those present that this evening's meeting was being recorded on Village-owned equipment. Staff was present to keep minutes for the record.

IV. APPLICATION FOR LIQUOR LICENSE

Chairman Johnson made the following statements:

"The next order of business is to conduct a public hearing for liquor license applications. For the benefit of all present, I would like to state that this Commission does not determine the granting or denial of the issuance of any license. We may, at the end of each hearing, make a finding or recommendation with respect to the application. If necessary, the Commission may adjourn a hearing to a later date in order to have benefit of further information."

"At the conclusion of the hearing, the Commission will determine any recommendations it wishes to make to the Liquor Commissioner".

"The Liquor Commissioner, who is the Mayor of Downers Grove, will, pursuant to Section 3-12 of the Ordinance, render decisions regarding issuance of available licenses."

"Hearings by this Commission are held according to the following format: 1) reading of information pertinent to the application, 2) comments from the applicant, 3) discussion by the Commission, 4) comments from staff, 5) comments from the public, and 6) motion and finding by the Commission."

My Chef Catering

Chairman Johnson stated that the next order of business was an application from My Chef Inc. d/b/a My Chef Catering. He stated that the applicant is seeking a Class "K-1", full alcohol catering liquor license.

Chairman Johnson asked that any individual(s) representing the applicant step forward and be seated. He asked that any individual(s) giving testimony, state and spell their name for the record, indicate their affiliation with the establishment and be sworn in by the court reporter.

Megan Rousonelos and Mark Walter were sworn in by the court reporter. Ms. Rousonelos introduced herself as the Treasurer and CFO. Mr. Walter introduced himself as the Executive Chef, COO and partner of My Chef Catering.

Chairman Johnson asked them to explain the catering license request.

Ms. Rousonelos stated that they are seeking a K-1 catering license from Downers Grove so that they can cater events at the Lakes at Lacey site.

Chairman Johnson asked for questions from the Commission.

Ms. Rutledge asked about their business and what they specialize in. Ms. Rousonelos replied that they are a catering company out of Naperville. She stated they have been in operation since 1989. She stated that herself, Mark and partner Dominic have owned it since 2016. She stated the business is 70% social and 30% corporate. She stated half of their social business is weddings. She stated that they serve several venues.

Mr. Walter replied he and Megan have been with the company for about 20 years and partner Dominic has been with the company 30 years. He stated that the previous owners wanted to retire and gave them the option to buy them out.

Ms. Saucedo asked if they have other licenses. Ms. Rousonelos replied they hold both a City of Naperville and State of Illinois liquor license.

Ms. Kastory asked how often they plan to review their alcohol policies with staff. Ms. Rousonelos replied once per year. She stated that the salesperson of the event will review policies and procedures before each event begins. She stated that the event is covered along with rules at that time.

Ms. Kastory asked if they had any violations. Ms. Rousonelos replied no.

Mr. Mehta had no questions.

Mr. Shah asked if they do events only in Naperville. Ms. Rousonelos replied no but that they try to stay within an hours' distance from Naperville. She noted if they go much further, the quality of the food diminishes.

Chairman Johnson stated that they listed 23 employees with BASSET certificates from Naperville. Ms. Rousonelos replied that is required that staff go through the City of Naperville BASSET training. She added that is only a portion of their staff. She stated that they ensure that both bartenders and servers pass the training.

Chairman Johnson asked about the age of their employees. Ms. Rousonelos replied they do not employ anyone under the age of 15. She noted that those youngsters are allowed to serve at some venues where alcohol is not involved.

Chairman Johnson encouraged them to continue to cover policies before events.

Chairman Johnson cautioned them about open bar as it will fall on their staff to be certain that they are only serving those that are of age and only serving those who are not intoxicated.

Chairman Johnson asked if staff had any comments concerning the application. Ms. Kuchynka stated that factors affecting the finding or recommendation from this evenings meeting include receipt of the annual fee and satisfactory background checks.

Chairman Johnson asked for comments from the public. There were none.

Hearing the testimony given in this case, Chairman Johnson asked for a recommendation from the Commission concerning its finding of “qualified” or “not qualified” with respect to their request for a Class K-1 liquor license.

MS. RUTLEDGE MOVED TO FIND MY CHEF CATERING, INC. D/B/A MY CHEF CATERING QUALIFIED FOR A CLASS "K-1", FULL ALCOHOL CATERING LIQUOR LICENSE. MR. SHAH SECONDED.

Aye: Ms. Rutledge, Mr. Shah, Ms. Kastory, Mr. Mehta, Ms. Saucedo, Chairman Johnson

Nay: None

Abstain: None

MOTION CARRIED: 6:0:0

Mandarin House

Chairman Johnson stated that the next order of business was an application from Chou’s Mandarin, Inc. d/b/a Mandarin House located at 1211 Butterfield Road. He stated that the applicant is seeking a Class “R-1”, full alcohol, on premise consumption liquor license.

Chairman Johnson asked that any individual(s) representing the applicant step forward and be seated. He asked that any individual(s) giving testimony, state and spell their name for the record, indicate their affiliation with the establishment and be sworn in by the court reporter.

Ms. Li Chou and Mr. Pen Cheng Chou were sworn in by the court reported. They introduced themselves as the owners of Mandarin House, Inc.

Chairman Johnson asked them to explain their license request.

Ms. Chou stated that they were seeking a liquor license for a new mandarin restaurant.

Chairman Johnson stated that the application indicating they held a license in Northbrook area and asked if the restaurant was still in operation. Ms. Chou replied no.

Chairman Johnson asked if this site was the old Olive Garden location. Ms. Chou replied yes.

Chairman Johnson asked for questions from the Commission.

Ms. Rutledge asked why they moved to Downers Grove. Ms. Chou replied that they live in Mount Prospect and operated the previous restaurant for 20 years. She stated that they tried to retire but there was nothing to do, so they wanted to open a new restaurant. She stated they chose the Downers Grove location as they have relatives living in the area.

Ms. Saucedo had no questions.

Ms. Kastory had no questions.

Mr. Mehta asked if they held a liquor license from Northbrook. Mr. Chou replied that the address of the restaurant was in Northbrook but the Village of Glenview licensed them.

Mr. Mehta asked if they had any violations. Ms. Chou replied no.

Mr. Mehta stated that the space is very large and will require a lot of monitoring. He stated that training is very important and they will be checked to be sure they are following the rules and reinforcing policies with staff.

Mr. Shah asked if they have hired staff. Ms. Chou replied yes, mostly relatives. She stated that front of the house staff is made up of cousins and nephews who are over 40 years old. She stated that it will be a family run restaurant.

Mr. Shah asked if staff will be BASSET certified. Ms. Chou replied yes and added that a few have already been certified.

Mr. Shah asked how often they plan to review policy with staff. Ms. Chou replied every two months. She advised that they do not sell a lot of alcohol.

Mr. Shah asked when they expect to open. Ms. Chou replied in the next few weeks. She stated that they are awaiting approval from the Fire Department.

Chairman Johnson stated that their materials indicate they will review policy quarterly. He encouraged them to review them with staff even more than every two months they previously replied. He noted BASSET certification is a requirement by both the Village and State of Illinois.

Chairman Johnson asked if staff had any comments concerning the application. Ms. Kuchynka stated that factors affecting the finding or recommendation from this evenings meeting include receipt of the insurance, annual fee, satisfactory background checks and employee certifications.

Chairman Johnson asked for comments from the public. There were none.

Hearing the testimony given in this case, Chairman Johnson asked for a recommendation from the Commission concerning its finding of "qualified" or "not qualified" with respect to their request for a Class R-1 liquor license.

MR. MEHTA MOVED TO FIND CHOU'S MANDARIN, INC. D/B/A MANDARIN HOUSE LOCATED AT 1211 BUTTERFIELD ROAD QUALIFIED FOR A CLASS "R-1", FULL ALCOHOL ON-PREMISE LIQUOR LICENSE. MS. KASTORY SECONDED.

Aye: Mr. Mehta, Ms. Kastory, Ms. Rutledge, Ms. Saucedo, Mr. Shah, Chairman Johnson

Nay: None

Abstain: None

MOTION CARRIED: 6:0:0

V. DISCIPLINARY HEARING FOR ALLEGED VIOLATIONS

Chairman Johnson made the following statements:

"The next order of business is to conduct a disciplinary hearing for alleged violations."

"Section 3-40 of the Downers Grove Municipal Code provides that the Local Liquor Commissioner may revoke or suspend any license issued if the Commissioner determines that the licensee has violated any of the provisions of this chapter or any State law pertaining to the sale of alcohol. Both under the Section cited above, and under Chapter 235, Section 5/7-5, Illinois Compiled Statutes, the Local Liquor Commissioner is required to hold a public hearing after notice to the licensee, in which the licensee is afforded an opportunity to appear and defend. Pursuant to Section 3-5 of the Downers Grove Municipal Code, this hearing is being conducted by the Local Liquor Commission at the request of the Local Liquor Commissioner."

"The Commissioner has the power to temporarily suspend a license without a hearing if there is reason to believe that continued operation of the licensed business would immediately threaten the welfare of this community. Such was not done in these cases. The licensees may be represented by counsel, although he need not be for the purposes of this hearing."

Chairman Johnson asked if there are signed stipulation in these cases. Attorney Rissman replied yes.

"In view of the stipulations, the order of the hearing will be substantially as follows:

- A. Prosecution will read the signed stipulation into the record with the opportunity for the licensee to register its concurrence or non-concurrence for the record.
- B. Prosecution may present any additional evidence in this case with the right of the licensee to cross-examine.
- C. Licensee may present any defense or mitigating evidence with right of the prosecution to cross-examine.
- D. Summary of case by prosecution and defense."

"The prosecution should establish that timely notice of this hearing has been provided to the licensee."

"Witnesses shall be sworn."

"Strict rules of evidence will not need to be adhered to although the Commission expects to exercise control over the hearing to ensure that irrelevant or repetitive testimony does not unduly prolong the hearing."

"A court reporter is present and will take the proceedings verbatim. Staff is also present for the purpose of summarizing the proceedings."

"The Commission will submit the findings and recommendations to the Local Liquor Commissioner regarding the existence and nature of any violation, if any."

"Upon receipt of the recommendation of the Commission, the Commissioner will render a decision and the licensees will be notified in writing."

Downers Grove BP –4314 Main Street

Chairman Johnson stated that the next order of business was to conduct a disciplinary hearing for Graham Enterprises, Inc. d/b/a DG Food & Liquor Mart located at 4314 Main Street. He stated that the licensee has been charged with a violation of Section 3.25 of the Downers Grove Liquor Control Ordinance.

Chairman Johnson asked if there are any individuals in the audience who will represent the licensee, please step forward and be seated. He asked that any individual giving testimony be sworn in by the Court Reporter and requested that they state and spell their name for the record and indicate their affiliation with the establishment.

Mr. Sean Brown was sworn in by the court reporter. Mr. William Luby introduced himself as the attorney representing Graham Enterprises, Inc.

Chairman Johnson asked the prosecuting attorney to present his case.

Mr. Rissman stated that the parties to this hearing before the Liquor Commission of the Village of Downers Grove by and through their attorneys, if any, hereby stipulate as follows:

1. Graham Enterprise, Inc. d/b/a Downers Grove BP (GEI-163), 4314 Main Street, Downers Grove, Illinois, is the holder of a Class P-1 Liquor License #62, issued by the Village of Downers Grove. That said Licensee has held a liquor license for this location from the Village of Downers Grove since January 6, 2022.

2. Notice of this hearing was served upon the Licensee by certified mail to its registered agent and by personal delivery to the manager of the licensed premises.

3. At approximately 4:50 p.m. on Wednesday, January 31, 2024, Downers Grove Police Officer Mason and Downers Grove Police Officer Cardenas observed I.G, a special agent of the Downers Grove Police Department under the age of twenty-one (21), whose date of birth is July 16, 2006 (making her 17 years old), enter Downers Grove BP (GEI-163) located at 4314 Main Street, Downers Grove.

4. The special agent retrieved a Bud Light Tallboy can and approached the front cash register of Downers Grove BP (GEI-163) where Erica Diaz was working as a cashier.

5. That the special agent placed the Bud Light Tallboy can on the counter and handed to Erica Diaz the special agent's valid Illinois driver's license indicating her date of birth as 07-16-06, and reading "Under 21 until 07-16-27" on the face of the license.

6. That Erica Diaz, whose date of birth is August 21, 1987, viewed the special agent's driver's license and then returned the driver's license to the special agent.

7. That Erica Diaz scanned the Bud Light Tallboy can and charged the special agent \$3.27 for the Bud Light.

8. Officer Mason and Officer Cardenas who witnessed the events in the foregoing paragraphs, entered Downers Grove BP (GEI-163), identified themselves as Downers Grove police officers and advised that the delivery of an alcoholic beverage had been made to a minor.

9. Erica Diaz was issued a Village ordinance administrative citation for delivering alcohol to a minor in violation of Section 3-25(a) of the Downers Grove Municipal Code.

10. Officer Mason and Office Cardenas advised that notice of further action would be forthcoming from the Downers Grove Liquor Commission.

Mr. Rissman asked that the signed stipulation be entered into the record as Village's Exhibit #1. Chairman Johnson accepted the signed stipulation as Village Exhibit #1.

Chairman Johnson asked the licensee to present its case.

Attorney Luby stated that they waived any objection to service of notice. He stated that they were present to mitigate what their company does by way of training and that the violation was an anomaly.

Attorney Luby stated that they have held the license for close to two years with no violations.

Attorney Luby stated that Ms. Diaz was of age and BASSET trained.

Attorney Luby stated that all of the Graham stores have a built in system to ensure this does not happen. He stated that it is protocol for cashiers to scan the identification into a machine to verify age. He stated that if that have been done, the transaction would not have been allowed.

Attorney Luby stated that they don't know why the sale was made. He stated that even if at 4:30 they were busy, there is no excuse for the employee to override the process. He stated that a sale can be made, however, an employee must read the date of birth on the license and enter it in manually.

Attorney Luby stated that Ms. Diaz punched in her date of birth for this transaction and overrode the system. He stated that she was immediately terminated.

Attorney Luby stated that Graham trains and invests in their employees and is strict with their policy. He stated that any employee would be terminated immediately if they were caught selling to minors.

Attorney Luby stated that Graham operates over 30 locations throughout Illinois and Wisconsin. He stated that not all locations sell liquor, and he stated that those that do are required to follow certain protocols.

Attorney Luby stated that they receive the services of BARS, an independent organization, that does monthly internal stings and monitor their own stores. He stated that this location received all green cards for buys conducted at this store to ensure protocol is being followed, meaning that this store has passed all internal stings conducted by BARS.

Attorney Luby stated that they take the situation seriously and are very concerned.

Attorney Luby stated that the owners want this site to be a "C-Store" location which is clean, where people feel safe and where they can come to purchase a variety of products. He stated that the business is family run and that they do not want alcohol being sold to minors.

Attorney Luby stated that three other members of this site's team were present along with Mr. Brown to show the Commission how seriously they take this matter.

Chairman Johnson asked for questions from the Commission.

Mr. Shah stated he was super disappointed, especially as this site is in the shadows of Downers Grove North High. He stated that there could have been violations that the Village is not aware of.

Mr. Shah asked if any other locations have failed tests internally or with other local liquor commissions. Mr. Brown was not aware of any recent violations.

Mr. Brown stated that they are committed to being responsible retailers. He stated that they have BASSET training, annual re-certification and once a month testing through the BARS Program.

Mr. Brown stated that they reiterate policy every day they sell alcohol and tobacco.

Mr. Brown stated that they take the failure seriously. He stated that the employee went against their training, policies and protocol by bypassing the technology put in place to ensure that they are providing a safe place to sell alcohol and tobacco products. He stated that the Graham family has been doing business for over 100 years and built a lot of trust which has been betrayed in the community they are serving.

Mr. Brown stated that they want to be a responsible retailer in the community and it was very painful to be in front of the Commission.

Attorney Luby stated that all liquor transactions are monitored. He stated that they reviewed all of the transactions dating three month back through one month after the incident. He stated that every date of birth was scanned and entered during that time. He stated that everyone was carded at this store and it was an anomaly that the violation happened.

Mr. Mehta asked if they looked at the records and saw birthdates for every single alcohol related transaction and the only one false birthday was in this instance. Attorney Luby replied that is what the data shows.

Mr. Mehta asked what would be the motivation for the employee to make the sale. Attorney Luby replied that would be hard to guess. He stated that there could have been a line. He did not know the motivation and could not understand why the employee would do that. He stated that there is no excuse for the incident.

Mr. Mehta asked what they have done since the violation. Mr. Brown replied that they are holding bi-shift conversation with employees at this store and stressing the importance of alcohol and tobacco sales.

Mr. Brown stated that they cannot be irresponsible and betray the trust that they have built in the community. He stated that this was unacceptable. He stated that employees need to do the right thing and obey the law.

Mr. Brown stated that it is clear in employee training that termination is immediate in these incidents.

Mr. Brown stated that they do not want to put themselves in a position where the community cannot trust them to do the right thing. He stated that training, certification and technology and third party monitoring are ways they take this seriously.

Mr. Brown stated that Erika had just been BASSET trained in October, and the business's active talks with employees are on-going every week. He had no explanation for why the violation happened.

Mr. Mehta stated that their application in 2022 was the only application he has said no to because of the business's proximity to the high school, and now they see why.

Mr. Mehta appreciated that they brought along the staff. He stated that their proximity to the high school is important. He stated it seems like the Graham family takes their reputation more seriously than the loss of sales and revenue, which will hurt them the most.

Ms. Kastory asked when the employee was the terminated. Mr. Brown replied within hours of the business becoming aware of the violation.

Ms. Kastory asked if there was any discussion with the employee as to why she put in her own date of birth in the system. Mr. Brown replied no and added that that was an HR related matter. Attorney Luby added the report just stated how she did it, not why she did it.

Ms. Saucedo had no questions.

Ms. Rutledge asked the Village Attorney if the Commission is able to hear from the staff. Ms. Petrarca replied yes.

Ms. Rutledge stated that she is the mother of a Downers Grove high school student. She appreciated the training and independent 3rd party checks were done. She stated that they will not know why the violation occurred as the employee has been terminated.

Ms. Rutledge asked how long the employee was employed. Mr. Brown replied he did not have that information.

Ms. Rutledge asked if there was a supervisor present. She stated that the Graham Enterprise representatives mentioned the store may have been busy. She was concerned with the proximity to the high school, after school sports and the incident taking place at 4:40 in the afternoon. She wondered if there was a supervisor there, why wasn't the supervisor providing support and ensuring that during a busy time that policies are being followed. Mr. Brown stated that Erika was an experienced employee but did not know the exact tenure of Erika.

Mr. Brown stated that supervisors are supposed to be providing coaching. Mr. Brown stated that when they do get busy they will have two registers going. He stated that they rely on training and coaching and have high standards to be upheld. He stated that they certified every employee every single year and are active in their conversations about carding.

Mr. Brown feels terrible that this happened. He stated that they are going to be sure not to have this happen again and make sure employees maintain the expectations of this community as responsible retailers.

Ms. Rutledge stated that it is a training issue and a sales excellence and customer service issue. She stated that there are ways to manage a group when they get busy while continuing to do their job and ensure the safety of the community.

Ms. Rutledge stated that having a license is a huge responsibility.

Ms. Rutledge stated that she seems to think that this may have been a thing with this employee and thanked the police for catching this so that it can be address appropriately.

Ms. Rutledge asked if she could hear from the employees as she has questions on how they manage transactions during times when the store is busy. She stated that she wants to know how they plan to ensure that proper training is complete and that alcohol sales are made in a safe manner.

Mr. Brown stated that an extension of training is customer service. He stated that they want to be efficient but responsible. He stated that if there is a line, they are told to let the next customer know that they will be right with them and that they appreciate their patience. He stated customers are not rushed along. He stated that if there are any questions, employees are told to address the supervisor, and that employees have the authority to deny a sale.

Mr. Brown could not explain why this employee did what she did.

Mr. Brown stated that there have been 15,000 transactions for age restricted products which were done correctly and passed third party test, but that still does not make this incident any less important.

Ms. Rutledge stated that the employee did not follow procedures and stated that is what is concerning which is why she is asking to hear from employees.

Mr. Brown stated that they train their employees to ask for and id, which Erika did but ignored procedure. He stated that had Erika followed protocol and put the date of birth in, the sale would have been denied. He did not understand or could not explain it. He stated that they will vocalize the importance of this on a shift by shift basis.

Mr. Brown is regretful that they had a person on staff that was negligent. Ms. Rutledge replied this puts the business in jeopardy. Mr. Brown agreed. Ms. Rutledge stated that this puts trust into question.

Attorney Luby stated that Graham operates other businesses in the shadow of other schools, Evanston, Libertyville High School and understand the added trust needed to be that close to youth. He stated that there have not been issues at those other stores and know the heightened responsibility they have when they are that close to the future of the community.

Chairman Johnson appreciated their comments. He stated that he recalled the Commission initially finding the applicant not qualified for the license and the vote switched under the guise of the business having a system in place to prohibit sales and independent checking. He stated that there were some red flags in that there were violations in the past.

Chairman Johnson acknowledged that the employee was terminated and that they cannot answer their question as to what transpired that day.

Chairman Johnson asked Attorney Rissman to summarize.

Attorney Rissman stated that Graham Enterprise, Inc. d/b/a Downers Grove BP (GEI-163) located at 4314 Main Street has stipulated to facts that prove that a violation of Section 3.25(a) which prohibits the sale of alcohol to a minor occurred on January 31, 2024. He recommended that the licensee be found guilty of the violation.

Chairman Johnson asked if there were any final comments by the defense.

Attorney Luby stated that they agreed to the stipulation but the question of why it happened is beyond anyone's comprehension. He stated that none of the protocols, training or use of machinery to prevent an underage sale occurred. He stated that the employee bypassed the date of birth entry.

Attorney Luby appreciated the Commission listening to their testimony, which he cannot offer as a defense or excuse. He stated that Graham is worthy to continue to operate within the community and welcomed the opportunity to do better. He guaranteed that they take this issue very seriously.

Chairman Johnson upon hearing the evidence presented in this case, requested a motion as to whether the licensee be found guilty or not guilty of a violation of Section 3.25 of the Downers Grove Municipal Code.

MR. MEHTA MOVED TO FIND GRAHAM ENTERPRISE, INC. D/B/A DOWNERS GROVE BP (GEI-163) LOCATED AT 4314 MAIN STREET, GUILTY OF A VIOLATION OF SECTION 3.25 OF THE DOWNERS GROVE LIQUOR CONTROL ORDINANCE. MS. KASTORY SECONDED.

Aye: Mr. Mehta, Ms. Rutledge, Ms. Kastory, Ms. Saucedo, Mr. Shah, Chairman Johnson

Nay: None

Abstain: None

MOTION CARRIED: 6:0:0

Powmaro's – 2125 Ogden Avenue

Chairman Johnson stated that the next order of business was to conduct a disciplinary hearing for PMCO Downers Grove #3, LLC d/b/a Powmaro's located at 2125 Ogden Avenue. The licensee has been charged with a violation of Section 3.25, Section 3.33.3 and Section 3.19 of the Downers Grove Liquor Control Ordinance.

Chairman Johnson asked if there are any individuals in the audience who will represent the licensee, please step forward and be seated. He asked that any individual giving testimony be sworn in by the Court Reporter and requested that they state and spell their name for the record and indicate their affiliation with the establishment.

Mr. Sam Odeh and Ms. Melissa Galasso were sworn in by the court reporter. Ms. Galasso introduced herself as the Director of Operations.

Chairman Johnson asked the prosecuting attorney to present his case.

Mr. Rissman stated that the parties to this hearing before the Liquor Commission of the Village of Downers Grove by and through their attorneys, if any, hereby stipulate as follows:

1. PMCO Downers Grove #3, LLC d/b/a Powmaro's, 2125 Ogden Avenue, Downers Grove, Illinois, is the holder of a Class P-1 Liquor License #117, issued by the Village of Downers Grove. That said Licensee has held a liquor license for this location from the Village of Downers Grove since December 15, 2021.

2. Notice of this hearing was served upon the Licensee by certified mail to its registered agent and by personal delivery to the manager of the licensed premises.

3. At approximately 6:07 p.m. on Wednesday, January 31, 2024, Downers Grove Police Officer Mason and Downers Grove Police Officer Cardenas observed I.G., a special agent of the Downers

Grove Police Department under the age of twenty-one (21), whose date of birth is July 16, 2006 (making her 17 years old), enter Powmaro's located at 2125 Ogden Avenue, Downers Grove.

4. The special agent retrieved a 375 ML bottle of Baccardi Gold and approached the front cash register of Powmaro's where Obaidah El Kassab was working as a cashier.

5. That the special agent placed the Baccardi Gold on the counter.

6. That Obaidah El Kassab, whose date of birth is September 20, 1999, scanned the bottle of Baccardi Gold and charged the special agent \$11.87 for the Baccardi Gold.

7. Officer Mason, who witnessed the events in the foregoing paragraphs, entered Powmaro's, identified himself as a Downers Grove police officer and advised that the delivery of an alcoholic beverage had been made to a minor.

8. Obaidah El Kassab was issued a Village ordinance administrative citation for delivering alcohol to a minor in violation of Section 3-25(a) of the Downers Grove Municipal Code.

9. Officer Mason and Office Cardenas advised that notice of further action would be forthcoming from the Downers Grove Liquor Commission.

10. That Obaidah El Kassab does not hold Proof of Educational Training Compliance in violation of Section 3.33.3 (c) of the Downers Grove Municipal Code.

11. That the floor plan of Licensee's premises deviates from the floor plan that was approved in connection with the application for the renewal of Licensee's liquor license, and Licensee has not sought, nor received, the approval of the Liquor Commissioner regarding such deviations from the floor plan approved in connection with the application for the renewal of Licensee's liquor license as required by Section 3.19 of the Downers Grove Municipal Code.

Mr. Rissman asked that the signed stipulation be entered into the record as Village's Exhibit #1. Chairman Johnson accepted the signed stipulation as Village Exhibit #1.

Chairman Johnson asked the licensee to present its case.

Mr. Odeh introduced himself as the Director of PMCO Downers Grove #3, LLC.

Mr. Odeh stated that he would like to present documents to the Commission. Ms. Kuchynka distributed packets to each member of the Commission, Attorney Rissman and Attorney Petrarca.

Mr. Odeh stated that the packets contain materials for the Commission's consideration regarding his case.

Chairman Johnson asked why the materials were submitted now. Mr. Odeh replied that he was told by the prosecuting attorney Mr. Rissman to bring ten copies to the hearing.

Chairman Johnson asked Mr. Odeh to provide a summary of the materials provided.

Mr. Odeh stated that management received an emergency call from the existing BASSET trained employee who was working on the day of the incident advising them that his mother passed away. He stated they have a protocol for emergency calls to come into the office. He noted the call came in after normal hours. He stated that they were not prepared for the employee to have to leave and attend to his family emergency.

Mr. Odeh stated that the Obaidah El Kassab came in to cover and help out in this emergency situation did not have a BASSET certification.

Mr. Odeh stated that it is their policy to have trained staff cover for vacations, etc., however, this was a state of emergency in this situation.

Mr. Odeh stated that they have been tested multiple times with the We Card program and not found selling to those underage.

Mr. Odeh stated he was immediately contacted regarding the violation and spoke to the officer. He stated he was not able to view the security footage at that time.

Mr. Odeh stated that daily transactions are recorded, of which, they can send to a service to provide the footage. He stated that he requested the video and sent the copy to Mr. Rissman. Mr. Rissman noted that he was able to view the video.

Mr. Odeh stated that the special agent entered the facility and went directly to the liquor section. He stated that there are signs in the liquor section that say "attention customers, please proceed to the transaction counter for assistance". He noted that the agent took the product off the shelf and walked to the counter, which is not the protocol for the transaction. He noted that the new employee was only on the floor for 1 hour. He stated that the video shows interaction, however, that the agent did not produce a driver's license. He noted that the footage does not have audio. He stated no id was given to the cashier. He noted that the employee said they did not have the id. He stated that the employee did not have the proper BASSET certification and proceeded with the transaction.

Mr. Odeh stated that the liquor was not scanned during the transaction. He stated that they have a system that when alcohol is scanned, a driver's license is required or the clerk is to enter into a birthday.

Mr. Odeh stated that Obaidah El Kassab, who is not an employee of the store, was in the station filling in for the emergency. He added that Obaidah El Kassab did not have a BASSET Certification when the transaction occurred.

Mr. Odeh stated that since the violation the Director of Operations has met with all employees.

Mr. Odeh stated that his employees have successfully passed We Card testing and stings by underage agents.

Mr. Odeh stated that under normal circumstances an employee working would have followed the rules concerning the transaction.

Mr. Odeh stated that they immediately trained and explained the incident with employees.

Mr. Odeh advised that he operates locations in Palos and Elmhurst and have successfully been selling liquor in those locations for over 15 years. He stated that they have not had any violations over the 15 years. He stated that they are a small company that retains its employees, all having been employed over 10 years with the company.

Mr. Odeh stated that since the incident they have trained Obaidah El Kassab, knowing that if another emergency occurs, that he is certified. He stated that Obaidah El Kassab's is provided in the materials.

Ms. Galasso stated that they have gone through an extensive training program with all the employees. She stated that she has met personally with everyone to make sure they understand the importance of requesting identification. She stated that she is a mother of a teenage son. She stated that she does not

want her son involved in a situation that Powmaro's is involved in. She stated that there is no excuse for the violation. She stated since the incident she meets weekly with each location to reiterate the importance of scanning identification or there will be consequences.

Ms. Galasso stated that Obaidah El Kassab has gone through hours of training and went through every section of the BASSET coursework with him. She stated that for the days he continued employment with them, she has not had him work a shift unsupervised.

Chairman Johnson asked for questions from the Commission.

Mr. Shah asked how long the employee worked with the organization. Mr. Odeh stated that Obaidah El Kassab was not technically their employee. Mr. Odeh noted that no other employee was able to be deployed to the location.

Mr. Shah asked if they have a group of employees they can work with that can fill in for a shift. Mr. Odeh stated that Obaidah El Kassab volunteered for the shift as he personally knew the employee who needed to leave for the emergency.

Mr. Shah stated that they close at 10 pm. He stated that Obaidah El Kassab was only there for a short shift.

Chairman Johnson asked Mr. Odeh for clarification. He asked about Palos, Elmhurst and Downers Grove and asked if alcohol is sold at all locations. Mr. Odeh replied yes.

Chairman Johnson asked Mr. Odeh if Obaidah El Kassab filled in having no experience selling alcohol. Mr. Odeh stated that Obaidah El Kassab is not an employee of one of their locations. He stated that Obaidah El Kassab is a friend of the employee whose mother passed away and did him a favor.

Mr. Odeh stated that they are not a large company with many employees. He stated in normal circumstances either himself or Melissa would need to fill in in these circumstances.

Chairman Johnson asked Mr. Odeh why he did not fill in. Mr. Odeh replied he was out of town.

Chairman Johnson asked how many employees are at each location. Mr. Odeh replied 3-5. He stated that two are part time.

Chairman Johnson stated that the violation occurred during the week around 6pm and asked if only one employee works at a time. Mr. Odeh replied there is only one person on shift normally.

Mr. Mehta asked Mr. Odeh how many employees he has at Downers Grove. Mr. Odeh replied five.

Mr. Mehta asked Mr. Odeh why there were only 4 BASSET Certifications in the packet of materials they provided. Mr. Odeh replied he is the 5th employee. Mr. Mehta asked why his certification was not included. Mr. Odeh replied that should have been provided. He stated that the liquor license is in his name and he has to be certified.

Ms. Galasso stated that she missed including Mr. Odeh's certificate. She advised that they do have his certification.

Mr. Mehta asked for clarification and stated that Obaidah El Kassab does not work for them. Mr. Odeh replied that is correct. Mr. Mehta asked if Obaidah El Kassab worked at another gas station. Mr. Odeh replied yes.

Mr. Mehta stated that Obaidah El Kassab was doing his friend and Mr. Odeh a favor by filling in. Mr. Odeh stated that he did not call Obaidah El Kassab to fill in. He stated that Obaidah El Kassab did the employee a favor. Mr. Odeh stated that registers at stations are the same and he did not need training to use it. He stated that at closing they had to only close the store remotely as Obaidah El Kassab could not.

Mr. Mehta stated that the employee called his friend Obaidah El Kassab who came in and just started work. Mr. Odeh replied yes. Mr. Mehta asked if this is the first day Obaidah El Kassab did this. Mr. Odeh replied yes.

Mr. Mehta stated that the first day he did this Obaidah El Kassab got a violation with the Police Department and then asked if they hired him permanently. Mr. Odeh stated that Obaidah El Kassab got the call to fill in the shift without notice. He stated that they wanted Obaidah El Kassab certified and trained in the event they need him if an emergency arises. He stated that emergencies happen and they need to be prepared. He stated that he is certified and went through proper training.

Mr. Mehta stated that within the first hour of filling in Obaidah El Kassab has done something this serious and they think it is a good idea to hire him. Mr. Odeh replied he has not been hired. Ms. Galasso stated that he will be an emergency backup. Mr. Mehta did not understand why. Mr. Odeh stated that it is difficult to find employees in the gas station business. He stated that all businesses are struggling to hire employees. He stated that this is for their emergency protocol.

Mr. Mehta understood that there was an unfortunate situation, however, they cannot let any random person take over the business. He asked if there was an emergency, why didn't the just close the store. Mr. Odeh stated normally he would have come to the station.

Mr. Mehta did not care for the answer given by Obaidah El Kassab when checking the surveillance. He was concerned that Obaidah El Kassab said he asked for the id and the agent said she didn't have it. Mr. Odeh stated that was what Obaidah El Kassab said to him. He noted there was no audio that he can verify that.

Mr. Mehta noted that Obaidah El Kassab has the sense to ask for an id. He stated that if asked for an id, the agent would have given it to him. He stated she would have given him a real id, as that is what she is trained to do. Mr. Odeh stated on the video there was no id.

Mr. Mehta did not believe that Obaidah El Kassab ever asked for it. He doubted if he believed Obaidah El Kassab statement, yet they continue to employ him. Mr. Mehta stated that the BP immediately terminated their employee. Mr. Mehta noted the proximity to the Recreation Center. He cautioned them with the amount of kids that frequent that location. He stated that Mr. Odeh should keep that in mind when they get through their employee issues and training. Mr. Odeh agreed.

Ms. Kastory asked Ms. Galasso what consequences there are now for failing a control buy and asked her to explain. Ms. Galasso replied immediate suspension after investigation for not requesting id's when witnessed on video or immediate termination for not requesting id's if witnessed in person.

Ms. Saucedo stated that she understood Mr. Odeh was out of town and assumed Ms. Galasso did not sub in. Ms. Galasso replied that she has two children but could not find a sitter.

Ms. Saucedo asked if the employee called his friend first before reaching out to a supervisor. She wondered how they would trust someone coming in and now use them for backup without knowing them. Mr. Odeh stated that the employee was devastated and the employee called him back and said he had a friend who would cover for him. Mr. Odeh could not recall whether he asked if the friend was BASSET certified. He stated his immediate concern was for his loss, told him to leave and ask the person to cover. He added that if he was in town, he would have been there.

Ms. Rutledge stated that she understood that Mr. Odeh showed compassion for his employee, yet he did not show the same concern for the business. She stated that there is no way that she would allow someone to come into her business that she does not know. She stated that it is a business, a license, a community, a responsibility and was concerned that he did not have same concern for those things.

Ms. Rutledge appreciated that he came prepared with the packet of materials and new emergency procedures, but there were several missteps.

Ms. Rutledge stated that she was concerned that Obaidah El Kassab was going to be an employee that they can rely on because he should have known better as an adult selling liquor, BASSET trained or not, and should have refused the sale. She stated that they have given the green light to Obaidah El Kassab who did not have enough concern for this community to exercise sound judgment in a crisis.

Ms. Rutledge stated she was concerned about the other violation and would like for Mr. Odeh to discuss the change in floor plan notification that was not provided to the Village. She asked Mr. Odeh for his comments on that.

Mr. Odeh stated that when they finalized renewal, they agreed to a layout with staff. He stated that the grab and go area should be two units containing items that a customer can "grab and go". He stated that the area is currently subleased and is not under their operation. He stated that the gentleman who runs D'Capos had been speaking with Stan Popovich about indoor seating in the facility. He stated that there was an agreement to allow a couple of seats for patrons to sit at and wait for pickup orders. He added that the area has an outdoor lattice/fixture structure constructed, but was not a table at which patrons can sit. He stated that the grab and go units are not their fixtures. He stated that there was no change to the floor plan to his knowledge until today, but the area was set up as a dining sit down area. He stated that they did not change or approve any change to the layout. He stated today they immediately removed the seating pickup area and put a refrigeration unit in its place. He stated there is now no perceived sit down seating area. He stated that was not his doing nor something he told D'Capos he could do. He believed D'Capos had a misunderstanding of what staff was allowing.

Mr. Mehta asked if the seating is the cause for the violation or was liquor placed where it was not supposed to be. Attorney Petrarca replied it was the seating. Attorney Rissman added that the units identified as "grab and go" were manipulated into a bar-type fixture and seating around the bar-type fixture was placed. He added that another seating/pickup area had tables and chairs set up.

Ms. Kuchynka passed out pictures of the area of the Powmaro's that were in question.

Mr. Mehta stated the fixture gives the illusion of an actual bar.

Attorney Rissman advised that was the area Mr. Odeh referred to as the outdoor lattice/fixture structure in his testimony.

Mr. Shah asked how it got built without permits. Mr. Odeh replied that it is not built.

Mr. Mehta asked about the menus. Mr. Odeh replied they are corrugated ply-board. He stated that there are televisions that have been in the facility since they opened.

Mr. Odeh stated that the units do not belong to him. He believed that there was an issue about dining seating before. Attorney Petrarca stated that at renewal there was conversation and issue about the tables and chairs added to the layout.

Mr. Shah asked if the restaurant was a sublease. Mr. Odeh replied yes. Mr. Shah stated to Mr. Odeh

that it should be his responsibility to make sure they are not changing anything going on inside his building. Mr. Odeh stated correct. Mr. Odeh stated that D'Capos in speaking with the Village at renewal, and said he was not involved in that discussion and they agreed that a pick-up area with a couple of seats would be allowed. He stated that he did not authorize or agree to this layout or these fixtures.

Mr. Shah asked if D'Capos has a liquor license. Mr. Odeh replied that they do not.

Attorney Rissman stated that this particular layout was not approved by Village staff.

Ms. Rutledge thanked Mr. Odeh for the clarification. She stated this goes back to what she said previously – if this is a sublease, he is ultimately responsible. She stated he is responsible for knowing what is in his business and making sure that it complies even if there is discussion with Village staff.

Ms. Rutledge states she is hearing a lack of responsibility. She acknowledged what he has since done, but is concerned that during a time of crisis that he did not exercise better decision making as a business owner who is responsible and accountable to the safety and well-being of this community. She stated that is the trust that the Village places in him.

Mr. Odeh stated that he was involved and spoke with Stan Popovich and asked if all three involved, can discuss the matter. He stated he did not think that the structure looked like a bar. He stated that D'Capos has never served alcohol. He stated his liquor is closed (packaged). He agreed that it is 100% his responsibility to ensure things. He stated that the unapproved layout was not in their lease. He stated that a seating/foyer with chairs (no tables) was to be allowed. He stated that he got the layout in his hand today. He stated that he was not aware.

Mr. Odeh stated that D'Capos is trying to stay in business. Mr. Odeh stated that he has met with D'Capos. Ms. Rutledge stated that D'Capos nor Obaidah El Kassab should jeopardize his business. Mr. Odeh replied correct. Mr. Odeh stated that D'Capos is not to make any decision without checking with him so that he can check with the Village and properly proceed with any changes.

Mr. Odeh stated that he put back the area ½ hour before coming to the hearing. He stated that Attorney Rissman and Ms. Kuchynka just received this information from him today. He apologized for the delay.

Mr. Odeh stated that they are a very small company and noted how hard it is getting employees in this economy. Mr. Odeh stated that Obaidah El Kassab still does not have a full shift and works 3-4 hours under Ms. Galasso's direct supervision so that they can ensure that he is properly trained and ready to work if and when he gets a shift in the event of an emergency and they are more prepared.

Chairman Johnson agreed with the comments of fellow Commissioners that the family emergency should not be trivialized, but a domino effect came thereafter. He stated that the violations are frustrating and circumstances an absolute mess.

Chairman Johnson asked Attorney Rissman to summarize.

Attorney Rissman stated PMCO Downers Grove #3, LLC d/b/a Powmaro's, located at 2125 Ogden Avenue has stipulated to facts that prove a violation of Section 3.25(a), which prohibits the sale of alcohol to a minor occurred on January 31, 2023. He stated that they have also stipulated to facts that prove a violation of Section 3.33.3(c) which requires proof of educational compliance occurred and that they have also stipulated to the fact that a violation of Section 3.9 which requires licensees to notify the Liquor Commissioner of a change in floor plan or focus of operation had occurred as well. He recommended that the licensee be found guilty of these three violations.

Chairman Johnson asked if there were any final comments by the defense.

Mr. Odeh stated that they have invested a large sum of money in the worst economic times. He stated that they are community oriented. He takes the violation seriously. He stated that he visits the site frequently and sees children present. He stated that they take this seriously. He stated that although a small company, decision making and supervision is readily available. He stated his is able to take measures immediately. He stated they continue to invest in the community. He asked that they understand that today's small business owner is going through a lot. He stated since they opened they have not be in the positive and that every dollar is paying for the investment. He thanked the Village for helping with his investment. He stated that they are trying to do the best he can with more employees. He noted that an employee can sit for an hour without a customer. He asked them to consider the economic times. He stated he will take full responsibility.

Mr. Odeh stated that the layout is not the effect of them, but it is their responsibility to enforce it with their sub lessee. He stated he was involved with Mr. Popovich and unfortunately there was a misunderstanding and was glad they are back to an agreed set up. He thanked them for their time.

Chairman Johnson upon hearing the evidence presented in this case, requested a motion as to whether the licensee be found guilty or not guilty of a violation of Section 3.25 of the Downers Grove Municipal Code.

MS. RUTLEDGE MOVED TO FIND PMCO DOWNERS GROVE #3, LLC D/B/A POWMARO'S LOCATED AT 2125 OGDEN, GUILTY OF A VIOLATION OF SECTION 3.25 OF THE DOWNERS GROVE LIQUOR CONTROL ORDINANCE. MR. SHAH SECONDED.

Aye: Ms. Rutledge, Mr. Shah, Ms. Kastory, Mr. Mehta, Ms. Saucedo, Chairman Johnson

Nay: None

Abstain: None

MOTION CARRIED: 6:0:0

Chairman Johnson upon hearing the evidence presented in this case, requested a motion as to whether the licensee be found guilty or not guilty of a violation of Section 3.33.3 of the Downers Grove Municipal Code.

MR. MEHTA MOVED TO FIND PMCO DOWNERS GROVE #3, LLC D/B/A POWMARO'S LOCATED AT 2125 OGDEN, GUILTY OF A VIOLATION OF SECTION 3.33.3 OF THE DOWNERS GROVE LIQUOR CONTROL ORDINANCE. MS. KASTORY SECONDED.

Aye: Mr. Mehta, Ms. Kastory, Ms. Rutledge, Ms. Saucedo, Mr. Shah Chairman Johnson

Nay: None

Abstain: None

MOTION CARRIED: 5:0:0

Chairman Johnson upon hearing the evidence presented in this case, requested a motion as to whether the licensee be found guilty or not guilty of a violation of Section 3.19 of the Downers Grove Municipal

Code.

MR. MEHTA MOVED TO FIND PMCO DOWNERS GROVE #3, LLC D/B/A POWMARO'S LOCATED AT 2125 OGDEN, GUILTY OF A VIOLATION OF SECTION 3.19 OF THE DOWNERS GROVE LIQUOR CONTROL ORDINANCE. MS. SAUCEDO SECONDED.

Aye: Mr. Mehta, Ms. Saucedo, Ms. Kastory, Ms. Rutledge, Mr. Shah,

Nay: Chairman Johnson

Abstain: None

MOTION CARRIED: 5:1:0

VI. NEW BUSINESS

Chairman Johnson asked if there was any discussion, update from staff or comments from the Commission regarding any new business.

Ms. Kuchynka stated that there will be an April 4th Liquor Commission meeting.

VII. OLD BUSINESS

Chairman Johnson asked if there was any discussion, update from staff or comments from the Commission regarding any old business.

Ms. Kuchynka referred to the month end report for February. She stated that the Mayor has indicated his intent to issue a Class K-1 license to Tasty Catering and True Catering.

Ms. Kuchynka advised that she provided the Commission information on the increase in number of Class K-1 licenses that was approved by the Village Council.

Ms. Kuchynka advised that she provided information on the DG Food Mart Findings and Order of the Liquor Commissioner concerning the violation hearing.

VIII. COMMENTS FROM THE PUBLIC

There were none. No members of the public were present for comment.

IX. ADJOURNMENT

Concluding business for the evening, Chairman Johnson called for a motion to adjourn. Mr. Mehta moved to adjourn the March 4, 2024 meeting. The meeting was adjourned by acclamation at 8:35 p.m.



**VILLAGE OF DOWNERS GROVE
REPORT FOR THE LIQUOR COMMISSION
APRIL 4, 2024 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Licensee: Ashyana Banquets, LLC D/B/A: Shikara Address: 1620 75th Street	Application for Class K-1 liquor license	Carol Kuchynka Liaison to the Liquor Commission

REQUEST

The applicant is requesting a Class K-1 liquor license for Shikara to offer catering services in the Village of Downers Grove. Corporate offices are located at 1620 75th Street.

NOTICE

The request has been filed in conformance with applicable procedural and public hearing requirements.

GENERAL INFORMATION

Officer(s): Ajinder Sandhu, Managing Partner
Harsh Bambra, Managing Partner

Stockholder(s): Ajinder Sandhu - 60%
Harsh Bambra - 40%

Manager: Mr. Harsh Bambra

Licensee: Ashyana Banquets, LLC d/b/a Shikara
1620 75th Street
Downers Grove, IL 60516

PROPERTY INFORMATION

EXISTING LAND USE: Commercial
PROPERTY SIZE: (N/A square feet)

ANALYSIS

Submittals

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Insurance
3. Catering Proposal
4. Liquor Handling Manual

Project Description

The applicant is requesting a Class K-1 liquor license for the operation of catering services within the Village of Downers Grove.

Compliance with the liquor ordinance

The establishment is defined as:

Catering Business. A business which provides and serves alcoholic liquor at locations not owned or leased by the catering business for consumption at such location.

License conditions

"K-1" Catering licenses shall authorize the sale of alcoholic liquor in connection with the operation of an off-site catering business as defined herein that serves alcoholic liquor in connection with the catering of foods for private functions and for consumption only on the premises where the food is catered. The sale of alcoholic liquor shall be incidental to the food service and if the catered event does not qualify as a private function, a special event license shall also be required for the location of the catered event. No cash bar shall be permitted. No alcoholic liquor shall be served at a single location for more than eight (8) consecutive hours. A licensee shall submit a report to the Village within thirty (30) days following each July 1 and January 1 setting forth the location of each event the licensee has catered within the Village and the number of hours for which liquor and food were served at such events during the six (6) months prior. In addition, such report shall describe any planned events currently scheduled by the licensee.

Factors Affecting Finding or Recommendation

Annual fee.

Recommendation

Based upon testimony presented at the April 4, 2024 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class K-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.



downers.us

March 22, 2024

Village Hall
801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

**Fire Department
Administration**
5420 Main St.
Downers Grove, IL
60515-4834
630.434.5980

Police Department
825 Burlington Ave.
Downers Grove, IL
60515-4783
630.434.5600

Public Works
5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

Mr. Ajinder Sandhu
Ashyana Banquets, LLC
1620 75th Street
Downers Grove, IL 60516

Via Email
AJ@ubbchicago.com

RE: *Application for Class K-1 Liquor License*
Shikara
1620 75th Street, Downers Grove, IL 60516

Dear Mr. Sandhu:

The Liquor Commission of the Village of Downers Grove will meet on Thursday, April 4, 2024, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your training procedures as they relate to the service alcoholic beverages at catered events.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,



Carol Kuchynka
Liaison to the Liquor Commission

VILLAGE OF DOWNERS GROVE

cc: Raj Singh via email raj@ubbchicago.com

a/Shikara:app-lrg.nis



VILLAGE OF DOWNERS GROVE, ILLINOIS

APPLICATION FOR LIQUOR LICENSE

Date: 3-5-24

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class K1 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

1. GENERAL INFORMATION

1.1 Applicant:

Name: Ashyana Banquets LLC Phone: 630-964-7090
Address: 1620 75th St. Downers Grove, IL 60516

1.2 Status:

☐ Individual(s) or Sole Proprietorship
☐ Corporation
☒ Limited Liability Corporation
☐ Partnership
☐ Club
☐ Other (explain) _____

1.3 Liquor Manager:

Name: Harsh Raj Bambra Phone: [REDACTED]
Address: [REDACTED]
Driver's License No. [REDACTED] Social Sec. No. [REDACTED]
Date of Birth [REDACTED]/1980 Place of Birth [REDACTED]

2. PREMISES

Doing Business As Shikara Phone: 630-964-7090
Address: 1620 75th St. Downers Grove, IL 60516

2.2 Does Applicant beneficially own the premises for which a license is sought? ☐ Yes ☐ No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy)

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued? ☐ Yes ☐ No - If yes:

- i. A copy of lease must be attached; and,
- ii. Identify the owner or rental agent for the property:

Name: Fine Real Estate Investment Group LLC Phone: 630-964-7090
Address: 1620 75th St. Downers Grove, IL 60516

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations. ☐ Yes ☒ No

2.4 State the anticipated date of occupancy. 07/27/2023

3. CORPORATION

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of _____ on the _____ day of _____, A.D., _____.
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes ___ No ___
- 3.3 **Registered Agent:**
Name: Harsh Raj Bambra Phone: [REDACTED]
Address: [REDACTED]
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

4. PARTNERSHIP/LIMITED LIABILITY CORPORATION

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of Illinois on the 25 day of November, A.D., 2022.
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes ___ No ___
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes ___ No ___
- 4.4 Registered Agent: Not Applicable ___
Name: _____ Phone: _____
Address: _____
- 4.5 **General Partner:** Not Applicable ___ (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)
Name: Ajinder Sandhu Phone: [REDACTED]
Address: [REDACTED]
- 4.6 **Managing Partner:** Not Applicable ___ (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)
Name: Harsh Raj Bambra Phone: [REDACTED]
Address: [REDACTED]
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

5. SOLE PROPRIETORSHIP Skip to Section 6.

NOTE: Pursuant to 235 ILCS 5-6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5-6-2 (3) Sole proprietor must be a citizen of the United States.

6. QUALIFICATIONS (This section to be completed by all applicants.)

6.1 Has any liquor license issued to the applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS, or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION ever been fined, revoked or suspended?

☒ No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

☐ Yes

a. Jurisdiction revoking or suspending license: _____

b. Date of revocation or suspension: _____

c. Reason given by revoking jurisdiction for revocation or suspension: _____

d. Additional explanatory information, if desired: _____

6.2 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of violating any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or forfeited their bond for failure to appear in court to answer charges for any such violation?

☒ No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

☐ Yes

a. Jurisdiction revoking or suspending license: _____

b. Date of revocation or suspension: _____

c. Reason given by revoking jurisdiction for revocation or suspension: _____

d. Additional explanatory information, if desired: _____

6.3 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of a felony under Federal or State law?

☒ No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

☐ Yes

a. Jurisdiction revoking or suspending license: _____

b. Date of revocation or suspension: _____

c. Reason given by revoking jurisdiction for revocation or suspension: _____

d. Additional explanatory information, if desired: _____

6.4 Is Applicant the beneficial owner of the business to be operated?

☒ Yes ☐ No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

☒ No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

☐ Yes

a. Jurisdiction revoking or suspending license: _____

b. Date of revocation or suspension: _____

c. Reason given by revoking jurisdiction for revocation or suspension: _____

d. Additional explanatory information, if desired: _____

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period? ☐ Yes ☒ No If yes, provide details:

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought? ☐ Yes ☒ No If yes, provide details:

6.8 Is applicant a citizen of the United States?

☐ Yes ☐ No ☒ Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

☐ Yes ☐ No ☒ Not Applicable - Applicant is a corporation or partnership

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- ___ DG LIQ-FORM 1/Liquor Manager
- ___ DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 5/Declaration
- ___ DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- ___ DG LIQ-FORM 7/Certifications
- ___ *Articles of Incorporation (If applicable)*
- ___ *Proof of ownership of premises (i.e. title report)*
- ___ *Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)*
- ___ *Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.*
- ___ *Employee liquor handling training manual*
- ___ *Application fee*
- ___ *Certificate of Insurance*
- ___ *Menu (If applicable)*
- ___ *Reduced Menu -after regular menu hours (If applicable)*

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

Ashyana Banquets LLC

Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: Harsh Raj Bambra

Print Name

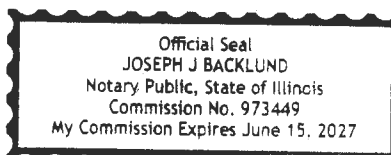
[Signature]

Sign Name

TITLE: Managing Partner

Subscribed and sworn to before me this 5th day of March, 2024

[Signature]
Notary Public



**VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR MANAGER APPLICATION**1. **Name of Liquor License Applicant/Holder:** Ashyana Banquets LLCDoing Business As: ShikaraAddress: 1620 75th St. Downers Grove, IL 60516Phone: 630-964-7090 Liquor License Number: LQ-0002882. **Manager:** Harsh Raj Bamba Phone: [REDACTED]
(First) (Middle) (Last)Residence Address: [REDACTED]
(Street Address) (City) (State) (Zip)

If less than one year, previous residence: _____

Citizenship: USA If naturalized, date/place of naturalization: _____Date of Birth: [REDACTED]/1980 Place of Birth: [REDACTED]Social Security # [REDACTED] Driver's License # and State [REDACTED]**Number of hours per week of employment (35 minimum)** 453. **Liquor Handling Experience***Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:*Liquorama 4430 South Kedzie Ave Chicago, IL -2+ yearsAshyana Banquets and Shikara - 1620 75th street downers grove il 60516 8 months**I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.**SIGNATURE OF MANAGER [Signature] Date 03-05-24Return to: Liaison to the Liquor Commission
VILLAGE OF DOWNERS GROVE
801 Burlington Avenue
Downers Grove, IL 60515

VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR LICENSE APPLICATION
PARTNERSHIP/LIMITED LIABILITY CORPORATION FORMApplicant: Ashyana BANQUETS LLC

The following is a listing of:

- All general partners of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All limited partners owning, directly or indirectly, five (5%) or more of the aggregate limited partnership interest of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All general or managing partners of any Applicant partnership which is not formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended.

Applicant: Ashyana Banquets LLCBy: Harsh Raj BambaCorporate Title: Managing PartnerDate: 03-05-24Name: Harsh Raj BambaAddress: [REDACTED]Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED]/1980General Partner Limited Partner Managing Partner X Ownership Interest: X 40% 60

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

Liquorama - 4430 South Kedzie Ave Chicago, IL -2+ years

(Attach completed Background Check Waiver)

Name: Ajinder SandhuAddress: [REDACTED]Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 79General Partner Limited Partner Managing Partner X Ownership Interest: X 60% 60

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

**VILLAGE OF DOWNERS GROVE, ILLINOIS
BUSINESS ACTIVITY DECLARATION**

1. **Name of Liquor License Applicant/Holder:** Ashyana Banquets LLC
Doing Business As: Shikara
Address: 1620 75th St. Downers Grove, IL 60516
Email (corporate): raj@ashyanabanquets.com **Email (site):** samarj@ashyanabanquets.com
Phone: 630-699-9409 **License Class:** _____

2. **Main or Principal Business to be conducted by the Applicant:** Banquets, Restaurant, Catering
wherein the following is devoted to the sale/service of:
_____ (85 %) Food _____ (10 %) Alcohol
_____ (5 %) Non-alcoholic beverages _____ (_____ %) Other - List:

3. *Varies* *Varies Dependent on Event*

HOURS	OPEN	CLOSE
Monday	11:30am	10pm
Tuesday	11:30am	10pm
Wednesday	11:30am	10pm
Thursday	11:30am	10pm
Friday	11:30am	10pm
Saturday	11:30am	10pm
Sunday	11:30am	10pm

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

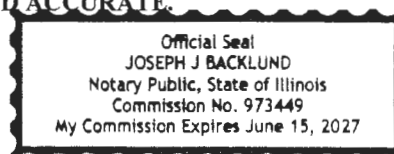
Ashyana Banquets LLC

Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: [Signature]

NAME: Harsh Raj Bambra

TITLE: Managing Partner



Subscribed and sworn to be me this 5th day of

March, 2024
[Signature]
Notary Public



VILLAGE OF DOWNERS GROVE, ILLINOIS CERTIFIED EMPLOYEE DECLARATION

I, Harsh Raj Bamba, DO HEREBY CERTIFY THAT I am the
Print Name


Managing Partner of Ashyana Banquets LLC and I DO
Corporate title/Position Corporation

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete
list of current employees who serve, sell or distribute alcoholic liquor of Shikara
d/b/a

located at 1620 75th St. Downers Grove, IL 60516, Downers Grove, Illinois.
Business Address

I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are true,
correct and valid copies of the training certifications for each of the employees.

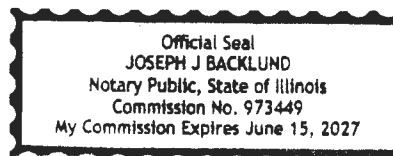
Date: 3/5/2024

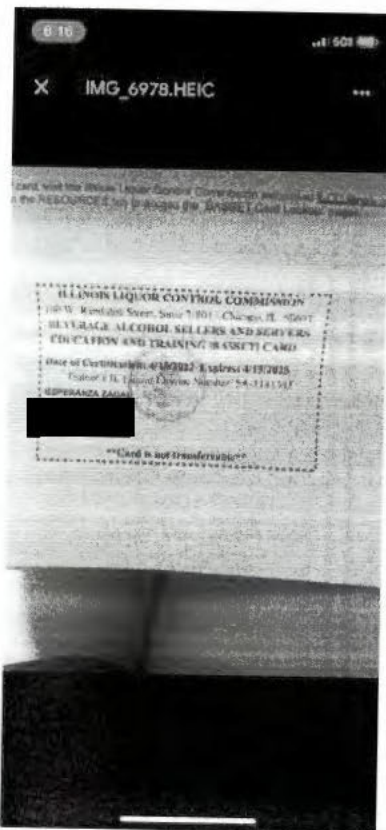

Signature

Subscribed and sworn to before me this 5th day of March, 2024.


Notary Public

Attachments:
Employee list
Certifications





Please let me know.

ILLINOIS LIQUOR CONTROL COMMISSION
50 W. Washington Street, Suite 209 - Chicago, IL 60601
**BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD**
Date of Certification: 3/13/2023 Expires: 3/13/2025
Trainer's IL Liquor License Number: 5A-01051
REYNA LAGUNAS
****Card is not transferrable****

Illinois BASSET SELLER / SERVER CERTIFICATION

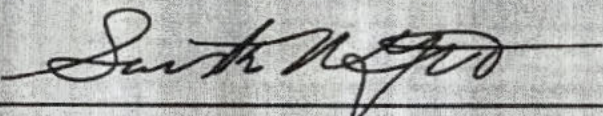
Trainee Name: Daksh Relwani

Certificate #: 000030234333

Date of Completion: 11/05/2023

School Name:

360training.com dba Learn2Serve

I, 
certify that the above named person
successfully completed an approved
Learn2Serve Seller/Server course.

This course provides necessary
knowledge and techniques for the
responsible serving of alcohol.

This is your temporary certificate of completion. You will receive your official card in the mail. Please forward all questions to support@360training.com.

**learn²
serve**

Corporate Headquarters

6504 Bridge Point Parkway, Suite 100
Austin, TX 78731

8:31



Certificate_25286986001

Done



Hi, Please see attached.
All is have at the moment. All 4 bartenders we use outside are you already have.
Rest we can call the agency we use. But it's super rare that we use them.
Samar Jain

Ashyana - Events & Catering
Schedule a meeting or call with me:
Calendly.com/samarjain
W: 630-964-7090
(Friday through Tuesday, 10:30 am - 7:00 pm)
1620 75th Street, Downers Grove, IL 60516
www.AshyanaBanquets.com

Certificate of Completion

This Certificate is awarded to

SAMAR JAIN

*For successful completion of
alcohol sellers and servers training
(B.A.S.S.E.T.)*

Village of Los
State of I
Liquor Control Comm
License Number 00-5A-00

Date
11/05/2011

Instructor

[Signature]

Chief of Police

[Signature]

Village President

[Signature]

Certificate of Completion

**American
Safety Council**

HARSH BAMBRA

Has diligently and with merit completed the
Off-Premise BASSET Alcohol Certification on 9/5/2022

from the American Safety Council.


Jeff Palaron

**American
Safety Council**

Illinois BASSET Training

HARSH BAMBRA

has completed the
Off-Premise BASSET Alcohol Certification



10/6/2022

Exp. Date

TEMPORARY BASSET CARD

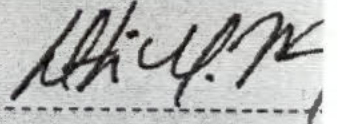
This document certifies that

ANTONIO L FERRAO

has successfully completed the BASSET On The Fly
ON-PREMISE BASSET certification course

CERTIFICATE #/STUDENT ID: 1826

ISSUE DATE: 03/03/2020



*PER ILCC RULES, THIS TEMPORARY BASSET CARD IS VALID FOR 30 DAYS

DUSTIN MEYERS

BASSET ON THE FLY

2626 Cole Ave, Suite 300 #512, Dallas, TX 75204 | 312-366-3383 | support@basetonth
Licensed by the Illinois Liquor Control Commission (ILCC). License #5A-1141597

5:31

5G

Certificate_25286986001

Done





The Perfect Proposal

Outstanding Service • Superb Food • Elegant Ambiance



The Ashyana Banquets Difference



There is no time of greater anticipation, and joy than what lies ahead for you. We are here to make these moments as enchanting as you have imagined with our all-inclusive packages. Brides enjoy the stress free planning by working closely with event consultants at Ashyana Banquets for their big day from start to finish. Impress your guests from the moment they step inside Ashyana Banquets. The lobby dressed with gold-encrusted antique dome ceiling, spectacular crystal chandeliers, and quartz flooring is accessorized with a grand piano. As guests enter the grand ballroom they will be enthralled by the timeless décor complete with soaring, hand painted domed ceiling adorned with imported crystal chandeliers, and gleaming wall scones. Intelligent lighting, modern sound system, and delectable cuisine will make for an unforgettable evening for 50 to 1,000 guests. There is no doubt that your experience at Ashyana Banquets will be utterly majestic.



Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Special Events & Milestones

Celebrate your Birthday, Graduation, Baby Shower, Anniversary or an Engagement in style.

Saturday Evening: \$49/person

Friday and Sunday Evening: \$44/person

Monday - Thursday Evenings \$35/person

Weekend Lunch: \$33/person

Your Event Package Includes:

- Ashyana standard centerpiece for all guest tables
- Floor-length ivory table cloths
- Ivory overlays and matching linen napkins
- Skirted elevated platform
- Cake table, Gift table, Placecard table, DJ Table
- Complimentary use of dance floor
- Private dressing suite
- Complimentary use of podium and microphone
- Complimentary coat-checking services (Seasonal)
- Complimentary guest parking
- Maitre d' service throughout the night
- Option to have hors d'oeuvres served butler or buffet style.

Choice of:

- 1 Vegetarian Appetizer
- 1 Non-Vegetarian Appetizer
- 2 Vegetarian Entrees
- 1 Dal
- 1 Non-Vegetarian Entrees
- Jeera Rice
- Naan
- Raita, Salad, Pickle, & Chutney
- 2 Desserts
- Unlimited soft drinks
- Masala Tea



Bar Options

- Beer & Wine \$10.00/person
- Regular Bar \$13.00/person extra
- Upgrade Bar with Black Label & Chivas Regal \$16.00/person
- Complete Premium Bar \$19.00/person

Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Mehndi-Sangeet-Raas

Event Package Includes:

- Ashyana standard centerpiece for all guest tables
- Private bridal suite on day of event
- Complimentary use of dance floor
- Floor-length ivory tablecloths
- Matching ivory overlays and linen napkins
- Elevated platform
- DJ table, gift table
- Complimentary use of podium and microphone
- Complimentary coat-checking services (Seasonal)
- Complimentary event planning & decor services
- Complimentary guest parking
- Maitre d' service throughout the night



Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Mehndi-Sangeet-Raas Stations

Saturday Evening: \$50.00/person
Friday & Sunday Evening: \$45.00/person
Monday - Thursday Evenings \$40.00/person
Weekend Lunch: \$37.00/person

Choose any four food stations from list below.

Station 1: Street Chat

Aloo Papdi Chat, Bhel Poori or Pani Poori (choose 2)

Station 2: On The Tawa

Aloo Tikki w/ Chana, Paneer Tikka

Station 3: Gujarati

Lilva Kachori or Khaman Dhokla, and Ragda Petis or Pav Bhaji

Station 4: Kathi Rolls

Chicken Kathi Roll, Veg & Paneer Rolls

Station 5: Kabab

Chicken Tikka or Malai Chicken, and Seekh Kabab or Chicken Reshmi Kabab (choose 2)

Station 6: American & Italian

Penne Pasta w/ Alfredo or Marinara Sauce, Garlic Bread, Tossed Salad w/ Vinaigrette

Station 7: Indo-Chinese

Veg Manchurian or Chili Chicken
Veg Noodles, and Spring Rolls

Station 8: Burgers and Sliders

Aloo Tikki Burgers, Veg Cutlet Burgers, Paneer Burgers, Chicken Burgers (pick one) and French Fries

Station 9: South Indian

Mini Utthapam or Mini Dosa, and Medhu Wada or Idli, and Lemon Rice or Tamarind Rice, Served with Sambhar and Chutney

Station 10: Punjabi

Makki Ki Roti with Sarson Ka Saag or Chana with Bhatura, Pickles, Onions.

Station 11: Mexican

Paneer or Traditional Tacos or Cheese Enchiladas and Nachos Bar (Sour Cream, Mexican Cheese, Lettuce, Corn, Tomatoes, Jalapeno, Salsa)

Station 12: Vegetarian Or Non-Vegetarian

2 Main Entrees, Nan, Jeera Rice, Raita, Salad

Station 13: Methe Sapne

Choice of 2 Desserts, Masala Tea



Options: Action Chef - \$400.00, Jalebi Chef - \$595.00
Each additional station - \$6.00/person

Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Morning Wedding Ceremony

Those having a morning wedding ceremony, and an evening reception together are eligible for this package.

Wedding Set-Up Includes:

- Stage with skirting
- Chairs and tables setting
- Podium and microphone
- Complimentary bridal suite
- Complimentary guest parking
- Complimentary coat-checking services (Seasonal)
- Complimentary event planning & decor services
- Separate rooms for ceremony & lunch at no additional charge
- One drink or dessert will be butler passed, with white glove service during the ceremony
Choice of Mango Kulfi, Pista Kulfi, Mango Lassi, Mango Shake, or Kesar Pista Milk Shake



Pre-Ceremony Refreshments

Available at \$10.00 / person

- Masala Tea
- Orange Juice
- Fafda or Papri Ganthia
(served with Green Chili and Chutney)
and Jalebi

Or

2 Snacks and Chutneys

Post Ceremony Lunch

\$39/person

Select from Punjabi, Gujarati,
South Indian & Indo-Chinese Menu

- 1 Appetizer/Farsan (w/Chutney)
- 3 Vegetarian Entrees/Shaak
- 1 Dal/Kadhi/Sambhar
- Rice/Bhaat
- Nan/Poori
- Salad/Sambharo
- Pickle/Athanu
- 1 Dessert



Ceremony Fee

Minimum \$500 or \$5/person



Afternoon Wedding Ceremony

3:30pm - 5:30pm

Custom Package. Please ask for details.



Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Wedding Reception Packages

All Reception Packages Include:

- Custom, fresh flower centerpieces for the head table, and all guest tables
- Head table to be served family style
- Option to have hors d'oeuvres passed butler style with white glove service
- Floor-length ivory tablecloth with matching overlay and napkins
- Private Bridal suite on day of event
- Complimentary use of podium and microphone
- Complimentary guest parking
- Complimentary coat-checking services (Seasonal)
- Complimentary event planning & decor services
- Maitre d'Service throughout your entire event

*Ask about hotel room blocks with shuttle service at reduced rates.



Milan Package

- 1 Vegetarian Appetizer
- 1 Non-Vegetarian Appetizer
- 2 Vegetarian Entrees
- 1 Dal
- 1 Non-Vegetarian Entree
- Mattar Pulao or Jeera Rice
- Nan
- Raita & Salad
- Pickle & Chutney
- 1 Dessert
- Chai
- Unlimited Soft Drinks
- 4 Hours of Regular Open Bar
- Custom Designed Wedding Cake

Saturday \$59.95
Friday & Sunday Evening \$54.95

Prestige Package

- 2 Vegetarian Appetizers
- 1 Non-Vegetarian Appetizer
- 2 Vegetarian Entrees
- 1 Dal
- 2 Non-Vegetarian Entrees
- Mattar Pulao or Jeera Rice
- Nan
- Raita & Salad
- Pickle & Chutney
- 2 Desserts
- Chai
- Unlimited Soft Drinks
- 4 Hours of Regular Open Bar
- Custom Designed Wedding Cake

Saturday \$66.95
Friday & Sunday Evening \$59.95

Ashyana Deluxe Package

- 3 Vegetarian Appetizers
- 2 Non-Vegetarian Appetizers
- 3 Vegetarian Entrees
- 1 Dal
- 2 Non-Vegetarian Entrees
- Mattar Pulao or Jeera Rice
- Nan
- Raita & Salad
- Pickle & Chutney
- 2 Desserts
- Chai
- Unlimited Soft Drinks
- Champagne Toast For All Guests
- 4 Hours of Regular Open Bar
- Custom Designed Wedding Cake

Saturday \$71.95
Friday & Sunday Evening \$66.95

*Upgrade Bar with Black Label/Chivas Regal available at \$3.00/person extra
Complete Premium Bar available at \$6.00/person extra
Guest who prefer to not have a bar may deduct \$6.00/person*

Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com



ASHYANA CATERING

Ashyana caters to the most exclusive events in the Midwest including vibrant weddings, galas and sophisticated corporate events. Our operations are supported by highly trained catering staff and professional chefs with an expertise in gourmet Indian and global cuisine. We utilize state of the art equipment and are able to execute customized culinary concepts exceeding your imagination.

Some of Our Venues

Chicago Cultural Center
Harold Washington Library
Esplanade Lakes
Eaglewood Resort & Spa
Ovation Chicago
Millenium Knickerbocker

Morton Arboretum
The Palmer House
Chicago Union Station
Hotel Arista
Westin Hotels
Marriott Hotels

Hilton Hotels
Double Tree Hotels
Donald J Stephen Convention Center
Renasissance Schaumburg
Many more exotic venues

Presentation • Live Stations • Concepts

For our catering menu and packages, or to book a consultation, please contact:

Samar Jain

Direct: 847-971-5663

E-mail: SamarJ@AshyanaBanquets.com



www.AshyanaCatering.com • Instagram: @AshyanaCatering

Appetizers: Vegetarian

North Indian

Vegetable samosa
Cocktail Samosa
Spinach & Paneer Samosa
Vegetable Cutlet
Mixed Pakora
Mirchi Pakora
Paneer Pakora
Bhel Puri
Aloo Papdi Chat
Pani Puri
Raj Kachori
Khasta Kachori w/Chana
Aloo Tikki
Aloo Tikki w/ Chana
Paneer Tikka
Paneer Methi Tikki
Paneer Fingers
Paneer Saslic
Fresh Vegetables w/ Dip

Gujarati

Lilva Kachori
Moong Dal Kachori
Methi Gota
Bhajia
Dal Wada
Batata Wada
Khaman Dhokla
Khichu
Patra
White Dhokla
Sandwich Dhokla
Khandvi
Sev Khamani

South Indian

Masala Wada
Medhu Wada (w/Coconut Chutney)
Upma
Mini Uthappam
Masala Bonda
Plain Idli (w/Coconut Chutney)
Fried Idli

Indo-Chinese

Veg. Spring Rolls
Pan-Fried Chili Paneer
Golden Fried Baby Corn
Chili Potatoes (Dry)

Appetizers: Non-Vegetarian

Authentic Indian

Reshmi Kabab
Seekh Kabab
Shammi Kabab
Chicken Garlic Kabab
Chicken Saslic
Chicken Tikka
Achari Chicken Tikka
Chicken Pakora
Malai Chicken
Tandoori Chicken
Chicken 65

Additional Charge

Fish Fry - \$3/person
Tandoori Shrimp - \$4/each
Garlic Shrimp - \$4/each
Lamb chops - \$6.00/each



Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Main Entrée: Vegetarian

North Indian

Main Course

Tawa Vegetables
Bhindi Masala
Chana Masala
Aloo Gobi Masala
Bengan Aloo
Dum Aloo
Jeera Aloo
Bombay Aloo
Aloo Palak
Palak Paneer
Mushroom Palak
Palak w/Baby Corn
Palak w/Corn Kernels
Mattar Paneer
Aloo Mattar
Gobi Mattar
Mattar Makhane

Mattar Mushroom
Paneer Jalfrazie
Methi Paneer
Kadhai Paneer
Paneer Bhurji
Paneer Makhni
Bengan Dahiwalā
Bengan Bhartha
Malai Kofta
Navrattan Korma
Vegetable Jalfrazie
Punjabi Kadi Pakora

Dals

Dal Makhani
Yellow Tardka Dal
Dal Palak

Gujarati

Shaak

Surti Undhiyu
Gujarati Undhiyu
Doodhi Chana
Gobi Bataka
Parvar Bataka
Valor-Papdi-Ringan
Tindora
Papadi Muthiya
Moola Nu Shaak
Suki Bhaji
Turia Patra
Tomato Bataka
Khoya Kaju
Green Parvar Masala
Tindora Green Masala

Kathol

Toover
Kala Chana
Mag
Vaal
Panch Kathol

Dals

Gujarati Dal
Gujarati Kadhi
Chuti Moong Dal
Chaash
Lachko Dal
Trevati Dal
Fajeto
Ras
Val Ni Dal



South Indian

Main Course

Potato Masala
Beans Poriyal
Cabbage Poriyal
Vegetable Korma
Potato Korma
Vegetable Sagu
Mixed Vegetable Curry
Eggplant Curry
Potato Fry
Okra Fry
Mirchi Ka Salan
Bagare Bengan
Avial

Dals

Rasam
Spinach Dal
Onion Dal
Sambar
Tomato Dal

Indo-Chinese

Main Course

Indo-Chinese Noodles
Vegetable Manchurian
Gobi Manchurian
Chili Paneer (Gravy)
Chili Potatoes (Gravy)

Applicable sales tax and 18% service charge will be added

1620 75th Street • Downers Grove, IL 60516 Tel: 630.964.7090 • Fax: 630.964.7097
www.ashyanabanquets.com

Main Entrée: Non-Vegetarian

Chicken

Tandoori Chicken
Butter Chicken
Chicken Tikka Masala
Chicken Curry
Chicken Saag
Chicken Vindaloo
Methi Chicken
Kadai Chicken
Chicken Chettinad
Chicken Do Piazza
Chicken Achari Masala
Frontier Chicken
Chicken Dahiwalā
Chicken Shahi Korma
Chicken Biryani
Egg Curry

Lamb/Goat

Rogan Josh
Goat Curry
Bhuna Ghosht
Kadhai Ghosht
Dal Ghosht
Lamb Saag
Keema Curry
Lamb Tikka Masala
Lamb Vindaloo
Lamb Dahiwalā
Ghosht Do Piazza
Ghosht Achari Masala
Lamb Chop Masala - \$4/each

Seafood

(Extra Charge)
Tandoori Shrimp - \$4/each
Fish Curry - \$3/person
Shrimp Tikka Masala - \$3/person
Shrimp Curry - \$3/person
Shrimp Vindaloo - \$3/person
Goan Fish Curry - \$3/person

Indo-Chinese

Chili Chicken
Chicken Manchurian
Sweet & Sour Chicken
Chicken Fried Rice



Rice, Breads, Salad and Raita

North India Rice

Peas Pulao
Mixed Veg. Pulao
Kashmiri Pulao
Saffron Rice
Jeera Rice
Plain Basmati Rice
Vegetable Biryani

Gujarati Rice

Khichadi
Bhat

South Indian Rice

Semia Rice
Spinach Rice
Lemon Rice
Tamarind Rice
Tomato Rice
Coconut Rice
Curd Rice
Pongal
Bissi Bella Bhat

Indo-Chinese Rice

Vegetable Fried Rice
Chicken Fried Rice
Steamed Rice

Salads

Sambharo (Gujarati)
Green Salad
Kachumber Salad
Mango Salad (Seasonal)
Chana Chat Salad

Breads

Nan
Garlic Nan
Onion Kulcha
Parantha
Methi Parantha
Podina Parantha
Tandoori Roti
Poori
Bhatura
Tawa Roti (Phulka) - \$2/person extra

Raitas

Cucumber Raita
Kachumber Raita
Moong Dal Pakori Raita
Boondi Raita
Dahi Vada
South Indian Raita
Plain Yogurt

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Desserts

North Indian

Kaju Katli
Gulab Jamun
Kala Jamun
Stuffed Gulab Jamun
Pista Burfi
Almond Burfi
Coconut Burfi
Mango Kulfi
Pista Kulfi
Falooda Kulfi
Sooji Halwa
Moongdal Halwa
Gajjar Halwa

Rasmalai
Kheer
Angoori Rabri
Fruit Cocktail w/Rabri
Kaju Roll
Jalebi
Cham Cham
Kalakand
Boondi Ladoo
Malai Sandwich
Cream Cutlet
Fruit Custard
Fruit Cocktail w/Cream

Gujarati

Shrikhand
Basundi/Rabdi
Halwa
Fada Lapsi
Ladoo
Jalebi
Kansar
Shiro

Other

Fresh Fruit Platter-\$2/person
South Indian Paysam
Flavored Sorbets

A La Carte Options

Bar Options

- Champagne toast \$3.00/person
- Mimosa \$3.00/person
- Wine service during dinner \$5.00/person
- Extra hour of regular bar \$3.00/person
- Extra hour of upgrade bar \$4.00/person
- Extra hour of premium bar \$5.00/person
- Beverage fountain \$250.00
- 2 Hour Martini Bar station
\$5.00/person + \$250.00 bartender fee
Minimum of \$500.00 plus bartender fee

Food Options

- Extra appetizer \$2.50/person
- Extra entree \$3.00/person
- Extra dessert \$2.50/person
- Any Lassi or Shake \$2.50/person
- Family style banquet with white glove service includes charger plates: \$100.00/table



Applicable sales tax and 18% service charge will be added

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Bar Packages

Beer and Wine Package

\$10.00/person

Regular Bar:

\$13.00/person

Wines

Chardonnay
Merlot
White Zinfandel

Liquor

House Scotch
Gin
Vodka
Rum
Tequila
Bourbon
Brandy

Beers

Miller Lite
M.G.D
Bud Light
Sharps

Upgrade Bar:

\$16.00/person

All beverages in regular bar package plus
Black Label and Chivas Regal.

Premium Bar:

\$19.00/person

Wines

Chardonnay
Merlot
White Zinfandel
Pinot Grigio
Cabernet

Liquor

Glenlivet
Black Label
Chivas Regal
Crown Royal
Absolut Vodka
Tito's
Bombay Sapphire/Tanqueray Gin
Bacardi Rum
Jose Cuervo Tequila
Amaretto
Jack Daniels Bourbon
Christian Bros. Brandy
Hennessy

Beers

Miller Lite
M.G.D
Bud Light
Sharps
Corona
Heineken
Amstel Light



Applicable sales tax and 18% service charge will be added

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Information & Policies

Guarantee

In making your day as superb as possible, we request that you inform us of the final number of guaranteed guests at least one week prior to the event. The number that you provide will be your guarantee, and cannot be lowered. In case a confirmation number is not received by the said date, the expected attendance will become the number of guaranteed guests. The management and staff of Ashyana will be prepared to serve, and set for 5% over your guarantee or the actual attendance, whichever is larger. While Ashyana does offer a courtesy call on most events, it is ultimately the responsibility of the client in providing the final guest count.

Deposit

In order to hold your reservation date and space, Ashyana requires a non-refundable and non-transferable deposit upon confirmation. Six months prior to your event, an advanced deposit of 50% of the estimated bill is required. The full payment will be due one week prior to the function by cashier's or certified check. Credit card payments will be charged a 3% service charge. All deposits and payments are absolutely non-refundable and non-transferable.

Duration

Lunch banquets must finish by 3:00 p.m and dinner banquets by 12:00 a.m.

Food & Beverage

Service charge and state sales tax will be added to all food and beverage items. Prices are subject to change without notice. Alcoholic beverages will not be served to any guests under the age of 21 years, or to any guest who cannot produce proper proof of age.

Food Tasting Guidelines

- * A deposit confirming the event is required prior to food tasting.
- * Food tasting is subject to the following:
 - ✧ Each wedding party of 150+ guests is allowed 1 complimentary food tasting.
 - ✧ Items to be tasted are allotted up to the number of items in the package selected.
 - ✧ Each additional item to be tasted outside of the package will be charged at a-la-carte restaurant prices.
 - ✧ Parties of 150-300 guests allotted up to 4 guests for food tasting.
 - ✧ Parties of 301+ guests allotted up to 6 guests for food tasting.
 - ✧ Each additional guest will be charged a flat rate of \$25.00.
 - ✧ Food tasting must be scheduled at least 2 weeks in advance, and cannot be on holidays and weekends.



Applicable sales tax and 18% service charge will be added

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Ashyana Banquets

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Liquor Handling Procedures for Catering Events

Storage and Transportation

****Location of Liquor Storage**:**

Liquor is securely stored at Ashyana, accessible only to managers.

****Event Liquor Preparation**:**

For catered events requiring liquor, the necessary beverages will be retrieved from storage on the morning of the event.

****Transportation**:**

Liquor will be placed in a lockable, portable cage with casters for easy movement. The bartender will prepare the mixers, and both liquor and mixers will be loaded onto the truck shortly before departure from Ashyana.

****Responsibility**:**

The event manager is responsible for transporting the liquor to the venue, overseeing its serving, and ensuring the return of any unused liquor to Ashyana for secure storage.

At the Event

****Display and Serving**:**

Liquor will be appropriately displayed at the bar and served as needed.

****Serving Staff Requirements**:**

- All servers must be Bassett certified and at least 21 years of age.
- Servers are required to adhere strictly to Bassett regulations, including verifying the age of guests. Serving to guests under 21 is strictly prohibited.
- In cases of uncertainty about a guest's age, servers are instructed not to serve alcohol.
- Servers must be knowledgeable about acceptable types of ID, how to properly check IDs, and the criteria for deciding whom to serve.

****Alcohol Consumption Policy**:**

Consumption of alcohol by servers or any event staff is strictly prohibited during the event.

These guidelines ensure the responsible handling and serving of liquor at catered events, prioritizing safety and compliance with regulations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BR-Cevaal Insurance Advisors, Inc. 475 N. Main St. Glen Ellyn IL 60137		CONTACT NAME: PHONE (A/C, No. Ext): (630) 442-7910 FAX (A/C, No): (630) 442-7911 E-MAIL ADDRESS:	
INSURED Ashyana Banquets, LLC 1620 75th St. Downers Grove IL 60516		INSURER(S) AFFORDING COVERAGE INSURER A: Erie Insurance Company 26263 INSURER B: Erie Insurance Exchange 26271 INSURER C: Erie Insurance Property & Casualty Co. 26830 INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 23-24

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	Y	Q61-0271716	4/14/2023	4/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	Y	Q04-1431128	4/14/2023	4/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			Q28-1470471	4/14/2023	4/14/2024	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A		Q88-6400415	4/14/2023	4/14/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Liquor Liability			Q61-0271716	4/14/2023	4/14/2024	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

It is agreed that the certificate holder has automatic status as additional Insured, when required by written contract or agreement, on the General Liability and Auto Liability policies, on a primary and non-contributory basis with respect to operations performed by the Named Insured in connection with this project.

A waiver of subrogation applies in favor of the additional insureds with respects to the General Liability and Auto Liability policies when required by written contract or agreement.

CERTIFICATE HOLDER**CANCELLATION**

State of Illinois Liquor Control Commission 101 West Jefferson Suite 3-525 Springfield, IL 62702	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Steven Cevaal/CARA
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SHIKARA RESTAURANT & ASHYANA BANQUETS

ALCOHOL HANDLING PROCEDURES MANUAL

Hours of Operation:

Monday- Sunday: 10:30 AM- 8:00PM

BANQUET HOURS VARY

INTRODUCTION

The management of Shikara Restaurant & Ashyana Banquets welcomes you. Together, we will enjoy the privilege of serving our community the excellent cuisine of India and providing first class banquet services. As you know, we serve alcohol at our banquets and with our meals as an accompaniment to the dining experience. With the privilege of serving the community, we accept the responsibility of alcohol service in a safe and appropriate way, consistent with all state and local laws. This manual is a summary of our alcohol handling procedures, which reflect our policies and the state and local laws.

It is your responsibility to read and understand this manual and to comply, at all times, with its terms. If, at any time during your employment, you are uncertain of any provision, procedure or rule set out in this manual, please ask a member of management for guidance before serving alcohol to a customer.

WHO MAY SERVE ALCOHOL

- You must be at least 19 years of age to serve alcohol in any establishment in the Village of Downers Grove.
- However, you must be at least 21 years of age to determine the age of the customer or to take the initial order.
- If you are between 19 years of age and 21 years of age, you must ask a 21-year-old or older co-worker for assistance in taking the initial alcohol order and in "carding" the customer. No exceptions will be made.

WHO MAY ORDER/CONSUME ALCOHOL

- A customer must be 21 years old or older in order to order or consume alcohol.
- A customer who is 21 years old or older may order and consume alcohol unless the customer appears to be intoxicated, in which event we will not serve that customer.
- If in doubt about age or whether the customer may be intoxicated, do not serve and contact the manager on duty.

CARDING PROCEDURES

It is the policy of our restaurant to ask all persons who appear to be under age thirty (30), to produce some form of identification to prove they are at least 21. You should make a request for identification at the time of the initial order for alcohol in a polite, but firm way. If the customer objects in any way, you should indicate that it is the policy of the restaurant, and you are required to follow the policy. Contact the manager on duty if you experience any difficulty.

What Forms of Identification are Acceptable

Acceptable:

- Current Illinois Driver's License
- Current Passport
- Armed Forces Card
- Alien Registration Card
- Current Out-of- State Driver's License

Shikara Restaurant & Ashyana Banquets
Alcohol Handling Procedures Manual

All of the above must be current and unaltered and clearly readable. In the event you are uncertain, consult the manager on duty. You should familiarize yourself with samples of Illinois drivers' licenses set forth on Exhibits A and B to this booklet. Consult the manager on duty for all out-of-state drivers' licenses and the manager will review the State Identification Guide which will be kept on the premises at all times.

Unacceptable

- Traffic tickets
- Any other ID card
- Any ID card which is tattered, unreadable or appears to have been altered
- Illinois "Under 21 " Driver's License (A license issued to an Illinois resident under 21 will not be accepted, even if the customer has reached the age of 21 since the issuance of the license).

How to Examine the ID Card

First, you should examine the ID card to determine that it is not tattered, unreadable or altered. Next, you should examine the seal of the State to be certain it is genuine.

You should review the date of birth, expiration date of the ID and the picture of the cardholder.

You should satisfy yourself that the picture resembles the person presenting the card and you should especially examine height, weight, color of eyes and hair color.

You may wish to request a second form of identification or ask the person to sign his/her name to compare the signature. If you doubt the identification is genuine or that

Shikara Restaurant & Ashyana Banquets

Alcohol Handling Procedures Manual

the person presenting the ID is the true owner of the ID, you have the legal right and the responsibility to refuse to serve the person. You may also consult the manager on duty.

WHEN MAY ALCOHOL BE SERVED/SERVING HOURS

Service hours are carefully regulated, and it is our responsibility to comply with the time-of-day limitations.

Legal serving hours are:

Monday — Th:	8:00 am to 1:00 am
Saturday—Fr :	9:00 am to 2:00 am
Sunday:	9:00am to 1:00 am

In addition:

- Food service must and will be available up to one hour before closing.
- No customer will be permitted to consume alcohol later than one hour after the service hour cut-off times. Accordingly, all glasses must be cleared from tables and customers asked to leave by that time.

ADULTS SHARING ALCOHOL WITH MINORS

Whenever it appears that a person of legal age has ordered alcohol which is being shared with an underage person, it is your responsibility to stop this practice. This prohibition includes parents sharing drinks with their minor children.

You should politely advise the guests that the adult is not permitted to share alcoholic drinks with underage persons. You should monitor the table closely thereafter to ensure compliance, and if you observe that the practice persists, you should either remove all alcohol from the table or issue a firm warning, depending on the circumstances. When the alcohol must be removed, consult your manager on duty

ONE DRINK LIMIT

No person may be served more than one drink at a time. It is an effective way to discourage intoxication.

INTOXICATED PERSONS

It is expected that our restaurant experience will be pleasant, and that alcohol used in moderation can complement the dining experience. In the event that a customer is intoxicated, the dining experience of other customers may be upset, and if we continue to serve an intoxicated person, our company and the individual server may be responsible for criminal and civil damages. **We will not serve any person who appears to be intoxicated at any time, under any circumstances.**

Common Signs of Intoxication

The following are often signs of intoxication:

- Loud speech
- Annoying other customers
- Foul language
- Angry or argumentative behavior
- Giddy or foolish behavior
- Carelessness with money
- Irrational statements
- Disheveled appearance
- Complaints about drink strength
- Impaired coordination, including stumbling gate, slurred speech, spilling drinks

In the event you suspect a person appears to be intoxicated, you should notify the manager on duty immediately and continue to carefully observe the person's behavior.

You should also:

Slow down service/offer non-alcoholic beverages, such as water, soft drinks, or coffee, and encourage food/dessert orders.

The decision to discontinue service to a customer must be made by a manager. It is, therefore, imperative that you report your suspicions of intoxication immediately to allow the manager to observe.

In the event a manager decides to discontinue service to an intoxicated person, you should advise other servers, quietly, not to serve the customer.

GUIDELINES FOR EVALUATING DRINKING LEVELS

Alcohol affects the body progressively over the course of time. In other words, the behavior of a person who is consuming alcohol is affected both by the number of drinks and the amount of time the person continues to drink.

To assist you in identifying persons who are intoxicated or approaching intoxication, we follow the Green — Yellow- Red system:

Green — Go

Yellow — Caution

Red — Stop

Green: With one or two drinks, most people will behave as they ordinarily do. Generally, they are talkative, relaxed, sociable, and happy. This is a safe level of drinking.

Shikara Restaurant & Ashyana Banquets
Alcohol Handling Procedures Manual

Yellow: As a person continues to drink more than one or two drinks, behavior begins to change. Inhibitions begin to disappear, judgment becomes clouded, and you will begin to note that voices become louder, laughter more exaggerated, and the drinker appears less restrained. These giddy drinkers are overly outgoing and social. There are, of course, the argumentative drinkers where the relaxation of inhibitions occurs. Some drinkers begin to use foul and vulgar language and conduct themselves in a way which annoys other customers. These persons are to be monitored very carefully and they must slow down or stop drinking before they reach the Red category of intoxication.

Red: As the effects of alcohol continue to progress beyond impaired judgment, you will observe in some customers, noticeable and obvious signs of intoxication. This next stage is one in which persons under the influence of alcohol exhibit signs of diminished motor control and slower reaction times. These persons often stumble or stagger, have glassy eyes or a red face. Speech is slurred and they are sometimes unable to concentrate/lose their train of thought/make irrational statements. See also Common Signs of Intoxication on the preceding pages. At this state, the customer is a risk to himself/herself and to others. These persons are clearly a driving risk because judgment is impaired, coordination is impaired and reaction time is slowed. These customers are not to be served alcohol under any circumstances and must be monitored. We will make certain that these customers do not drive. To do so you may:

- Discuss with the customer's companions that they drive the intoxicated person, or
- Call a cab, Lyft, or Uber for the intoxicated person.

If the customer refuses to cooperate, you must immediately notify the manager on duty. It will be that manager's duty to notify the police department.

MANDATORY CERTIFIED TRAINING:

Every employee who serves, sells, or distributes alcoholic liquor shall successfully complete a certified training program and maintaining a current effective certification from said program. On premise servers must renew their certifications every three (3) years. Certificate(s) shall be made available upon the licensed premises for inspection by the Village.

BOTTLE SERVICE

Bottle service advertising, offer for sale or sale of stillled spirits by the bottle is prohibited. The sale of pre-mixed carafes (not exceeding 64 ounces) of no more than two distilled spirits mixed with a non- alcoholic beverage (i.e., margaritas) are allowed, but must be delivered to two or more people.

GIVING AWAY ALCHOHOLIC LIQUOR

At no time is a licensee allowed to give away liquor. This includes offering free or complimentary alcohol whether to regular patrons or to a private party.

HAPPY HOUR LAWS

Licensees may offer drink specials and offer party packages in compliance with State Happy Hour regulations (235 ILCS 5/6-28.5).

ALCOHOL AWARENESS PROGRAMS

“Control Buys” The police Department periodically conducts tests on establishments to determine if they are serving alcohol to minors. An under 21-year-old is sent into each establishment to attempt to purchase liquor, at minimum, two times per year. The server/ seller is subject to an administrative citation (\$500) and the establishment is subject to suspension, revocation and/or fines up to \$15,000 and disciplinary hearing costs of up to \$1,000.

“DUI Notification Programs” The Downers Grove Police Department will notify an establishment in the event an individual arrested for DUI names their establishment as where they have been drinking prior to the arrest. Any establishment receiving numerous notification will be subject to a license renewal hearing where the establishment’s liquor serving policies will be reviewed.

PENALTY FOR VIOLATIONS:

Violation of serving rules will result in employee temporary suspension, multiple suspensions will result in termination

MEETINGS:

Meetings should occur quarterly to discuss liquor regulations, rule changes,

REVIEW OF DOWNERS GROVE RULES

- 21 to take initial drink order or verify.....Page 1
- 19 to serve.....Page 1
- May order.....Page 2
- Hours of Service of Alcohol.....Page 2
- Glasses off the table time.....Page 4
- Food service to one hour before close.....Page 4
- Alcohol shared by adult with minor.....Page 4
- One drink at a time limit.....Page 5
- GuidelinesPage 6
- Mandatory Certified Training.....Page 8
- Bottle Service.....Page 8
- Giving Away Alcoholic Liquor.....Page 8
- Happy Hour Laws.....Page 8
- Alcohol Awareness Programs.....Page 8

These procedures have been put in place to make your job easier and to make the dining experience of all of our customers more pleasant. You are responsible to understand and obey these procedures and rules. Remember that compliance is not only a condition of your employment, but in some instances, failure to comply may expose you personally to civil or criminal penalties.

IN CASE OF DOUBT, ASK YOUR MANAGER.

Shikara Restaurant & Ashyana Banquets

Alcohol Handling Procedures Manual

US
IM

STATE IDENTIFICATION CARDS

ILLINOIS

SUMMARY OF CONTENTS

ILLINOIS DRIVER'S LICENSE

■ Currently Issued License

1. Description
2. Classes and Endorsements
3. License Data Significance
4. Expiration
5. Restrictions

SPECIAL LICENSES AND POLICIES

1. Duplicate License Policy
2. Mail-Requested Renewals
3. Minor and Provisional Licenses
4. Military Extension Policy
5. School Bus Driver's Licensing
6. Probationary License

IDENTIFICATION CARD POLICY

AGENCY CONTACTS

Issuance, Enforcement



Fig. 14.1
Illinois
Driver's License
Current Issue*



Fig. 14.2
Illinois
Minor's License
Current Issue*

*May show REAL ID star or "Federal Limits Apply" or neither. Back may show url "www.CYBERDRIVEILLINOIS.com" on older issues.

ILLINOIS CONT'D.

STATE IDENTIFICATION CARDS

Fig. 14.3
Illinois
Identification Card
Current Issue*

*Minor's in vertical format. May show REAL ID star or "Federal Limits Apply" or neither.



Fig. 14.4
Illinois
Identification Card
Prior Issue*

*Non-REAL ID cards valid indefinitely for holders over 65; valid 10 years for disabled holders.



AUG. 2022

I. IL 1

I. IL 2

AUG. 2022

Shikara Restaurant & Ashyana Banquets

Alcohol Handling Procedures Manual

8/4/2016

Central Issuance Driver's License/State ID Card



DRIVER SERVICES

Driver's License/State ID Card Central Issuance



A significant change will soon take place at the Secretary of State's office. The change will improve upon the design and issuing process of Illinois' driver's licenses/ID cards.

Applicants visiting Driver Services facilities will no longer be issued a new permanent DL/ID card at the end of the application process. Instead, they will leave the facility with a temporary secure paper driver's license, which is valid for 45 days and will serve as their DL/ID for driving purposes and proof of identification. For air travel, the U.S. Department of Homeland Security (DHS) states that it will accept the temporary document in conjunction with the old DL/ID to board an aircraft until the permanent card arrives in the mail. Therefore, the facility employee will return the old DL/ID card back to the applicant after punching a hole in it.

Meanwhile, the applicant's information will be sent to a centralized, secure facility in Illinois. After fraud checks have been conducted to ensure the applicant's identity, a higher quality, more secure DL/ID will be printed and sent via U.S. mail within 15 business days to the applicant's address.

This new process, central issuance, meets REAL ID requirements mandated by DHS. As a result, these changes are necessary for Illinois to move closer to achieving full REAL ID compliance. Illinois is not the first state to transition to central issuance. In fact, 39 other states have already done so. This includes heavily populated states like California, Texas, New York and Florida – as well as Illinois' neighboring states.

Also, central issuance allows better identity theft prevention by allowing the office to investigate possible fraud before applicants receive their DL/ID. In addition, the design of the DL/ID card has been upgraded with important features that over-the-counter technology simply cannot produce.

The transition to central issuance will take place in phases. Beginning May 17, 2016, Safe Driver Renewal applicants will receive by mail their new driver's license with the upgraded security features. Beginning in late June 2016, through a gradual rollout, Driver Services facilities throughout the state will implement central issuance with the new card design. By the end of July 2016, all Driver Services facilities will have transitioned to central issuance.

NOTE: The temporary DL/ID is not acceptable as proof of identity for a Social Security Number replacement card. If you plan to request a Social Security Number replacement card, please wait for your permanent driver license or ID card to arrive in the mail before visiting a Social Security office.

Quick Links

- [Address Change](#)
- [Central Issuance Brochure](#)
- [Central Issuance Brochure - Spanish](#)
- [Check Status of Your Permanent DL/State ID](#)
- [Driver's License/State ID Card Information](#)
- [FAQs](#)
- [Jesse White Announces Security Upgrades to Driver's License/ID Card - video](#)
- [News Release](#)

Video

Jesse White Announces Se...



You may download a copy of the above video by right-clicking on [this link](#) and selecting the "Save Link/Target As" option.

THE NEW PROCESS:

STEP 1

When it is time to renew your driver's license or if you are a new driver in Illinois, visit a Secretary of State Driver Services facility.

STEP 2

Take the vision, written and road tests (if necessary).

STEP 3

Take your photo at the facility.

STEP 4

Receive your temporary, secure paper driver's license at the facility and your old driver's license/ID card will be returned to you after a hole has been punched in it.

STEP 5

After fraud checks have been conducted, your new permanent driver's license/ID card will be mailed to you within 15 business days.



SECURE ILLINOIS
A new process and a new driver's license means
more security for you.



EMPLOYEE ACKNOWLEDGEMENT

I acknowledge and agree that I have received a copy of the Shikara Restaurant & Ashyana Banquets Alcohol Handling Procedures Manual. I understand that it is my responsibility to review the Manual so as to familiarize myself with the procedures and that I must strictly abide by the procedures set out in the Manual. All of the above is a condition of my employment.

I agree and understand that I will consult a manager on duty at any time I do not understand the application of the procedures in any particular circumstance.

I agree and understand that a serious violation of the procedures set out in the Manual will be cause for the termination of my employment without further notice.

Date

Agreed:

Employee

Print Name

Liquor Handling Procedures for Catering Events

Storage and Transportation

****Location of Liquor Storage**:**

Liquor is securely stored at Ashyana, accessible only to managers.

****Event Liquor Preparation**:**

For catered events requiring liquor, the necessary beverages will be retrieved from storage on the morning of the event.

****Transportation**:**

Liquor will be placed in a lockable, portable cage with casters for easy movement. The bartender will prepare the mixers, and both liquor and mixers will be loaded onto the truck shortly before departure from Ashyana.

****Responsibility**:**

The event manager is responsible for transporting the liquor to the venue, overseeing its serving, and ensuring the return of any unused liquor to Ashyana for secure storage.

At the Event

****Display and Serving**:**

Liquor will be appropriately displayed at the bar and served as needed.

****Serving Staff Requirements**:**

- All servers must be Bassett certified and at least 21 years of age.
- Servers are required to adhere strictly to Bassett regulations, including verifying the age of guests. Serving to guests under 21 is strictly prohibited.
- In cases of uncertainty about a guest's age, servers are instructed not to serve alcohol.
- Servers must be knowledgeable about acceptable types of ID, how to properly check IDs, and the criteria for deciding whom to serve.

****Alcohol Consumption Policy**:**

Consumption of alcohol by servers or any event staff is strictly prohibited during the event.

These guidelines ensure the responsible handling and serving of liquor at catered events, prioritizing safety and compliance with regulations.



**VILLAGE OF DOWNERS GROVE
REPORT FOR THE LIQUOR COMMISSION
APRIL 4, 2024 AGENDA**

SUBJECT:	TYPE:	SUBMITTED BY:
Licensee: Asher Event Services, LLC D/B/A: Asher Event Services Address: 1020 W. Devon	Application for Class K-1 liquor license	Carol Kuchynka Liaison to the Liquor Commission

REQUEST

The applicant is requesting a Class K-1 liquor license for Asher Event Services to offer catering services in the Village of Downers Grove. Corporate offices are located at 1020 W. Devon., Elk Grove Village, IL.

NOTICE

The request has been filed in conformance with applicable procedural and public hearing requirements.

GENERAL INFORMATION

Officer(s): Frances Funches, Managing Partner

Stockholder(s): Frances Funches -100%

Manager: Frances Funches

Licensee: Asher Event Services, LLC d/b/a Asher Event Services
1020 W. Devon
Elk Grove Village, IL 60007

PROPERTY INFORMATION

EXISTING LAND USE: Commercial
PROPERTY SIZE: (N/A square feet)

ANALYSIS

Submittals

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Insurance
3. Beverage & Catering Menus
4. Event Services Proposal
5. Liquor Handling Manual

Project Description

The applicant is requesting a Class K-1 liquor license for the operation of catering services within the Village of Downers Grove.

Compliance with the liquor ordinance

The establishment is defined as:

Catering Business. A business which provides and serves alcoholic liquor at locations not owned or leased by the catering business for consumption at such location.

License conditions

"K-1" Catering licenses shall authorize the sale of alcoholic liquor in connection with the operation of an off-site catering business as defined herein that serves alcoholic liquor in connection with the catering of foods for private functions and for consumption only on the premises where the food is catered. The sale of alcoholic liquor shall be incidental to the food service and if the catered event does not qualify as a private function, a special event license shall also be required for the location of the catered event. No cash bar shall be permitted. No alcoholic liquor shall be served at a single location for more than eight (8) consecutive hours. A licensee shall submit a report to the Village within thirty (30) days following each July 1 and January 1 setting forth the location of each event the licensee has catered within the Village and the number of hours for which liquor and food were served at such events during the six (6) months prior. In addition, such report shall describe any planned events currently scheduled by the licensee.

Factors Affecting Finding or Recommendation

Annual fee, insurance and satisfactory background checks.

Recommendation

Based upon testimony presented at the April 4, 2024 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class K-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.



downers.us

March 21, 2024

Village Hall

801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

**Fire Department
Administration**

5420 Main St.
Downers Grove, IL
60515-4834
630.434.5980

Police Department

825 Burlington Ave.
Downers Grove, IL
60515-4783
630.434.5600

Public Works

5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

Mr. Andrew Asher
Asher Event Services, LLC
1020 W. Devon
Elk Grove Village, IL 60007

Via Email

contact@chicagobartendingcompany.com
info@asherbar.com

RE: *Application for Class K-1 Liquor License
Asher Event Services
1020 W. Devon, Elk Grove Village, IL 60007*

Dear Mr. Asher:


The Liquor Commission of the Village of Downers Grove will meet on Thursday, April 4, 2024, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your training procedures as they relate to the service alcoholic beverages at catered events.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,



Carol Kuchynka
Liaison to the Liquor Commission

VILLAGE OF DOWNERS GROVE

a. Asher app-hrg. nts



VILLAGE OF DOWNERS GROVE, ILLINOIS

APPLICATION FOR LIQUOR LICENSE

Date: February 21, 2024

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class K-1 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

1. GENERAL INFORMATION

1.1 Applicant:

Name: Asher Event Services Phone: 312-300-0699
Address: 1020 W. Devon Ave Elk Grove Village IL 60007

1.2 Status:

- ☐ Individual(s) or Sole Proprietorship
☐ Corporation
☒ Limited Liability Corporation
☐ Partnership
☐ Club
☐ Other (explain) _____

1.3 Liquor Manager:

Name: Frances Funches Phone: [REDACTED]
Address: [REDACTED]
Driver's License No. [REDACTED]
Date of Birth [REDACTED] Place of Birth [REDACTED]

2. PREMISES

Doing Business As Asher Event Services Phone: 312-300-0699
Address: 1020 W. Devon Ave Elk Grove Village IL 60007

2.2 Does Applicant beneficially own the premises for which a license is sought? ☐ Yes ☒ No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy) _____

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued? ☐ Yes ☒ No - If yes:

- i. A copy of lease must be attached; and,
ii. Identify the owner or rental agent for the property:

Name: _____ Phone: _____
Address: N/A

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations. ☐ Yes ☒ No

2.4 State the anticipated date of occupancy. May 1, 2024

3. CORPORATION

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of IL on the 4th day of April, A.D., 2019
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes ___ No ___
- 3.3 Registered Agent:
Name: _____ Phone: _____
Address: _____
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

4. PARTNERSHIP/LIMITED LIABILITY CORPORATION

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of IL on the 4th day of April, A.D., 2019
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes ___ No X
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes ___ No X
- 4.4 Registered Agent: Not Applicable X
Name: REPUBLIC REGISTERED AGENT LLC Phone: (888) 462-3453
Address: 137 N. Oak Park Ave, Ste 215
Oak Park IL 60301
- 4.5 General Partner: Not Applicable X (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)
Name: _____ Phone: _____
Address: _____
- 4.6 Managing Partner: Not Applicable X (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)
Name: _____ Phone: _____
Address: _____
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

5. SOLE PROPRIETORSHIP Skip to Section 6.

NOTE: Pursuant to 235 ILCS 5/6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5/6-2 (3) Sole proprietor must be a citizen of the United States.

6.4 Is Applicant the beneficial owner of the business to be operated?

☒ Yes ☐ No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

☒ No

☐ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period? ☐ Yes ☒ No If yes, provide details:

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought? ☐ Yes ☒ No If yes, provide details:

6.8 Is applicant a citizen of the United States?

☐ Yes ☐ No ☒ Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

☐ Yes ☒ No ☒ Not Applicable - Applicant is a corporation or partnership

6. QUALIFICATIONS (This section to be completed by all applicants.)

- 6.1** Has any liquor license issued to the applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS, or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION ever been fined, revoked or suspended?

☒ No

☐ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

- 6.2** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of violating any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or forfeited their bond for failure to appear in court to answer charges for any such violation?

☒ No

☐ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

- 6.3** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of a felony under Federal or State law?

☒ No

☐ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- ___ DG LIQ-FORM 1/Liquor Manager
- ___ DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- ___ DG LIQ-FORM 5/Declaration
- ___ DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- ___ DG LIQ-FORM 7/Certifications
- ___ Articles of Incorporation (If applicable)
- ___ Proof of ownership of premises (i.e. title report)
- ___ Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)
- ___ Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.
- ___ ☐ Employee liquor handling training manual
- ___ Application fee
- ___ Certificate of Insurance
- ___ ☐ Menu (If applicable)
- ___ Reduced Menu -after regular menu hours (If applicable)

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

Asher Event Services

Name of Corporation/Partnership/LLC/Sole Proprietorship

BY:

Frances Funches
Print Name

Frances Funches
Sign Name

MICHELLE DONNELLY
Notary Public
State of Wisconsin

TITLE: Owner

Subscribed and sworn to before me this

22nd day of February, 2024.

Michelle Donnelly
Notary Public
My Commission expires
2nd of February 2026

VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR MANAGER APPLICATION

1. Name of Liquor License Applicant/Holder: Asher Event Services
Doing Business As: Asher Event Services
Address: 1020 W. Devon Ave Elk Grove Village IL 60007
Phone: (312) 300 0699 Liquor License Number: _____
2. Manager: Frances Funches Phone: _____
(First) _____
Residence Address: _____
(Street Address) (City) (State) (Zip) _____
If less than one year, previous residence: _____
Citizenship: USA If naturalized, date/place of naturalization: _____
Date of Birth: 1952 Place of Birth: _____
Social Security #: _____ License # and State: _____
Number of hours per week of employment (35 minimum) 35
3. **Liquor Handling Experience**
Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:
Owner/COO of Asher Event Services
Catering Company Since 2019

I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.

SIGNATURE OF MANAGER Frances Funches Date 2/21/2024Return to: Liaison to the Liquor Commission
VILLAGE OF DOWNERS GROVE
801 Burlington Avenue
Downers Grove, IL 60515

VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR LICENSE APPLICATION
PARTNERSHIP/LIMITED LIABILITY CORPORATION FORM

Applicant: _____

Asher Event Services

The following is a listing of:

- All general partners of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All limited partners owning, directly or indirectly, five (5%) or more of the aggregate limited partnership interest of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All general or managing partners of any Applicant partnership which is not formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended.

Applicant: Asher Event ServicesBy: Asher Event ServicesCorporate Title: Owner IC60Date: 2-21-2024Name: Frances Funchos

Address: _____

Social Sec. # _____ Driver's License # _____ Date of Birth: 5/2General Partner _____ Limited Partner _____ Managing Partner X Ownership Interest: 100%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

Elk Grove Village Liquor License #2827 5/16/2023 - 5/31/2024State of IL Liquor License #18-1142158 5/16/23 - 5/31/24City of Chicago Liquor License #2677959 5/16/2023 - 5/15/2025

Name: _____

Address: _____

Social Sec. # _____ Driver's License # _____ Date of Birth: _____

General Partner _____ Limited Partner _____ Managing Partner _____ Ownership Interest: _____

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

VILLAGE OF DOWNERS GROVE, ILLINOIS
BUSINESS ACTIVITY DECLARATION

1. Name of Liquor License Applicant/Holder: Asher Event Services
Doing Business As: Asher Event Services
Address: 1020 W. Devon Ave. Elk Grove Village IL 60007
Email (corporate): info@asherbar.com Email (site): same
Phone: 312-300-0699 License Class: K-1
2. Main or Principal Business to be conducted by the Applicant: Catering & Beverage Service
wherein the following is devoted to the sale/service of:
(60 %) Food (30 %) Alcohol
() % Non-alcoholic beverages (10 %) Other - List:
Rentals and equipment

3.

HOURS	OPEN	CLOSE
Monday	8:00 am	11:30 pm
Tuesday	/	/
Wednesday	/	/
Thursday	/	/
Friday	/	/
Saturday	/	/
Sunday	/	/

Hours
vary based
on events

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

Asher Event Svcs
Name of Corporation/Partnership/LLC/Sole Proprietorship
BY: Frances Funches
NAME: Frances Funches
TITLE: owner

5725
Liquor Application Declaration

MICHELLE DONNELLY
Notary Public
State of Wisconsin

Subscribed and sworn to be me this 22nd day of

February, 2024
Michelle Donnelly
Notary Public
my commission expires
2nd of February 2026

**VILLAGE OF DOWNERS GROVE, ILLINOIS
CERTIFIED EMPLOYEE DECLARATION**

I, Frances Funcher, DO HEREBY CERTIFY THAT I am the
Print Name
Owner / CEO of Aster Event Services and I DO
Corporate title/Position Corporation

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete

list of current employees who serve, sell or distribute alcoholic liquor of _____
State

located at 21A, Downers Grove, Illinois.
Business Address

I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are true, correct and valid copies of the training certifications for each of the employees.

Date: 2/22/24

Frances Funcher
Signature

Subscribed and sworn to before me this 22nd day of February, 2024

Michelle Donnelly
Notary Public
My Commission expires
2nd of February 2026

MICHELLE DONNELLY
Notary Public
State of Wisconsin

Attachments:
Employee list
Certifications

Fwd: Basset

1 message

Chicago Bartending Company <contact@chicagobartendingcompany.com>

To: Carol Kuchynka <ckuchynka@downers.us>

Cc: Asher Event Services <info@asherbar.com>

Wed, Feb 28, 2024 at 2:39 A

The Chicago Bartending Company

p: 312-313-4470

p: 773-295-8889

www.chicagobartend.com

Sent from my iPhone



ILLINOIS LIQUOR CONTROL COMMISSION

100 W. Randolph Street, Suite 7-801 - Chicago, IL 60601

**BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING (BASSET) CARD**

Date of Certification: 11/2/2021 **Expires:** 11/2/2024

Trainer's IL Liquor License Number: 5A-0105312

EMANUEL DESIDERIO



****Card is not transferrable****

Certificate of Completion

FELIPE ULLOA

Has diligently and with merit completed the
On-Premise BASSET Alcohol Certification
from the American Safety Council.

BASSET Student ID Number
23658311

GRADUATION DATE

2/20/2023

John D. Conley
CEO, American Safety Council

Illinois BASSET Certification

Enereida Veronica Lopez

Certificate Number/Student ID: 183263

Issued on: 4/18/2023

As per the ILCC, this temporary certificate is valid for 30 days.

FoodServicePrep.com
1-800-712-1707
ILCC License#: 5A-1153144

Food Service Prep

Food Service Prep LLC
13359 North Highway 183
Suite 406-660
Austin TX 78750

16:45



X ILLINOIS LIQUOR CONTR...



ILLINOIS LIQUOR CONTROL COMMISSION
111 W. Madison Street, Suite 209 - Chicago, IL 60601
BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING (BASSET) CARD
Date of Certification: 12/29/2022, Expires: 12/13/2025
Trainer's IL Liquor License Number: 5A-0110676
* ENERIDA HAMPTON

Card is not transferrable

Saved to Drive

Move

Certificate of Completion

**American
Safety Council**

WILLIE RICE

Has diligently and with merit completed the
On-Premise BASSET Alcohol Certification on 11/26/2022

From the American Safety Council


Jeff Egan

CATERING MENU

Hot Hors D'oeuvres minimum 25 piece per each item

- Mushroom caps Florentine.
- Fried cheese ravioli with a creamy tomato dipping sauce.
- Wild mushroom strudel garnished with green onions.
- Mini Gyros served on grilled pita circles.
- Mac and cheese nuggets.
- Rumaki chicken liver, water chestnut wrapped in bacon.
- Bacon wrapped olives and water chestnuts.
- Assorted sausage kabobs.
- Mini quiche meat or vegetable.
- Crab cakes with chili lime alioli.
- Scallop beggars purse.
- Mini steak burritos with roasted tomato salsa.
- Escargot garlie cups.
- Onions tartlets.
- Polenta cups filled with italian sausage then topped with a sun dried tomato tapenade.
- Stuffed sausage roll with tomato dipping sauce.
- Baby potato cups filled with chili and cheese.

Does not include 10.75 % sales tax, delivery and gratuity and server fees. Plates, utensils, napkins \$4.75 per person. Hot Hors. D'oeuvres minimum 25 piece per each item.

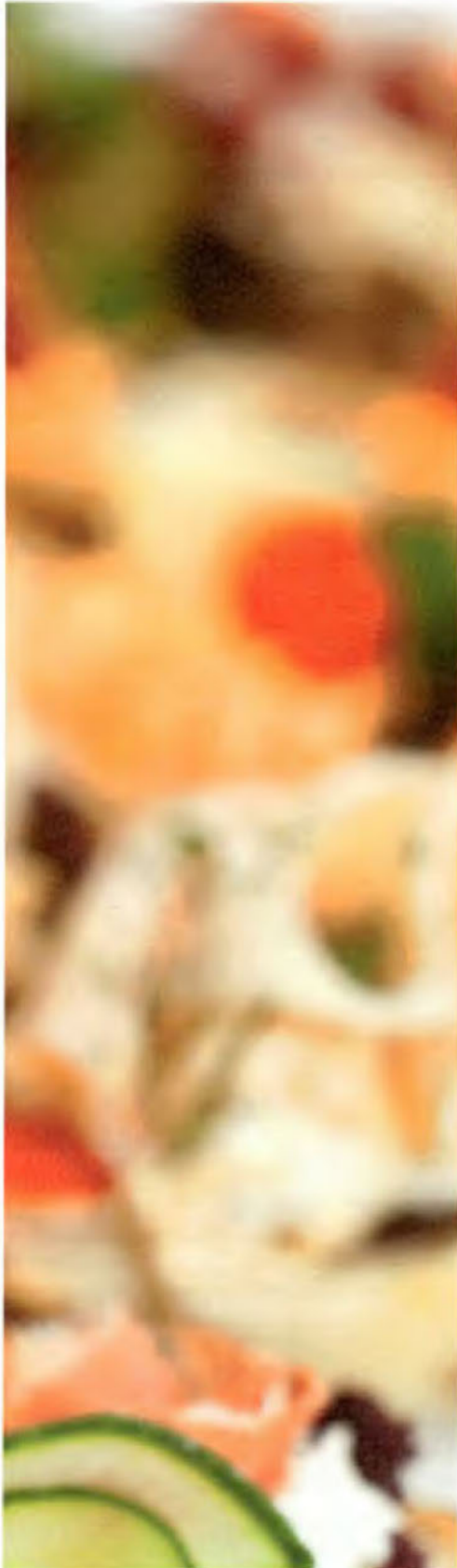




Cold Hors D'oeuvres (minimum 25 piece per each item)

- Fried Asiago cheese.
- Chicken satay with peanut sauce.
- Beef satay with peanut sauce.
- Pork satay with a chipotle BBQ sauce.
- Mini rubeen's.
- Quesadillas stuffed with crab and tomato.
- Pork pot stickers.
- Pork and shrimp eggrolls.
- Seafood ragoons.
- Spicy honey chicken wings.
- Potato pancakes.
- Quesadillas stuffed with blackened chicken.
- Veal meatballs with marinara or chipotle BBQ sauce.
- Sweet and sour chicken kabobs.
- Quesadillas stuffed with brie and mango.
- Teriyaki beef kabobs.
- Blue cheese pop overs drizzled in honey.
- Quesadillas stuffed with goat cheese and avocado.

Does not include 10.75 % sales tax, delivery and gratuity and server fees. Plates, utensils, napkins \$4.75 per person. Hot Hors. D'oeuvres minimum 25 piece per each item.



Cold Hors D'oeuvres (minimum 25 piece per each item)

- Shrimp kabobs with pea pods and apricot glaze.
- Endive spears with gorgonzola, pears and walnuts.
- Endive spears with lobster mousse.
- Shredded duck with cherry marmalade boats.
- Melon and figs wrapped with prosciutto.
- Feta, spinach puff pastry roulade.
- Goat cheese crostini with sun dried tomato tempenade.
- Grilled zucchini cup with roasted red pepper hummus.
- Grilled zucchini cup with cous cous.
- Pita chip with tandori chicken and fruit chutney.
- Baby mozzarella with cherry tomato and basil leaf.
- Empanada with caramelized onions and goat cheese served with a tomatillo dipping sauce.
- Brie cheese wonton cups topped with cherry apple marmalade.
- Pulled BBQ pork in corn tortilla cup topped with mango salsa.
- Beef tenderloin crostini with horseradish crème fraiche.
- Buffalo chicken petite sandwiches.

Does not include 10.75 % sales tax, delivery and gratuity and server fees. Plates, utensils, napkins \$4.75 per person. Hot Hors. D'oeuvres minimum 25 piece per each item.



Cold Hors D'oeuvres (minimum 25 piece per each item)

- Pea pods with Boursin cheese and walnuts.
- Bruschetta with tomatoes and basil.
- Ham and cheese spirals.
- Salami cornucopias.
- White bean bruschetta.
- Shrimp stuffed with crabmeat.
- Zucchini or pumpkin bread with chicken salad.
- Asiago cheese baskets with Caesar salad.
- Chicken liver mousse crostini.
- Asparagus wrapped with prosciutto or beef.
- Corn tortilla cups with chorizo and guacamole.
- Vegetable spring rolls with wasabi dipping sauce.
- Deviled eggs.
- Mini vegetable wraps.
- Andonille sausage en croute.
- Assorted tea sandwiches opened or closed faced.
- Smoked salmon on potato crisps.
- Chicken salad tartlets with grape garnish.

Does not include 10.75 % sales tax, delivery and gratuity and server fees. Plates, utensils, napkins \$4.75 per person. Hot Hors. D'oeuvres minimum 25 piece per each item.

Asher Event Services is a full service bartending, catering staffing, liquor license and events company serving the Chicagoland area. Our staff is professionally licensed, energetic and highly trained to make your event an unbeatable experience.

Professionally Licensed Bartender - \$199 for the first four hours (four hour minimum) - \$35 per hour after four hours

Bar Packages AES

Asher Beer and Wine Package

\$16/PERSON

- **SELECTION OF 1 DOMESTIC BEER AND 1 PREMIUM BEER, 1 IPA**
- **SELECTION OF 1 RED WINE AND 1 WHITE WINE,**
- **MIXER PACKAGE INCLUDED**

THE BUILD-YOUR-OWN BLOODY MARY BAR

\$14/PERSON

• **ZING ZANG BLOODY MARY MIX**

• **A WHOLE SPREAD OF GARNISHES**

(PICKLE SPEARS, BACON, OLIVES, CELERY STICKS, CELERY SALT, LIMES, HOT SAUCE)

• **+ADD ON\$: MINI BURGER SLIDERS**

THE ASHER CLASSIC PACKAGE

\$22/PERSON

- SPIRITS: SVEDKA VODKA, BEEFEATER GIN, CRUZAN SPICED RUM, DEWAR'S WHITE LABEL SCOTCH, SAUZA TEQUILA, CANADIAN MIST WHISKEY, SWEET & DRY VERMOUTH, TRIPLE SEC
- 1 SELECTION OF DOMESTIC BEERS
- 1 SELECTIONS OF IMPORT BEERS
- 1 IPA BEER SELECTIONS
- 2 BOTTLED WINES TO INCLUDE 1 RED WINE 1 WHITE WINE, AND MIXER PACKAGE

THE ASHER PREMIUM PACKAGE

\$26/PERSON

- TITOS VODKAS, TANQUERAY GIN, BACARDI LIGHT, CAPTAIN MORGAN RUM, SAUZA SIGNATURE TEQUILA, JACK DANIELS WHISKEY, JIM BEAM BOURBON AND JOHNNIE WALKER RED LABEL SCOTCH, AMARETTO, KAHLUA, SWEET & DRY VERMOUTH, TRIPLE SEC
- 2 SELECTIONS OF DOMESTIC BEERS AND 2 SELECTIONS OF IMPORT BEERS
- 2 IPA BEER SELECTIONS
- 1 RED WINE, 1 WHITE WINE
- MIXER PACKAGE INCLUDED

ASHER PLATINUM

\$36/PERSON

- TITOS AND GREY GOOSE VODKAS, BACARDI LIGHT, CAPTAIN MORGAN, MALIBU RUM, TANQUERAY AND BOMBAY SAPPHIRE GINS, SAUZA SIGNATURE TEQUILA, JACK DANIELS WHISKEY, MAKER'S MARK BOURBON, JOHNNY WALKER RED, SWEET & DRY VERMOUTH, BAILIEY'S IRISH CREAM, KAHLUA, AMARETTO, SOUTHERN COMFORT
- 2 SELECTIONS OF DOMESTIC BEERS
- 2 SELECTIONS OF IMPORT BEERS
- 2 IPA BEER SELECTIONS
- 2 RED WINES, 2 WHITE WINES
- MIXER PACKAGE INCLUDED

ASHER MIXERS

\$6.50/PERSON

BOTTLED WATER • COKE • DIET COKE • SPRITE • GINGER ALE • TONIC WATER • SWEET AND SOUR MIX • ORANGE JUICE • CRANBERRY JUICE • CLUB SODA • MARASCHINO CHERRIES • GRENADINE • ROSES LIME JUICE • BITTERS • PIMENTO STUFFED OLIVES • ORANGES • LIMES • LEMONS • PINEAPPLE JUICE • ICE

Table Wine Service

2 Red & 2 White Varietal Wine for Dinner Service.

Includes: Stemware

\$ 8 – Per person

Champagne Toast

Sparkling Spumante **or** Prosecco with Fresh Berry Garnish

Includes: Stemware

\$7 – Per person

Minimum Charge for beer Wine & Soda Bar – **\$300, excluding labor costs**

Minimum Charge for Open Bar – **\$500, excluding labor costs**

Certified Bartender – **Please ask for details**

Glass Barware – **Please ask for details**

Custom Bar Options - Please ask for details

AES reserves the right to substitute any liquor, beer or wine listed above with comparable brands.

Since it is difficult to anticipate what and how much your guests will consume, AES will bring an abundance of product to your event. At the close of scheduled bar time. AES will remove all AES alcohol, mixers, etc. from the event site. All packages are priced for four hours of service. Additional fees may apply for events longer than four hours.

All AES Bartenders & Service Staff abide by the rules and regulations set by the Illinois Liquor

Control Commission. No guests under the age of 21 will be served alcoholic beverages. Bartenders will as for identification for guests that appear to be under the age of 21.



ASHER EVENT SERVICES

312-300-0699

www.asherbar.com

Event Services Proposal

[Document.CreatedDate]

[Client.Name]

Asher Event Services – Chicagoland's best choice for Event Services!

About Us

Thank you for choosing Asher Event Services, the premier Full Event Services company serving all of the Chicagoland area!

We are excited to assist you with your event needs and this proposal highlights the details we recently discussed. Please don't hesitate to reach out to us with questions.

Why choose Asher Event Services?

Unlike our competitors:

- *We provide only the best in **Professionally Certified and Internationally Recognized Licensed Bartenders, Specialty Bar Staff, Wait Staff, Hosts/Hostesses, Licensed Event Security**, and all other types of Event Staffing. Our staff is the most knowledgeable in the industry and ready to share their expertise with you and your guests.*
- ***Our company offers a full price-match guarantee against any FULLY LICENSED AND INSURED competitor for the same services.***
- *We also provide assistance with rental equipment, catering services and any other items your event needs.*
- *Our company is fully insured and bonded.*
- *We have the ability to serve every type of event including: Corporate Events, Private Parties, Wedding and Private Receptions from 50 guests to 1000.*
- *We are rated as the **Top Bartending and Catering Company in Chicagoland** by our private and corporate clients, for providing unsurpassed customer service and the best in class Professional Event Staffing services.*

Trust Asher Event Services to make your next event a memorable and fun experience.

Event Summary

Asher Event Services recognizes that each event is different, and that your event has its own unique characteristics. Asher Event Services makes it our mission to understand your needs, and put together a proposal that reflects your vision.

Event Name:[Client.Name]

Date: 12-8-2022

Event Time: 5 p.m. to 7 p.m.

Number of Guests: 25

Location: 830 N. Milwaukee Avenue

Event Contact Person/Number: [Client.Name]

BAR DETAILS:

Premium Staffing Services and Beverage Package

STAFF NEEDS:

1 Professional Bartender

PRICING AND NEXT STEPS:

*The pricing for your event is listed below as well as our Terms and Conditions. Payment is due at the signing and acceptance of this proposal. **Ask us about our specials and discounts:***

Pricing and Items Overview

Name	Price	QTY	Subtotal
<u><i>Professional Staff Members</i></u>	\$199.00	1	\$199.00
2 Professionally Licensed Bartenders -one hour set and one hour break down time			
*All bartenders come equipped with full bar kit			
**Pricing includes one hour of set up time and one hour of clean up.			
***Includes required City of Chicago and/or State of Illinois liquor license			

The Asher Select Package

\$20.00

25

\$500.00

Spirits: Svedka Vodka, Beefeater Gin,
Curzan Spiced Rum, Dewar's White Label
Scotch, Sauza Tequila, Canadian Mist
Whiskey,

Sweet and Dry Vermouth, Triple Sec

2 Selections of Domestic Beers

1 Selection of Import Beer

1 Selection of IPA Beer

1 Red and 1 White Wine Selection

Full Mixer Package Included

*Beer Options (Not Limited TO THE
BELOW)*

Domestic Choices

*Bud Light | Budweiser | Coors Light | Miller
High Life | Miller Lite | Old Style PBR |
Rolling Rock*

Imported Beer

*Amstel Light | Beck's | Corona | Guinness |
Heineken | Modelo | Negra Modelo |
Newcastle | Stella Artois*

Craft & Local Beer

*Anchor Steam, California | Bell's, Michigan |
Half Acre, Chicago | Goose Island, Chicago |
Lagunitas, Chicago
Two Brothers, Warrenville | Revolution,
Chicago*

Mixer Package For All Full Bars

Complimentary

Coke | Diet Coke | Sprite

Soda Water | Tonic

Orange Juice | Cranberry Juice

Sweet & Dry Vermouth | Triple Sec | Bitters

Lemons | Limes | Olives | Cherries

Bar Picks | Bar Stirrers | Cocktail Napkins |

Ice

• Upgrades and customization available upon request

**Assumes four hours of bar service.
Additional fees apply for events lasting longer than four hours.

Food Catering Services

\$0.00

1

\$0.00

Subtotal **\$699.00**

Tax (9.75%) **\$82.67**

Support Charge (18%) **\$138.42**

Gratuity **\$70.00**

Total \$990.09

Terms and Conditions

These Terms & Conditions, in conjunction with the Price Quote & Event Summary documents appended hereto, constitute an agreement by and between Asher Event Services LLC ("Company") and [Client.Name] ("Client") entered into on [Document.CreatedDate]

- Client will provide any items not specifically enumerated in the Price Quote and Event Summary documents appended hereto. Pricing set for 50+ guests with four (4) hours minimum. Illinois sales tax, gratuity and logistics and support added to all orders. Additional per person rate for bars open over four hours.
- Asher Event Services offers a price-match guarantee against any FULLY LICENSED AND INSURED competitor for the same services. Please present us with a copy of the competitor quote to take advantage of this offer. Please ask your service representative for details
- A credit card must be on file for all events. Please submit the Credit Card Authorization Form within three (3) days of booking your event.

• Only payment in full in collected funds and a valid Credit Card Authorization Form on file guarantees staff availability on the event date. An event is not considered booked until payment in collected funds is received. Preferred payment methods are as follows: Bank to Bank Transfer, Zelle, or Electronic Check (no fees are charged for using these services). We also gladly accept all credit and debit cards, subject to a 6.95% transaction fee.

- Cancellation of Services. Client understands and agrees that Company expends considerable effort and expense in connection with its preparation for events. Accordingly, the parties agree that no refunds shall be issued in the event of Client's cancellation of the services provided hereunder except as provided herein:

If written notice of the Client's intention to cancel services under this Agreement is received by Company more than one ninety (90) days before the scheduled date of the event, Company shall issue a refund of any amounts tendered by Client in connection with this Agreement;

If written notice of the Client's intention to cancel services under this Agreement is received by Company more than thirty (30) days before the scheduled date of the event, Company shall issue an event credit for a future booking. Such credit shall be equal to any amounts tendered by Client in connection with this Agreement;

If written notice of the Client's intention to cancel services under this Agreement is received by Company within (30) days of the scheduled date of the event, no refund or credit shall be issued.

All notices pertaining to cancellation under this Agreement shall be furnished in writing to: Asher Event Services - 805 Lake Street, Suite 145, Oak Park, Illinois 60301 or via email to: sales@asherbar.com, and

All refunds and credits issued under this Agreement shall be subject to an administrative cancellation fee equal to 15% of the refund or credit amount, which will be automatically applied prior to its issuance.

- Company carries Liquor Liability Insurance in the amount of \$1 Million Dollars and General Liability Insurance for an additional \$1 Million Dollars in connection with its business operations. Client may be added to the policy at their discretion for an additional fee of \$1 per guest. PLEASE NOTE: This fee is also charged if the venue of your choice requires that they be on our policy as a named indemnified, or any individual who requests the same. Please ask us for details.*
- Company's Event Staff will prepare all necessary cocktail items, garnishes, and stock items and will provide the following tools: wine key, bottle openers, and all bar equipment.*
- The Event Staff gratuity can be paid in advance or arranged through the use of tip jars at your event; please let us know your preference when booking. Please remember that gratuity is essential to our ability to consistently provide our clients with the best staff in the business.*
- Company regularly takes photos to be used on our website and social media outlets. By agreeing to these Terms and Conditions, you consent without conditions to such use.*
- A deposit equal to 50% of the total invoice is due upon execution of this Agreement. All deposits hereunder are non-refundable unless otherwise provided.*
- A final guest count and payment of your outstanding balance must be tendered no fewer than 14 days prior to the scheduled event – any additional services and fees necessary as a result of added guests will be reflected in your final invoice.*
- Client agrees that Event Staff reserves the right to request proof of age from any guest and/or refuse service to any guest who do not provide proper identification or who appears intoxicated. Self-service of alcohol by guests is not permitted and constitutes a material breach of these Terms and Conditions.*
- Compliance with any necessary permits, rules and regulations are the sole responsibility of the Client. Copies of any permits, if required, must be provided to Event Staff for display during the event if necessary.*

- All alcohol and/or bar products provided by Company must be removed from the premises once the allotted service time has concluded. All bar packages are sold on a consumption basis only and no unlimited in nature; any remaining provisions belong to the Company. Company reserves the right to substitute products for like brands in the unlikely event such a substitution is deemed necessary.
- Client assumes all liability and responsibility for themselves and their party guests if any form of negligence arises from the consumption of alcohol. Should the Client or any guest become ill and/or injured while under the influence of alcohol, the Client or guest assumes all responsibility for any costs, expenses, or damages associated with the illness or injury. Client agrees that Company, its employees and agents shall not be held liable for property damage, injury or death that could result from the consumption of alcohol at the event.
- Client agrees to allow Company to invoice the client's credit card on file for any damage to or loss of rental equipment, including but not limited to glassware, tables, linens and bars during the event. Client also agrees that Company is not responsible for any rental equipment not sourced through the Company or its vendor partners. This includes, but it not limited to damage or cleaning of said rental equipment, glassware and bar equipment.
- Client agrees to refrain from, and to assist guests in refraining from, providing alcohol to minors.
- Except where otherwise noted, this contract is subject to all applicable laws of the State of Illinois. Client agrees to cooperate to ensure compliance with all applicable laws.
- All bartenders and staff members furnished by Company are state-licensed and BASSET certified.

By initialing and signing below, Client hereby agrees to all terms and conditions outlined herein:

Client Initials

Client Signature

Date

Credit Card Authorization Form

Asher Event Services CREDIT CARD AUTHORIZATION FORM:

Please complete this form & email to sales@asherbar.com

TODAY'S DATE _____

EVENT NAME/DATE _____

I authorize Asher Event Services to charge the credit card indicated in this authorization form for the goods/services detailed in the signed proposal, with a 6.95 percent transaction fee. I certify that I am an authorized user of below credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated on the agreed upon and accepted Terms & Conditions.

I understand and agree that any fraudulent chargebacks initiated by me in connection herewith may expose me to civil or criminal liability. I hereby authorize Asher Event Services to retain the credit card information provided until the date of the event.

We accept all major credit and debit cards. Please fill in all fields:

Card #:

Expiration Date: _____

3 or 4 digit Security Code: _____

Billing Address _____

Billing City and Zip Code _____

Billing Telephone Number _____

Full Name on Card: _____



It is the responsibility of each employee to create a work environment of teamwork and guest service in order that the needs of our guests and each other are met.

Employee Handbook

This handbook outlines the day-to-day operations of ***Asher Event Services LLC***, (referred furthermore in this handbook as ***AES***) conditions of employment and general information about the company, job, and responsibilities. It is designed to answer most of the basic information of ***AES*** however, do not hesitate to ask any question nor make any assumptions; consult a manager about anything you may need to know or feel the need for further explanation.

Mission Statement

AES is dedicated to providing our guests an elevated level of standards and service that will exceed their expectations. It is your goal to provide an exceptional experience for our guests through a professional, clean, and safe work environment.

Our Approach

AES employs a team approach in order to provide the highest quality food, atmosphere and service. Although employees are responsible for performing their own duties, they are expected to help others when asked or when they see help is needed. Effective teamwork must be based on a strong foundation of professionalism.

AES strives to provide a work environment based on trust and mutual respect.

Equal Opportunity

AES is an equal opportunity employer. Employees and applicants will be treated equally regardless of race, religion, sex, national origin or disability.

Harassment/Safety

If you feel you are being harassed, report the situation to your supervisor. Management will address the situation with the individuals involved. Confidentiality will be honored to every extent possible. If the situation continues, notify management immediately.

Confidentiality/Privacy

To insure the privacy of our guests, we do not share information about people who attend any *AES* event. Employees are not to approach any guest with a personal agenda, i.e., autographs, handshakes, etc. Employees are expected to respect the confidentiality of the business and operations; any inquiries concerning *AES* guests or operation is to be directed to management.

Behavior

Everything you do on the premises of **AES** (this means any property the company owns or any off-site venue) property is visible to a guest. Thus it is important to be aware of your actions at all times. It is vital to the success of **AES**, and the employees, to maintain a professional attitude at all times, including your interactions with fellow employees. Treat each other with the respect you wish to receive.

Professionalism means...

...no drinking of beverages in view of the public...no leaning, folding your arms or putting hands in pockets or excessive joking...no propping feet up on walls or chairs...no reading, whistling, chewing gum or eating candy or mints...even something as innocent as brushing hair from your eyes should be done out of the public view. Conversations in public areas regarding non-work related issues are inappropriate. Gossiping and complaining are counter-productive and will not be tolerated.

Any discussion in the workplace of guests' tips and/or behavior is unacceptable and will result in disciplinary action which may involve but limited to suspension, reduction in compensation or termination.

Employment-At-Will

Illinois is an "At Will" employment state, and **AES** is an at-will employer. Employees may voluntarily resign from employment any time for any reason. However, proper notice is requested and expected.

(See "Termination" on page 14.)

AES reserves the right to discharge an employee for any reason.

Be an ambassador for AES both in and outside the work place.

Always speak positively.

Telephone Calls

Employees must stay off their personal phones during any event unless it's an emergency or work related.

Calls for AES staff for payroll, address or name changes, etc., should be called into the office during office hours.

During an event, after office hours, please address your Captain with any questions or concerns if applicable.

Respect of AES equipment and offsite facilities

All employees will respect any equipment as if it was their own. No one is allowed to damage or deface any property. While accidents do happen, you are expected to report any incident immediately to a manager.

Food Handlers Procedures

- All staff are to be certified with an IL Food Handlers License
- Staff is expected to wash hands often.
- Hands **must** be washed after using the restroom.
- There is to be no eating or drinking in view of the guests.
- Employees must wear gloves when dealing with food that is to be served directly to the guest without cooking.
- No Employees is to leave at the end of his or her shift without checking with a manager.

Schedules and Reporting Hours

AES's general office hours are 8:00am to 4:00pm Monday through Friday; if you need assistance from our office staff.

312-300-0699

General Shift hours – most events are during the evening hours but occasionally we have events during throughout the day however the same rules apply; shifts are on average 8-12 hours. You are to arrive at the work location on time and are expected to work the entirety of the shift. The shift ends when the job is complete and the manager has said the shift is over. All of this is subject to the manager's discretion.

The following general information concerns scheduling:

- Work schedules are done by the staffing manager or shift supervisor.
- Management reserves the right to change the schedule as necessary.
- A manager must approve any and all shift changes.
- Management may excuse employees when not needed.
- Employees may be asked to perform tasks outside their normal duties.
- The work-week begins on Sunday and ends on Saturday.
- Punctuality is of utmost importance. Repetitive tardiness will result in suspension or termination.
- Every employee is to be dressed in full uniform promptly at the time posted on the schedule.
- Female employees may wear one (1) earring in the lower lobe of each ear; additional visible body piercing and visible tattoos are prohibited.
- Male employees are not permitted to wear earrings, colored nail polish or excessive cologne. Additional visible body piercing and visible tattoos are prohibited.
- Female employees may wear nail polish color, lipstick color and perfume at the discretion of management; all colors need to be conservative.
- What you do in your leisure time is your business unless it adversely affects **AES**.

Note: Hours of service for all business related to the Village of Downer's Grove, Illinois are as follows:

- Monday to Thursday: 8 a.m. to 1 a.m.
- Friday and Saturday : 8 a.m. to 2 a.m.
- Sunday: 9 a.m. to 1 a.m.

Alcoholic Beverage Service Policy

AES is committed to the responsible service of alcoholic beverages. It is the responsibility of all employees to enforce the policy dictated by **AES** and the laws of the State of Illinois.

Bartenders are responsible for knowing and adhere to the laws of the State of Illinois.

Failure to do so may result in personal fines to the server as well additional fines and possible sanctions to our liquor licenses.

- All employees shall be licensed through the IL Basset Certification Program without exception.
- No employee will serve an alcoholic beverage to any person under the age of (21) twenty-one.
- Any guest that appears under the age of thirty (30) may be required to show proof of age. Acceptable documentation is a valid drivers license, photo identification card or passport.
- In the case that the documents appear to be falsified or if a guest lacks authentic documentation, alcoholic beverages will be refused.
- Bartenders must be twenty-one (21) years of age or older. Waiters must be twenty-one (21) years of age or older to serve alcoholic beverages.
- No guest that is visibly intoxicated or shows any signs of intoxication will be served an alcoholic beverage.
- When a guest demonstrates signs of intoxication, management must be notified. The guest will be informed that further alcoholic beverage service is no longer legal and will suggest an alternative beverage.
- Any guest demonstrating signs of intoxication will be urged to use alternative transportation. Any guest that refuses alternative transportation and will not surrender their car keys will be reported to local Law enforcement. Every attempt should be made to obtain the make, model, color and license plate number of the vehicle.
- All drinks will be measured according to the policy of **AES**. Guests will be served no more than (1) one drink at a time.
- Any guest demanding to be served alcoholic beverages in short intervals will be reported to the captain/manager.
- Serving of “shots” is not allowed, under any circumstance.
- Serving of drinks “neat” is, in effect, equivalent to a “shot” and is not allowed. All drinks must be served with ice and some form of mixer (water, soda, etc.).

Event Portfolio

The Event Portfolio or the “black book” has all of the important information about the event and is extremely important to each event. The purpose of the book is to outline all of the information needed to complete each event. The book contains the menu and general description for the event, responsibilities, hour log, **AES** license and business cards. It is every employee’s responsibility to keep this safe and guarded, if found please return to the captain at the event.

What does the book mean to you; if you do not clock in at the shop the book has a log sheet in where you can record your hours with a manager’s signature; if a client asks for a business card you can retrieve it for them **(you are to still find the manager and have he or she deliver the business card)**; you should know what is on the menu and the general description of the event. If any major questions arise you are to ask the manager.

Employee Time Clock & Break Policy

There is a time clock at the shop and you must clock in and out for your shift.

If for any reason you do not come to the shop first or at the end of the event, it is **solely your responsibility** to make sure your hours get recorded.

Handwritten time cards MUST be initialed by a Manager.

Failure to get initialed can result in a delay in your paycheck or a lack thereof until resolved.

Event staff will be given breaks and meals during their shifts; at the manager’s discretion.

Non-event staff will be given breaks during their shifts; you are required to clock out when leaving for lunch or personal reasons.

Uniforms

All staff **must** be in full uniform while at work, without exception.

Event Staff Attire

- AES will provide the employee with some of the necessary uniform requirements: (White Dress Shirt and Bow Tie) There are 2 uniforms event staff are allowed to wear – event uniform and set up uniform – you are expected to show up in your set up uniform and the manager will advise you on when you should wear your event uniform.
- Event Uniform - White Button down Oxford Shirt, Bow Tie, Black Dress Pants and Black Shoes (dress shoes are preferred but all black sneakers are ok [absolutely no colors are allowed on sneakers])
- Set Up Uniform – **Summer Months**; Khaki style shorts (no loud colors) and a black or white t-shirt (no writing).
- Set Up Uniform - **Winter Months**; Blue Jean or Khaki Pants (in good condition) with a black or white shirt (no writing).

The uniform for each department will be posted and employees will be notified of requirements and changes as necessary.

Kitchen Staff Attire

Kitchen staff is expected to maintain a professional appearance at all times.

The chef and cook's uniform consists of:

- Chef Coat
- Chef Pants/Blue Jean Pants that are in good condition.
- Clogs or shoes with a non-skid sole. (No canvas or open shoes)
- Undershirts may be worn but must be white in color **without** visible advertisements.

The utility staff uniform consists of:

- Black Shirt or Catering Company Shirt
- **Blue** Jean or Khaki Pants that are in good condition.
- Sneakers or shoes with a non-skid sole. (No canvas or open shoes)

Drug Free Policy

AES explicitly prohibits while on company time:

- The use, possession, solicitation for, or sale of narcotics or other illegal drugs, alcohol, or prescription medication without a prescription.
- Being impaired or under the influence of legal or illegal drugs or alcohol.
- The presence of any detectable amount of prohibited substances in the employee's system while at work, while on the premises of the company or its customers, or while on company business. "Prohibited substances" include illegal drugs, alcohol, or prescription drugs not taken in accordance with a prescription given to the employee.
- *AES* will conduct drug and/or alcohol testing under any of the following circumstances:
 - FOR-CAUSE TESTING:** *AES* may ask an employee to submit to a drug and/or alcohol test at any time it feels that the employee may be under the influence of drugs or alcohol, including, but not limited to, the following circumstances: evidence of drugs or alcohol on or about the employee's person or in the employee's vicinity, unusual conduct on the employee's part that suggests impairment or influence of drugs or alcohol, negative performance patterns, or excessive and unexplained absenteeism or tardiness.
 - POST-ACCIDENT TESTING:** Any employee involved in an on-the-job accident or injury under circumstances that suggest possible use or influence of drugs or alcohol in the accident or injury event may be asked to submit to a drug and/or alcohol test. "Involved in an on-the-job accident or injury" means not only the one who was or could have been injured, but also any employee who potentially contributed to the accident or injury event in any way.

Smoking

AES provides our guests with a **smoke free** environment and does **not** make any provision for employee or guests that are smokers.

- No smoking is allowed in any vehicle or rental vehicle: during events or while any guests are present on property. When working at the warehouse you are only allowed to smoke outback and you must dispose of your cigarette butts properly. You **MUST** ask a manager before smoking.
- Due to the offensive nature of cigarette smoke, employees must not smell of cigarettes when reporting to work. Those employees who smell of cigarettes will be sent home to change or remove the offending article.

Theft

It is in everyone's interest to prevent theft. Theft of anything (silver, china, food, beverage, alcohol, cash, etc.) adversely affects the company. This includes the unauthorized consumption of food and beverages. Anyone found taking property from the company without the expressed permission of management is subject to immediate dismissal and prosecution. We encourage employees not to bring any personal belongings to the work place and make no provisions for the security of such items. **AES** will not be responsible for any employee items lost or stolen from the premises.

Employees should not make any assumptions as to authorized consumption or removal of property.

KEEP THE FOLLOWING TIPS IN MIND:

- Do not hesitate to report suspicious people or activities to management.
- Use any and all equipment with caution.
- Chemicals are to be used with caution and by direction only.
- Report any accident or injuries to your supervisor immediately to fill our accident report.

Our worker's compensation policy* requires that an accident report is filled out within 12 hours in the event of a workplace injury.

***A Drug test will be required
In the event of failure of a drug test, the bill will become your responsibility.**

*****Employees are not permitted to bring any weapons or firearms onto the premises.*****

Emergencies

In the event of an emergency situation, stay calm and notify a manager immediately.
If a manager is not readily available, call **911**.

Security and Safety

AES is committed to the safety and security of its employees and guests.

General Fire Safety Tips:

- Keep all exit ways clear of blockage or debris.
- Know where the Fire alarm pulls are located in the buildings.
- Keep cloth or flammable material away from flame, lights, or heat source.

Fire

AS AN EMPLOYEE YOU SHOULD MAKE YOURSELF AWARE OF THE EXIT'S AND LOCATION OF PULL STATION FOR THE ALARMS, AS WELL WHERE TO LOCATE A FIRE EXTINGUISHER AND ALARM PULLS.

IN THE EVENT OF A FIRE:

- Remain calm, pull fire alarm and help direct guests and employees to the nearest exit.
- Once safely out of the building, help escort guests and other employees to parking lot, where everyone should report to the manager.
- Assist manager in identifying anyone who may still be inside so that the fire department may be informed upon arrival.
- Do not re-enter the building until authorized by the fire department.

Remember, if dense smoke is present, “stop, drop and crawl”.

**"Smile - you are on stage!" Always maintain positive eye contact.
Use proper vocabulary with our guests.**

Key steps for excellence:

- Use customer friendly body language and words.
- Use the guest's name if and when possible.
- Identify customers' needs.
- Maintain an attitude of service excellence.
- Handle difficult customers with care.
- Exceed customers' expectations.
- Practice excellence at every customer contact point.

Dealing with Customer Questions

Be prepared to answer questions from guests concerning our name, ownership, menu, hours of operation, décor, etc. If you do not know the answer to a question, **do not improvise**, ask someone who knows.

Also, as a server you are expected to know how to pronounce the name of the menu items as well as the ingredients when applicable.

Dealing with Customer Complaints

Always be courteous to customers – **listen to them**. If the situation can be easily rectified, do so at once. If the situation is more serious, notify a manager immediately. Never lose a guest's good will through apathy or inattention. Addressing the guest's concern immediately is the responsibility of each employee.

No matter how trivial a guest complaint may seem, Management needs to hear every complaint as soon as possible.

**Whoever receives a complaint 'owns' that complaint
until it is resolved to the guest's satisfaction.**

Vacations

Vacation applies to salaried employees only, and is as follows:

- After one (1) year of continuous employment = 1 week of paid vacation
- After two (2) years of continuous employment = 2 weeks of paid vacation

An employee has one (1) calendar year (Jan.-Dec.) in which to use his or her vacation time.

All vacation should be requested in writing a minimum of two (2) weeks prior to the dates requested*, and once approved put on our Master Calendar.

All vacations are subject to the discretion of management and are dependent on the current staffing needs.

Any deviation from this policy must be approved by Craig or Laura Reeves

*Time requested off that happens to fall on a “no event” weekend, does not constitute the use of your vacation time.

Manager “on-call” Policy

A Manager must be “scheduled” on call whenever the owner is out-of-town, in case of an emergency.

This on-call status requires you to be within a half hour of Williamsburg and “sober” in order to respond to Catering and Bed & Breakfast emergency needs.

Illness or Inability to Work

If you find yourself unable or too ill to work, or suspect that you are contagious and should avoid affecting others, you need to notify your Event Captain or a Manager immediately.

Speaking or texting to another employee does not fulfill your obligation to speak to a manager.

In the event that you are unable to work a scheduled shift and fail to call in and speak to a manager to explain the unexpected absence, you run the risk of not being scheduled for future events.

Termination of Employment

Voluntary Termination

Employees are expected to demonstrate professional courtesy by giving adequate written notice prior to departure.

- Salaried employees are requested to give a minimum of (30) thirty days notice.
- Hourly employees are expected to give a least (2) two weeks' notice.

Failure to give such notice may adversely affect an employment reference and possible future employment by AES.

Involuntary Termination

Employees may be suspended or terminated for unacceptable conduct or performance as described in this handbook. Although this handbook sets forth the basic foundations and expectation of the companies policies it is in no way considered to be completely comprehensive. *AES* acts in good faith and adheres to the rules and regulation of the State of Illinois and its governing bodies.

Upon separation, paychecks will be available at the next scheduled payday.

AES reserves the right to deduct the cost of un-returned uniforms, equipment, supplies, advanced funds, and advanced vacations owed to *AES* upon termination or separation from the employee's final paycheck.

Discipline

It is our hope that the policies and procedures set forth in this handbook have clearly defined what is expected of employees of *AES*.

In the event of violation of the policies, disciplinary action may be warranted. The disciplinary actions by Management may take but is **not** limited to the follows procedure:

- A verbal warning.
- A written warning.
- Suspension and or dismissal*
- ***The severity of the infraction will determine the appropriate act and is at the sole discretion of Management**

We hope that this handbook has helped you to understand our philosophies and standards. We trust that it answers questions you may have, and if not, please feel free to ask.

Please ask management about anything of concern not addressed in this handbook.

*****The Management reserves the right to amend, change or revise the AES handbook at any time.*****

ACKNOWLEDGMENT OF RECEIPT OF EMPLOYEE HANDBOOK

The Employee Handbook contains important information about AES, and I understand that I should consult the Management regarding any questions not answered in the handbook. I have entered into my employment relationship with AES voluntarily, and understand that there is no specified length of employment. Accordingly, either the Company or I can terminate the relationship at will, at any time, with or without cause, and with or without advance notice.

Since the information, policies, and benefits described herein are subject to change at any time, I acknowledge that revisions to the handbook may occur, except to AES' policy of employment-at-will. All such changes will generally be communicated through amendments and revisions, and I understand that revised information may supersede, modify, or eliminate existing policies.

I have had an opportunity to read the handbook, and I understand that I may ask the Management or my event Captain any questions I might have concerning the handbook. I accept the terms of the handbook. I also understand that it is my responsibility to comply with the policies contained in this handbook, and any revisions made to it. I further agree that if I remain with AES following any modifications to the handbook, I thereby accept and agree to such changes.

I was offered a copy of the AES Employee Handbook on the date listed below. I understand that I am expected to read the entire handbook. Additionally, I will sign the two copies of this Acknowledgment of Receipt, retain one copy for myself, and return one copy to AES representative listed below on the date specified. I understand that this form will be retained in my personnel file.

Furthermore, I understand that this handbook is not a contract of employment

Signature of Employee

Date

Employee's Name - Printed

Company Representative

Date



VILLAGE OF DOWNERS GROVE
REPORT FOR THE LIQUOR COMMISSION
APRIL 4, 2024 AGENDA

SUBJECT:	TYPE:	SUBMITTED BY:
Licensee: Yogiraj 1892, LLC D/B/A: Prestige Liquors Address: 739 Ogden Avenue	Application for Class P-1 liquor license	Carol Kuchynka Liaison to the Liquor Commission

REQUEST

The applicant is requesting a Class P-1 liquor license for Prestige Liquors located at 739 Ogden Avenue.

NOTICE

The request has been filed in conformance with applicable procedural and public hearing requirements.

GENERAL INFORMATION

Officer(s): Mihir Patel, Managing Partner
Himansh Patel, General Partner
Rakesh Patel, General Partner

Stockholder(s): Mihir Patel - 50%
Himansh Patel - 30%
Rakesh Patel - 20%

Manager: Mihir Patel

Licensee: Yogiraj 1892, LLC d/b/a Prestige Liquors
739 Ogden Avenue
Downers Grove, IL 60515

PROPERTY INFORMATION

EXISTING LAND USE: Commercial
PROPERTY SIZE: (5,500 square feet)

ANALYSIS

Submittals

This report is based on the following documents, which are on file with the Legal Department:

1. Application for Liquor License
2. Lease
3. Liquor Handling Manual
4. Floor Plan

Project Description

The applicant is requesting a Class P-1 liquor license for the operation of a liquor store located at 739 Ogden Avenue.

License conditions

"P-1" Packaged liquor licenses shall authorize the retail sale on the premises specified, of alcoholic liquor in packages with the seals unbroken, only, and not for consumption on the premises, except that tastings shall be permitted on such premises in accordance with State law. Such licenses may provide delivery service pursuant to DGMC Section 3.33.4 herein. Such licenses shall be only authorized in locations where the sale of packaged liquor is the primary business and/or in locations where the primary business is that of a grocery store, gas/fueling station or convenience store as defined herein.

Public Safety Requirements

Fire Prevention and Community Development Department will need to conduct a walkthrough of the facility. An updated Certificate of Occupancy has been applied for and is pending. Health Department approval is not required.

Factors Affecting Finding or Recommendation

Certificate of Occupancy, insurance, annual fee, satisfactory background checks and employee certifications.

Recommendation

Based upon testimony presented at the April 4, 2024 application hearing, if said application is consistent with the Liquor Code and meets the criteria of the classification, staff requests the following:

A recommendation from the Commission concerning its finding of "qualified" or "not qualified" with regard to their Class P-1 liquor license application, along with any conditions and/or restrictions with respect to this applicant.



downers.us

March 21, 2024

Village Hall

801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

Mr. Mihir Patel
Yogiraj 1892, LLC
739 Ogden Avenue
Downers Grove, IL 60515

Via Email

mihir1168@yahoo.com
prestigeliquor2024@gmail.com

RE: *Application for Class P-1 Liquor License
Prestige Liquors
739 Ogden Avenue, Downers Grove, IL 60515*

**Fire Department
Administration**

5420 Main St.
Downers Grove, IL
60515-4834
630.434.5980

Dear Mr. Patel:

The Liquor Commission of the Village of Downers Grove will meet on Thursday, April 4, 2024, at 6:30 p.m. in the Village Hall Council Chambers to consider applications for liquor licenses. A public hearing will be held on your application as a part of this meeting.

I encourage you to attend this public hearing at which time you will have an opportunity to comment in support of your application. In addition, the Liquor Commission will be particularly interested in examining your liquor handling manual and in hearing about your floor plan and training procedures as they relate to the sale of alcoholic beverages.

You may withdraw your application at any time prior to the public hearing.

If you have any questions, please contact me at (630) 434-5542.

Very truly yours,

Carol Kuchynka
Liaison to the Liquor Commission

Public Works

5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

VILLAGE OF DOWNERS GROVE



VILLAGE OF DOWNERS GROVE, ILLINOIS

APPLICATION FOR LIQUOR LICENSE

Date: 02-29-24

Application is hereby made to the Local Liquor Commissioner of the Village of Downers Grove for issuance of a Class P1 liquor license, pursuant to the ordinances of the Village and laws of the State of Illinois. In support of said application the following is submitted:

1. GENERAL INFORMATION

1.1 Applicant:

Name: YOGIRAJ 1892 LLC Phone: _____

Address: 739 Ogden Ave, Downers Grove, IL-60515

1.2 Status:

☐ Individual(s) or Sole Proprietorship

☐ Corporation

☒ Limited Liability Corporation

☐ Partnership

☐ Club

☐ Other (explain) _____

1.3 Liquor Manager:

Name: MIHIR PATEL Phone: _____

Address: _____

Driver's License No. _____ Social Sec. No. _____

Date of Birth: 68 Place of Birth: _____

2. PREMISES

Doing Business As PRESTIGE LIQUOR MART Phone: _____

Address: 739 Ogden Ave, Downers Grove, IL-60515

2.2 Does Applicant beneficially own the premises for which a license is sought? ☐ Yes ☒ No

a. If yes, Applicant must attach proof of ownership. (i.e. title policy)

b. If Applicant is not the beneficial owner of the premises, does Applicant have a lease thereon for the full period for which the license is to be issued? ☐ Yes ☒ No - If yes:

i. A copy of lease must be attached; and,

ii. Identify the owner or rental agent for the property:

Name: _____ Phone: _____

Address: _____

2.3 Are the premises located within one hundred feet of any church, school, hospital, home for aged or indigent persons or for veterans, their spouses or children or any military or naval stations. ☐ Yes ☒ No

2.4 State the anticipated date of occupancy. _____



3. CORPORATION

This section must be completed by authorized agent of any corporate Applicant. If Applicant is a partnership, skip section 3 and go to section 4. If Applicant is neither a corporation nor a partnership, skip sections 3 and 4 and go to section 5.

- 3.1 Applicant was incorporated under the laws of the State of _____ on the _____ day of _____, A.D., _____.
- 3.2 If Applicant was not incorporated under the laws of the State of Illinois, is Applicant a foreign corporation qualified under the "Business Corporation Act of 1983" to transact business in the State of Illinois? Yes ___ No ___
- 3.3 **Registered Agent:**
Name: _____ Phone: _____
Address: _____
- 3.4 Corporate Applicants must complete and attach DG LIQ-FORM 2/OFFICERS and DG LIQ-FORM 3/SHAREHOLDERS.

4. PARTNERSHIP/LIMITED LIABILITY CORPORATION

This section must be completed by authorized agent of any partnership or limited liability corporation Applicant. If Applicant is not a partnership or limited liability corporation, skip to Section 5.

- 4.1 Applicant was formed under the laws of the State of IL on the 12 day of Feb, A.D., 2024
- 4.2 Is Applicant a limited partnership pursuant to the Illinois Revised Uniform Limited Partnership Act? Yes_ No_
- 4.3 If Applicant was not formed under the laws of the State of Illinois, is Applicant a foreign partnership qualified under the Illinois Uniform Partnership Act or the Illinois Uniform Limited Partnership Act, as now or hereafter amended, to transact business in the State of Illinois? Yes ___ No ___
- 4.4 Registered Agent: Not Applicable ____
Name: MIHIR PATEL Phone: 
Address: 739 OGDEN AVE, DOWNERS GROVE, IL 60515
- 4.5 **General Partner:** Not Applicable ____ (Note: if there is more than one general partner, include that general partner who is to be primarily responsible for operation of the licensed premises.)
Name: _____ Phone: _____
Address: _____
- 4.6 **Managing Partner:** Not Applicable ____ (Note: if there is more than one managing partner, include that managing partner who is to be primarily responsible for operation of the licensed premises.)
Name: MIHIR PATEL Phone: 
Address: 739 OGDEN AVE, DOWNERS GROVE, IL 60515
- 4.7 Partnership Applicants must complete and attach DG LIQ-FORM 3/SHAREHOLDERS and DG LIQ-FORM 4/PARTNERSHIP/LIMITED LIABILITY CORPORATION.

5. SOLE PROPRIETORSHIP Skip to Section 6.

NOTE: Pursuant to 235 ILCS 5/6-2 (1) Sole proprietor must be resident of the Village in which the premises covered by the license is located. Pursuant to 235 ILCS 5/6-2 (3) Sole proprietor must be a citizen of the United States.

6. QUALIFICATIONS (This section to be completed by all applicants.)

- 6.1** Has any liquor license issued to the applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS, or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION ever been fined, revoked or suspended?

☒ No

___ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

- 6.2** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of violating any Federal or State law concerning the manufacture, possession or sale of alcoholic liquor, or forfeited their bond for failure to appear in court to answer charges for any such violation?

☒ No

___ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

- 6.3** Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, ever been convicted of a felony under Federal or State law?

☒ No

___ Yes If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

6.4 Is Applicant the beneficial owner of the business to be operated?

☒ Yes ☐ No

6.5 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been convicted of a gambling offense in violation of Sections 28-1(a)(3) through (a)(10), or Section 28-3, of the Illinois Criminal Code (ILL. REV. STAT., ch. 38), as heretofore or hereafter amended.

☒ No

If yes, identify the following: (Attach additional information as desired or as space limitations on this form require)

☐ Yes

- a. Jurisdiction revoking or suspending license: _____
- b. Date of revocation or suspension: _____
- c. Reason given by revoking jurisdiction for revocation or suspension: _____
- d. Additional explanatory information, if desired: _____

6.6 Has Applicant, the liquor manager, or any person or entity listed on DG LIQ-FORM 2/OFFICERS, DG LIQ-FORM 3/SHAREHOLDERS or DG LIQ-FORM 4/ PARTNERSHIP/LIMITED LIABILITY CORPORATION, been issued a federal wagering stamp by the federal government for the current tax period? ☐ Yes ☒ No If yes, provide details:

6.7 Has a federal wagering stamp has been issued by the federal government for the current tax period for the premises for which a license is sought? ☐ Yes ☒ No If yes, provide details:

6.8 Is applicant a citizen of the United States?

☒ Yes ☐ No ☒ Not Applicable - Applicant is a corporation or partnership

6.9 Is applicant a resident of Downers Grove?

☐ Yes ☒ No ☒ Not Applicable - Applicant is a corporation or partnership

7. SUBMITTALS

7.1 In addition to this application form the following are submitted as applicable:

- ☒ DG LIQ-FORM 1/Liquor Manager
- ☐ DG LIQ-FORM 2/Officers & Directors (for each Officer/Director, a Background Check Waiver form must be submitted)
- ☐ DG LIQ-FORM 3/Stockholders (for each Stockholder, a Background Check Waiver form must be submitted)
- ☒ DG LIQ-FORM 4/Partnership/Limited Liability Corporation (for each Partner, a Background Check Waiver form must be submitted)
- ☐ DG LIQ-FORM 5/Declaration
- ☐ DG LIQ-FORM 6/Outdoor Sales Application (If applicable)
- ☐ DG LIQ-FORM 7/Certifications
- ☐ Articles of Incorporation (If applicable)
- ☐ Proof of ownership of premises (i.e. title report)
- ☐ Lease-If premises not beneficially owned by Applicant (for the full period for which the license is to be issued)
- ☐ Floor Plan, as required for any premises to be licensed for sale of alcoholic liquor for consumption on the premises, drawn to scale, and with sufficient detail to depict types of seating, location of bars and other design features.
- ☐ Employee liquor handling training manual
- ☐ Application fee
- ☐ Certificate of Insurance
- ☒ Menu (If applicable)
- ☐ Reduced Menu -after regular menu hours (If applicable)

7.2 Applicant understands and agrees that additional information and material may be required during the processing of this application related to applicant's qualifications, the information provided herein, including attachments, and the class of license involved. Applicant agrees to provide such additional information and material and that failure to do so may delay the processing of this application or result in its denial.

7.3 In the event Applicant is made aware that any information or document submitted as part of this application process is inaccurate or incomplete, Applicant agrees to immediately notify the Village and provide appropriate corrections. Applicant understands and agrees to provide such additional information and material, and that failure to do so may delay the processing of this application or result in its denial.

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS APPLICATION, AND ALL ATTACHMENTS AND SUBMITTALS, AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

YOGIRAJ 1892 LLC
Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: MINIR PATEL
Print Name
Minir Patel
Sign Name

TITLE: MANAGING PARTNER

Subscribed and sworn to before me this 2nd day of February, 2024.

Jennifer Kenmotsu
Notary Public



**VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR MANAGER APPLICATION**

1. Name of Liquor License Applicant/Holder: YOGIRAJ 1892 LLC
Doing Business As: Prestige Liquor Mart
Address: 739 Ogden Ave, Downers Grove, IL-60515
Phone: (630)-469-3800 Liquor License Number: _____

2. Manager: MIHIR B. PATEL Phone: [REDACTED]
(First) (Middle) (Last)
Residence Address: [REDACTED]
(Street Address) (City) (State) (Zip)

If less than one year, previous residence: _____

Citizenship: YES If naturalized, date/place of naturalization: _____

Date of Birth: [REDACTED] 1968 Place of Birth: [REDACTED]

Social Security [REDACTED] Driver's License # and State: [REDACTED]

Number of hours per week of employment (35 minimum) 40 HOURS

3. **Liquor Handling Experience**

Name and address (city, state) of any other liquor establishment in which you have been employed, position held and dates of employment experience:

PAPA'S LIQUOR
261 W. DUNDEE RD
PALATINE IL 60074
OWNER, EXPERIENCE 10 YR, 01-01-2014

I certify I have never been convicted of a felony, misdemeanor or licensing ordinance violation.

SIGNATURE OF MANAGER Mihir Patel Date 02-29-24

Return to: Liaison to the Liquor Commission
VILLAGE OF DOWNERS GROVE
801 Burlington Avenue
Downers Grove, IL 60515

VILLAGE OF DOWNERS GROVE, ILLINOIS
LIQUOR LICENSE APPLICATION
PARTNERSHIP/LIMITED LIABILITY CORPORATION FORMApplicant: YOGIRAJ 1892 LLC

The following is a listing of:

- All general partners of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All limited partners owning, directly or indirectly, five (5%) or more of the aggregate limited partnership interest of any Applicant partnership formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended; and,
- All general or managing partners of any Applicant partnership which is not formed or authorized to transact business as a foreign limited partnership, pursuant to the Illinois Revised Uniform Limited Partnership Act, as now or hereafter amended.

Applicant: YOGIRAJ 1892 LLCBy: PRESTIGE LIQUOR MART MIHIR PATELCorporate Title: MANAGING PARTNERDate: 2-29-24Name: MIHIR B. PATELAddress: [REDACTED]Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1968General Partner Limited Partner Managing Partner X Ownership Interest: 50 %

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

PAPA'S LIQUOR - 261 W. DUNDEE RD, PALATINE IL 60074LICENSE # 1A-1121470 - DATE 01-03-2024

(Attach completed Background Check Waiver)

Name: Himanshy J. PatelAddress: [REDACTED]Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1984General Partner X Limited Partner Managing Partner Ownership Interest: 30 %

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

J T Liquors 656 S Roselle Rd, Schaumburg, IL - 60193License # 1A-1144069 (IL state license) 01/01/2024 - 12/31/2024

(Attach completed Background Check Waiver)

Name: RAKESH B. PATEL
Address: [REDACTED]
Social Sec. # [REDACTED] Driver's License # [REDACTED] Date of Birth: [REDACTED] 1982
General Partner X Limited Partner Managing Partner Ownership Interest: 20%

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

Name: _____
Address: _____
Social Sec. # _____ Driver's License # _____ Date of Birth: _____
General Partner _____ Limited Partner _____ Managing Partner _____ Ownership Interest: _____

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

Name: _____
Address: _____
Social Sec. # _____ Driver's License # _____ Date of Birth: _____
General Partner _____ Limited Partner _____ Managing Partner _____ Ownership Interest: _____

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

Name: _____
Address: _____
Social Sec. # _____ Driver's License # _____ Date of Birth: _____
General Partner _____ Limited Partner _____ Managing Partner _____ Ownership Interest: _____

Name and address of any other liquor establishment in which you have held an ownership interest or have operated. Please include the name of the entity issuing the liquor license for the establishment, the liquor license number, the date the license was issued and its date of expiration.

(Attach completed Background Check Waiver)

**VILLAGE OF DOWNERS GROVE, ILLINOIS
BUSINESS ACTIVITY DECLARATION**

1. Name of Liquor License Applicant/Holder: YOGIRAJ 1892 LLC
Doing Business As: Prestige Liquor Mart
Address: 739 Ogden Ave, Downers Grove, IL-60515
Email (corporate): prestigeliquor2024@gmail.com Email (site): prestigeliquor2024@gmail.com
Phone: 630-969-3800 License Class: P-1

2. Main or Principal Business to be conducted by the Applicant: LIQUOR STORE
wherein the following is devoted to the sale/service of:

_____ (_____ %) Food _____ (90 %) Alcohol
_____ (10 %) Non-alcoholic beverages _____ (_____ %) Other - List:

3.

HOURS	OPEN	CLOSE
Monday	9 AM	10 PM
Tuesday	9 AM	10 PM
Wednesday	9 AM	10 PM
Thursday	9 AM	10 PM
Friday	9 AM	11 PM
Saturday	9 AM	11 PM
Sunday	10 AM	9 PM

THE UNDERSIGNED, BEING DULY SWORN, DOES STATE AS FOLLOWS:

- A. THAT THE UNDERSIGNED IS EMPOWERED TO PREPARE AND SIGN THIS APPLICATION ON BEHALF OF THE APPLICANT.
- B. THAT THE UNDERSIGNED HAS REVIEWED THIS DECLARATION AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE.

APPLICANT:

YOGIRAJ 1892 LLC
Name of Corporation/Partnership/LLC/Sole Proprietorship

BY: Mihir Patel

NAME: MIHIR PATEL

TITLE: OWNER / MANAGING



Subscribed and sworn to be me this 24th day of

February, 20 24

Jennifer Kenmotsu
Notary Public

**VILLAGE OF DOWNERS GROVE, ILLINOIS
CERTIFIED EMPLOYEE DECLARATION**

I, MIHIR PATEL, DO HEREBY CERTIFY THAT I am the
Print Name

MANAGING PARTNER of YOGI DAI 1892 LLC and I DO
Corporate title/Position Corporation

HEREBY FURTHER CERTIFY THAT the attached document is a true, correct and complete

list of current employees who serve, sell or distribute alcoholic liquor of PRESTIGE LIQUOR
d/b/a

located at 739 OGDEN AVE, Downers Grove, Illinois.
Business Address

I DO HEREBY FURTHER CERTIFY THAT the attached copies of training certificates are true, correct and valid copies of the training certifications for each of the employees.

Date: 02.29.24

MIHIR PATEL
Signature

Subscribed and sworn to before me this 2nd day of February, 20 24.

JENNIFER KENMOTSU
Notary Public

Attachments:
Employee list
Certifications



(click on the RESOURCES tab to access the "BASSET Card Lookup" page).

ILLINOIS LIQUOR CONTROL COMMISSION

50 W. Washington Street, Suite 209 - Chicago, IL 60601

**BEVERAGE ALCOHOL SELLERS AND SERVERS
EDUCATION AND TRAINING [BASSET] CARD**

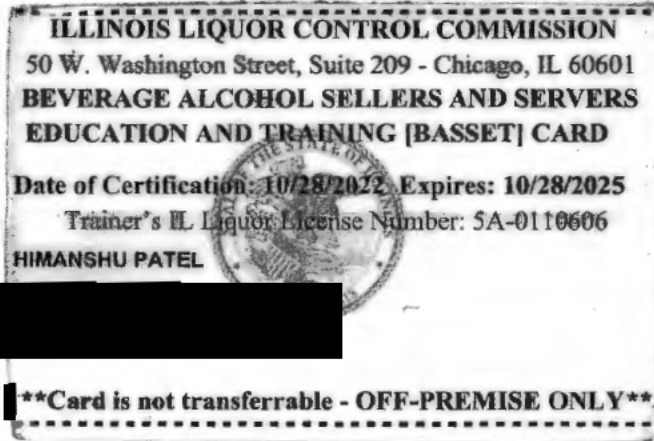
Date of Certification: 2/24/2024 Expires: 2/24/2027

Trainer's IL Liquor License Number: 5A-0110606

MIHIR PATEL



****Card is not transferrable - OFF-PREMISE ONLY****



ILLINOIS COMMERCIAL LEASE AGREEMENT

This Commercial Lease Agreement ("Lease") is made and effective MAY 31st, 2024, by and between 1 Building, LLC ("Landlord") and MIHIR PATEL, individually, and on behalf of ✓ "Yogiraj 1892 LLC.", an Illinois Limited Liability Corporation ("Tenant" or "Tenants").

Landlord is the owner of land and improvements commonly known and numbered as 739 Ogden Avenue, Downers Grove, IL 60515 (the "Building" or "Leased Premises").

Landlord desires to lease the Leased Premises to Tenant, and Tenant desires to lease the Leased Premises from Landlord for the term, at the rental and upon the covenants, conditions and provisions herein set forth.

THEREFORE, in consideration of the mutual promises herein contained and other good and valuable consideration, it is agreed:

1. Term & Rental/Options.

Definitions. In addition to the other terms, which are elsewhere defined in this Lease, the following terms and phrases, whenever used in this Lease shall have the meanings set forth in this section, and only such meaning, unless such meanings are expressly contradicted, limited or expanded elsewhere herein.

Base Monthly Rent: [REDACTED] month plus real estate tax & insurance, payable to 1 Building, LLC, with property addressed noted in the memo portion of the check (unless otherwise notified in writing).

Security Deposit: [REDACTED] non-refundable in the event the business does not open as of May 1, 2024.

Commencement Date: The Commencement Date shall be May 1, 2024. Occupancy and rental payments to begin on the 1st of the month following issuance of Tenants liquor licenses. First month's rent is to be received prior to occupancy.

Termination Date: April 30, 2029 unless Tenant exercises a five-year renewal option at a revised monthly rent of [REDACTED] month plus real estate tax & insurance and written notification to Landlord of the intent to renew within one hundred and eighty (180) days prior to the termination date.

Option to Purchase: Provided Tenant is not in default hereunder, Tenant shall have the right to purchase the Premises at any time during the Term, including any Extension Term, of this Lease upon giving notice in writing to Landlord at least ninety (90) days prior to the expiration of the initial Term or any Extension Term hereof of Tenant's intention to purchase the Premises and the proposed terms to be considered by the Landlord.

Use: The use and occupancy of the Premises shall be for a liquor store. ✓

YOGIRAJ 1892, LLC
PRESTIGE LIQUOR MART

LIQUOR HANDLING MANUAL

STORE BUSINESS HOURS

MONDAY	9:00 A.M. - 10:00 P.M.
TUESDAY	9:00 A.M. - 10:00 P.M.
WEDNESDAY	9:00 A.M. - 10:00 P.M.
THURSDAY	9:00 A.M. - 10:00 P.M.
FRIDAY	9:00 A.M. - 11:00 P.M.
SATURDAY	9:00 A.M. - 11:00 P.M.
SUNDAY	10:00A.M. - 9:00 P.M.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

Rules, Regulations, and policies of Operation

- All employees must be able to prove they are 21 years of age or over upon request from management the Village of Downers Grove or the Police Department.
- No employee may work on the premises having consumed alcoholic beverages prior to appearing for work.
- No employee may sell any alcoholic beverages to, or purchase alcoholic beverages for, any person under age of 21.
- No employee may drink anything of an alcoholic maturity during working hours. THIS CONSTITUTES IMMEDIATE DISMISSAL.
- No employee may purchase any alcoholic beverages for another individual.
- Purchases by employees must be made during off duty hours and only for their own use.

The following are the **PRESTIGE LIQUOR MART** procedures for checking for verification of age for the sale of beer, wine, or liquor which are all alcoholic in contest.

- If the person attempting to make an alcoholic purchase is not obviously 25 years of age or over, the following must be done
 1. A request must be made for either:
 - a. A Valid Driver's License
 - b. A Valid state of Illinois Identification Card
 - c. A Valid Passport

Remember a traffic ticket will and must never be accepted as a means of identifications by itself. Traffic tickets don't give an accurate description of the bearer.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

We are unfamiliar with out-of-state identification cards, so Illinois is the only accurate one.

The following is the procedure to be used in checking the listed means of identifications

- The date of the birth should be checked first. The date of birth must be 21 years of age or more, and should be 21 years or more prior to the date the person is attempting to make an alcoholic purchase.
- The driver's license number is coded with the year of the birth hyphenated in the center of the number. This year must match with the year stated as the date of birth.
- The expiration date should be checked for every driver's license, state of Illinois identification card and traffic ticket. If the date of expiration has passed, the means of identification is invalid.
- The description of the person should be checked carefully. Height, weight, color of the eyes, hair color, sex, should match the person standing before you.
- A birth certificate must never be accepted alone. The student tells them what date of birth to put on them. No proof is requested.
- The driver's license, state of Illinois id and the passport all include a picture of the person. Check these pictures carefully and make sure they are of the person before you.
- If a picture is not included in the means of identification, request a second means of identification.
- The passport must include a picture of the person and the federal seal. If it does not, do not accept it as valid means of identification and definitely not as proof of age.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

IF YOU HAVE DIFFICULTY CHECKING I.D.'S, ask for assistance....

During peak periods, two people must always be at the register to make checking more accurate, faster, and less argumentative.

If anyone gives you a phony I.D, confiscate it, if any one gives you trouble call the police.

If anyone is seen soliciting older individuals to buy for them call the police, whether this is occurring inside or outside the store.

If there is any doubt as to the I.D belonging to the individual attempting to make the alcoholic purchase, holding the means of identification, ask the person their date of birth, if the I.D. is not theirs, they will not remember what the I.D. states. Then confiscate it.

Also, if there are doubts of an I.D. use POS Scan to scan the I.D.

If anyone presents a weapon (gun, knife.Etc) and requests money or anything alcohol give it to them no matter what age they are. Do not question a person bearing a weapon.. your physical well being is of the utmost....

There are copies of these rules, regulations and policies of operation available throughout the working areas of the store. The copy at the register must be read and signed by each employee weekly.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

Management Responsibilities

- Ensure employee comprehension of the liquor handling policy/procedure manual through:
- Distribution of manual to all employees upon first day of hire
- Instruction/guidance/assistance
- Obtain signed servers receipt of Liquor Handling Policy/Procedure Manual upon date of hire.
- Employee guidance. Assistance to ensure enforcement of liquor handling policies/procedures in accordance with state and village liquor ordinances. Quarterly meetings to be held for purposes of instructing and clarifying policies/ordinances to ensure compliance as well as adherence.
- Providing an employee with evaluation of his/ her work performance.
- Initiate proper disciplinary actions as necessary to provide for appropriate intervention.
- Ensure proper completion of Daily Liquor Log. Log will be behind the counter at all times.
- Provide for appropriate training of all personnel in accordance with their respective job classifications.
- Every employee who sells alcoholic liquor shall successfully complete a certified training program and maintain a current effective certification from Illinois BASSET.
- Provide for the ongoing reinforcement process involved in keeping current base knowledge by providing for quarterly meetings with employees.
- Every employee responsible for selling alcohol to minors who age under 21 or without legal identification are responsible for "CONTROL BUYS PROGRAM " from city or other legal alcohol and tobacco departments.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

Every employee has to follow law and order from state, village ,and federal while working in Prestige Liquor premises.

GUIDELINES FOR MANAGEMENT WHERE ALCOHOLIC BEVERAGES ARE SOLD

- In Illinois customers buying alcohol must be over 21.
- Employees selling alcohol must be over 21.
- If in doubt about customers being over 21, proof of age identification must be requested.
- Hour restrictions times when alcohol can not be sold must be STRICTLY enforced.
- An employee of legal age (over 21) should always be available to ring up sales of alcoholic beverages.
- Employees should be fully aware that they have the legal right to refuse to sell alcoholic beverages to any one unable to produce proper identifications or who they feel is already intoxicated.
- At the time of employment new employees must be required to read the "POLICY CONCERNING THE SALE OF ALCOHOLIC BEVERAGES" and acknowledge by signing an appropriate document this should become a part of their personnel file.

Note: We have been advised by our legal counsel that all employees who are legal age to sell alcohol and who will be doing so during their employment must be informed of their responsibility and liability involving such sales and must sign a document acknowledging this.

- Employees under the age of 21 must be carefully supervised to ensure that they do not sell or have access to liquor for themselves or their friends.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

- All employees who are engaged in the sale of alcoholic beverages must sign a "Daily Sign" in liquor log which is a reminder of liquor regulations at the top of each page.
- Use signs and communicate with your customers and employees. Liquor control commissions generally have some appropriate signage available.

Here are a few examples:

People buying beer, wine or liquor must be 21 or older.

Alcoholic beverages can only be purchased form- (indicate hours).

We will not sell alcoholic beverages to a minor or to an intoxicated person.

You must be over 21 to purchase alcoholic beverages two valid forms of I.D. are required.

Here is a reminder for the employee bulletin board:

Person selling alcoholic beverages must be 21 or over.

- Keep perpetual calendars at appropriate locations to aid personnel in confirming customer's legal age.
- Any and all liquor violation can be sufficient cause for you to lose your liquor license, suffer a penalty, or pay a fine.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

Employee Responsibilities

Sale of alcoholic beverages

- All employees must be thoroughly familiar with and must strictly observe applicable state and municipal laws and company policy regarding prohibitions against:
 - 1) Selling alcoholic beverages to minors
 - 2) Selling alcoholic beverages to obviously intoxicated person
 - 3) Selling alcoholic beverages before or after prescribed hours
 - 4) Giving away alcoholic beverages

Violation in any one of these areas may result in fines to the company, suspension or revocation of the liquor license, and personal (civil and/or criminal) liability for the employees involved.

- It is unlawful for any licensee to give, sell or serve any liquor to minors under 21.
- Any licensee who questions where a person attempting to purchase liquor is 21 shall require the person to exhibit identification i.e. driver's license (primary), state identification card etc. as proof of age and identity. Any licensee who serves a person who is in fact a minor without having requested and checked proof of age will be deemed to have had knowledge that the person was in fact a minor.
- It is unlawful for any licensee to serve, sell or furnish liquor to intoxicated or disorderly persons habitual or common drunkard or person declared legally incompetent or insane.
- It is unlawful for any licensee to serve, sell or furnish to any person any alcoholic beverage during those hours other than those prescribed by status.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

PURPOSE/DESCRIPTION

Every establishment that serves liquor has certain legal responsibilities to uphold. These responsibilities are yours to uphold. All states have some type of law regarding the minimum drinking age. Situations will arise when you will need to know what liquor laws in your state and municipality are. You should be thoroughly familiar with them.

CUSTOMER IDENTIFICATION POLICY - CARDING

There is more to upholding the minimum drinking age laws than just knowing them. Frequently there is a question as to how old the person actually is.

It is the policy of the company, when serving alcoholic beverages, to ask for an I.D. if the customer appears to be 25 yrs or younger, identification presented should be some of I.D. with the picture on it always uses the carding procedure. The following places of identification, unaltered and current, verifying their age to be of at least 21 years, are acceptable

- Valid Current Driver's license (21 years or over)
- Valid State of Illinois Identification Card
- Valid Passport

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

When checking a person's I.D. The following is a list of things to look for.

- Date Of Birth
- Expiration date
- Picture
- Seal of State Issuing Identification
- In Illinois check- for white background on the photo

When there is no picture, check the physical description (Most areas require a photo I.D)

- Height
- Weight
- Eye and Hair Color

If there is any doubt, the individual presenting the identifications should be asked to:

- Provide another form of identification.
- Sign his/her name (compare with signature on I.D.).

If any of the forms appear questionable they should be taken to the manager on duty for approval under no circumstance may traffic citations be accepted as identifying or proof of age.

LEGAL SERVING HOURS

Another area where disregard of the law may bring stiff penalties concerns the hours when liquor may and may not be served. You should know here you must stop serving when all glasses must be off the tables and bar and when all guests must be out of the establishment. If it becomes necessary in upholding the law to remove glasses from the tables or ask people to

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

leave at the end of the night doing so politely and pleasantly will he appreciate it?

HOURS OF SALE

Legal liquor serving hours approved by CITY OF DOWNERS GROVE

MONDAY - THURSDAY 8:00 A.M. - 1:00 A.M.

FRIDAY - SATURDAY 8:00 A.M. - 2:00 A.M.

SUNDAY 9:00 A.M. - 1:00 A.M.

NEW YEAR'S EVE, ST. PATRICK'S DAY, THANKSGIVING EVE
8:00 A.M. - 2:00 A.M.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

SELLING TO AN INTOXICATED PERSON

Selling to an obviously intoxicated person is strictly a violation of policy and may lead to civil or criminal responsibility. Serving intoxicated people is illegal in all 50 states. If an obviously intoxicated person leaves the premises and gets into an accident, a civil suit or criminal proceedings may be brought against both the company and the individual employee(s) responsible.

Our best protection will come from the exercise of common sense by both management and their potential personal liability.

Why all the precautions? First of all a licensee does not want to have the reputation of serving minors, furthermore the penalty of serving anyone under age usually involves a fine to the establishment and server, and the possibility of having the liquor license suspended or revoked.

THIRD PARTY ALCOHOL SALES

The management will make it clear that adults who purchase alcohol for minors will not be tolerated. The law in such states also grants the right to fairly enforce stricter rules.

- If an instance arises, the sale shall be denied.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

RESPONSIBILITIES TO THE CUSTOMERS

The company should take a firm stand on the responsibility they have to their customers in terms of alcohol consumption. We do not want our customers to drive home if they have had too much to drink.

If you think a customer should not be sold to or if you think a customer has had too much to drink or is intoxicated, decline the sale.

The company should have the interest of the individual and public safety in mind and therefore have the obligation to the community and to the individual to spot people who have over consumed alcohol; this applies to all customers. Anyone in the establishment is your responsibility.

Remember a liquor license is a valuable asset but along with it goes the responsibility to make certain that you comply with the restrictions.

YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

Employee requirement

- Employees must be a legal resident or U.S Citizen.
- Must be over 21 and carry a valid form of I.D all the time.
- Must be certified.
 - Mandatory certified training: - Every employee who serves, sells or distributes alcoholic liquor shall successfully complete a certified training program and maintain a current effective certification form said program. Certificate(s) shall be made available upon the licensed premises for the inspection by the village.

Control Buys

- The Police Department will periodically conduct a test, minimum two times a year, to see if the establishment will be able to correctly identify a minor attempting to purchase alcohol.
- The seller is subject to an administrative citation (\$500) and the establishment is subject to suspension, revocation and/or fines up to \$15,000 and hearing costs of up to \$1000.

DUI Notification Program

- The Downers Grove Police Department will notify an establishment when an individual has been arrested for DUI and names their establishment where that said individual purchased alcohol.
- An establishment which receives numerous notifications will be subject to a license renewal hearing.

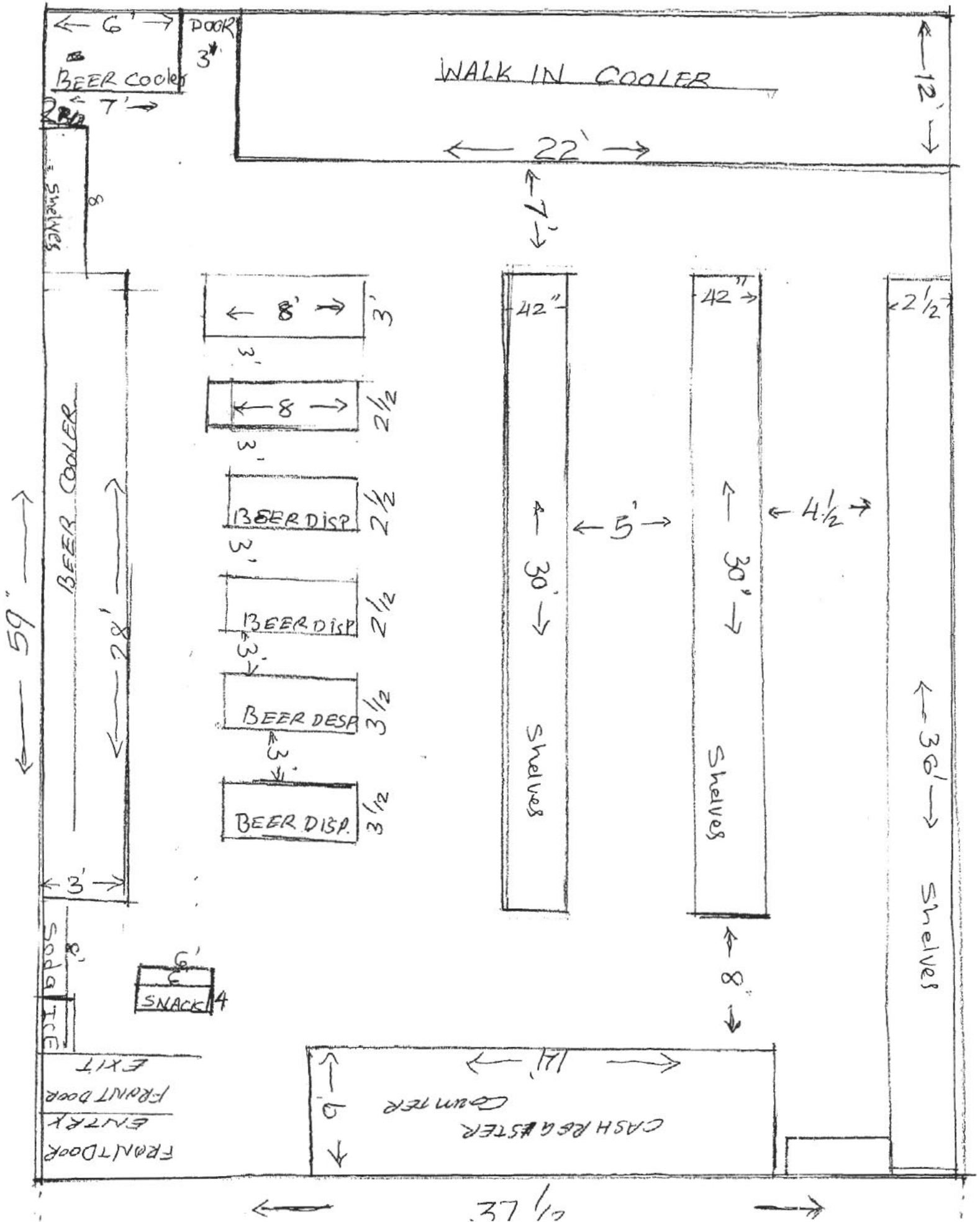
YOGIRAJ 1892, LLC

PRESTIGE LIQUOR MART

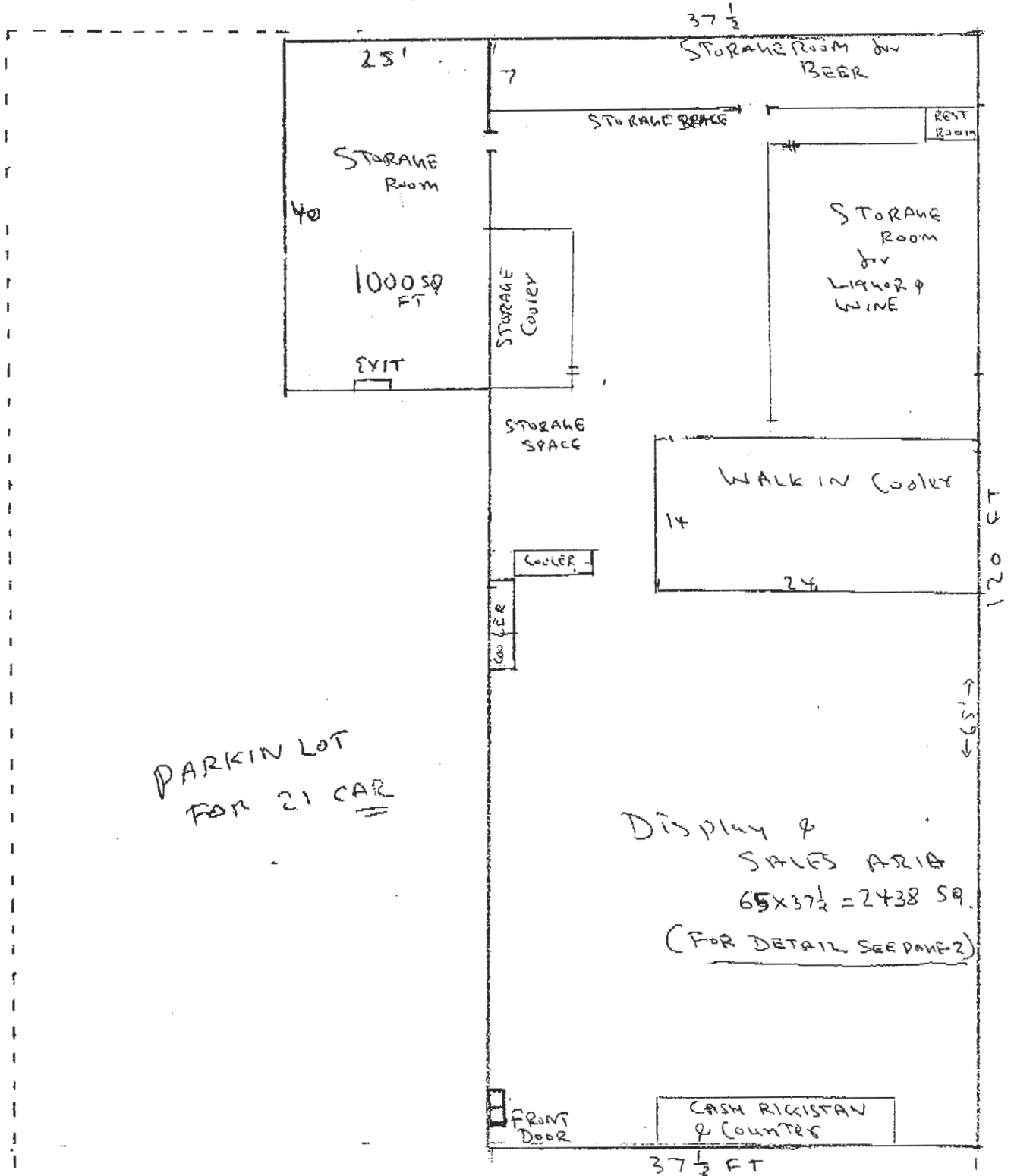
Termination Policy

- If a seller is found violating the rules listed in this manual, then he/she will be suspended and/or terminated.
- First offense will occur in a suspension.
- Second offense will occur in a termination.
- The suspension and termination will be effective immediately.

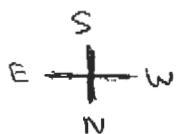
PRESTIGE LIQUORS 739 OGDEN AVE DOWNTOWN GROSSETT 6051.



PRESTIER LIQUOR 739 W Ogden AVE.
DOWNERS GROVE IL 6051



$$\begin{array}{r}
 120 \times 37 \frac{1}{2} = 4500 \\
 40 \times 25 = 1000 \\
 \hline
 5500 \text{ SQ. FT}
 \end{array}$$



← OGDEN AVE →



Village of Downers Grove Report for the Liquor Commission Agenda

Subject:	Type:	Submitted By:
Licensee: Cooper's Hawk Restaurant & Winery Address: 1801 Butterfield Road	Violation: 3-25(a) Sale of Liquor to a Minor	Carol Kuchynka Liaison to the Liquor Commission

Item

The licensee has been charged with a violation of Section 3-25(a) of the Liquor Control Ordinance which prohibits the sale of alcohol to a minor.

Notice

Notice of this hearing (attached) was served upon the Licensee by certified mail to its registered agent and by personal delivery to the licensed premises.

General Information

Licensee: Cooper's Hawk Downers Grove, LLC
d/b/a Cooper's Hawk Restaurant & Winery
1801 Butterfield Road
Downers Grove, IL 60515

Registered Agent: CT Corporation System

Manager: Mr. Gerald Palese

Date License Issued: September 1, 2019

History

See attached Control Buy Record

Aggravating Circumstances

Under 21 Identification shown.

Recommendation

Based upon testimony presented at the April 4, 2024 disciplinary hearing staff requests the following:

A recommendation from the Commission concerning its finding of "guilty" or "not guilty" of a violation of Section 3.25(a) of the Liquor Control Ordinance.

[illegible]



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NOTICE OF HEARING

March 14, 2024

Village Hall

801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

**Fire Department
Administration**

5420 Main St.
Downers Grove, IL
60515-4834
630.434.5980

Police Department

825 Burlington Ave.
Downers Grove, IL
60515-4783
630.434.5600

Public Works

5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

Cooper's Hawk Restaurant & Winery
Mr. Gerald Palese, Liquor Manager
1801 Butterfield Road
Downers Grove, IL 60515

*Re: Liquor License #51; Cooper's Hawk Downers Grove, LLC d/b/a Cooper's Hawk
Restaurant & Winery, 1801 Butterfield Road, Downers Grove, Illinois*

Dear Mr. Palese:

You are hereby notified as the Liquor Manager of a Class "R-3/O" Liquor License # 51 of the Village of Downers Grove, that the Liquor Commission shall hold a public hearing on Thursday, April 4, 2024, at 6:30 p.m. in the Council Chambers of the Downers Grove Village Hall.

The purpose of the hearing will be to determine whether the said liquor license held by Cooper's Hawk Downers Grove, LLC should be revoked, fined and/or suspended by reason of the alleged sale of alcoholic liquor (a bottle of Sangria Red wine) by employee, Joanne Campbell, on Wednesday, January 31, 2024 at approximately 6:46 p.m., to a person under the age of twenty-one (21) years, in violation of Section 3-25 of the Downers Grove Municipal Code and Ill. Comp. Stat., Ch. 235, Sec. 5/6-16. At the hearing the licensee will be given the opportunity to appear and defend against such charge.

Prior to the date of the hearing, you or your attorney, if any, should contact the undersigned at (630) 434-5504 or Carol Kuchynka at (630)434-5542, to discuss necessary procedures at the hearing.

Sincerely,

VILLAGE OF DOWNERS GROVE

Brandon Rissman
Village Prosecutor

cc: Carol Kuchynka, Liaison to the Liquor Commission



downers.us

NOTICE OF HEARING

March 14, 2024

Village Hall
801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

**Fire Department
Administration**
5420 Main St.
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825 Burlington Ave.
Downers Grove, IL
60515-4783
630.434.5600

Public Works
5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

CT Corporation System
Registered Agent for Cooper's Hawk Downers Grove, LLC
208 S. LaSalle, Ste. #814
Chicago, IL 60604

*Re: Liquor License #51; Cooper's Hawk Downers Grove, LLC d/b/a Cooper's Hawk
Restaurant & Winery, 1801 Butterfield Road, Downers Grove, Illinois*

Dear CT Corporation System:

You are hereby notified as the Registered Agent of a Class "R-3/O" Liquor License # 51 of the Village of Downers Grove, that the Liquor Commission shall hold a public hearing on Thursday, April 4, 2024 at 6:30 p.m. in the Council Chambers of the Downers Grove Village Hall.

The purpose of the hearing will be to determine whether the said liquor license held by Cooper's Hawk Downers Grove, LLC should be revoked, fined and/or suspended by reason of the alleged sale of alcoholic liquor (a bottle of Sangria Red wine) by employee, Joanne Campbell, on Wednesday, January 31, 2024 at approximately 6:46 p.m., to a person under the age of twenty-one (21) years, in violation of Section 3-25 of the Downers Grove Municipal Code and Ill. Comp. Stat., Ch. 235, Sec. 5/6-16. At the hearing the licensee will be given the opportunity to appear and defend against such charge.

Prior to the date of the hearing, you or your attorney, if any, should contact the undersigned at (630) 434-5504 or Carol Kuchynka at (630)434-5542, to discuss necessary procedures at the hearing.

Sincerely,

VILLAGE OF DOWNERS GROVE

Brandon Rissman
Village Prosecutor

cc: Carol Kuchynka, Liaison to the Liquor Commission



**Village of Downers Grove
Report for the Liquor Commission
April 4, 2024 Agenda**

Subject:	Type:	Submitted By:
Licensee: Casa Margarita Address: 1341 Butterfield Road	Violation: 3-25(a) Sale of Liquor to a Minor	Carol Kuchynka Liaison to the Liquor Commission

Item

The licensee has been charged with a violation of Section 3-25(a) of the Liquor Control Ordinance which prohibits the sale of alcohol to a minor and violation of Section 3.33.3 of the Liquor Control Ordinance, for non-compliance with educational training requirements.

Notice

Notice of this hearing (attached) was served upon the Licensee by certified mail to its registered agent and by personal delivery to the licensed premises.

General Information

Licensee: Margarita Lime, Inc.
d/b/a Casa Margarita
1341 Butterfield Road
Downers Grove, IL 60515

Registered Agent: Mr. Al Lotfi

Manager: Mr. Al Lotfi

Date License Issued: September 19, 2018

History

See attached Control Buy Record

Aggravating Circumstances

Under 21 identification shown

Recommendation

Based upon testimony presented at the April 4, 2024 disciplinary hearing staff requests the following:

A recommendation from the Commission concerning its finding of "guilty" or "not guilty" of a violation of Section 3.25(a) of the Liquor Control Ordinance.

A recommendation from the Commission concerning its finding of "guilty" or "not guilty" of a violation of Section 3.33.3 of the Liquor Control Ordinance

Village of Downers Grove Control Buy Attempt Record

[illegible]



downers.us

NOTICE OF HEARING

March 14, 2024

Village Hall
801 Burlington Ave.
Downers Grove, IL
60515-4782
630.434.5500

**Fire Department
Administration**
5420 Main St.
Downers Grove, IL
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630.434.5980

Police Department
825 Burlington Ave.
Downers Grove, IL
60515-4783
630.434.5600

Public Works
5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

Casa Margarita
Mr. Al Lotfi, Liquor Manager
1341 Butterfield Road
Downers Grove, IL 60515

Re: Liquor License #341; Margarita Lime, Inc. d/b/a Casa Margarita, 1341 Butterfield Road, Downers Grove, Illinois

Dear Mr. Lotfi:

You are hereby notified as the Liquor Manager of a Class "R-1/O" Liquor License # 341 of the Village of Downers Grove, that the Liquor Commission shall hold a public hearing on Thursday, April 4, 2024, at 6:30 p.m. in the Council Chambers of the Downers Grove Village Hall.

The purpose of the hearing will be to determine whether the said liquor license held by Margarita Lime, Inc. should be revoked, fined and/or suspended by reason of the alleged sale of alcoholic liquor (a draft Corona beer) by employee, Javier A. Melo Gil, on Wednesday, January 31, 2023 at approximately 7:06 p.m., to a person under the age of twenty-one (21) years, in violation of Section 3-25 of the Downers Grove Municipal Code and Ill. Comp. Stat., Ch. 235, Sec. 5/6-16. At the hearing the licensee will be given the opportunity to appear and defend against such charge.

Prior to the date of the hearing, you or your attorney, if any, should contact the undersigned at (630) 434-5504 or Carol Kuchynka at (630)434-5542, to discuss necessary procedures at the hearing.

Sincerely,

VILLAGE OF DOWNERS GROVE

Brandon Rissman
Village Prosecutor

cc: Carol Kuchynka, Liaison to the Liquor Commission



downers.us

NOTICE OF HEARING

March 14, 2024

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Administration**

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630.434.5600

Public Works

5101 Walnut Ave.
Downers Grove, IL
60515-4046
630.434.5460

Mr. Al Lotfi
Registered Agent for Margarita Lime, Inc.
32 S. LaGrange Road
LaGrange, IL 60525

Re: Liquor License #341; Margarita Lime, Inc. d/b/a Casa Margarita, 1341 Butterfield Road, Downers Grove, Illinois

Dear Mr. Al Lotfi:

You are hereby notified as the Registered Agent of a Class "R-1/O" Liquor License # 341 of the Village of Downers Grove, that the Liquor Commission shall hold a public hearing on Thursday, April 4, 2024 at 6:30 p.m. in the Council Chambers of the Downers Grove Village Hall.

The purpose of the hearing will be to determine whether the said liquor license held by Margarita Lime, Inc. should be revoked, fined and/or suspended by reason of the alleged sale of alcoholic liquor (a draft Corona beer) by employee, Javier A. Melo Gil, on Wednesday, January 31, 2023 at approximately 7:06 p.m., to a person under the age of twenty-one (21) years, in violation of Section 3-25 of the Downers Grove Municipal Code and Ill. Comp. Stat., Ch. 235, Sec. 5/6-16. At the hearing the licensee will be given the opportunity to appear and defend against such charge.

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Sincerely,

VILLAGE OF DOWNERS GROVE

Brandon Rissman
Village Prosecutor

cc: Carol Kuchynka, Liaison to the Liquor Commission